

This monthly report informs the Board of the recent work of the Committee. The report begins by listing some highlights of our activities and any motions being put forth at the conclusion of the oral report. The report is offered in the form of an overall outline.

Highlighted Sections.

These inserts indicate the current work and focus of the Committee.

Bold and underlined entries indicate tasks with which the ABC Committee would like more insight and direction from the WSO Board.

The ABC Committee Report for April, 2017

Submitted by Jim R., the ABC Committee Chair.

HIGHLIGHTS FOR APRIL:

- The 2017 Annual Business Conference was successfully produced at the Handlery Hotel in San Diego, California, on April 20th and 21st.
- Jim R., of Brooklyn, NY was selected to be the Chairperson of the ABC Committee for 2017
- Wed., May 3. Phone meeting – Sue V. and Miles (of Toronto), and Jim R
Focus was on lodging/venue. Options were discussed. Looking for information from San Diego – for a report from the Handlery Hotel, as to final numbers.

MOTIONS:

- That at the next working session, the Board will choose whether the 2019 World Convention will be hosted in conjunction with the ABC, which will be in Europe; or whether it will be hosted separately in North America; and if so, at what date, and whether the ABC Committee will oversee the host selection and be the liaison for the event; and to then convey this decision to the ABC Committee.

The calendar of tasks leading to the next ABC is being developed

The Calendar

The ABC Committee Calendar will keep us on track for achieving deadlines, within the various facets of our work. This includes calling for Ballot proposals; mentoring the Delegates; assembling the Binders, assisting the Toronto Host Committee; and recommending the 2019 ABC/AWC Host. This calendar will assist in the work of future committee activity

The ABC Committee coordinates the efforts of planning the Annual Business Conference and the ACA World Convention.

General organizing of the Committee members

1. Reach out to the members, old and new
 - a. Explain the tasks ahead
 - b. Gear interest / enlist aide

The Committee

A survey is underway, canvassing former and present ABC Committee members, as well as, recent ABC delegates who expressed interest in participating. The objective is to determine each member's individual interest and desired level of participation.

There are 2 tracks of work for the ABC Committee

1. The planning of the 2018 Annual Business Conference to be held in Toronto, Canada.
 - a. Logistics
 - i. Finding the conference space and lodging

The Venue

There are 2 factors being weighed in arriving at a venue recommendation – cost and gathering space. The more spacious site, with an ability to expand if needed, has more expensive for lodging. The more reasonably priced accommodations offer less ability to expand our meeting space.

The Toronto Host Committee is in "stage 2" of the budgeting and venue selection. Cost estimates are being generated and a hotel recommendation, with supporting data, will be offered in time for the Board to make a determination before the June 10 phone meeting. Given his experience, Bill D., the WSO Treasurer, will be called upon for advice.

- ii. Assisting with conference/convention website and registration
 - iii. Advising on host committee structure / volunteers
 - iv. Advising on theme / logo / merchandising

The Theme

The Host Committee happily endorses the theme, "Becoming Your Own Loving Parent"

- b. Planning for the ABC
 - i. Developing the agenda
 - ii. Coordinating with the Ballot Prep Subcommittee
 - iii. Coordinating with the Delegate Training Subcommittee

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- iv. Coordinating with the Service Structure Committee
 - v. Producing the Delegate Packet
 - vi. The Binder
 - 1. The foundational documents
 - a. **Make OPPM print ready**
 - b. **Bylaws written twice**
 - c. **Straighten out Book of Motions/ABC motion progress report**
 - 2. The Ballot Proposals
 - a. Format to fit on a page – profile layout
 - b. **Better suggestions for Proposal submissions**
 - c. **Review timetable**
 - 3. Reports
 - a. Streamline Committee report section
 - b. **Add separate sections for:**
 - i. **Delegate Training Material**
 - ii. **Service Structure Committee**
 - c. Planning for the AWC
- 2. Recommending a host for the 2019 ACA ABC
 - a. Develop a timeline for the recommendation process
 - b. **Receive direction from the Board. Two possible options:**
 - i. Find a European host for the 2019 ABC/AWC
 - 1. Review and revise the Application form
 - 2. Offer application/receive bids
 - a. May require additional information or guidance
 - 3. Assess the various bids
 - 4. Offer a recommendation to the Board
 - Or...
 - ii. Find a European host for the 2019 ABC
 - 1. Create an Application form
 - 2. Offer application/receive bids
 - a. May require additional information or guidance
 - 3. Assess the various bids
 - 4. Offer a recommendation to the Board
 - iii. And find a North American host for the 2019 AWC
 - 1. Create an Application form
 - 2. Offer application/receive bids
 - a. May require additional information or guidance
 - 3. Assess the various bids
 - 4. Offer a recommendation to the Board