

# SERVICE STRUCTURE COMMITTEE MEETING MINUTES 16 JULY 2018 7:30 PM EDT

CALL NUMBER: 712-770-4010 ACCESS CODE: 281687#

## I. Serenity Prayer:

God, grant me the serenity

To accept the people I cannot change, the courage to change the one I can, and the wisdom to know that one is me.

## II. Members Present: Miles C., Marcia, Carole, Matt,

## III. Purpose: *As a committee of the ACA WSO, our purpose is to research the service structures of other global fellowships in order to recommend how ACA should best organize its service structure to serve its growing fellowship nationally and globally.*

## IV. Goals:

- A. Research and define regions for a recommendation to the ABC and ACA/WSO Board
- B. Come up with a 5-year vision for the implementation of a Regional structure.
- C. Create a plan to start the process.
- D. Further develop the supporting structure/s for Regional Service Committees.
- E. Create a liaison with Europe to address Service Structure needs in Europe

## OLD BUSINESS

### 1. Motion to approve the minutes from the July 2, 2018 meeting.

**Decision:** Minutes not ready. Table until next meeting

### 2. Vision and Mission Statements:

**Vision Statement:** Regional Service Committees build bridges of communication and support to bring Adult Children out of isolation and into fellowship.

**Mission Statement:** Regional Service Committees provide information and support: to connect people within the fellowship, to encourage participation as trusted servants, and to grow meetings full of experience, strength and hope throughout the world.

## NEW BUSINESS

### 1. Intergroup presentations: CMA

The document is at the end of these minutes.

### 2. Discussion:

- Remember that Intergroups are a backbone.
- Define the difference between a meeting and a group, intergroup
- Definitions are going to have to be loose because we are radically different from place to place.
- What we have on our website is not necessarily what is happening. Red Book will need to be fixed as well.
- When we get the definitions finalized, we may find that these larger groups would be an area. Within that area they could develop an Intergroup.

## SERVICE STRUCTURE COMMITTEE MEETING MINUTES 16 JULY 2018 7:30 PM EDT

**MOTION TO ADJOURN:** Marcia

**Second:** Miles C.

**Decision:** Motion passes unanimously.

### **NEXT MEETING**

**Monday August 13 at 7:30 PM EDT**

# Intergroup Information Sheet for CMA

## *Choose one:*

- This fellowship has Intergroups that are part of their representational structure.
- This fellowship has Intergroups, but they are separate entities and have no representational role in the structure of the fellowship. They call the organizational structure above the meetings a district.
- This group does not have Intergroups at all. The organizational structure above the meetings is called a (n) \_\_\_\_\_.

1. **How does the fellowship define an Intergroup?** Intergroups exist outside the service structure of CMA and function solely to provide services to local groups. The service structure outlined in the service manual is the primary means of linking groups across the country so that the voice of the Fellowship can be used to direct the Board of Trustees in the day-to-day management of CMA affairs. This service structure does not replace the Intergroups in any way, as the Intergroups continue to provide important services to local groups.
2. **If there is both an Intergroup that is not representational and another structure you are describing, how do these two structures differ?** In some ways, Intergroups are similar to a local District, in that they both meet needs for local CMA groups. The difference, however, is that Districts exist primarily to connect local groups to the CMA general service structure; Intergroups exist primarily to provide services to the local groups that form them. Districts should also remain small enough to facilitate communication among its constituent groups, but Intergroups may become as large as necessary to include as many groups as desired. Finally, Districts are part of the structure of CMA World Services, but Intergroups remain autonomous entities within the CMA fellowship.
3. **What services do the Intergroups provide?** Intergroups may provide meeting lists and websites to help newcomers and visitors find meetings, maintain an inventory of chips for the local groups to purchase, and/or sponsor local events to solidify the unity of the local CMA fellowship. All of these are services vital to the smooth functioning of a local CMA fellowship's quest to 'carry the message'.
4. **If there is information other than what was asked for above that you think is important, list it here:**

As CMA began to spread across the United States, clusters of meetings emerged in the larger cities. Groups in and around these cities joined together to provide services common to all the local groups. Early on, these groups of groups in different places across the country called themselves by different names. Some called themselves "Areas," some called themselves "Districts," others called themselves "Intergroups," regardless of the actual function that they served. One of the purposes of this manual is to assist these groups in identifying what functions they serve and what needs are to be met by their activities. Later in this manual, the functions of the District and Area are described and their role in the service structure of CMA defined. In some places, these groups of groups were for many years the only link between different groups. Nevertheless, Intergroups are primarily local, so as CMA grew it became necessary to develop a service structure to meet the needs of CMA as a whole. The service structure outlined in this manual is the primary means of linking groups across the country so that the voice of the Fellowship can be used to direct the Board of Trustees in the day-to-day management of CMA affairs.

This service structure does not replace the Intergroups in any way, as the Intergroups continue to provide important services to local groups.