**Larry opened the meeting with the Serenity Prayer**

**Tradition Four:** Each group is autonomous except in matters affecting other groups or ACA as a whole. We cooperate with all other Twelve-Step programs.

**Attendees:** Larry A., Chair of the Board and Chair of Database and Website Committee; Mary Jo L., Treasurer, Finance Committee Chair; Majbrit M., European Committee Chair and Vice Chair (joined call late); Ines Z, Secretary, Spanish Translations Committee Chair; Bill D. Chair of MPS Committee, Chair of the ABC Committee, Chair of the Audit Committee; Jeffrey F., member of the European and Finance Committees and Chair of the International Literature Subcommittee; Charlie H., Chair of the Literature Committee and Chair of the Literature Review Subcommittee and member of the Finance Committee.

**Quorum was established.**

**Guest Introductions:** David (Coconut Grove, FL- Vice-Chair of Finance Committee); Marsha (IW, Chair of Ad hoc Service Structure Committee) x4; Laura (Orange County, CA - WSO Rep for Intergroup 620, Delegate Training Subcommittee Chair) x 80; Denise (Anchorage Alaska, Delegate) x 2; Carole (Chair of Greater Western US Region 2, Member Literature Review Sub-comm.) x 9; Kalora (Orange County, CA); Jody (Dallas, WSO Rep.) x2; Bonnie (TX – Intergroup Subcomm. Chair) x many years; Susan (San Diego, CA – Host Committee Chair); Mardi M. (ComLine Editor, Montana); Mona (Chicago) since 2011; Mikkel (Denmark); Matt (Fitchburg, WI) x20; Miles (Toronto Canada Intergroup) x 5; Jim (Boca Raton, FL, member of Website & Database Comm.).

**MINUTES:**

**Motion by Secretary, Ines Z., to approve the minutes of the March 11, 2017 Teleconference Meeting.**

**Seconded:** Bill Motion passed unanimously

**Committee Reports:**

**TREASURER’S REPORT AND FINANCE COMMITTEE (Chair: Mary Jo**): Work is still being done on the year end financials and auditor’s requests. The financials were received just before this meeting and have been posted to the repository for review. There may be some further adjustments required. General recap: $11,200 income for the month with an YTD amount of $42,386. The 7th Tradition Contributions have also been posted. February 2017 financials have also been posted as they were not ready at the time of the last teleconference meeting. If there any questions or comments please send an email to treasurer@adultchildren.org.

**Finance Committee:** Mary Jo reported that the focus was primarily selling through Amazon and the financial statements. For year-end 2016, our Accountant was instructed to change accounting methods by the Auditors, from a cash basis to an accrual basis. We will continue to discuss the merits of each to determine which method will be used on an ongoing basis. Any questions, comments or concerns can be address to treasurer@adultchildren.org.

In response to a request for clarification in what the auditors want, Mary Jo said further evaluation is being done to determine if we should continue to use the accrual method because it costs more to execute but may be necessary as the organization grows.

**LITERATURE COMMITTEE – (Chair: Charlie):** Larry introduced Charlie as the new chair. Charlie noted that the committee and various subcommittee reports are posted on the repository and then gave the committee recap.

* **The International Spanish Language Translation project** has finally been published and the committee is now reviewing the first copies.
* **Quarterly Literature Committee Teleconference** on April 15th at 10 AM EDT
	+ Committee highlights during Larry’s tenure as chairman
	+ Transition of chairmanship from Larry to Charlie.
	+ 11:30 AM-- Dr. Serene Jones will be offering some perspectives to expand thinking as issues of spirituality and communicating that in the literature.
	+ The meeting will use the normal teleconference line of 712-775-7085, access code 690690.
* **Amazon UK - shipment of inventory sent to Great Britain last year**. With help from David McB., distribution of literature through Amazon UK will hopefully be starting soon.
* Email litstaff@adultchildren.org with questions or concerns.

