

ADULT CHILDREN OF ALCOHOLICS WORLD SERVICE ORGANIZATION

BOARD OF TRUSTEES LIST OF MOTIONS  
1983 THROUGH MARCH 1995

KEY: UNANIMOUS & CONSENSUS (no opposition)  
M/P = Motion Passed (on Roll Call)  
B/P = Ballot Passed (by 2/3 Yes votes upon Tally)  
M/NP = Motion Not Passed  
B/NP = Ballot Not Passed  
C prior to the motion # indicates "at conference."

Numbers are read by month, day, year, and motion #, i.e.:  
11108409 = Nov. 10, 1994 motion #9.

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1983

JULY 30, 1983 - ADULT CHILDREN OF ALCOHOLICS BUSINESS CONFERENCE  
WAS ORGANIZED BY THE INTERIM WORLD SERVICE ORGANIZATION (Formerly  
known as the Central Service Board (CSB) IWSO)  
CONFERENCE PURPOSE:

TO BRING UNITY AND CONSISTENCY TO THE ADULT CHILDREN OF  
ALCOHOLICS. TOWARD THIS END, TO ESTABLISH GUIDELINES FOR  
SERVICE AND COMMUNICATION LINKS WITHIN ACA.

1. THE FIRST MEETING OF THE CSB IWSO IS SCHEDULE FOR AUGUST 13,  
1983. C M/P
2. That this business conference establish a permanent CSB to act  
as trusted servant to ACA, responsible for implementation of  
service activities, and required to report their activities on a  
regular basis to all affiliated ACA meetings. That the CSB be  
composed of 10 permanent elected members whose terms shall not  
exceed two years, initial membership to be determined by vote at  
this business conference. C M/P
3. That a committee of five be appointed by the CSB to study all  
aspects of ACA's identity and primary purpose, and of ACA's  
relationships with other 12-Step programs. That their findings and  
recommendations be reported to the CSB and ACA as a whole. M/P
4. That a subcommittee of at least four people, with one Chairper-  
son, to be appointed by the CSB, take primary responsibility for  
the ACA central treasury. C M/P
5. That immediate action be taken to secure written confirmation  
of the alleged ACA Federal Employer Identification Number.

ACA WSO MOTIONS/BALLOTS

Failing that, immediate action shall be taken to apply for an ACA Federal Employer Identification Number. C M/P

6. That the following items concerning the action of the Treasury Subcommittee be taken under advisement by the Treasury Subcommittee and action taken under the guidance of the CSB:

1. Open a centralized checking account as soon as possible, and a savings account, if appropriate, the signatures of the Treasury chairperson and at least one other subcommittee member being required for the withdrawal of funds.

2. Accept the guidance of the CSB with regard to the expenditure of funds, and manage such expenditure appropriately.

3. Request donations from Southern California ACA meetings for the purpose of establishing and maintaining a fund for ACA service activities and special events.

4. Make quarterly treasury reports to the CSB and ACA as a whole regarding the status of the central treasury. C M/P

7. That a committee of three people be charged with primary responsibility to:

1. Immediately establish a post office box.

2. Investigate and report back to CSB concerning cost, possible location and other issues regarding the establishment, as soon as possible, of a telephone staffed by ACA's and an office which can serve as a center for communications and service work.

C M/P

8. That CSB shall appoint one person, to work in conjugation with interested volunteers, to assume primary responsibility for developing and implementing:

1. An acceptable format for the meeting directory compatible with ease of production and revision.

2. An effective means of distributing readable copies of the directory to all ACA meetings and also to other 12-Step offices and clubs as appropriate. C M/P

9. That the following materials only should be placed in a packet for newcomers: Meeting Directory, "The Problem", "The Solution", and "The 12 Steps". That other materials may then be offered newcomers, of course, but it should be made clear that they are offered as aids to recovery by individuals rather than by ACA as a whole. That the contents of the beginners packet shall be reviewed periodically and other materials (such as, for instance, a brief letter of welcome or the 12 Traditions) included if deemed appropriate by CSB as representative of the group conscience.

C M/P

10. That, as an aid for those interested in establishing new meetings, a package be prepared and sent to all inquirers containing:

1. One or more suggested formats.

2. Reproducible copies of materials for newcomers packet and

several other pieces of literature.

3. Information regarding CSB and ACA as a whole, and when possible, local contacts for assistance. C M/P

11. That a literature committee be established with a minimum of three appointed members under direction of literature chairperson. That this committee provide for the collection, distribution, preparation and storage of literature, tapes, and other media materials pertinent to ACA and present recommendations concerning conference approval of literature to the group conscience. C M/P

12. That a public relations committee, consisting of three or more people under the direction of a public relations chairperson, shall act as representative for ACA in contacts with the media, remembering always to maintain anonymity and place principles before personalities. C M/P

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NOVEMBER 10, 1984

C 11108401: The Identity, Purpose and Relationship Committee report be accepted as presented and the committee be discharged. M/P

C 11108402: That the business conference vote to establish ACA as an autonomous 12-Step, 12-Tradition Organization. M/P

C 11108403: That ACA as an autonomous organization accept the suggested (by the ID Committee) form of the 12-Steps, 12-Traditions, The Problem and the Solution. AMENDED: For purposes of incorporation we accept on an interim basis for a period of one year the suggested 12 Steps, 12 Traditions, current Problem and Solution. These pieces of literature may also be used as a suggested body of ACA literature and/or for a suggested "Newcomer's Packet." M/P

C 11108404: [Regarding the originally submitted version of the ByLaws - to incorporate the Fellowship] That Article V, Paragraph 2 be changed from "President, Vice-President, Secretary and Treasurer" to "such officers as required by law." M/P

C 11108405: [Regarding the originally submitted version of the ByLaws - to incorporate the Fellowship] to accept the proposed ByLaws as amended. M/P

C 11108406: That ACA be established as a nonprofit, tax-exempt corporation and would make application to both California and United States agencies to that effect. M/P

C 11108407: That interim members of the CSB be ratified until the next Business Conference to serve out the remainder of a term not to exceed two years. M/P

ACA WSO MOTIONS/BALLOTS

C 11108408: That those willing to volunteer service as members of the CSB present themselves to three CSB meetings in accordance with the CSB guidelines for service. M/P

C 11108409: That the original motion of the 1983 Business Conference be amended to include a copy of the ACA 12 Traditions, as approved on an interim basis in the morning vote. M/P

C 11108410: That a committee be charged with primary responsibility to investigate and report back to CSB concerning cost, possible location and other issues regarding the establishment, as soon as possible, of a telephone staffed by ACAs and an office which can serve as a center for communications and service work. M/P

C11108511: That a committee be formed to work with the Public Information Committee to establish standards and subscriptions for the ACA newsletter. M/P

C 11108412: That Delegates and/or Alternated present this day return on January 12, 1985 to the TRW cafeteria to establish a regional Intergroup system and to form methods of communication for the individual meetings within each region and that they determine the group conscience on all issues concerning the various committees and to convey their findings to the appropriate committee or board members during the coming year. M/P

C11108413: That the Identity, Purpose and Relationship Committee be reestablished to explore all aspects of Identity, Purpose and Relationship to the ACA National movement and report its findings and recommendations to the CSB and ACA membership. M/P

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#### 1985

07138501: That the ComLine be produced on 8 1/2 inch by 5 inch paper, with disbursement of the ComLine due by the first of each month with articles for each edition due by the fifteenth of the previous month. M/P

07138502: That the ComLine be mailed to everyone on the Mailing list that the CSB has. M/P

07138503: To accept the office Manager's job description as reported. M/P

07138504: To accept the report given by Gladys (Incorporation). M/P

07138505: To pay Joe Bi-monthly. M/P

07138506: To report monthly the expenses and income of CSB in the ComLine. M/P

- 07138507: To include the Questionnaire of the 12 Steps and 12 Traditions with the mailing of the ComLine. M/P
- 07138508: To purchase a TRS-80 Model computer for \$187.00 plus tax. M/P
- 08108501; To purchase a new printer for about \$123.00. M/P
- 08108502: To require that two persons reasonably proof read and edit all materials for publication by the CSB. M/P
- 08108503: To set up a \$100.00 printing fund. M/P
- 10128501: To change the conference date from November 16th to January 18th. M/P
- 11098501; To raffle off one large teddy bear and three smaller stuffed animals. M/P
- 11098502: To close this meeting at 3:00 P.M. M/P
- 12148501: To strike the second sentence on item one of attached number six. ("Alanon meetings would be excluded by the second Tradition.") M/P
- 12148502: To accept absentee ballots as outlined in the voting procedures. That the ballots would go out to the meetings by the first of January and that the ballots must be received back by January 16th to be counted. M/P
- 12148503: To allow a budget expenditure of up to \$250.00 on refreshments for the Business Conference. M/P
- 12148504: To allow a budget expenditure of up to \$100.00 for the Literature Committee for the Business Conference. M/P
- 12148505: To allow a budget expenditure of up to \$60.00 for the ID committee for the Business Conference. M/P
- 12148506: To allow a budget expenditure of up to \$200.00 for buying a Teddy Bear and other stuffed animals. M/P
- 12148507: To provide a brief oral report at the conference and a detailed written report in the delegates packet for the Treasury Report. M/P
- 12148508: To make Gladys President and Kirk the Secretary for Incorporation purposes. M/P
- 12148509: To give Joe a raise from \$500.00 a month to \$800.00 for a 30 hour week, retroactive from October, with a review in February. M/P

12148510: To run the CSB meeting under Roberts Rules of Order. M/P

1986

01118601: To accept the Financial Statement with an amendment changing "excess assets" to "cash reserves." M/P

01118602: To purchase a new Kapro Computer System which would be under written for \$100,00. payable back in \$100.00 a month installments and try to sell the existing system as soon as possible. M/P

01118603 : To table the bill for \$155.16 presented by Jim Crogan until the next CSB meeting. M/P

01118604: To allow a budget expense of \$30.00 for a person to tape and run the PA system. (at the conference) M/P

01118605: To have a Seventh Tradition table by the front door, instead of passing a basket around the room. M/P

