

AUGUST 2018 DISTRIBUTION CENTER OVERSIGHT COMMITTEE REPORT

1. The committee held its monthly meeting on August 7 with the Distribution Center Operations Manager and Board Liaison.
2. The committee reviewed the July month end inventory levels in all three sales warehouse locations.
3. Asked the office to create a sales report that shows that shows the monthly sales by channel as well as the inventory removed due to damage or internal uses with the monthly beginning and ending inventory counts.
4. Recommended the office replenish the Amazon US Yellow Work Book stock from the Signal Hill warehouse since the new printing from Bang Printers was not going to ship on the quoted date. The office prepared a shipment and sent it to Amazon's warehouse in sufficient quantity to keep them in stock until the new printing from Bang Printers arrived at Amazon.
5. Discussed the office proposal to add more pallet racks and will hear back more from the office about it at an upcoming meeting.
6. The Meeting List updates are now being handled by more of the office staff and is resulting in the updates to the website occurring within a few days versus a couple of weeks.