Charlie expressed his excitement and gratitude in being able to chair the Literature Committee. He thanked Larry for the amazing legacy that he left after working 6 years as the committee chair, for all the work he has done in developing literature, and for expanding availability of literature around the world.

**Robin – Special Worker:**

* **March Sales**: ***Strengthening My Recovery e-book*** sales 88 / total 508; ***Audio-BRB*** sales 90, 2,236 total; ***e-BRB sales*** 211, total sold is 12,162 e-BRBs.
* **More than 800 emails** were traded both domestically and abroad. Emails continue to cover the scope of literature offerings, suggestions for future publications, translations, printing / reprinting of new and existing products, digital offerings, and the international distribution project.

**International Literature** – **Jeffrey:**

* **The first ever literature printed outside of the United States** (Swedish Newcomer Booklet) is going to production to be printed and delivered in Sweden around the 11th of April.
* **The Russian BRB** is currently being laid out in Russia by a Russian designer with hopes that it will go to print sometime in May.
* **The paperwork for the Finnish Yellow Workbook** is being finalized and will go into production in Europe sometime in early May.
* After the ABC/AWC, **work will begin on the Greek BRB**.
* Robin is still on schedule with **the Castilian Spanish e-book**. The printed version is anticipated completion in September 2017.

**Spanish Translations – Ines**: Ines expressed her joy at receiving her copy of the International Spanish BRB. It was an experience that came full circle to be able to contribute on that level.

**ComLine – Mardi:**

* **The 2nd Quarter ComLine** was released April 1st. The 2017 Annual Business Conference (ABC) schedule was included. Information about the ACA World Convention (AWC) was on the front page in hope of inspiring last minute registrations.
* **There are now 7 proof readers**. More proof readers are always welcome. If interested email: litstaff@adultchildren.org
* **A ComLine for 2017 ABC delegates** has been designed by Patty, in addition to her work assisting with the typesetting. Robin also created the first annual *ABC ComLine* for 2016. These Delegate Editions are awaiting approval.
* **The next issue of the ComLine** is focused on Steps and Traditions 7, 8 and 9.
* **The committee is always looking for artwork, articles, and poetry**. if interested, send submissions of 250 words or less and a release form to litstaff@adultchildren.org; submissions for the next issue are due by June 1, 2017.

**Literature Evaluation – Charlie:** Tamara P is the new subcommittee Chair and will begin her duties next month. The subcommittee has been mostly focused on the ***“Stepping Up on Service”*** trifold brochure and a book on the traditions.

**DC OVERSIGHT COMMITTEE AND DISTRIBUTION OFFICE-Ines/Mary Jo**:

* **The monthly reports** prepared by Gloria are posted in the repository
* **There has been an increase of 12 meetings** since March with a total of 1713 active meetings along with 2 additional intergroups with a total of 71 intergroups.
* **The Distribution Center has a new hire** which will be further discussed in the motion section.
* The Committee is working to institute different processes because of audit suggestions.

**ACA Distribution Office –Mary Jo:** No Report Given

**MEMBER AND PUBLIC SERVICE (Chair, Bill D.)**: The committee has been very busy. Bill thanked everyone for helping to get the word out about ACA. Anyone interested in helping with MPS can email mpschair@adultchildren.org.

* There will be a 30-minute radio show interview with 2 anonymous ACA members airing from Southern California on April 10. The interview can be heard online starting at 7 pm PST on station [KSBR.org](http://www.KSBR.org) Look under the “Program Schedule*”* for the *Collage Program*. The discussion will be about ACA, recovery, and the upcoming convention.

**Special Worker, Denise (Reported by Bill):** February statistics: 1,023 emails; sent 316 emails; 132 voicemails received and 116 calls returned; international connections with Australia, Canada, France, Kenya, Spain, Sweden and the UK were made.