1985 BALLOT RESULTS ANNOUNCE JANUARY 19,1986 (ABC)

1. That a Liaison Committee be formed, consisting of four members, including the Public Information Chairperson, to share experience, strength and hope with other organizations concerned with family alcoholism, especially Alcoholics Anonymous and Al-Anon Family Groups, and report its findings and recommendations to ACA as a whole. B/P

2. That Delegates be empowered to vote on items raised at the January 17, 1987 Third Business Conference that may arise and require a vote. B/P

3. That the ACA CSB be permitted to function as "Central Service Board/World Service Office" (CSB/WSO) for an interim period of one year, to continue providing services to those meetings and Intergrroups already affiliated with CSB, and to provide a resource to other meetings, intergroups and regional boards as they emerge. B/P

4. That the Identity, Purpose and Relationship Committee be continued for the next year for the purpose of evaluating and identifying the best method for separating and defining the responsibilities of CSB and WSO, and to recommend the best method of bringing this about to ACA as a whole. B/P

5. That an interim affiliation process be developed and implemented that allows direct affiliation to CSB/WSO for the purpose of sharing our experience, strength and hope. B/P

6. That 10% of excess funds indicated in the 30/60/10 Plan, be designated as the suggested portion to be paid to WSO to support the continued growth of the ACA Program and sharing of ACA experience, strength and hope throughout the world. B/NP

7. That based on the collective group conscience of ACA, the attached form of "The Problem" be adopted as the official suggested version for ACA. B/P

8. That based on the collective group conscience of ACA, the attached form of "The Solution" be adopted as the official suggested version for ACA. B/P

9. That the ACA Literature Committee be granted a period of two years to employ questionnaires and group conscience in order to formulate "The Twelve Steps" of ACA. B/P

10. That the Literature Committee be granted a period of three years to employ questionnaires and group conscience in order to formulate "The Twelve Traditions" of ACA. B/P

11. That ACA should remain eclectic (that is, ACA shall be allowed to draw from various sources without censorship) in choosing literature, provided the Traditions are followed. B/P

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#### 1986 CONTINUED

03088601: To put the ACA ComLine logo from page one to page three and just have a picture with "ACA" some where in that picture on page one. M/P

03188602: To prepare the meeting guides by Intergroup, day, time and alphabetical with having it also done without the IG part of the sort. That all will carry the Problem Statement on the front. M/P

03088603: To send information to all Intergroups that volunteers are needed for the office. M/P

03088604: That all committees present to the CSB office for publication in the next ComLine the volunteers needed for each committee. M/P

03088605: That the Bylaws cannot be changed except by seventy-five percent (75%) of the quorum of the board present at that meeting. UNANIMOUS

03088606: That all committees give to the CSB a report on the purpose of that committee. M/P

03088607: To defer all new business to the next meeting. M/P

04128601: To raise the office Manger's pay from \$800.00 to \$1,100.00 a month, based on a reasonable percentage of actual income and that any portion of the salary that cannot be paid to be put on a ledger. This ledger will be reviewed at the end of each month and the amount that can be paid against the balance will be paid at that time until the review by the board of the office manager's job in July of this year. M/P

04128602: To pay the office Manager's salary twice a month. M/P

04128603: To make Lori a member of the CSB. M/P

718-2 04128604: To make Lori the Chairperson of the CSB meeting until July of this year. M/P

04128605: That the committees that had not submitted their purpose and service needs send those to the office by the next board meeting. M/P

04128606: To add if not already in the bylaws that any motion to amend these bylaws only can be done if the proposed change be given to all-active board members at least 21 calendar days in advance of the next board meeting. M/P

718-1 04128607: To ask Kathy to be the Chairperson of the Literature Committee. M/P

718-2 07128601: To accept Mike on the Board. UNANIMOUS

718-2 07128602: To remove Chuck from the board and accept him as our European Contact. UNANIMOUS

07128603: That \$500.00 be the limitation affecting single cash donations from individuals for the purpose of supporting the service structure, this is clarified further as being separate from support from Intergroup, meetings or internal functions of ACA. UNANIMOUS

07128604: That an investigation be conducted of exactly how Alanon and AA operate with regard to the 7th Tradition as it affects equipment used in pursuing our primary spiritual goals. M/P

07128605: That Joe be paid on a weekly basis as opposed to bi-weekly. UNANIMOUS

07128606: To accept an offer by Joe to accept half of his pay this week to prevent our prudent reserve from dropping too low. M/NP

07128607: To pay Joe the full amount of his salary due now. UNANIMOUS

07128608: To make the cutoff date for New Business November 1,



1986. **WITHDRAWN**

07128609: That we remove New Business from the outgoing survey.  
**UNANIMOUS**

08098601: To limit contributions by individuals to \$500.00 cash or value per year, and be added to the by-laws. **M/P**

08098602: To allow a 1 time only \$5000.00 contribution by an individual. **M/P**

08098603: To add Charlie Ann to the Board. **M/P**

08098604: To publish the contributions including amounts in the ComLine. **M/P**

11088601: That after the 1987 Business Conference action will be taken to research and complete a Book of Minutes, that comprises all prior action and policy of the Board of Directors. **UNANIMOUS**

11088602: That the office worker be directed to type the monthly and annual minutes. **UNANIMOUS**

12138601: To induct Willy to the Board. **M/P**

12138602: To accept Dodie to the Board. **M/P**

12138603: To accept Joanie to the Board. **M/P**

12138604: To accept Henrie to the Board. **M/P**

12138605: To have the Hospitality suite for use of Board and APACA. **M/P**

12138606: To vote down the proposed increase for the ComLine subscription. **M/P**

12138607: To empower the Office Committee to be able to hire temporary help, (amended) to limit the expenditure ceiling to 20% of Joe's salary. **M/P**

12138608: To set a limit of \$8.00 and 25 hours to advertise for a position. This will include job specs. **M/P**

12138609: That the slate of new officers be approved. **M/P**

12138610: To have the printer repaired and do the xeroxing for the conference. **M/P**

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1987

01108701: The minutes of the 12-13-87 CSB/IWSO Meeting shall be accepted as written except for an amendment that the CSB Meeting at the Business Conference shall be from 8 pm to 9 pm. **UNANIMOUS**

01108702: That the ComLine modifications discussed at the December 13, 1986 CSB/IWSO Board Meeting shall be tabled at this time for discussion at the 2/14/87 board meeting. **UNANIMOUS**

01108703: That the CSB/IWSO accept the 12-13-87 elections of CSB/IWSO officers as the first such election under the new bylaws, and that these elections shall stand. **UNANIMOUS**

01108704: That the terms of office of CSB/IWSO Officers shall be intended for one year (12 months) and shall begin one month prior to the ABC and shall be subject to ratification at the ABC. **UNANIMOUS**

01108705: That any replacement Officer, elected by the Board, will be responsible to serve only the remainder of the term of office to which they are elected. Point of Clarity: That the maximum term of service for a CSB/IWSO Board Member shall be 4 years, which shall be effective as of the initial ABC at which the respective Board Member is ratified. **UNANIMOUS**

01108706: That Lori H. be accepted as President/Chairperson of the CSB/IWSO. **UNANIMOUS**

01108707: That Dodie R. be accepted to the CSB/IWSO, as having been present at 4 of the last 5 CSB/IWSO meetings and therefore has met the suggested requirement for membership. **UNANIMOUS**

Instruments of service will need to be signed by all members of the CSB/IWSO. This will be done at the CSB/IWSO Meeting to be held at the ABC.

01108708: That the CSB/IWSO shall present a plaque to Joe A. with an inscription which shall read, "The Board of Directors of the Adult Children of Alcoholics Central Service Board/Interim World Service Organization presents this Certificate of Appreciation to Joe A. in recognition of dedicated service to the Board." **UNANIMOUS**

01108709: That up to \$50 be spend to advertise for the Office coordinator position in the Herald Examiner. **UNANIMOUS**

01108710: That the CSB/IWSO accept a vote of 2/3 of the ballots, or 2/3 of the empowered delegates, as reflective of substantial unanimity within the fellowship of ACA for the coming Business Conference. **UNANIMOUS**

1986 BALLOT RESULTS ANNOUNCED JANUARY 17, 1987 (ABC)

1. That based on the recommendation of the CSB at its regular meeting in November, 1985, ACA should create a "Sponsorship Committee" for the purpose of investigating the group conscience of ACA toward the concept and practice of "Sponsorship" as it related to the ACA Program, and report its findings to the meeting Delegates at the next ABC. B/P
  2. That Delegates be empowered to vote on items raised at the January 17, 1987 Third Business Conference that may arise and require a vote. B/P
  3. That the process for registering meetings, devised by the ACA CSB/IWSO in response to the request of the 1986 Business conference, for the establishment of an affiliation procedure, be approved. B/P
  4. That the 1986 Business Conference action that created the interim World Service Organization (WSO) through the ACA CSB be continued for another year. B/P
  5. That a new conference committee be formed, composed of representatives from the various regions, and be called "The APACA Committee," to explore the best method for establishing a World Service Organization and to present their findings to the meetings Delegates at the next ABC. B/P
  6. That the meetings and groups in the various service regions be invited to conduct regional forums, during the year, for the purpose of exploring what defines the recovery process in their areas and to share this information with the CSB/IWSO. M/P
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1987 CONTINUED

- 02148701: To approve or table the minutes of last month's board meeting. M/NP
- 02148702: To accept the minutes of the last board meeting as presented. UNANIMOUS
- 02148703: That as of 2 weeks from this day, or February 28, 1987, approval or changes to the 3rd ABC Minutes be completed and Joanie will be responsible for the collecting of the votes and/or motions for changes. UNANIMOUS
- 02148704: To follow the same procedure for the APACA meeting report as for the Business conference minutes. UNANIMOUS
- 02148705: That a phone number for volunteers to call, and times to

call, be put on the meeting guides either by Intergroups or by the office. M/P

02148706: That the members of the board who got "Horse Ribbons" at the ACA convention and Business conference be allowed to keep them. (cost \$3.50 each rather than re-use them) UNANIMOUS

02148707: That all the old minutes of the board meetings be gone over by members of the board and that discussion parts of the old minutes be added so that in the future we can look back and see how the motion was reached. This would be a once a year commitment for a second review of the minutes to be sure all the motions and discussions were represented correctly. WITHDRAWN

(It was agreed that 4 board members would review the meetings against the tapes on a volunteer basis.)

