



Adult Children of Alcoholic and Dysfunctional Families

World Service Organization, Inc.

Compassion, Clarity, Courage and Commitment

**Agenda**  
**Monthly Teleconference**  
**December 9, 2017**  
**2:00 p.m. EDT**

Access number: [712.432.0075](tel:712.432.0075), Pin 427266# Press \*6 to mute or un-mute. Please notify the secretary with changes, additions, or motions for this meeting.

**A. Call to Order: Open with the Serenity Prayer**

**B. Roll Call of Board Members:**

**C. Establish Quorum**

**D. Minutes:** Motion to approve the November 11, 2017 Teleconference Minutes (**Marcia J.**)

**SECOND:**

**DISCUSSION:**

**DECISION**

**E. Guest Introductions**

**F. Tradition Twelve:** Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.

**G. Committee Reports:**

1. **ACA WSO Treasurer's Report and Finance Committee:** Bill D.
2. **European Committee:** Majbrit M.
3. **Executive Committee:** Majbrit M.
4. **Literature Committee:** Charlie H.

5. **DC Oversight Committee:** Mary Jo L.
6. **Distribution Office:** Tammie G.
7. **Members and Public Service Committee (MPS):** Bill D.
8. **Service Structure Committee:** Marcia J.
9. **Website/Database Committee:** Jim B.
10. **ABC Committee:** Jim R.

I. **Read into the Record: Working Session motions:** these motions are being read into the record as they were voted on during a working session of the Board.

1. **Motion:** Request specific concurrence to order 7,500 Welcome Chips at a base cost of \$2,400. (DCOC)

**Background:** We believe this order may be larger than any previously made, so it, therefore, requires full Board approval.

**SECOND:** Bill

**DISCUSSION:** None

**VOTE:** Passed Unanimously

2. **Motion:** To give WarePak a six-month notice of intent to end the contract, leaving the current SKUs with WarePak on December 1, 2017. (David McB)

**SECOND:** Carole C.

**DISCUSSION:** This means we will be doing all shipping through Signal Hill and Amazon.

**VOTE:** Motion passes unanimously.

3. **Motion:** To approve the purchase of 5,000 soft cover BRBs for a cost of approximately \$13,000. (DCOC)

**Background:** 5,000 is the largest order of soft cover BRBs that has ever been ordered because we have the space in the new warehouse to store them. Because of the unit cost, we will now be in a position to decrease the price so that the soft cover is less expensive than the hard cover.

**SECOND:** Charlie H.

**DECISION:** Motion passes unanimously

4. **Motion:** That the Board approve reprinting 1,000 copies of the Swedish Newcomer Booklet and sending them to Sweden. The total cost is EUR 322.25 including shipping. This offer comes from a different printer in Lithuania and is the best offer of four different offers that

we have researched so far. The Swedish Fellowship will be paying for the total cost of this order in advance.(Jeffrey)

**Background:** 1,000 copies of the Swedish Newcomer Booklet was first printed in Europe in April and a small mistake was found in it. This reprint seeks to make up for this mistake which is why it is being redone at cost without any margin for WSO.

**SECOND:** Jim B.

**DISC:** There was a graphic design mistake on our side that does not change the essential content. The Swedes decided, however, to do the reprint, which is why they are paying for it.

**DECISION:** Motion passes unanimously.

5. **Motion:** To hire an attorney at a cost of \$1,000 (five hours at \$200/hr.) to review WSO copyright files. This would include a revision of the agreement for Literature volunteers. (David)

**Background:** The Literature Committee feels it is a good policy to have WSO copyright files audited to ensure everything is in order. Additionally, the volunteer agreement for the Literature Committee will be reviewed to make it less cumbersome.

**SECOND:** Charlie

**DECISION:** Motion passes unanimously

6. **Motion:** That the Board approve the Service Structure Committee's (SVC) guidelines for the structure and operation of a Nominating Committee that will vet and nominate candidates for the position of WSO Trustee. If approved, the SVC will work with the OPPM Committee to develop new OPPM language to cover the process. (SVC)

**Background:** After the 2018 ABC, the Board asked the SVC to research and recommend a plan for a more equitable way to select Board candidates. The current process has the Board itself selecting new Board members other than nominations that are done from the floor at the ABC. Neither current process is felt to be effective. With the creation of the Nominating Committee, the entire process will be more transparent to the fellowship, and is intended to promote the recruitment of candidates with excellent and consistent qualifications.

**SECOND:** David

**DECISION:** Motion passes unanimously

## J. New Business

1. **Motion:** Request specific concurrence to have Nova Graphics print 800 copies of the Good Enough Group booklet for a cost of \$581. (Mary Jo L.)

**Background:** This is a larger print run than previously done. We are also trying a new printer that is less expensive and will allow us to lower the price of the booklets if the quality is comparable to our current vendor.