**Delegate Training Subcommittee (Laura):**

* **March meeting**.
	+ **A year-end wrap up** was done with discussion about the delegate orientation being held at the beginning of the ABC.
	+ **A delegate education workshop** by phone on Robert's Rules of Order was held on March 9th.
	+ A delegate question and answer session on the ***Operating Policies and Procedures Manual (OPPM)*** was held on March 21st.
	+ **The subcommittee finalized the report** on the 2016-17 Delegate Survey responses received. It is set to be uploaded to the website.
	+ The committee will hold one more teleconference workshop on reviewing the 2017 Delegate binders for this year’s ABC from 11am to Noon in 2 weeks.
	+ **PDF Delegate Binders** will be emailed to the Delegates this weekend. Any questions, comments or concerns can be sent to dtsc@acawso.org.

**Intergroup Liaison-Bonnie**: Thus far it has been a quiet spring. Email traffic has been pretty light, mostly internal messages regarding the upcoming ABC. There are some questions still about the literature discount registration and a few regarding prospective intergroups. Currently there are 71 registered intergroups, 2 of which were added this month - Ukraine and Sacramento, CA.

**Hospitals & Institutions –Bill:**

* **The H & I Subcommittee sent 3 shipments under the Board BRB Initiative (BBI) Program** to Texas, Iowa and Massachusetts. Additionally, 8 books were sent out under the H & I Program to prisons and institutions in Florida, Minnesota and California.
* **There was contact with positive feedback from the Rochester, New York Director of Drug and Alcohol Program** at the Monroe County Correctional Facility, concerning an H & I packet that was sent. The facility would like to initiate men’s and woman’s meetings. An ACA group close to the facility has made contact in order to get these meetings started.

**SERVICE STRUCTURE AD HOC COMMITTEE HOC COMMITTEE (Vice Chair: Marcia J.):**

The Committee met three times in March and once in April. The minutes are posted in the Repository after they are approved by the committee.

* **The committee analyzed its research** and put together a report for the Board and the ABC which was turned in on March 15. Made recommendations based on our study of nine attributes.
* **Researched and recommended interim guidelines** for recognizing newly formed ACA regional bodies.
* **Initial planning** for the presentation to the ABC.

If you would like to participate in this important work for the future of ACA WSO please contact Marcia J. at Marcia.jensen.wso@gmail.com

**WEBSITE AND DATABASE COMMITTEE**- **Jim B**:

The committee meets quarterly. The next meeting will be May 20th at 2pm. Follow-up activity for the month:

* **A malware problem has been resolved**, the site was cleaned up and the malware identified and removed. Google Webmaster Tools were run to ensure malware was no longer on the repository and that google would not flag the site as containing malware.
* **A request to consider placement of a button on the website** was made by MPS that would allow visitors to leave contact information if desired (email) enabling the organization to create a mailing list for outreach.
* **A request to create different printable output formats** for meeting lists (e.g. zip code, days of the week, etc.) was received from the fellowship.
* **Monthly statistics**:
	+ **Visitors to the site** – 57,036
	+ **Unique user sessions** –40,369 unique users;
	+ **Over 115,044 page views** with the greatest frequency as follows: *Laundry List*, *Find a meeting*, *Find a meeting Search results*, *Literature* and *The Problem*.
	+ **Traffic:**

|  |  |
| --- | --- |
| USA --84%Canada –4%UK-- 3.6% | Australia—1.7%Ireland – 0.5% |

* + **The committee is working on the annual report** to be presented at the ABC.

The full report is posted to the repository and questions, comments, concerns can be addressed to webservant@adultchildren.org.

**EUROPEAN COMMITTEE** – **Majbrit (Given by Jeffrey):**

* **4th Annual European Conference** will be held in Spain which will help recognize publication of the Castilian Spanish BRB. A tentative date is around the 16th of September. More details will be provided as they are available.
* **Amazon UK** should go live at any time now.