02148708: That Kelly be allowed a Leave of Absence for the months of April, May and June and come back on the Board in July as a full voting member. APPROVED WITHOUT DISSENT

02148709: To allow Charlee Ann and Gladys to look into and make the decision on Workman's Compensation Insurance. UNANIMOUS

02148710: To adjourn. UNANIMOUS

03148701: That Norman be authorized to spend up to \$100 to purchase a bookcase. UNANIMOUS

03148702: That Norman be authorized to install a "World Service" phone line and buy an answering machine for that line in the office as well as two single line phones for a total cost of no more than \$200.00 UNANIMOUS

03148703: That Charlee Ann proceed with plans to purchase the xerox machine under the conditions described. (purchase contract will cost \$2,075, to include a 3 year maintenance package. Payments of \$80.86 per month over a 3 year period^P^R.) UNANIMOUS

03148704: That the CSB/IWSO meeting be recessed for lunch. UNANIMOUS

03148705: That Janet, Los Angeles IG Representative, be appointed to the CSB/IWSO as a member. UNANIMOUS

03148706: That the Liaison Committee, Chaired by Mike, be empowered to act as liaison between Intergroups worldwide. UNANIMOUS

04118701: That Mike C. and Phoebe H., from the Phoenix Intergroup, be voted onto the CSB/IWSO. UNANIMOUS

04118702: That the CSB/IWSO Meeting Minutes of 2-14-87 be accepted without amendment. **UNANIMOUS**

04118703: That the Office Committee be empowered to hire a new Office Coordinator per the guidelines (needs in services, hours and monies) used previously. **UNANIMOUS**

04118704: That the business of the Office Committee be tabled until next month's meeting. **M/P**

04118705: That the ABC be rescheduled to coincide with the San Diego IG's convention. **UNANIMOUS**

05098701: Any Committee created by the CSB/IWSO, presently in existence, or which may be created at any time in the future, with the exception of the Executive Committee, may not have at any time, more than two full votes on matters pertaining to that Committee. **UNANIMOUS**

05098703: Visitors and Nonboard members, while welcome at all CSB/IWSO meetings, will refrain from participating in discussions regarding Motions on the floor for voting, or discussion regarding Committee Reports. All members of the ACA Fellowship, upon satisfying the previously established requirements for Board Membership, may then participate in all Board functions as full voting members. **WITHDRAWN**

05098704: That Roz be accepted as a member of CSB/IWSO. **M/P**

05098705: Items for the CSB/IWSO monthly agenda should be submitted, in writing, to the Co-Secretaries prior to the Executive Committee meeting. **UNANIMOUS**  
(Clarified as proposals and not committee reports - things that might need motions.)

05098706: That the CSB/IWSO accept Nicki's resignation as Co-Secretary of the CSB/IWSO, and that Nicki be granted a 3 month leave of absence as requested. **UNANIMOUS**

05098707: That the Fiscal Year, currently noted in the By Laws as August 1 to July 31 of the following year, be amended to be January 1 to December 31 of the same year such that it coincide more closely with the ACA ABC. **UNANIMOUS**

05098708: That the position of IG reports on the CSB/IWSO meeting Agenda, be altered such that it come before the Committee Reports. **UNANIMOUS**

6-13-98 **HOUSEKEEPING - PRESENTED BY THE CHAIR:** Issues can be brought before the CSB/IWSO in various ways.

1. Through the Executive Committee, a motion can be put on the meeting agenda. We are trying to concentrate on the list of old

business items as well as new ideas that are considered immediately important and not "postponable". 2. Through a Committee Report. The above guidelines also apply. 3. At times an issue is raised, by anyone attending, that is considered by a substantial majority to require immediate attention. 4. When the issue is presented, there is a 10 minute period for discussion by anyone in attendance. After the 10 minute period, a formal motion may be made and seconded. 5. Further discussion is limited to CSB/IWSO members. We will try to hear 3 brief statements pro and 3 brief statements against the motion, then a vote will be called.

06138701: That the CSB/IWSO accept the resignation of Dodie R.  
**UNANIMOUS**

06138702: That the CSB/IWSO accept David M., San Diego representative as a new member. **UNANIMOUS**

06138703: That the CSB/IWSO accept Joe F. as a new member.  
**UNANIMOUS**

06138704: That the CSB/IWSO accept Jim M. as a new member, representative of Minneapolis Minnesota and Chairperson of the APACA Committee. **UNANIMOUS**

06138705: That each inducted CSB/IWSO member shall be an active member of at least one committee, by volunteering or appointment of the executive committee. **UNANIMOUS**

06138706: Approve the move of the Office to the proposed Torrance location. **UNANIMOUS**

06138708: That the CSB/IWSO accept the resignations of Roz M. and Michael B. acknowledging the contributions made and work completed by these persons. **UNANIMOUS**

06138709: That the CSB/IWSO allow court ordered volunteers to do service. **M/NP**

06138710: That the CSB/IWSO/IWSO provide monies to move the CSB/IWSO/IWSO office to the Torrance area location. **UNANIMOUS**  
(approx \$350.)

06138711: That Mike F. be reimbursed for expenses incurred in pursuit of Liaison Committee business. **UNANIMOUS**

06138712: That CSB/IWSO grant Mike F. a 2 month Leave of Absence.  
**UNANIMOUS**

06138713: That Gladys P. be granted a two month Leave of Absence.  
**UNANIMOUS**

07118701: That Tom B., Los Angeles/San Fernando and San Gabriel

Valleys IG Representative, be accepted as a member of the CSB/IWSO.  
**UNANIMOUS**

07118702: That the Leave of Absence of Marty S. be extended 1 month so that he could continue efforts to resolve medical problems. **UNANIMOUS**

07118703 THRU 08: That the votes 06138701 - 06138706 which passed be ratified at this time - **UNANIMOUS**  
(QUORUM - not available on those motions made before lunch rectified.)

07118709: That Article 3, Section 5, A.1 of the bylaws be amended to read, "Any individual desiring board membership must attend 3 consecutive board meetings for the duration of said meetings, and be voted on to the board at the end of their third meeting. M/P

07118710: That the Charlee Ann L. (Co-Treasurer) be authorized to open a new bank account. **M/P**

07118711: That the Computer package, as proposed by Charlee Ann L. be purchased. **PASSED** (EST. \$400-\$600) 07118712: That the CSB/IWSO authorize the purchase of a new electric typewriter, for a price not to exceed \$600. **NOT PASSED** 07118713: That the CSB/IWSO purchase a refrigerator for the purpose of storing lunches for volunteers and water supplies for the office. (\$170) **M/P**

7118714: That the CSB/IWSO purchase a standard office touch-tone phone for use in the office. **M/P**

07118715: That Charlee Ann L. be authorized to purchase a business office package liability insurance intended to cover the office equipment and persons in the office against fire, theft and accident. **UNANIMOUS**

08088701: That the minutes of the 7-11-87 CSB/IWSO meeting, including the proposed amendments be accepted as submitted.  
**UNANIMOUS**

08088702: That the ballot item and blurb, prepared by the President and Vice-President, regarding the continuance of IWSO for 1 year, be submitted to the ABC for vote of the fellowship. **UNANIMOUS**

08088703: That the secretary revise and resubmit the proposed ballot item regarding CSB/IWSO priorities. **M/P**

8088704: That the Bylaws (Article 3, Section 15.a) be amended to read, "(a) A quorum shall consist of a majority of the board of directors. Board members on Leave of Absence shall not be considered as counting toward that quorum." **UNANIMOUS**

08088705: That Nicki F.'s Leave of Absence be extended for a

period of 3 months (through 11/87). M/P

08088706: That the CSB/IWSO provide the Los Angeles/San Fernando Valley Intergroup with a listing of all current meetings registrations (including secretary and treasurer information), and any new listings that are received by CSB/IWSO. M/NP

08088707: That the CSB/IWSO/IWSO allocate up to \$150 for the purchase of office supplies to assist in the production of ComLine. UNANIMOUS

09128701: That the Executive Committee develop a motion regarding the sharing of confidential information within the fellowship, and return it for reconsideration at the October CSB/IWSO meeting. WITHDRAWN

09128702: That a ballot item, reading, "Shall it become the policy of the CSB/IWSO to share meeting registration forms with all levels of the ACA service structure" be presented to the fellowship at the 1988 ABC. UNANIMOUS

09128703: That a ballot item reading, "Shall the Conference Planning Committee be empowered to plan for a two day ABC to allow time for discussion, developing a Group Conscience and creation of future conference ballot items and ideas for new business", be presented at the 1988 ABC. UNANIMOUS

09128704: That the handout named "The ACA Service Structure" be included, as amended, in the delegate packet. M/P

09128705: That the "Priorities of the CSB/IWSO" ballot item be accepted as written, and submitted to the fellowship at the 1988 ABC. M/P

09128706: That the "Delegate Voting Privilege Limitations" ballot item proposal be accepted as amended, and be presented to the fellowship at the conference for a vote. UNANIMOUS

09128707: That the CSB/IWSO accept Whitey's recommendation for liability insurance coverage for a period of 1 year. UNANIMOUS

09128708: That, sadly noting the extended absence of Mike F. and encouraging any participation as might be possible, the CSB/IWSO will accept the resignation of Mike F. UNANIMOUS

09128709: That, in retrospect, the CSB/IWSO/IWSO approves of the teleconference idea as the best means for the Literature Committee to gather a representative group conscience regarding literature used within the ACA fellowship. M/P

10108701: That the CSB/IWSO Secretary be provided with a backup copy of all computer software and data, intended for bank storage,



for the purpose of maintaining a secondary record in some place other than the Office. UNANIMOUS

10108702: That Charlee Ann L. be given no more than \$400. to be spent this month in hiring a word processing person to continue the inputting of meeting registrations. etc. into the computer. (for the international directory) M/P

10108703: That Charlee Ann L. convey the appreciation of the CSB/IWSO to all volunteers. M/P

10108704: That Don R. be allowed \$50 for the expenses incurred in holding an open house at the CSB/IWSO office. UNANIMOUS

10108705: That Pat T. (the Orange County Intergroup Rep.) be accepted for membership on the CSB/IWSO. UNANIMOUS

0108706: That any and all materials to be distributed to the general fellowship on a regular basis, must be submitted to the CSB/IWSO for review and acceptance prior to any such distribution. UNANIMOUS

10108707: That the proposed ballot item and blurb, with spelling corrections, be accepted and submitted to the fellowship for a vote at the ABC. (relating to the conference planning committee developing a 2 day ABC) UNANIMOUS

10108708: That the APACA clarification ballot item and blurb be accepted and presented to the fellowship for a vote at the ABC. M/P

1148701: That the Minutes from the 10-10-87 CSB/IWSO meeting be accepted as amended. UNANIMOUS

11148702: That any meeting who returns the registration form will be sent a ballot packet, and further than any individual who ~~sh~~ shows up at the conference with a ballot (whether they have paid for the delegate packet or not) shall be given a voting card. UNANIMOUS (PDT 2 relative to the Incorporation Committee - federal nonprofit filing, page 5, Phoenix area meetings only now being developed.)