**SECOND:**

**DISCUSSION:**

**VOTE:**

1. **Motion:** Request specific concurrence to temporarily lower the price of the Commemorative BRB on Amazon from \$20 to \$18.50 (the regular price of the BRB) until a new shipment of regular BRBs are received by Amazon. (DCOC)  
**Background:** There was a printing error on the ISBN for the new shipment of BRBs that requires all books to be relabelled. In the meantime, we are about to run out of the regular BRBs on Amazon and the DCOC would like to temporarily lower the price of the commemoratives to ensure that we continue to have books available for the regular customer.  
**SECOND:**  
**DISCUSSION:**  
**VOTE:**
  
7. **Motion:** To approve the purchase of various quantities of chips and medallions at a total cost of \$3,317. (DCOC)  
**Background:** The quantities being ordered of some of these items may exceed previous quantities ordered, which makes it necessary for the full Board to approve the motion.  
**SECOND:**  
**DISCUSSION:**  
**VOTE:**
  
8. **Motion:** That the term "closed" in reference to a listed ACA meeting be inclusive of anyone who meets the qualifications set in Tradition 3: *"The only requirement for membership in ACA is a desire to recover from the effects of growing up in an alcoholic or otherwise dysfunctional family."* Any meeting considered "private" should not be listed publicly. (Marcia)  
**Background:** This motion is in response to ABC Motion 2017-13: Use of the term "Closed." Propose a clarification from the WSO of the term "closed" wherever it is used.  
**SECOND:**  
**DISCUSSION:**  
**VOTE:**
  
9. **Motion:** That the Board approve a phased approval process for the revision of the OPPM, to be completed before the 2018 ABC. (Mary Jo)  
**Background:** The last full rewrite of the OPPM was in 2010 with a revision to that done in October 2012. There was a committee that worked on changes with the intent of having the Board approve everything at once. That was not a workable solution. The current committee is working on the document in sections, which are being presented to the Board for review and approval. With the approval of each new section, the OPPM will be updated to include the newly approved changes and reflect an interim revision date that states the sections that were changed on that date, for example, "Revised December 9, 2017 (Sections I, II and III through sub-section G). When the entire OPPM has been revised in this manner, the date will be changed to 2018 and those individual revision dates will be deleted.  
**SECOND:**  
**DISCUSSION:**  
**VOTE:**

## 2. ACA Nominating Committee

### K. 2017 ABC Motions and Status

1. **Create a new OPPM Committee to continue the work of a complete revision of the 2012 OPPM.** This has been done and the revision is well under way. Most, if not all of the revised OPPM will be in the Delegate Binder for the 2018 Toronto ABC.
2. **2017-1: Use of “I” Statements—Passed**  
Propose posting a statement on the website under Resources entitled, Why the Use of “I” Statements is So Important. **Not yet done.**
3. **2017-3: Becoming Your Own Loving Parent Wkbk.—Passed**  
Propose that the WSO create a workbook on Becoming Your Own Loving Parent. **Referred to Literature Committee.** A November 5 report in the Repository notes that, “... a meeting [has been] scheduled for **"The Loving Parent Workbook"** (working title: Loving Parent). Loving Parent is based on the content of chapter 8, and its development will follow the LBRB.
4. **2017-4: “Sponsor” vs. “Fellow Traveler” —Passed**  
Propose that the WSO revise BRB Chapter 11 and the sponsorship pamphlet for clarity and consistency. Recommend use of the term “Fellow Traveler.” Referred to the Literature Committee. **Referred to the Literature Committee.**
5. **2017-8: Telephone Conference Meeting Committee—Passed**  
Propose creation of a standing WSO Board committee as a liaison between Telephone Conference Meetings and the WSO Board of Trustees. **This has been done. Trustee David McB is the liaison.**
8. **2017-10: Prescription Medication References—Passed**  
Propose change on p. 13 of BRB from “refrain from all prescription medication use” to “refrain from all prescription medication misuse.” **Referred to the Literature Committee.**
9. **2017-13: Use of the term “Closed.” —**  
Propose a clarification from the WSO of the term “closed” wherever it is used. **See motion above.**
10. **2017-15: Laundry List Rewording—Passed**  
Propose that the first statement in the Laundry List read as: “These are characteristics we seem to have in common due to being brought up in an alcoholic or otherwise dysfunctional household.” **Referred to the Literature Committee.**

11. **Publish the results of motions that are made and passed at Board working sessions outside of the monthly TC. This is being done in the Agenda and the Minutes of the Monthly TC.**

**L. Guest Comments**

**M. Motion to close the meeting:**

**SECOND:**

**DISCUSSION:**

**DECISION:**

**Close with the Serenity Prayer**

**Announcements:** The next ACA WSO Board Teleconference is scheduled January 13, 2017 at 2:00 p.m. Eastern time