Any questions regarding the European Committee or their work can be sent to EU@acawso.com.

**OPPM REVIEW COMMITTEE** – **Mary Jo/Ines**: Mary Jo reported that the committee is working on getting something sent for the delegate package.

**ABC/AWC COMMITTEE: (Bill/Jim R.)** The ABC/AWC is April 20th – 23rd, 2017 in San Diego CA.

**2017 ABC/AWC (Bill/Susan):**

* **PDF Delegate Binders** are being sent this weekend.
* **The ballot proposals** were sent out and the responses were tallied. 12 proposals out of 16 received enough votes to be put on the ABC agenda.
* **Continue to encourage groups and intergroups** to have a delegate at the ABC to assure wide representation. Currently there are close to 70 delegates registered. Anyone still needing information can go to the website.
* **It is very important to have attendees register** so that space logistics can be mapped out and meals provided. If we can meet the quotas set by the hotel, then we can get all our rooms and facilities at no charge.
* **The meal cutoff date is April 17th** so the online registration for meals will be shut down on April 16th.
* **The weather forecast for that weekend** is supposed to be nice and not too hot, a jacket or sweater might be appropriate for the evening.
* **Events:**
	+ **A DJ** has been booked.
	+ **Dinner at Old Town** on Thursday night of the ABC. There will be live music by Marty M.
	+ **Larry will be speaking** at the Saturday night Banquet.
	+ **Sunday Lunch** will feature a new speaker.
* **There will be a table staffed by the Board on Saturday**. It will allow them to introduce themselves and provide information on Board activities and service possibilities.
* **The room block at the Handlery Hotel has been exhausted**, but rooms are still available at the Crown Plaza by going onto the website and use the 866-number listed.
* **Printed flyers are still available**. If you would like some, email schristie13@cogs.net.
* **Statistics:**
* $15,371 in revenue from website registrations as of midnight last night
* As of a week ago there were $2,978 in mailed in registrations for a total of $18,341 to date. This is $1,651 off from the budgeted forecast of revenues which was $20,000.
* Registrations have been received from 72 delegates. There are 225 people confirmed, registered and paid to date for the AWC.
* The Saturday speaker banquet currently has over 115 confirmed and paid reservations.
* The Sunday luncheon currently has over 100 confirmed and paid.
* The excursion to Old Town on Thursday night currently has 72 paid and confirmed.

**2018 ABC/AWC (Jim):**

* The first step is to review and revise the application form and have it ready by mid to late May. Once the 2017 ABC is over, a greater focus can be put on the 2018 planning.
* The process:
	+ After receiving inquiries via the application, the committee assesses each application.
	+ A recommendation is made based on the applications.
* The Board has approved Toronto for the 2018 ABC/AWC. Their representatives will be at the 2017 conference.

Bill and other Board members thanked Jim, Susan and the host committee members for all the work that is being done to make this a success.

**Ballot Proposal Committee** (reported by Bill): No report was given. If anyone is interested in the position, contact ballotprep@adultchildren.org.

**AUDIT COMMITTEE** – Bill:

* The audit is drawing to a conclusion. It is running a little behind due to difficulties with some of the internal documentation that needs to be supplied. The final report will be delivered after April, but a draft report should be available to present at the ABC.
* An inventory count was concluded yesterday at the 3rd party fulfilment center in Illinois. This information will be used to obtain the year end 2016 ending inventory levels.

If anyone has any questions, you can email auditchair@adultchildren.org.

Mary Jo thanked and acknowledged Patricia, the WSO accountant, as she has given far more than we anticipated needing in helping this process to flow.

**EXECUTIVE COMMITTEE** – **Majbrit (read by Larry):**

• Executive approval to pay for the Trustee buttons that Majbrit has designed out of the Executive Committee budget. The cost is $26.04.

• Executive approval for the routine purchase of 7,000 hard cover BRBs and 2,500 hard cover Meditation Books.

