Adult Children of Alcoholics®/Dysfunctional Families
World Service Organization, Inc.

Agenda
Monthly Teleconference
September 10, 2016
2:00 p.m. EST

Access number: 712.432.0075, Pin 427266# Press *6 to mute or un-mute. Please notify the secretary with changes, additions, or motions for this meeting.

A. Call to Order: Please be sure that any background noises in your area are eliminated since the sounds make it difficult for participants to hear. When speaking, please say your name first. This will help us record your name with your input. Thank you.

1) **Open with the Serenity Prayer**
2) **Tradition Nine:** ACA, as such, ought never be organized, but we may create service boards or committees directly responsible to those they serve.

B. Roll Call of Board Members: Larry A., Chair, and Literature Committee Chairperson; Mary Jo L., Treasurer, Finance Committee Chair; Majbrit M., European Committee Chair and Vice Chair; Ines Z, Secretary, Spanish Translations Committee Chair; Bill D. Chair of MPS Committee and Chair of the ABC Committee; and Jeffrey F., member of the European and Finance Committees.

C. Establish Quorum

D. Guests Introductions: Guests, while this has never been an issue with this Board, as an example to anyone who manages or attends ACA phone bridge meetings, we wish to make you aware that this conference line is used to manage and record our WSO teleconferences. A caller's phone number and name appears on a dashboard visible only to the WSO Webmaster and the WSO Board. If you do not wish to disclose your information, feel free to use your phone settings to block your caller ID, or you can also attend this teleconference using your computer. Instructions for this are on our website Repository under "Teleconference Agendas."

At this point we would like to invite all of our guests to introduce themselves by first name only and perhaps telling us where you are calling from and the number of times you have attended our monthly teleconference meetings. Guests, please introduce yourselves:

After the introductions: Non-Board members are welcome to listen to the Teleconference but are requested to remain silent unless called upon to participate. We respectfully ask that guests hold

their comments until the end of our meeting. We ask everyone to press *6 if you are not speaking. If someone needs to talk further, they may do so at the close of the meeting.

E. Minutes:

Motion to approve the August13th, 2016 Teleconference Minutes (Ines Z.)

F. Committee Reports: I will ask the Committee Chairperson to give their reports. (Generally we provide 5 minutes for each report.)

1. **ACA WSO Treasurer's Report and Finance Committee,** Treasurer, Mary Jo L.
2. **ACA WSO Literature Committee,** Larry A.
    - **Spanish Translations Update**, Ines Z.
    - **ComLine**
3. **ACA WSO DC Oversight Committee and Distribution Office**, Ines Z.
4. **ACA (MPS) Members and Public Service Committee,** Bill D.
    - **Delegate World Service Training Subcommittee,** Laura L.
    - **Hospitals & Institutions Subcommittee,**
    - **Intergroup Liaison Subcommittee,** Bonnie M.
5. **Service Structure Ad Hoc Committee,** Bill D.
6. **ACA Website/Database Committee**, Jim B.
7. **European Committee**, Majbrit M.
8. **OPPM Review Committee,** Mary Jo L. and Ines Z.
9. **2016 ABC Committee**, Larry A.
10. **ABC/AWC Committee,** Bill D.
    - **Ballot Proposal Committee,** Tom R.
11. **Executive Committee**, Majbrit M.

G. Old Business:

Tabled at the July 11th, 2016 meeting and tabled again at the August 13th, 2016 meeting:

1. **Motion:** To authorize the treasurer to purchase a license for Quick Books Platinum Editions for 2 users at a cost $2,200. (Mary Jo)

   Background: Mary Jo suggested to table the motion as the cost will change and this will avoid having to amend motion at a later time.

H. Read into the Record:

These motions are being read into the record as they were voted on during a working session or strategic planning meeting of the Board.

None

I. New Business:

Motions for September 2016 TC

1. **Motion:** That the Board validate on the record the approved Specific Concurrence the ABC Committee start work on the 2018 ABC/AWC to be held outside the US.

   Background: Given that the 2018 ABC/AWC will be held outside the US there will be additional attention and resources required in planning this event and it needs to start much earlier than after the next ABC. We feel that by October 1st, a committee/ subcommittee should be formed with the approval of the WSO Board to begin the process of preparing for the 2018 ABC/AWC. We have already received 5 requests for applications from outside the US during the 2017 solicitation period.

2. **Motion**: That the Board validate on the record their Specific Concurrence to approve the ABC Committee's action items and proposed budget for the 2017 ABC.

   Background: The ABC Committee prepared the actions items and a proposed budget for approval by the board. These items are needed to move forward with planning the 2017 ABC in order to meet established timelines.

3. **Motion**: That the Board validate for the record the purchase of 4,000 Newcomers Booklets at a cost of $2,400. (DCOC)

   Background: This will provide stock for the Distribution Center and also help replenish the supply of this item that was scheduled to be sent to Ware-Pak.

4. **Motion**: That the WSO approve a general pricing policy for its foreign produced literature whereby:

   a) The Suggested Local Purchase Price (SLPP), which would be agreed by the WSO and the Local Fellowship (LF), minus the Total Cost (TC) to print and deliver the literature (which would be paid by the LF), equals the Total Margin (TM), which would then be split 70/30

whereby the WSO retains 70% and the Local Fellowship, usually represented by an Intergroup, retains 30%. The equation would look like this: SLPP – TC/LF = TM 70%WSO / 30%LF. (Jeffrey F.)

b) The Local Fellowship, usually represented by an Intergroup, receives a number of books "at cost" when produced as a token of appreciation for having translated that book into their local language. "At cost" is defined as all costs associated with printing, delivery, taxes and duties where applicable. The number of books to be given at cost depends on the title translated as follows:

- Big Red Book (BRB) – 500 copies at cost
- Daily Meditation Book – 300 copies at cost
- Yellow Work Book – 300 copies at cost (if translated before the BRB)
- Yellow Work Book – 200 copies at cost (if translated after the BRB)Laundry List Work Book – 200 copies at cost

Background: The Board discussed at a working session on 11 August 2016 and approved a detailed draft proposal submitted by Jeffrey F. for pricing its foreign produced literature which this motion is derived from.

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Guest Comments: To allow that all of our guests have a chance to share, we will limit guest comments to 3-5 minutes. If someone needs to talk further, they may do so after the close of the meeting.

Announcements:

The next ACA WSO Board Teleconference is scheduled October 8th, 2016 at 2:00 p.m. EST.

Is there a motion and 2nd to adjourn the meeting?

Close with the Serenity Prayer