2018 COMMITTEE REPORTS



Adult Children of Alcoholic and Dysfunctional Families

The Operating Policy and Procedures Manual (OPPM) Subcommittee Report

Committee Members:

Mary Jo L., Chair, Illinois Jim R., New York Miles C., Ontario, Canada Laura L., California

Our Recent Work

The Operating Policy and Procedure Manual (OPPM) is the guiding document used by the WSO Board of Trustees for conducting the business of ACA.

The Manual has not undergone official changes since 2012. An OPPM Committee was established in 2014 to make changes. While those proposed changes were never officially adopted within this document, they nevertheless largely became common practice.

This past year we renewed our efforts to bring clarity to the OPPM. We started by working with members of the Service Structure Committee to look at perhaps creating something entirely new. But by early Fall we realized that it was more expedient to go back to the original design and update it.

Since then we have worked diligently to offer improvements that would eliminate ambiguity and bring the document in line with actual practice. As each section was examined, discussed and edited, it was sent to the Board for review and then adoption.

The document included in the 2018 ABC Delegate Binder reflects those changes.

The Work Ahead

As a document that offers our organization guidance in its day-to-day operations, the OPPM will always be evolving. This is especially relevant in areas such as the use of the latest technology, the creation of our service structure and the development and dispersal of literature. There will always be a need to ensure that this document remains relevant, answering the needs of the fellowship.

Archives and Contact

The latest version of the OPPM can be found in our website Repository at acawso.org in the Quick Links menu. The 2012 version of this document can be found under OPPM in the WSO Committees menu.

For information, or to participate in these continuing efforts, contact: <u>oppm@adultchildren.org</u>