**Old Business: NONE**

**READ INTO THE RECORD:**

These motions are being read into the record as they were voted on during a working session or strategic planning meeting of the Board.

1. **Motion:** That the Board pay the expenses of having Jim B., from Florida, attend the ABC to facilitate IT issues for the Delegate's Training program, Board Volunteers’ Fair, demonstrate the Website, and hopefully stream the ABC.

**Background:** Having Jim at the ABC would be an asset for the various IT issues that will be presented during the ABC. Jim has been serving on the Database and Website Committee for about a year, can help with IT demonstrations and share his own experiences in being a volunteer on a Board committee.

1. **Motion:** That the Board approve reimbursing travel and lodging expenses to the upcoming ABC-AWC for Board Committee Chairs and Vice Chairs. These include: Marcia J., Service Structure Committee Chair; Jim R., ABC Committee Vice Chair, and David McB., Finance Committee Vice Chair.

**Background:** Due to the extraordinary amount of work accomplished this year by volunteer Chairs and Vice Chairs of Board Committees, the Board voted to reimburse the travel and lodging for these trusted servants. They are responsible for their meals and other expenses. While the board recognizes that service work is a key component of our program of recovery, we also realize some tasks require much more time and effort. These trusted servants have worked very hard to help WSO meet its obligations to the fellowship without having to hire extra staff or consultants.

1. **Motion:** That the Board validate on the record its Specific Concurrence to approve contracting a printer in Latvia to print literature in Europe, and to print the Swedish Newcomer booklet.

**Background:** The European Committee has been working for more than a year to set up channels and partners for printing and distributing ACA literature in Europe and this is the first to go into production.

1. **Motion:** That the Board validate on the record its Specific Concurrence to approve the bid by Toronto, Canada to host the 2018 ABC/AWC in that city, and to approve that the 2019 ABC will be held in Europe.

**Background:** The first part of this motion acknowledges the ABC Committee’s recommendation for Toronto as the winning bid for 2018, while the second part recognizes the importance of holding the ABC again in Europe.

**MOTIONS FOR 2017 TELECONFERENCE**

**New Business:**

1. **Motion:** That the Board validate on the record its Specific Concurrence that the board approved the host committee banner for the ABC AWC. (Bill D.)

**Background:** The host committee has designed a banner to be hung in the ABC room and then to be moved over Friday at noon to the AWC main speaker room. They need to send in the order to have it printed.

**Seconded:** Charlie **Decision:** Motion passes unanimously

1. **Motion:** Request board approval to purchase supplies from Bulk Office Supply totaling $686.12 for the 2017 ABC delegates’ binders and registration supplies. Image of order attached. (Bill D.)

**Background:** These are the same supplies we ordered last year except the quantities are increased based on this year's registration statistics.

**Seconded:** MaryJo **Decision:** Motion passes unanimously

1. **Motion:** That the board approve the purchase of the trifolds listed below in quantities of 300 for English and 150 for Spanish to be taken to the AWC and given away at our information table. ACA IS ...; ACA SPONSORSHIP: FELLOW TRAVELER; 25 QUESTIONS: AM I AN ADULT CHILD? (Bill D.)

**Background:** These are trifolds that WSO will make available at no cost for handout at our information table at the AWC.

**Seconded:** Charlie **Decision:** Motion passes unanimously

1. **Motion:** That the board approve the attached renegotiated Audio Visual (AV) contract for the hotel's Audio Visual vendor to provide microphones, mixers, boom stands, audio cabling, projectors and screens, including installation and removal to meet the needs of the ABC and AWC. (Bill D.)

