

CALL NUMBER: 712-770-4010 ACCESS CODE: 281687#

**I. Serenity Prayer:**

God, grant me the serenity

To accept the people I cannot change, the courage to change the one I can, and the wisdom to know that one is me.

**II. Members Present:** Carole C, Marcia J, Josh W, Miles, Matt, Charlie, Bonnie

**III. Purpose:** *As a committee of the ACA WSO, our purpose is to research the service structures of other global fellowships in order to recommend how ACA should best organize its service structure to serve its growing fellowship nationally and globally.*

**V. Goals:**

- A. Research and define regions for a recommendation to the ABC and ACA/WSO Board
- B. Come up with a 5-year vision for the implementation of a Regional structure.
- C. Create a plan to start the process.
- D. Further develop the supporting structure/s for Regional Service Committees.
- E. Create a liaison with Europe to address Service Structure needs in Europe

**OLD BUSINESS**

**A. Approval of Minutes**

1. **Motion to approve the minutes from the August 27, 2018 meeting.**  
**Second:** Carole C.  
**Decision:** Motion passes unanimously

**NEW BUSINESS**

**A. Critique of the Town Hall held on August 27, 2018.**

1. **What went well:** The first town hall meeting was a great start. People were able to use the directions provided to access the meeting and see the screens. Those having difficulty were able to get help from other members without stopping the meeting. The glitches in access and our presentations were not show-stoppers." The technical and presentation issues did not stop people from getting information from the presentation, which was not the main goal of the dry run. It was good to see the use of surveys during the presentation. The value of this is obvious. Much better than the monthly meeting and should be continued.
2. **Concerns:** People did not read the script and so were not prepared to present. **However,** the use of the script will be easier now that we know the pitfalls as well as knowing it would be a regular presentation. We would be better off if one person showed the desktop rather than changing from person to person. We want to make sure that something is always up on the screen while we present, even if it is an interim slide. The survey and response section could be better if it were coordinated with the script, and if the results were immediately available or could be seen as they were being tabulated. It would be good to have a polling programs that is the same as the software/program used for the town hall.

Some found the chat window distracting. It would be good to know how to make it disappear. The echo was with us, and people need to be reminded to “mute” if they are not speaking. There is a function so that the presenter can mute everyone during their presentation.

3. **Conclusions:** The importance of having meetings with the dedicated members of the fellowship was obvious, especially as we were questioned about information thought to be ubiquitous. Not everyone has been involved for similar lengths of time, or been presented with all the information.

When engaging the fellowship, it is important to offer them the best experience possible. While the directions did their job as far as getting people in to the meeting, there may be programs that provide an easier entrance interface for the participant, and a better aural and visual experience. Because of the importance of this initiative, we think it would be worth it to explore other presentation programs, and expend money, if necessary to use them.

## B. Plan for future Town Hall meetings and our own work concerning Regions

### 1. Where do we start?

- a. **Vision and Mission Statements:** Do we need these or goals and objectives?
- b. **Intentional Design** was suggested as an organizing principle. We need to decide whether to employ this model. The steps in the process that were shared with a different committee by Kristian B. are listed below:
  - *Hold a big-picture, exploratory visioning process. Think big. Explore new ideas.*
  - *Edit the visioning process down to three key initiatives.*
  - **Come up with a work plan to make the key initiatives actionable.**
  - **Implement.**
  - **Review each quarter against milestones.**
  - **Review entire process annually.**
- c. **Involve the fellowship:** Where is the fellowship right now? The town halls provide a means for two-way conversation. We need to present the rationale for and answer questions about this process. We need to reestablish the purpose of a regional map. People need to know that there are reasons that we felt the need to come up with guidelines.
  - Regions are unique because they can nominate trustees.
  - The Board had been silent about regions for many years.
  - Regions were starting to form whether the board was ready for their development or not.
  - The interim agreement developed and presented in 2017 in San Diego was a stopgap measure to give the board time to create a rational framework in which people who want to can be represented.
  - We actually have a mandate from the board to develop regional definitions. The SVC Structure Committee was asked to recommend a map of representational regions that reflects our current membership.

*We were given a mandate from the Board of Trustees and the fellowship to define regions and create a regional map. This would be the first two steps here.*

d. **Basic Understandings:**

- Our committee has a mandate to bring to the board of trustees a definition of regions, and steps for being accepted for approval to put a trustee on the board. The board either accepts or recommends changes to what we bring. (2017)
- Our committee has a mandate to bring a suggested regional map to the board for approval. (2017)
- It is not our mission to say that every region should be alike or every intergroup; it is, however, reasonable to set standards.
- There may be small regional service committees that have formed spontaneously, are not registered. These do not get a seat on the board; we have no control over this.

e. **Needs**

- Better definitions of the divisions within our structure.
- A rational way to manage regions so the fellowship can send trustees to the board.
- Minimal guidelines for identifying as a region.
- Possible divisions that are closer to the meetings than regions, but further away than intergroups.
- A regional map.

**2. Decisions**

- a. Go back to where we were a couple of months ago. Knowing how many regions we want to have and go into what is required.
- b. Educate more recent members of our committee as to the steps already taken so we don't have to repeat what has already been done.
- c. Create regional standards for board discussion by mid-October.
- d. Create two town hall presentations to get feedback on the maps:
  - 1) Redo of the presentation in San Diego to set the rationale for our regional work.
  - 2) Presentation from Toronto
  - 3) When people approach the board with the idea for a region, we need to ask them why they want a region, what it will do for their fellowship. They may want an Intergroup instead. They need to know about the Interim Policy. We need to have conversation with them.

**MOTION TO ADJOURN:** Marcia

**Second:** Miles

**Decision:** Motion passes unanimously.

**NEXT MEETING:**

**Monday September 24, 2018**