11148703: That further discussion on the Letter to be sent to the meetings be tabled until such time as it is retyped. M/P

11148704: That the letter to be sent to the intergroups be approved as amended. UNANIMOUS

11148705: That \$15 be the suggested donation, presented to the fellowship, for assistance in defraying the cost of producing the delegate packet and other conference materials to be distributed. UNANIMOUS

1148706: That 2 rubber stamps, 2 indicating the Office return address (one anonymous with regard to ACA CSB/IWSO - ABC, and one not), and the third: "No delegate packet," be purchased UNANIMOUS

11148707: That on the ballot form, choices be spelled out as to "Absentee Yes/No", "Delegate at conference - Yes/No", and further that spaces be left to indicate "Delegate: and "Alternate." UNANIMOUS

11148708: That the APACA ballot measure which reads, "that the Committee known as APACA continue to operate as an autonomous committee (independent of CSB/IWSO) of the Annual Business Conference, independently reporting to the conference each year that the committee shall remain in effect, or a new World Service Organization (or like organization) is established by this conference. The purpose of the committee remains as voted on at the 1987 ABC: 'To explore the best method for establishing a world service organization', to present their findings to the meeting delegates at the next ABC. M/P

11148709: That the Motion which reads, "That the APACA Committee be comprised of members representing each and every Intergroup and other interested persons" each IG will be encouraged to have and support a like committee within the area that they serve. All members of the APACA Committee would be responsible for the seeking out of the group conscience in their respective areas and sharing the same information with the overall Committee. This proposed structure for a conference committee is subject to review and revision at subsequent ABC's" be submitted to the Fellowship at the 1988 ABC as written. M/P

11148710: That the proposed ballot measure which reads, "That on the last Saturdays in April and September each area that has a member of the committee shall hold an APACA day to seek out the group conscience of the members in their areas. The group conscience would be sought on issues or ideas then currently before the committee. The members of the committee would then meet on a regionalized basis the following month to consolidate the entire group conscience." be submitted to the fellowship at the 1988 ABC, (with the understanding and general agreement that the procedural matters related to the financing of reasonable expenses of the APACA Committee will be worked out (perhaps by the monies being donated that are specifically designated "APACA", or perhaps some percentage of donation monies designated for IWSO, or other manner to be determined) at a future date.) UNANIMOUS

11148711: That the ballot item and blurb previously considered (Motion 10108708) be deleted, substituting the item considered and accepted this date. M/P

11148712: That Barbara D. be accepted to the CSB/IWSO. M/P

11148713: That a letter be written and sent to Kelly M. and Charlee Ann L., thanking them for their work. UNANIMOUS (resignations were acknowledged.)

11148714: That Barbara D. be elected as CO-Treasurer. M/P

11148715: That all persons who would sign CSB/IWSO checks and all signature cards to be submitted to the bank be approved by the CSB/IWSO. UNANIMOUS

11148716: That Whitey B., Barbara D., Don R. and Lori H. be accepted as Treasury signatories. UNANIMOUS

11148717: That Barbara D. be given up to \$200 to purchase office supplies, as may be needed. UNANIMOUS

11148718: That the necessary funds to mail the ConLine be approved. UNANIMOUS

11148719: That the Conference Committee be authorized to print and mail the letters intended for the individual meetings and IGs. UNANIMOUS

12128701: That the minutes for the 11-14-87 CSB/IWSO meeting be accepted as amended. UNANIMOUS (To reflect the late arrival of David M.)

12128702: That Willi B. be elected as CSB/IWSO Chairperson for the 1988 year and until the 1989 ABC. M/P

12128703: That Joe E. be elected as CSB/IWSO Vice-Chairperson, for the 1988 year and until the 1989 ABC. M/P

(# duplicated in minutes.)

12128703: That Tom B. be elected as CSB/IWSO Co-secretary for the 1988 year and until the 1989 ABC. M/P

12128704: That Barbara D. be elected as CSB/IWSO co-treasurer for the year 1988 and until the 1989 ABC. M/P

12128705: With the understanding that we will explore other alternatives, that Willi B. contact the care unit hospital of Los Angeles regarding the continuance of that facility as the monthly meeting place for the CSB/IWSO. UNANIMOUS

12128706: That Willi B. be reimbursed for Committee expenses, which exceed the normal \$50 limit. UNANIMOUS

12128707: That Willi B. be allowed up to \$210 to proceed in making up the books of minutes for the office and CSB/IWSO members that still need them. UNANIMOUS

12128708: That all 4 of the proposed Literature Committee ballot measures be accepted as submitted, to be presented to the fellowship at the 1988 ABC for a vote. **WITHDRAWN**

12128709: That the proposed Literature Committee ballot items #1 and #4 be deleted; and further that ballot item #2 be accepted as written and ballot item #3 be changed to read "Shall the fellowship continue use of the 1984 version of the 'Problem' for another year, allowing time for the committee to either develop a single document or documents considering the current Problem statements, Characteristics, Laundry List, etc. in use within the fellowship, and present their recommendations to the fellowship at the 1989 ABC", be accepted and presented to the delegates at the 1988 ABC for a vote. **M/P**

12128710: That the donation form be accepted as submitted. **UNANIMOUS**

12128711: That a copy of the donation form be sent to the responsible IG on a monthly basis. **DIED FOR LACK OF A SECOND**

12128712: That the IGs be invited to share at the CSB/IWSO hospitality room. **UNANIMOUS**

12128713: That Lori H. be hired as the Office Worker, to work 12 hours per week at \$10.00 per hour. **UNANIMOUS**

12128714: That the ballot items relating to bylaw amendments, be accepted as written, and submitted to the fellowship at the 1988 ABC. **UNANIMOUS**

12128715: That Gladys P. be reimbursed for her expenses related to completion of the 1023 form. **UNANIMOUS**

12128716: That a copy of the letter from Kathleen W. be sent to Phoebe H., who should contact Kathleen W. and request a written report (to be submitted to the CSB/IWSO for review, (possible revision) acceptance and possible presentation to the fellowship at the 1988 ABC. **UNANIMOUS**

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21-10

ADULT CHILDREN OF ALCOHOLICS WORLD SERVICE ORGANIZATION

BOARD OF TRUSTEES LIST OF MOTIONS  
1983 THROUGH MARCH 1995  
CONTINUED (Part II)

KEY: UNANIMOUS & CONSENSUS (no opposition)  
M/P = Motion Passed (on Roll Call)  
B/P = Ballot Passed (by 2/3 Yes votes upon Tally)  
M/NP = Motion Not Passed  
B/NP = Ballot Not Passed  
C prior to the motion # indicates "at conference."

Numbers are read by month, day, year, and motion #, i.e.:  
11108409 = Nov. 10, 1994 motion #9.

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1988

01198801: That the minutes for the 12-12-87 CSB/IWSO meeting be accepted as amended. UNANIMOUS

01198802: That an additional \$125 be sent to the San Diego Area ACA convention committee to accommodate the planned number of persons at the conference. UNANIMOUS

01198803: That the monies be approved to hire the part time office worker. With the condition that performance be reviewed within 3 months. (\$7.50/hr - 12hrs/wk) M/P

01198804: That the Liaison committee report be accepted as amended. (re Joe. E. writing a column for Changes Magazine) M/P

01198805: That the secretary be reimbursed for all expenditures. (Book of minutes, Feb=ABC, see the 1988 ABC report for clarification.) UNANIMOUS

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1987 BALLOT RESULTS ANNOUNCED FEBRUARY 13, 1988 (ABC)

1. That proxy Ballots which represent an honest group conscience on the Ballot issues be accepted. B/P
2. That the CSB/IWSO, acting on behalf of the ACA Fellowship, consider: communication, old business, volunteers, contributions, and the ABC as the service priorities preferred by the Fellowship. B/P
3. That the 1986 ABC action that created the IWSO, through the CSB, be continued for another year. B/P

4. That it become policy of the CSB/IWSO to share meeting registration forms with all levels of the ACA Service Structure. B/P

5. That the Meeting Delegates, at the ABC, be limited in their voting privileges, to representing no more than one individual ACA meeting on all matters (one meeting, one vote). B/P

6. That the Conference Planning Committee be empowered to plan for a two day ABC to allow time for development of a group conscience, with discussion and creation of future Ballot Items and new business ideas. M/P

7. That, in the next year, a change to the CSB/IWSO ByLaws be considered, to establish a quorum for the ABC based on the number of meetings and persons registered for the conference. B/P

8. That the amendment to Article 9, Fiscal Year, Section 1, Fiscal Year of the Corporation, changing the time period for the CSB's financial accounting year from August 1 through July 31 to January 1 through December 31, be approved. B/P