**Background:** The hotel contract precluded us from getting competitive quotes for outside AV vendors to install the equipment. Their preferred vendor gave us a quote for $4,453 for the 4 days of AV needs. I contacted a local San Diego AV rental company and obtained a proposal for just the equipment rental which was considerably less than the hotel vendor's quote. I went back to the hotel vendor and renegotiated with them a couple of times until they lowered their price by 35% to $3,259. This appears to be the best price we can negotiate. Even though it is higher than renting the equipment ourselves, it prevents us from being responsible for setting it all up and scrambling to fix it. If anything goes wrong, they will respond quickly and take care of it. Plus, there is no liability to us if any of the equipment came up missing. The rental vendor would hold us liable and put the value of his equipment at $11,000 if we went with the cheaper alternative.

**Seconded:** Mary Jo **Decision:** Motion passes unanimously

1. **Motion:** That the Board validate on the record their Specific Concurrence to add the following language to the OPPM: The Regional Representative (RR) and Intergroup Representative (IR) may be considered for membership on the Board of Trustees. Such nominees shall register with the WSO and serve on a WSO committee for no less than six months before their nomination shall be taken up by the Board. (Larry A.)

**Background:** The current OPPM language would allow for hundreds of Board members and is clearly unworkable. The six months of service will allow the Board to see how the RRs are carrying out their primary purpose i.e., to service their region, and will inform the Board's decision on the geographic bounds of regions and their role on the WSO's committees and Board.

**Seconded:** **Decision:** Tabled for May 2017 so that Board can discuss at working session scheduled for Thursday.

1. **Motion:** That the Board validate on the record its Specific Concurrence to approve the inclusion of the Swedish Intergroup’s web site on the Swedish New-comer Booklet to help make it easier for Swedes to find a local meeting in their own language. (Jeffrey F.)

**Background:** The Swedish Newcomer Booklet is the first piece of ACA foreign literature that will be exclusively printed and distributed in Europe, and mainly only in Sweden. Since the booklet was translated into Swedish to communicate to the inner children in Swedes, it only makes sense that those same inner children are given an online reference in their own language where they will find the most up-to-date information on how to find a meeting in their own country.

\* **Jeffery** added that the currently the only contact information that is given, printed for anywhere in the world is in the United States.

**Seconded:** Majbrit **Decision:** Motion passes unanimously

1. **Motion:** Request specific concurrence for the Board to approve wage increases for the Distribution Center Staff. (DCOC)

**Background:** The DC Oversight Committee is recommending an increase that reflects the 2017 minimum wage increase for the State of California as well as a slight Cost of Living Increase determined by the Social Security Administration.

**Seconded:** Ines **Decision:** Motion passes unanimously

1. **Motion:** That the Board validate on the record its Specific Concurrence to approve the Russian BRB to be laid out by a designer in Russia for pre-press printing in Europe as chosen by the MIG in consultation with the WSO. (Jeffrey F.)

**Background:** The Board concluded that it would be more convenient for the Russian BRB to be laid out for pre-press printing by Russians in Russia. The upfront cost will be about RUB 50,000 and paid by the Moscow Intergroup (MIG) which will be reimbursed by the WSO from Russian BRB proceeds.

\* **Charlie**: What is a RUB and how much is that in US dollars = $830 US

**Seconded:** Charlie **Decision:** Motion passes unanimously

1. **Motion:** Request specific concurrence to begin giving Bill D. access to all our different accounts is he will be installed as Treasurer at the 2017 ABC. (Mary Jo L. - Treasurer)

**Background:** The transition from the current Treasurer to the new Treasurer will be far more complicated than it was when I took office four years ago. There are now many additional accounts and sites that come under the domain of the Treasurer. As I began to contemplate how to do this, I realized the amount of time it will take. I believe it's in everyone's best interest if Bill is able to hit the ground running as soon as he is installed so that I can do the same in my new role as Chair.

