

## **WSO Representative Position in ACA Groups**

**Welcome!**

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## Position Description

### The ACA WSO Representative:

- Attends the monthly World Service Organization Board of Trustees teleconference meeting.
- Makes concerns and questions from their ACA meeting known to WSO via appropriate communication channels.
- Offers support to the World Service Organization and communicates WSO service needs to the group.
- Collects and Distributes information to the group. **It is advised to focus especially on \*world service organization service needs\***

## Position Guidelines

- Suggestions on what to announce and when:
  - During weekly portion of meeting announcements:
    - local events and flyers
    - local service elections and service needs
    - general fellowship announcements from The Traveler
    - pass around copies of the latest Comline issue
    - remind weekly or monthly to send articles, stories, drawings, poems, photos to [litstaff@adultchildren.org](mailto:litstaff@adultchildren.org) due 30 days before the next issue
  - ★ Entries on Steps 1, 2, 3 and Traditions 1, 2, 3 due date November 30.
  - ★ Entries on Steps 4, 5, 6 and Traditions 4, 5, 6, due date February 28.
  - ★ Entries on Steps 7, 8, 9 and Traditions 7, 8, 9 due date May 31.
  - ★ Entries on Steps 10, 11, 12 and Traditions 10, 11, 12, due date for submissions is August 31.
  - During a group's monthly or quarterly business meeting, the WSO Representative shares a verbal report like all other Trusted Servants. **It is advised to focus especially on \*world service organization service needs\***  
The report may include:
    - Teleconference Minutes and Agenda for next teleconference;
    - [acawso.org](http://acawso.org) announcements to the fellowship,
    - [Adultchildren.org](http://Adultchildren.org) events announcements
    - "The Traveler" Announcements,
    - A brief summary of the contents of and copies of the latest Comline issue.
    - Ask your group if they have any concerns they would like reported on their behalf, and questions to ask on their behalf, at the next WSO monthly teleconference. Representatives can ask questions during the Q&A portion at the end of the teleconference.

## **The ACA WSO Representative Toolbox.**

### **ACA Commitment to Service from Big Red Book page 601:**

- “I perform service so that my program will be available for myself, and through those efforts, others may benefit. I will perform service and practice my recovery by:
1. Affirming that the true power of our program rests in the membership of the meetings and is expressed through our Higher Power and through group conscience.
  2. Confirming that our process is one of inclusion and not exclusion; showing special sensitivity to the viewpoint of the minority in the process of formulating the group conscience so that any decision is reflective of the spirit of the group and not merely the vote of the majority.
  3. Placing principles before personalities.
  4. Keeping myself fit for service by working my recovery as a member of the program.
  5. Striving to facilitate the sharing of experience, strength, and hope at all levels: meetings, Intergroups, Regional committees, service boards, and World Services.
  6. Accepting the different forms and levels of service and allowing those around me to each function according to their own abilities.
  7. Remaining willing to forgive myself and others for not performing perfectly.
  8. Being willing to surrender the position in which I serve in the interest of unity and to provide the opportunity for others to serve; to avoid problems of money, property, and prestige; and to avoid losing my own recovery through the use of service to act out my old behavior, especially in taking care of others, controlling, rescuing, being a victim, etc.
  9. Remembering I am a trusted servant; I do not govern.

### **ACA World Service Organization**

Adult Children of Alcoholics & Dysfunctional Families 310-534-1815 [information@acawso.com](mailto:information@acawso.com)  
Adult Children of Alcoholics World Service Organization, Inc. (ACA WSO) is an organization of volunteer members elected to serve in the capacity of corporate trustees according to the laws of the State of California, U.S.A.

WSO provides a sense of common purpose, stability, and continuity for meetings, Intergroups, and Regions. By serving as a central point of group communication, the WSO encourages unity and similarity among ACA meetings.

ACA WSO coordinates meeting information worldwide. It is one place where ACA groups and the general public can find information, literature, and locations of meetings.

The mission, the singleness of purpose, of WSO is to carry the message of recovery to all who suffer from being raised in an alcoholic or other dysfunctional environment.

ACA WSO maintains a telephone line, postal address, Internet website, and e-mail addresses as a stable communication base for the ACA program.

ACA WSO committees prepare the literature for conference approval, prepare the monthly newsletter (The ComLine), coordinate group outreach, and provide public information.

The ACA WSO Board of Trustees oversees WSO and its operations. The Board is made up of board members from ACA Regions, Intergroups, and meetings. The ACA trustees hold a monthly teleconference to conduct ACA business during the conference year. To listen in on the teleconference, one needs an access number that is available below. Page 619 in the Fellowship Text explains WSO.

## **The Traveler**

WSO representatives are encouraged to sign up to receive the Business Announcements Monthly Newsletter "The Traveler"

<https://adultchildren.org/newsletter/>

Previous "The Traveler" editions can be found here: <https://acawso.org/category/the-traveler-newsletter/>

## **WSO monthly teleconference**

Second Saturday at 11:00 to 12:30 Pacific Time.

Access number for the Teleconference: 712-432-0075, Pin 427266#. Press \*6 to mute or unmute.