9. That the amendment of Article 3, Members: Trustees and Directors, Section 5, Election and Term of Office, adding Subsection (a) (1) to the ByLaws be approved. Subsection (a) (1) as follows: "Any individual desiring CSB/IWSO Membership must attend three consecutive CSB/IWSO Meetings for the duration of said meetings and may be voted onto the CSB/IWSO at the end of that person's third meeting." B/P

10. That the amendment of Article 3, Members: Trustees and Directors, Section 4, Duties, adding Section (e) to the CSB/IWSO ByLaws be approved. Section (e) states: Each Member elected to the Board shall be an active Member of at least one committee by volunteering or appointment of the Executive Committee. B/P

11. That further amendment of Article 3, Members: Trustees and Directors, Section 15, Quorum for Meetings, qualifying what makes a quorum be approved. Section (a) states: A quorum shall consist of a majority of the Board of Directors. Board Members on leave of absence shall not be considered as counting toward that quorum. B/P

12. That the Committee known as APACA will continue to operate as an autonomous Committee of the ABC, reporting to the conference each year that the committee shall remain in effect, or a new WSO is established by the ABC. The purpose of the Committee will remain as voted at the 1987 ABC: "To explore the best method for establishing a WSO and present their finding to the ABC." B/P

13. That the APACA Committee be comprised of members representing each and every Intergroup and other interested persons. That each and every Intergroup will be encouraged to have and support a like committee within the area that they serve. All members of the APACA

Committee would "be responsible for the seeking out of the group conscience in their respective areas and sharing the same for a Conference Committee is subject to the review and revision at subsequent ABCs. B/P

14. That on the last Saturdays in April and September each area that has a member of the committee shall hold an APACA Day to seek out the group conscience of the members in their areas. The group conscience would be sought on issues of ideas then currently before the committee. The members of the committee would then meet on the regional basis the following month to consolidate the entire group conscience. B/P

15. That the "12 Steps." as they are currently used, be accepted for another year, allowing time for a 12 Step subcommittee to be formed and work in conjugation with the Tradition subcommittee to present any specific recommendations or changes to the fellowship at the 1989 ABC. B/P

16. That the Fellowship continue use of the 1984 version of the "Problem" for another year, "allowing time for the CSB/IWSO Literature Committee to either develop a single document or documents, (considering the current "Characteristic, Problem statements, "Laundry Lists," etc. in use), and present their recommendations at the 1989 ABC. B/P

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#### 1988 CONTINUED

03128801: That the Minutes for the 1-9-88 CSB/IWSO meeting be accepted as amended. UNANIMOUS

03128802: That the 4th ABC minutes be accepted, with the additional numbers to be put in and the corrections that have been made here this morning to be placed in the minutes and that the minutes be placed in the delegate packets and mailed to the meetings and Intergroups prior to the next CSB/IWSO meeting and if there are other corrections they be submitted to Willi, in writing, prior to March 20, 1988. UNANIMOUS

03128803: That the minutes from the ABC in addition to being sent to all Intergroups be sent to all registered delegates present where we have a known address. M/P

03128804: That Jim M.'s statement, suggesting that materials copyrighted by the APACA committee will be turned over to a formal repository when such repository exists, be accepted as a reflection of the intent of the APACA committee. M/P

03128805: That the Membership List (final page of the monthly minutes not be included in mailings of the monthly minutes, to persons outside of the CSB/IWSO membership, but that the APACA

committee address be included as will the chairpersons' names (under the respective committee.) **UNANIMOUS**

03128805: That the request of the South Bay Intergroup to install a phone in the CSB/IWSO office be denied. **M/P**

03128806: That the secretaries be reimbursed \$59.77 to cover budget expenses. **UNANIMOUS**

03128807: That a 5 minute recess be taken. **UNANIMOUS**

03128808: That Phoebe's letter of invitation to participate in the 5-1-88 Literature Teleconference be accepted as written and sent to the IGs. **M/P**

03128809: That the resignations of Lori H., Whitey B. and David M. be accepted. **UNANIMOUS**

03128810: That Joe E. be reimbursed up to \$300 for Travel expenses, pending submission of receipts. **M/P**

03128811: That preliminary negotiations, regarding the 1989 Annual ABC, be started with the Chicago Intergroup. **M/P**

03128812: To service the office computer spending what monies might be needed. **UNANIMOUS**

03128813: That Barbara investigate and purchase an answering machine for the office, for no more than \$300. **M/P**

03128814: That the listing of intergroups be sent to all intergroups. **M/P**

03128815: That copies of the material regularly sent out by the office be sent to CSB/IWSO members, for review and approval at the next CSB/IWSO meeting. **M/P**

03128816: That the 3-12-88 meeting of the CSB/IWSO be adjourned. **UNANIMOUS**

04098801: That Jim S. be accepted as a member of the CSB/IWSO. **UNANIMOUS**

04098802: To have Heleen, office volunteer, hired as an additional office worker for 15 hours per week at an hourly rate of \$7.50, for a period of 3 months. **UNANIMOUS**

04098803: To permanently increase the hours of the current office worker from 12 hours to 15 hours per week, at an hourly rate of \$7.50. **UNANIMOUS**

04098804: That a petty cash fund of \$25 be established for the



office. **UNANIMOUS**

04098805: That the individual meetings in the Humbolt Intergroup not be contacted regarding the IG recent disaffiliation from CSB/IWSO. **M/P**

04098806: That with the stipulations that CSB/IWSO retain publisher rights [copyrights, final content approval], that Joe A.'s offer to edit the ComLine be accepted. **M/P**

04098807: That Gladys P. and Barbara D. discuss options related to the purchase of a modem (up to \$300), make a decision and make the purchase. **UNANIMOUS**

05148801: That Phoebe take the taped record of the present meeting back to Phoenix to be typed up, then mailed back to Willi for editing. **UNANIMOUS** 05148802: That the meeting be recessed for lunch. **UNANIMOUS**

05148803: That the Monthly CSB/IWSO meeting be held in the CSB/IWSO/IWSO offices for a period of 6 months, provided that no better facility can be found. **UNANIMOUS**

05148804: That to be put on the Monthly CSB/IWSO Agenda, the committee chairpersons must call a member of the executive committee prior to the executive committee meeting (10 days prior to the CSB/IWSO meeting.) **PASSED**

05148805: That up to \$100 be allowed for the purpose of purchasing an electric stapler and staples for the office. **UNANIMOUS**

05148806: To adjourn the meeting. **UNANIMOUS**

06188801: That the minutes of 3-12-88 and 4-9-88 be approved as submitted. **PASSED**

06188802: That the meeting be recessed for lunch. **M/P**

06188803: That Scott D. be accepted to the CSB/IWSO. **UNANIMOUS**

06188804: That Dierdre B. be accepted to the CSB/IWSO. **UNANIMOUS**

06188805: That when the LA/SFV IG updates their meeting directory, that the produce an additional 500 copies to be given to CSB/IWSO, and that the LA/SFV IG be reimbursed their expense. **M/NP**

06188806: That the "Resource List" in the packet of materials sent to new meetings be deleted from the packet of such materials. **UNANIMOUS**

06818807: That the meeting be recessed for 10 minutes. **UNANIMOUS**

06188808: That the offer of Michael S. be accepted. **UNANIMOUS**

06188809: That the bylaws, Article 4, Section 1, 2 and 3, and elsewhere as needed, be amended, to use the term "trustees" to refer to members of CSB, be accepted. **M/P**

06188810: That the bylaws be amended to reflect changes in Article 4, Sections 1, 2 and 3, and elsewhere as needed, with respect to a change in the title of officers, from President to Chairperson and Vice-President to Vice-Chairperson. **PASSED**

06188811: That the 6-11-88 meeting of CSB/IWSO be adjourned. **UNANIMOUS**

07098801: That Mike C.'s wish to resign be received and acknowledged, and further that all CSB/IWSO materials from 1/88 be through 6/88 be sent to him. **UNANIMOUS**

07097702: To spend up to \$500 to purchase a software program which would provide backup capability for the computer. **M/P**

08138801: That Joe E.'s resignation from the board be accepted. **M/P**

08138802: That the board elect any new member in executive session which means that the person being considered and all visitors be asked to leave during the voting process. **M/NP**

08138803: That any person who attends the board meetings and is eligible to join the board, state to the board the purpose or reason they want to be on the board or the responsibility they want to take if elected and then do it. **M/NP**

08138804: To elect Julie M. to the CSB/IWSO Board of Trustees. **UNANIMOUS** 08138805: Any board member residing outside the Southern California area shall be eligible to be reimbursed for travel expenses not exceeding \$35.00 in attending board meetings. (So. Cal area = Santa Barbara/Bakersfield down.) **M/P**

08138806: All requests which involve funds out of the treasury must be approved by the treasurer before coming to the board. **M/P**

08138807: That the Board hire someone who will attend the board meeting and will utilize the tapes and notes to produce the minutes. **M/P**

08138808: That Barbara D. do whatever is necessary to keep the old P.O. Box active and to spend any necessary funds to accomplish this. **UNANIMOUS**

08138809: That Carolyn's hours be extended to 30 hours per week at a rate of \$7.50 per hour. **UNANIMOUS**

09108801: That Treasury (7th Tradition funds), up to \$50, be used to purchase a working lunch at the monthly CSB/IWSO meetings, so as to allow more time to conduct business. **M/P**

09108802: That Tom B. act on behalf of the CSB/IWSO to investigate alternate and more financially reasonable options regarding the liability insurance coverage of the office. **M/P**

09108803: That the Executive Committee be empowered to hear and act on the insurance proposals; and that the action will be brought back to CSB/IWSO for ratification. **M/P**

09108804: That an exception to the bylaws be allowed so that Jim Sh. can be accepted as a CSB/IWSO Trustee. **UNANIMOUS**

09108805: That Jim Sh. be accepted as a CSB/IWSO trustee. **UNANIMOUS**

09108806: That 6 tickets, at the \$199 per ticket rate suggested, be purchased on behalf of CSB/IWSO trustees, and further that those trustees who could afford to reimburse the treasury funds should do so at their earliest convenience. **M/P**