**Seconded:** Charlie **Decision:** Motion passes unanimously

1. **Motion:** Request specific concurrence to pay a fee to **People Ready**, a temp agency, to hire our current temporary employee as a permanent employee. (DCOC)

**Background:** We require another permanent employee during the daytime. We have been short-staffed in the office for some time and have hired a temp from the People Ready agency. He has been with us for five weeks and he is working out very well for us. Additionally, he has warehouse experience. Although the distribution portion of our operations has diminished greatly with the advent of fulfillment through Ware-Pak in Illinois, this is still a factor for us, especially as we move into different distribution channels. The ratio of office to warehouse work for this individual will be approximately 80/20.

\***Larry** asked for clarification that the fee is associated with the fact that the individual is being hired from a temporary agency, as was confirmed by **Mary Jo**.

**Seconded:** Charlie **Decision:** Motion passes unanimously

1. **Motion:** Request specific concurrence to raise prices for books currently being sold on Amazon US to the following: BRBs to $18.50; Yellow Workbooks, Spanish Workbooks and Hardcover Meditation Books to $14.50; Laundry List Workbooks - $16. (Mary Jo)

**Background:** In pricing our books not enough of our base costs were taken into account. We have not lost any money - we just have not made our usual margins.

\***Charlie** inquired about the increase on each item. Mary Jo advised that currently the BRB are $18 so it would be a $0.50 increase; Yellow Workbooks, Spanish Workbooks and Hardcover Meditation books are currently $12 with an increase of $2.50; Laundry List Workbooks are currently $14 so there will be a $2 increase.

\***Bill** indicated that we are still under all our competitors on Amazon.

\***Mary Jo** indicated that our price will most always be lower as the other vendors must purchase from us and our cost of good is lower.

**Seconded:** Jeffrey **Decision:** Motion passes unanimously

**This concludes our Agenda. Thank you all very much.**

Any guest comments or questions? (Q = Question / A = Answer / M = Mention

**REMINDER:** Please remember about meeting etiquette and being respectful of other listens as you present your comment. This is a business meeting and is not appropriate for the sharing of experience, strength and hope or your struggles.

**General Comments--1:**

**(Q) Carol:** Since Amazon is Prime does that mean we don’t have to pay shipping if we have Prime?

(**A) Larry:** Yes.

(**Q)** **Bonnie:** Is there any idea how self- supporting the AWC will be this year?

(**A)** **Bill:** Because none of the Board costs (travel expenses) are factored in, there will be clear cut cost of how much the ABC cost and how much the AWC earned.

(**Q)** **Bonnie:** Will it be divided out between the ABC and the AWC as far as costing…

(**A)** **Bill:** There is no revenue for the ABC because there is no registration fee and only a small revenue from the delegate boxed lunch. The expenses will be allocated accordingly.

**Bill:** If you have not already done so, Delegates, make sure you sign up for your boxed lunch.

(**Q**) **Colleen:** What was the breakdown of incoming communications to MPS?

**(A) Bill:** 1023 Emails, 300 responses from MPS; most emails were about the convention, literature or meetings which are sent to the appropriate committee or board member that is handling that area. Voice mail 132 messages left and 116 calls were returned and 16 messages were transferred to others for response.

**(Q) Denise:** When is the radio show?

**(A) Bill:** Monday, April 10th at 7pm, KSBR.org.

**Motion Questions:**

**(Q)** **Pam:**

* Has concerns. This is a bottom up organization in that meetings feed intergroups, intergroups feed regions and the region reps should be what comprises the WSO.
* Where are the minutes from the strategic meetings and working sessions and other minutes where motions are passed (motions passed being read into the record), posted?
1. **Larry**: Working sessions are a necessary stopgap measure needed to handle the tremendous amount of emails. The working session just helps move things along so time isn’t consumed by reading and writing but by action. Minutes are not usually kept of the working session. The results of these sessions are what is read into the record of the teleconference.

**(Q) Pam:** On today’s motions, why are the costs not put through with the motion i.e. the price of the trifold.

**Bonnie**, extended an invitation to liaison with the Service Structure Committee as they are looking at many of those issues long term and any history that can be offered would be appreciated.

