**MONTHLY TELECONFERENCE AGENDA**

**November 10, 2018**

**2PM EST 712-432-0075 PIN: 427266#**

Press \*6 to mute or un-mute.

THIS IS A REGULARLY SCHEDULED MEETING WITH NOTICE GIVEN ON THE ACAWSO WEBSITE AND THE TRAVELER NEWSLETTER

Please notify the secretary with changes, additions, or motions for this meeting.

1. **Call to Order:**

1. **Roll Call of Board Members:**

**Present:**

**Absent:**

1. **Establish Quorum:**
2. **Minutes:** Motion to approve the October 11, 2018 Teleconference Minutes (Marcia)

**Second:**

**Decision:**

1. **Treasurer’s Report (Bill D.)**

Financial statements are found in the Treasurer’s Report category on <http://acawso.org>

1. **Guest Introductions**
2. **Tradition Eleven:**  Our public relations policy is based on attraction rather than promotion; we maintain personal anonymity at the level of press, radio, T.V., and films.
3. **Committee Reports:** *All reports can be found on the business website:* [*http://acawso.org*](http://acawso.org)
   1. **Executive Committee—**Majbrit M.
   2. **Archive Committee—**Mary Jo L.
4. **Finance** **Committee:** Bill D.
5. **Literature Committee:** Charlie H.
6. **Members and Public Service Committee (MPS):** Carole C.
7. **European Committee:** Majbrit M.
8. **DCOC:** Bill D.
9. **Service Structure Committee:** Charlie H.

# Website/Database Committee: Jim B.

1. **ABC Committee:** Jim R.
2. **Ballot Prep Committee:** Mary Jo L.
3. **OPPM Committee:** Mary Jo L.
4. **Nominating Committee:** Greg R.
5. **Predatory Behavior Work Group/Committee**: (Josh W.)
6. **Concurrences to be read into the record:** None
7. **Motions passed at the board working meeting on October 11, 2018**

No motions entertained during this meeting.

1. **Motions passed at the board Strategic Planning meeting held October 26- 29, 2018**
2. **Motion:** Regions certified with the WSO receives the same discount on books as Intergroups. (Bill D.)

**Background:** A Region may be in a position of providing services to meetings that are not served by an Intergroup.

**Second:** David McB

**Vote: Motion passed unanimously.**

1. **Motion:** To authorize a contract to hire Alexia Passias to design a Greek language Yellow Workbook interactive PDF at an estimated expenditure of $1,807.50 US, at a rate of $30 an hour for 40.25 hours, (Charlie H.)

**Background:** The interactive PDF will be usable in all future YWB publications internationally. Translations can be added to the interactive PDF which will do all the formatting and will change wording on pictures to match the language of the publication. This will cut down considerably our time and cost for bringing translations to print. This supersedes **Motion 2018\_1011\_01**.

**Second:** David McB

**Vote: Motion passed unanimously.**

1. **Motion:** To purchase a laptop computer at no more than $1,500.00 for the Secretary of the Board to be used for Board business only. (Bill D.)

**Background:** The trustee in the secretarial position will have all necessary documents and files on a computer that can be given to the next person to take the position, facilitating the transfer of information.

**Second:** David McB.

**Vote: Motion passed unanimously.**

1. **Motion:** To purchase a laptop computer at no more than $1,500.00 for the Chair of the European Committee to be used for Board business only. (Jim B.)

**Background:** The Trustee who is chair of the European Committee will have all necessary documents and files on a computer that will be given to the next trustee to take the position, facilitating the transfer of information.

**Second:** Bill D.

**Vote: Motion passed unanimously.**

1. **Motion:** That WSO pay for the following individuals to attend the 2019 ABC/AWC in Sweden: Jim R., ABC Chair; Erin D., Delegate Training Sub-Cmte Chair; Greg R., Nominating Cmte Chair; Nick Calandrino, WSO Operations Manager; and Gloria Delgado, WSO Bookkeeper. In the case of the Committee Chairs, if they are unable to attend, the Vice Chairs of their committees are eligible to take their place. (Mary Jo)

**Background:** It is standard practice for WSO to pay for certain essential Committee Chairs and personnel to attend the ABC each year, and by default, the AWC as well. The number of people included in this motion is also determined by overall costs.

**Second:** Marcia J.

**Vote: Motion passed unanimously.**

1. **Motions passed at the board working meeting on November 8, 2018**
2. **Motion:** That the Board approve the application for an international credit card with Bank of America. (Finance Committee)

**Background**: This can be used both by our European Trustee as well as for expenses related to the 2019 ABC/AWC in Malmo, Sweden, and other European expenses. This will eliminate foreign transaction fees and currency conversion costs.

**Second:** Carole C.

**Vote: Motion passes unanimously.**

1. **Motion:** That the Board approve moving $100,000 of WSO’s prudent reserves into a 13 month Certificate of Deposit (CD) with Bank of America. (Finance Committee)

**Background**: This was discussed some time ago as a means of gaining additional interest on WSO’s prudent reserves. This CD will earn approximately $1,350 during the 13 months rather than the less than $30 earned on a regular savings account.

**Second:** David McB

**Vote: Motion passes unanimously.**

1. **Motion:** That the Board approve the expenditure of $14,361.50 for wide variety of chips and medallions. This order is more than 10% greater than any previous combined order of these products. (David McB)

**Background**: The Distribution Center is beginning to see much larger than average sales of chips and medallions.

**Second:** Miles C.

**Vote: Motion passes unanimously.**

1. **New Business:** None
2. **2018 ABC Motions and Status** (Note: Motions will be posted until three months after they have been implemented. Failed motions will drop from this list three months after the ABC.)

**Ballot Motions:**

1. That WSO utilize online conferencing and voting technologies to provide remote access to the Annual Business Conference, for those not sharing in the WSO. This is so that phone and cyber meeting groups, geographically distant members, those with limited time availability or childcare obligations, or other restrictions, may attend as delegates or otherwise vote on matters of concern to ACA as a whole. Motion passed. Status: See Website Committee Report

**Literature Motions:**

1. That the delegates declare “*Ready! Set! Go!”* to be conference-approved literature, beginning a 4 to 6 month process of fellowship review and resulting revisions. Motion passed. Status: Fellowship review of this document is delayed. Please see the Literature Committee report for an update.
2. **Guest Comments:**
3. **Motion to close the meeting:**

**Second:**

**Decision:**

1. **ANNOUNCEMENTS**

* **Next Meeting:** Saturday December 8, 2018 at 2 PM EDT