07-08  
09108809: That Motion 09108806 be repealed, and further that the \$2,000, donated by San Diego A.A.C.A.C.C., be used to defray costs of having CSB/IWSO trustees attend the ABC in Chicago, with the understanding that CSB/IWSO undertake the responsibility of replenishing that fund in full within 1 year. **WITHDRAWN**

09108809: That Motion 09108806 be repealed. **UNANIMOUS**

09108810: That a Central Los Angeles phone directory and directory assistance listing be obtained, at a cost of \$7, initially, and \$1 per month following. **M/P**

09108811: That the document denoting the purposes and reasons for registration with CSB/IWSO be accepted as amended. **M/P**

09108812: That the proposed section of the bylaws delineating the conference Quorum as made up of 67% of the registered delegates present, be accepted for incorporation into the ByLaws. **WITHDRAWN**

10088801: That the minutes for the 5-14-88 CSB/IWSO meeting be accepted as amended. **UNANIMOUS**

10088802: That further discussion related to the minutes for 6-11-88 be tabled until after lunch. **UNANIMOUS**

10088803: That the CSB/IWSO take whatever time is needed to review the New Meeting Packet, to determine what should and shouldn't be sent out in that packet to New Meetings. **M/P**

10088804: That the office enlist the service of a printer to produce 500 copies of the New Meeting Packet materials, as accepted, at a cost not to exceed \$600.00. **UNANIMOUS**

10088805: That Tom B., Marty S., and perhaps Gladys P. draft a letter in response to Kathleen W., for presentation to the Board prior to mailing. (Reaffiliation) **UNANIMOUS**

10088806: That the Red Ballot be mailed to anyone that returns the form from the Letter of Invitation. **M/P**

10088807: That the Ballot Request Form, Conference Agenda, and other materials relative to the ABC be sent in the ComLine for November and December. **M/P**

10088808: That the office be authorized to purchase the Lotus 123 Program, at a cost of approximately \$300.00 for use by the Treasurer. **M/P**

10088809: That the meeting be adjourned. **M/NP**

10088810: That the current bylaws Article 3, Section 5, Subsections A, B, C and D, will be replaced by the Proposed Article 3, Section 5, Subsections A Article 3, Section 5, Subsections A and B. **UNANIMOUS**

10088811: That the 10-8-88 meeting of the CSB/IWSO be adjourned. **UNANIMOUS**

11128801: That all business of each committee be dealt with as that committee presents it's report. **M/P**

11128802: That all meetings that have an address within the computer database, with or without contact person information, be mailed the Conference Registration Form and Meeting Registration Form. This shall include all Intergroups, with the recently written letter asking that the Intergroups assist in the process of registering meetings. **UNANIMOUS**

11128803: That the proposed ballot item be sent to the fellowship, as submitted. (re IWSO function of CSB/IWSO) **UNANIMOUS**

11128804: That the revised ABC Form/Invitation, be accepted, with the ACA CSB/IWSO Logo replacing the Letterhead used. **UNANIMOUS**

11128805: that the newly revised version of the Meeting Registration Form be accepted, as submitted. **M/P**

11128806: That Section 5 of Article 3 in the current bylaws be removed and replaced with the version proposed, as amended. **M/P**

11128807: That Heleen's hours be increased to 60 per month, paid

at a rate of \$7.50 per hour. **UNANIMOUS**

11128808: That Julie M. be hired as a paid office worker, at a rate of \$7.50 per hour, with a main focus of the minutes and with a goal not to exceed 40 hours per month, per set of minutes, with the understanding that she is not the CSB/IWSO secretary; also, all minutes are to be done and approved prior to the ABC. **M/P**

11128809: That the cost of 5 rooms, for 2 days, be sent to the Marriott Hotel in Chicago, to reserve rooms during the ABC for Chicago for CSB/IWSO trustees as soon as the cost is known, but not to exceed \$1000. **M/P**

11128810: That bright yellow badges, at a cost of \$35. and saying "CSB/IWSO" be purchased for use at the ABC. **M/P**

11128811: That the purple folders, proposed by Pat T., be purchased for the purpose of making up the delegate packets. **M/P**

11128812: That the San Diego conference Materials be mailed with the ComLine at no charge to the San Diego Annual Convention Committee. **UNANIMOUS**

11128813: That this matter be tabled until the 12-10-88 CSB/IWSO meeting. (IG's proposed ballot items.) **UNANIMOUS**

11128814: That the Meeting be adjourned. **UNANIMOUS**

12108801: That Receipt of Kathleen W.'s letter of 9-12-88 be acknowledged, further that CSB/IWSO appreciates their intent to reaffiliate with CSB/IWSO and welcome their participation at the ABC. **UNANIMOUS**

12108802: That the minutes of the June 11-88 CSB/IWSO meeting be accepted, as amended. **UNANIMOUS**

12108803: That Willi B. be elected as CSB/IWSO secretary. **UNANIMOUS**

12108804: That as of January, 1989, Willi be paid to produce the minutes, at a rate of \$7.50 per hour, up to \$250 per set of minutes. **UNANIMOUS**

12108805: That, in principle, Tom B.'s second ballot item be accepted. **M/P**

12108806: That Ron R. be accepted as a member of CSB/IWSO. **UNANIMOUS**

12108807: That each of the office workers receive a \$100 bonus. **UNANIMOUS**

12108808: That the Meeting be adjourned. M/P

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1989

01148901: That the minutes for 11-12-88 be accepted as amended.  
UNANIMOUS

01148902: That the minutes for 12-10-88 be accepted as amended.  
UNANIMOUS

01148903: That the ballot item and blurb relating to "exclusionary vs special focus meetings" be accepted as amended. M/P

01148904: That the ballot item relating to the financial support of the fellowship to have CSB/IWSO trustees attend the ABC be tabled until after lunch. M/P

01148905: That reimbursement for the production of the monthly minutes be for 40 hours at \$7.50 per hour (\$300) per set of minutes, and further that Willi B. be reimbursed up to that amount for minutes produced in the last month. M/P

01148906: That the suggested ballot item and blurb, dealing with the development of a nonsectarian prayer, be submitted to the ABC at the committee caucuses. M/P

01148907: That the meeting be recessed for lunch. M/P

01148908: That the governing section of the bylaws be suspended and Lisa K. be accepted on to the CSB/IWSO. M/NP

01148909: That the ballot items proposed by the Incorporation Committee be accepted, as amended. UNANIMOUS

01148910: That Jim Sh. and Tom B. be given the authority to finalize the ballot item and blurb relating to the Fellowship financial support of CSB/IWSO attendance at the ABC with the understanding that they will verify acceptance by finding a quorum of CSB/IWSO Trustees to accept it. M/P

01148911: That the Literature Committee Ballot items and related blurb be accepted, as amended. UNANIMOUS

01148912: That the ballot item and blurb, relating to the concept of sponsorship as a tool of recovery proposed by the Sponsorship Committee be accepted, as amended. UNANIMOUS

01148913: That the ballot item and blurb, relating to the acceptance of the 1985 Phoenix Intergroup paper titled "ACA Sponsorship," be accepted as amended. M/P

01148914: That CSB/IWSO submit the proposed advisory ballot items, as amended, to the fellowship. M/P

02118901: To accept the minutes for 10-12-88 as amended. UNANIMOUS

01118902: That CSB/IWSO approve, after the fact, the spending of \$87 for the Registration and Dinner activities of 3 CSB/IWSO trustees at the San Diego Annual Convention. M/P

02118903: That the Executive Committee be allowed to spend up to \$100 per month, at it's discretion, without prior approval of the CSB/IWSO. Monies needed which exceed this limit must receive prior approval of CSB/IWSO. M/P

02118904: That the CSB/IWSO meeting be recessed for a 10 minute period to consider the letters currently being discussed. (re Minnesota IG GCS). M/P

02118905: That the Minnesota IG blurb relating to the GCS materials, be sent out to the meetings, as supplemental material to the ballot materials. M/NP

02118906: That a committee redraft the letter responding to the Minnesota Intergroup. M/P

02118907: That the meeting be recessed for lunch. M/P

02118908: That Glenn R. be accepted as a Trustee on the CSB/IWSO. UNANIMOUS

02118909: That Warren M be accepted as a trustee on the CSB/IWSO. UNANIMOUS

02118910: That Jim M. be allowed one more month to indicate his intent to remain on the CSB/IWSO. M/P

02118911: That the ballot packet (without official ballot) and a cover letter (inviting use of the CSB/IWSO hospitality room, sharing a report, clarifying needs, etc.) be sent to the IG's. M/P

02118912: That all committee reports be completed and submitted at the 3/11/89 CSB/IWSO meeting. UNANIMOUS

02118913: That the Minutes from the APACA meeting held at the 4th ABC be included in the delegate packet. UNANIMOUS

02118914: That a full set of the Identity, Purpose and Relationship Committee reports be included in the delegate packets and put on display on the Literature table. M/P

02118915: That the secretary be paid (up to 20 Hours) to update the Suggested Items of Business Listing for distribution to CSB/IWSO Trustees, and a single copy displayed with the Book of

Minutes at the ABC. **UNANIMOUS**

02118916: That the secretary, within the 20 hour paid time period noted in Motion 02118915 update the Listing of Conference Motions and Ballot items, which shall be distributed to all CSB/IWSO trustees and displayed with the Suggested Items of Business Listing and Book of Minutes at the ABC. **UNANIMOUS**

02118917: That the "What is CSB/IWSO" document not be included in the delegate packet. **M/P**

02118918: That the 12 Steps, 12 Traditions, and Suggested Commitment to Service be included in the delegate packet. **M/P**

02118919: That 300 delegate packets be produced. **M/P**

02118920: That the CSB/IWSO respond to the request to register with the Encyclopedia of Associations. **UNANIMOUS**

02118921: That the CSB/IWSO meeting be recessed **UNANIMOUS**

03118901: That the minutes for 8-13-88 be accepted as amended. **UNANIMOUS**

03118902: That all motions made at the 1-14-89 CSB/IWSO meeting be ratified at this time. **M/P**

03118903: That the minutes of 1-14-89 be accepted, as amended. **UNANIMOUS**

03118904: That the minutes for 2-11-89 be accepted as amended. **UNANIMOUS**

03118905: That the Conference report of the Executive Committee be accepted as submitted. **M/P**