**(Q) Colleen**: Are the recorded working sessions available to be transcribed or to be heard by the membership body?

**(A) Larry:** The working session audios are not made available but the what is read into the minutes in effect are the transcribed minutes from the working session. Are you asking to hear the discussion?

**Colleen:** Yes, we want to hear how you got to there.

**Larry:** During the month, the board is exchanging communications regarding the various issues so that when we come to the teleconference, we have substantiated unanimity during actions being taken. The board can take it under advisement.

**Ines:** The motions read into the record are accompanied by background which describes how the motion came to be and why it is necessary. Minutes are a summary of what has transpired within the meeting and does not breakdown all the details so you will not get the disagreements, the back and forth etc. in minutes.

**Bonnie:** The concern is the process of the back and forth and how substantial unanimity is achieved is instructive to the rest of the fellowship as they seek to do service. So, some may be looking to the working session minutes or summaries of discussions as examples of how things have been done or may be done, it is not so much about the specific issue but the process and making the process available to the fellowship.

**Ines:** There are board members on committees and in their participation, they are going to be modeling what is done at the board level.

**Pam:** I’m concerned about who was at the meeting when it took place etc., so we know that it is not one person calling a meeting with themselves and making a decision by itself or two people making a decision.

**Larry:** In order for a decision to be made, there has to be a quorum of 4 people.

* **The Process**:
	+ A person makes a motion, posts it and shares it with the board
	+ Trustees can then object, raise questions, etc.
	+ After all the dialog and some consensus is reached, the motion is posted to a motions channel
	+ From there, it is posted to the meeting agenda and then voted on at the teleconference.

**Mary Jo** added that Pam’s point is well taken in that maybe there should be some reporting on when a vote was taken, who participated from a corporate perspective and that the board should give it some consideration.

**Carol:** it just adds a level of transparency for the fellowship to be comfortable with the goings on.

**Charlie:** Agrees that the point is worth considering regarding transparency.

**Majbrit:** Reminded that there would be a working calendar of progress so the fellowship could see what was happening and how things are coming about and once instituted that could help with the transparency.

**Bill:** added that the motions should also be numbered and dated as they are voted on so that it is trackable and the changes can be made to the appropriate places (documents) and for historical record keeping.

**General Comments –2**

* **Miles**: Thanks to the Board for accepting Toronto for the 2018 conference. Also, wanted to confirm the 30th anniversary of WSO which would be 2017 and 40 years of ACA as a fellowship.
* **Mardi:** thank you to all for the fellowship and a special thank you to Larry for his service and efforts.
* **Dennis**: Thank you to all (board, volunteers, etc.) and particularly Larry for all of his service.
* **Ines:** Thank you Larry for all of your service and many contributions and your commitment. Regarding the motions, the book of motions was created which basically has all the motions from the month after the ABC to the next ABC which has been submitted. The issue is when motions are tabled or withdrawn it affects the numbering. The book of motions however, is posted on SLACK and can be shared with the fellowship.
* **Kay:** Thank you to the Board for the service and it was a great meeting. Also, made another reminder about the meal cut off dates for the convention.
* **Larry:** Thank you to the fellowship for allowing him to serve as the Board chair, it has been a wonderful experience.

**Announcements:**

1.The next ACA WSO Board Teleconference is scheduled **May 13, 2017 at 2:00 p.m. EST.**

2. The ABC/AWC is April 20, 2017 through April 23, 2017 in San Diego, CA.

1. Try and join the 3H Club (Hurting to Healing to Helping) and become a part of WSO. If you are able, join a committee
2. Next Saturday, Literature Committee will have its quarterly meeting.

**Is there a motion to adjourn the meeting? 2nd to the motion?**

Mary Jo - Motions to adjourn Charlie - Seconded the motion

Are there any questions or comments about the motion to adjourn the meeting?

**Motion carried unanimously.**

**Closed the Meeting with the Serenity Prayer**