ACA Group representatives to the WSO from around the world attend the monthly WSO Board Teleconference as guests. Announce yourself at the beginning of the call, during roll call. After six months to a year of attending the teleconference, a WSO Representative can ask to be elected by their group to serve as WSO Delegate and if available, receive their group's financial support to attend the Annual Business Conference. You can also attend the Teleconference using your computer. See website for information. All ACA members are invited to attend the Teleconferences.

The WSO Secretary provides the agendas for the Teleconferences and generates the Teleconference minutes for subsequent review and approval by the WSO Board. Minutes from the last teleconference here: <https://acawso.org/2018/03/11/aca-wso-tc-minutes-10-feb-2018-2/>  
Agenda for the next teleconference here: <https://acawso.org/2014/03/08/agenda-wso-tc-meeting-march-8-2014/>

## **Comline**

The ComLine is the spiritual publication of ACA, available for free download online. An edition comes of every quarter.

The ACA ComLine newsletter is where adult children from around the world share their stories of experience, strength, and hope.

The ComLine is published quarterly with an emphasis on the Steps and Traditions. The next ComLine will be published April 1. Please send your articles, stories, drawings, poems, photos to [litstaff@adultchildren.org](mailto:litstaff@adultchildren.org) Be sure to include a signed Copyright Release Form.

January Edition: Steps 1, 2, 3 and Traditions 1, 2, 3. Target due date for submissions is November 30.

April Edition: Steps 4, 5, 6 and Traditions 4, 5, 6. Target due date for submissions is February 28.

July Edition: Steps 7, 8, 9 and Traditions 7, 8, 9. Target due date for submissions is May 31.

October Edition: Steps 10, 11, 12 and Traditions 10, 11, 12. Target due date for submissions is August 31.

We also extend a special invitation to all adult children: share your recovery experience in the language of your childhood. Selected shares will be published as written—not translated into English. All shares will be considered.

## **Slack**

Slack is an opportunity to connect with WSO service members, WSO representatives, and WSO delegates from around the world! For more information and to receive an invitation to WSO Slack contact [webservant@adultchildren.org](mailto:webservant@adultchildren.org)

## Local ACA Intergroup Announcements

Finally, contact local Intergroups and ask to be included in their newsletters or emailing lists. Being on local intergroups' mailing lists will allow you to share announcements about local events to your group. Find your local Intergroup(s) in the directory here:

<https://adultchildren.org/intergroup-listing/?country=USA>

With the group's conscience, a WSO representative can serve as a Representative to the Intergroup, until the group elects an Intergroup Representative. Ask your local Intergroup about Intergroup announcements, monthly or quarterly phone conference, agenda and minutes, to report Intergroup Business Announcements at your group's Business Meeting.

If there isn't an Intergroup close by, consider starting an Intergroup with 2-3 local aca groups, with the resources here:

<https://adultchildren.org/resources-for-intergroups/>

## **“Are there any ACA-related announcements?” A Sample of Generic announcements to share with your group during a meeting announcement**

Example for March 2019

- ★ For resources to aid your personal ACA recovery, visit [www.adultchildren.org](http://www.adultchildren.org)
- ★ The 2019 Annual Business Conference (ABC) will be held in Malmö, Sweden on Thursday, April 25 – Friday, April 26, 2019. followed by the 2019 ACA World Convention (AWC) on Saturday, April 27 – Sunday, April 28, 2019. Click here for more details.
- ★ Any ACA Group can nominate a Delegate to vote in the ABC. Delegates can get helpful information on the Delegate Training page.
- ★ All ACA groups are encouraged to vote on what to include on the annual business conference agenda. ABC 2019 voting information here.
- ★ LATEST FELLOWSHIP NEWS March 2019
  
- ADDRESSING PREDATORY BEHAVIOR: SPECIAL COMLINE EDITION RELEASED! Mar 3, 2019  
The Special Predatory Behavior Edition of the ComLine newsletter is now available! The ComLine is our quarterly publication where members from around the world share their experience, strength, and hope on the 12 Steps, Traditions, and Promises of ACA.  
<https://acawso.org/2019/03/03/addressing-predatory-behavior-special-comline-edition-released/>
- THE TRAVELER FEBRUARY 2019 TRANSLATED TO RUSSIAN Feb 17, 2019  
The Russian-speaking Service Committee (RSC) translates WSO materials for the Russian-speaking audience. We have translated The Traveler's February 2019 issue to Russian This translation has been approved by the RSC and published on the official website of the Russian speaking fellowship...  
<https://acawso.org/2019/02/17/the-traveler-february-2019-translated-to-russian/>
- NEWS FROM THE TRAVELER – FEBRUARY 2019 Feb 6, 2019
  - The 2019 Annual Business Conference /ACA World Conference will be held in Malmö, Sweden. <https://acawso.org/2019/02/06/the-traveler-february-2019/>

- ELECTION OF NEW BOARD OFFICERS Feb 1, 2019

The WSO Board has elected the following new Officers who will take office at the ABC in April: Chair - Charlie H. Vice Chair - David McB. Treasurer - Pat H. Secretary - Miles C. These individuals will assume their new roles at the end of the second day of the ABC.  
<https://acawso.org/2019/02/01/election-of-new-board-officers/>