03118906: That the last item on the 1989 ABC Agenda will be to have a show of hands to determine the sites for the 1990 and 1991 ABC, as a reflection of the fellowship group conscience present. **M/P**

03118907: That the materials presented within the Secretary's Report be accepted, as submitted. **UNANIMOUS**

03118908: That the Treasurer's Annual Reports be accepted as submitted. **UNANIMOUS**

03118909: That a Subcommittee be formed to look into means of increasing donations from the individual meetings. **M/P**

03118910: That CSB/IWSO accept fiscal responsibility for up to \$750, on behalf of the Chicago ACA IG Conference Committee, for the



- purpose of maintaining the projected size of the ABC. **M/NP**
- 03118911: That the meeting be recessed for 10 minutes. **M/P**
- 03118912: That Lisa K. be accepted as a CSB/IWSO Trustee.  
**UNANIMOUS**
- 03118913: That Darleen D. be accepted as a CSB/IWSO Trustee.  
**UNANIMOUS**
- 03118914: That even if the ABC is an extra CSB/IWSO meeting, that it count toward CSB/IWSO membership for any persons desiring such membership. **M/P**
- 03118915: That all amendments to CSB/IWSO minutes be submitted to the secretary, prior to the CSB/IWSO meeting, in writing, and further that amendments to the minutes not be discussed at the CSB/IWSO meetings unless for purposes of clarifications. **UNANIMOUS**
- 03118916: That \$150 be allocated for the purchase of an upgraded Q&A Symantic Software Program for the office computer. **UNANIMOUS**
- 03118917: That the report be accepted, as submitted, and that the increase in the subscription costs be reflected in future Com-Line's. **UNANIMOUS**
- 04088901: That amendments to the monthly minutes shall be given, in writing, to the secretary no later than 2 weeks following the time at which they are submitted (whether by mail or at the monthly CSB/IWSO meeting. **UNANIMOUS**
- 04088902: That the minutes for 7-9-88 be accepted, as amended.  
**M/P**
- 04088903: That the minutes for 8-13-88 be accepted, as amended. **M/P**
- 04088904: That consideration of any response to the ACA Minnesota IG be tabled until the May CSB/IWSO meeting. **WITHDRAWN**
- 04088905: That the CSB/IWSO respond to the ACA Minnesota IG.  
**WITHDRAWN**
- 04088906: That we respond to the ACA Minnesota IG, by letter, informing them that some CSB/IWSO Trustees would likely attend their Intergroup caucus. **M/P**
- 04088907: That a CSB/IWSO meeting be held on 4-21-89 following the ACA Minnesota IG caucus. **M/P**
- 04088908: That Jim S. and Dierdre B. be called so as to verify their intent to remain on CSB/IWSO, and/or continue with any work on the Liaison committee. **M/P**

04088909: That Jim Sh.'s report be accepted as presented. M/P

04088910: That the meeting be recessed for a 5 minute period.  
UNANIMOUS

04088911: That the proposed actions (suggestion box, and questionnaire as proposed) be taken at the ABC. M/P

04088912: That the Office Committee, and any other interested persons, explore any and all options and associated costs available and report them back at the 5-13-89 CSB/IWSO meeting. (re air conditioning and computer repairs.) UNANIMOUS

04088913: That Paul H. be accepted as a CSB/IWSO Trustee.  
UNANIMOUS

04088914: That Jerry L. be accepted as a CSB/IWSO Trustee.  
UNANIMOUS

04088915: That Pat T. and Darleen D. be compensated for 2 days of the room they had rented early. WITHDRAWN

04088916: That the Comline editor be paid \$10 per hour for up to 10 hours per month, and this arrangement be retroactive to March, 1989. M/P

04088917: That Jim M. be removed as the APACA Committee Chairperson (responsible for reporting the Committee Business to CSB/IWSO), and further that Marty S. be appointed representative of that Committee in terms of CSB/IWSO involvement. (liaison like function). M/P

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#### RESULTS OF THE 1988 BALLOT REPORTED WITH MOTIONS AT THE 1989 ABC APRIL 22, 23 1989

CM = Motion from floor    B = Ballot    P = Passed    NP = Not Passed

C04228901: That the Minutes for the 1988 (4th) ABC be approved, as submitted. M/P

C04229802: That the Treasurer's report be accepted, as submitted.  
M/P

1. That the CSB, located in the Los Angeles, California area, continue to act as the IWSO for the ACA until the next ABC. B/P

2. That the CSB/IWSO be authorized to budget for and pay the expenses incurred by its board members in attending the ABC, subject to prudent reserve limitations and sound financial practices. B/P

3. That the CSB/IWSO not register meetings that determine who can attend on the basis of race, creed or color. B/P

4. That the CSB/IWSO not list, or refer individuals to meetings that determine who can attend on the basis of race, creed or color. B/P

C04228903: That the Group Conscience Survey (GCS) items should have a separate caucus, and that all discussion related to the GCS should be deferred to that caucus, and further that the two existing caucus sessions be shortened to make room for this third caucus session. M/P

C04228904: That the Executive Committee Report be Accepted as submitted. M/P

C04228905: That the Office Committee Report be accepted, as submitted. M/P

C04228906: That the Literature Committee Report be accepted as submitted. M/P

C04228907: That a uniform version of the 12 Steps and 12 Traditions be used throughout the fellowship. M/NP

C04228908: That the 12 Steps and 12 Traditions currently being used in each area be deemed acceptable with no uniformity needed. M/P

C04228909: That the Literature Committee create a uniform version of the 12 Steps and 12 Traditions from the existing comments, to be presented at the 1990 ABC. M/P

C04228910: That the Fellowship continue use of the 1984 version of "The Problem" and other variations (including characteristic, problem statements, laundry lists, etc.) until the Literature Committee can gather more input to be presented at the 1990 ABC M/P

C04228911: That the report of the Incorporation Committee be accepted as submitted. M/P

C04228912: That the CSB/IWSO rework the ByLaws and submit a new set of ByLaws for ratification at the 1990 ABC. M/NP

C04228913: That a new Article 5 of the ByLaws, dealing with the ABC, as approved by the CSB/IWSO Board of Trustees on 11-12-88 be ratified. M/NP

C04228914: That the ABC be recessed for a short break. M/P

C04228915: That the Sponsorship Committee Report be accepted as submitted. M/P

C04228916: That the Fellowship of Adult Children of Alcoholics (ACA) accept the concept of sponsorship as a tool in the recovery process. M/P

C04228917: That the Fellowship accept the 1985 Phoenix Intergroup paper titled "ACA Sponsorship" be used on an Interim basis. M/P

C04228918: That the APACA Committee Report be accepted as submitted. M/P

C04228919: That the Minutes for this ABC be sent to every registered delegate. M/P

C04228920: That the general session of the 1989 ABC be recessed until the closing session be opened at 8 AM 4-23-89, when reports from the caucuses and other Intergroups would be heard. M/P

C04238901: That there is a lot more time set aside in the 1990 ABC Agenda, for the purpose of caucuses, as well as some motions from the floor. TABLED

C04238902: That the 1990 Annual Ballot include the following item: "Shall the identity of the ACA WSO be inclusive of all Adult Children seeking Twelve Step Recovery from Family Dysfunction including Alcoholism" and further that this issue be announced as soon as practical to all registered groups and all known Intergroups, for purposes of Group Conscience information. M/P

C04238903: That the conference return to the order of the day. M/P

C04238904: That CSB/IWSO take on the task of selecting the site for the 1990 and 1991 ABCs, utilizing the bids taken, and the guidelines suggested by the bid makers such that, if possible, the Hartford, Connecticut IG host the 1990 ABC and the Calgary, Alberta, Canada host the 1991 ABC. M/P

C04238905: That the 1989 ABC be adjourned. (Group Conscience Survey results were published in the IWSO ABC Minutes/Comline published and distributed in July) M/P

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#### 1989 CONTINUED

05138901: That the minutes for 9-10-88 and 3-11-89 be accepted, as amended. M/P

05138902: That Consistent with Robert's Rules of Order as the pertain to general consent for routine matters, that the CSB/IWSO function according to Robert's Rules in the area of general consent, noting that if there is to be debate or question that it can be dealt with by means of a motion. M/NP

05138903: that the CSB/IWSO not create an 'Emeritus Status' for ex CSB/IWSO Trustees. M/P

05138904: That one caucus report per month also be published and the full minutes in some form until they are complete and sent to the full membership, as well as make them available to the fellowship. (in the ComLine) M/P

05138905: That the board pay Joanie \$200 for the setup of the National Directory. M/P

05138906: That we file a DBA and notify the fellowship of the intent to drop the CSB and that a ballot item be put before the fellowship at the next ABC to be approved by the fellowship. M/P

05138907: That the Volunteer Committee that is volunteering it's time to assist the office for a business newsletter. WITHDRAWN

05138908: That a committee be formed to facilitate communications between the IWSO and any meetings or individuals not being served by an Intergroup, and that the committee be called the Communications Committee, referring to the board monthly. M/P

05138909: To table the previous motion (05138908) M/P

05138910: That Gladys remain as Chairperson of the Incorporation Committee. M/P

05138911: That Lisa be granted a 3 month LOA. M/P

05138912: That we pay Carolyn a weeks vacation pay. M/P

05138913: That we change the message on the phone machine to simply identifying this as the ACA IWSO and give the hours of operation for the office rather than give IG phone numbers. M/P

06108901: That the coming year this board do business as ACA/IWSO. M/P

06108902: That LOA only be given to Trustees who have been sitting on the board for a minimum of one year. M/P

06108903: That the GCS be used for all but the most pressing business conference matters. That any group or IG have the right to make a proposal which would not be edited by the board, that the only limitation would be length and that a simple majority of the fellowship would then move it to the next ballot where a two thirds majority would be required to pass. TABLED

06108904: To table the previous motion (06108903) M/P

06108905: That a confidential listing of Board Members attached to

meetings be complete and not just those attending the meeting.  
**CONSENT**

06108906: That only the names appear on that listing rather than their address information. **M/NP**

06108907: That Dave C. be elected on to the board. **CONSENT**

06108910: To form an Automation Committee **M/P**

06108911: That the Board Publish an Accommodation to Gladys in the next ComLine. **CONSENT**

06108912: That ComLine be mailed only to current subscription holders. **M/NP**

06108913: The ComLine be sent to the current mailing list until the other Newsletter is developed and goes out. **M/P**

07088901: To refer this article to the bylaws committee for clarification and reworking.(LOA) **UNANIMOUS**

07088902: These two ballot proposals be presented to the Inter-groups to get feedback as to which one they would do, as to how they would reword it or what they want. And a third proposal to the effect that "Do the meetings wish to receive prior to the next business conference all group conscience items as submitted, by the original source without any editing/screening and without regard to historical perspective. (Group Conscience Ballot proposal) **UNANIMOUS**

07088903: That an adhoc committee be formed to disseminate these proposals, and that Mike be the Chairman. **WITHDRAWN**

07088904: That we revise all of our stationary and other correspondence that goes out, and we now refer to ourselves only as IWSO - ACA IWSO, and that includes ComLine. **CONSENT**

07088905: That Ron R. Chairman of the Incorporation Committee meet with interested members of the ACA fellowship in Chicago to gather group conscience relevant to possible revisions of the ACA/IWSO ByLaws. **CONSENT**

07088906: That the ComLine editor will provide the Board with a!# position/statement of purpose. What is the focus and intent of this Newsletter **UNANIMOUS**

08128901: That a caucus be scheduled at the nest ABC to discuss this issue with Mike chairing. (Ballot/GCS) **UNANIMOUS**

08128902: To pay Tim to do the books \$10/per hour not to exceed \$200/month (20 hours). **CONSENT**

- 08128903: That the Board forward \$200 to Connecticut to be applied to the IWSO Hospitality Room for the Business Conference in 1990. M/P
- 08128904: That Joanne O. be brought on to the Board of Trustees. UNANIMOUS
- 08128905: That the letter be accepted. (Liaison ltr to all meetings.) UNANIMOUS
- 08128906: That we drop all unrenewed (ComLine) subscriptions. CONSENT
- 09128901: That we set aside last months motion to remove Jerry L. from the board, given that he has been ill. (no motion made last month.) M/NP
- 09128902: That we make an installment payment in the amount of \$313.85 for the liability insurance. CONSENT
- 09128903: That we empower Tim to negotiate a lease for the office space. M/P
- 09128904: That we approve the Money and the Trip to Connecticut by Ron as a board member as well as a representative of the Board. M/P
- 09128905: That we reprint 1000 of these, at a purchase cost of \$5.00 with new revisions whatever we have on file. (International Meeting guides) M/P
- 10148901: That the minutes for August 1989 be approved as revised. UNANIMOUS
- 10148902: That a letter be sent to the Frames of Mind Company that the request for use of the Logo be denied stating the traditions. UNANIMOUS
- 11118901: That the August minutes be mailed to the IGs with the other 3 in December. CONSENT
- 11118902: That Scott be authorized to get this letter out as quickly as possible. (letters to IG's) CONSENT
- 11118903: That the board accept Barbara's sealed vote for Vice Chairperson. M/P
- 11118904: To rescind the previous motion. WITHDRAWN
- 11118905: That we have two mailings on the invitation to the ABC to be included in the December Liaison Newsletter and another to be sent to all meetings in February. M/P

11118906: That we use the form from last year with administrative updates. M/NP

11118907: That we accept Tom's letter deleting paragraphs 2 and 3 and including information as to what is included in the packets. CONSENT

11118908: To accept Jerry L. onto the Board as a Trustee. CONSENT

11118909: That the printing of 500 New Meeting Packs be authorized. CONSENT

11118910: That we give her (Carolyn) partial pay of \$200. UNANIMOUS

11118911: That Joanne form a committee to look at the formation of a ballot item addressing Regionalization. CONSENT

12098901: To pay Carolyn an additional \$250. sick pay while she is in hospital this month. CONSENT

12098902: To give Helene a \$50. Holiday bonus. CONSENT

12098903: To table this discussion and item until another date. (To bring forward GCS items) CONSENT

12098904: That Judy C. be accepted as a Trustee. CONSENT

12098905: That Donna G. be accepted as a Trustee. CONSENT

12098906: That the Incorporation Committee be permitted to explore the filing of the trademark of Adult Children of Alcoholics. The ACA Logo, and the Abbreviation of "ACA". CONSENT

12098906: That Article 3, Section 1 allowing alternate trustees to the Board who could vote for the Intergroup was submitted with the preamble 'An amendment to encourage greater geographic participation in the IWSO pending the structuring of the permanent WSO by APACA or such other means as may be enacted by the fellowship.' Trustees who represent a specific IG or other service organization, representing more than one meeting, and who live outside a 350 mile radius of Los Angeles, may have their sponsoring IG designate in writing an alternate trustee who may attend and vote in that trustee's absence. Such an alternate trustee must bring a letter of appointment from their Intergroup at their first meeting in order to be seated. TABLED BY CONSENT

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ADULT CHILDREN OF ALCOHOLICS WORLD SERVICE ORGANIZATION

BOARD OF TRUSTEES LIST OF MOTIONS  
1983 THROUGH MARCH 1995  
CONTINUED (Part III)

KEY: UNANIMOUS & CONSENSUS (no opposition)  
M/P = Motion Passed (on Roll Call)  
B/P = Ballot Passed (by 2/3 Yes votes upon Tally)  
M/NP = Motion Not Passed  
B/NP = Ballot Not Passed  
C prior to the motion # indicates "at conference."

Numbers are read by month, day, year, and motion #, i.e.:  
11108409 = Nov. 10, 1994 motion #9.

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1990

01129001: When a Group Conscience item has passed, it is acceptable to edit for clarification with the author's consent, for the next ballot. M/P

01138902: To pay for an ongoing maintenance agreement for the copier, for 3 years for the cost of \$150. UNANIMOUS

01138903: That any meetings listed in the computer that have no mailing address and has not contacted our office since December of 1987 be purges from the Computer files. M/P

01138904: To Un-table items discussed at the December meeting. (Incorporation) M/P

01139005: To include on the Group Conscience Survey the items 1, 2, 3 and 4 as presented by the Incorporation Committee in November be amended to read as statements removing references to the Articles, etc. and ByLaw references. M/P

01138906: That we sent two people and pay the registration fee, not to exceed \$68. (To the San Diego Convention) M/P

02109001: To reimburse the Minnesota Intergroup \$349.69 upon receiving hard copies of their receipts for the expenses occurred conduction the APACA Chair Election. M/P

02109002: That the \$289.72 bill submitted by APACA be paid. (Upon hard copy receipts being obtained) M/P

02109003: To remove items 6 and 7 from the proposed group conscience submission. (Incorporation) M/P

03109001: That an IG Committee be established for the purpose of providing communication between the board of trustees and IGs, and also to provide a means of communication between IGs. **UNANIMOUS**

03109002: That the Executive Board develop a policy statement addressing this issue for presentation to the Board for consideration at the Next meeting. **M/P**

03109003: That the Chair write a letter to the APACA Chair in response to this request, stating the position of the board as discussed with a copy to the Intergroups. (the APACA Vice Chairs request for a position regarding Tom's personal correspondence)-**UNANIMOUS**

03109004: That \$150.00 professional labor charges be paid, to

04149001: To approve the minutes for May, June, July, August, September, October, November and December 1990, with amendments as presented. **CONSENT**

04149002: That the minutes for January, February, and March 1990 be approved as amended. **CONSENT**

04149003: To accept the proposed Policy and Procedure statement regarding the Right to Petition. **M/NP**

04149004: To present the Right to Petition proposal for discussion at a caucus (at the ABC). **M/NP**

04149005: Shall IWSO adopt the following Right to Petition to be effective immediately. **UNANIMOUS**

04149006: That the Executive Committee present the regional areas for consideration to adopting the following trustee proposal for the purpose of inviting regional representation to serve on the IWSO board. **UNANIMOUS**

(# repeated in minutes)

04149005: To approve the use of "What is IWSO" paper revised April 1990, including the unofficial ACA chronology/history until an official paper is created. **M/P**

04149006: To pay \$235.00 to Joanie M. for labor in the completion of the new International Meeting Guide. **M/P**  
Joanie for setting up the ABC ballot pamphlets. **M/P**

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#### **THE 1989 BALLOT RESULTS GIVEN AT THE 1990 ABC APRIL 21 1990**

**BALLOT 1.** Shall the IWSO Board, located in the Los Angeles, California Area, continue to act in the capacity of World Service

#### **ACA WSO MOTIONS/BALLOTS**

**BALLOT 2.** Shall the fellowship continue use of the 1984 version of "The Problem" and other variations (including "Characteristics", problem statements, laundry lists, etc.) until the Literature Committee can gather sufficient input to present to the ABC? M/P

**BALLOT 3.** Shall IWSO amend "The Problem", "the Solution" and other published literature to use language inclusive of all Adult Children seeking recovery from family dysfunction?" (GCS item results were reported in the IWSO ABC Minutes/Newsletter/Comline published and distributed in August/September). B/NP

**C04219001:** To amend the prepared agenda by 1) Special Order for meeting after housekeeping announcements. 2) To delete times from the Treasurer's Report through and including the Intergroup Reports, and also for Sunday to delete the word "Sunday" and date and times from caucus reports through closing. 3) To add New Business immediately [prior to closing. M/P

**C04219002:** To adopt the Agenda that was circulated in the delegate packets with one amendment that is "Adding New Business prior to the close of the conference on Sunday." M/P

**C04219003:** That the 1989 ABC Minutes be approved as submitted and published. M/NP

**C04219004:** To postpone above motion and discussion until after the Executive Committee Report. M/P

**C04219005:** That the IWSO provide a Financial Report to the IGs quarterly, and the GSRs bring back that report to the local groups, and that it also be published in the Comline. M/P

**C04219006:** Due to the fact that this represents 120 meetings and that there are over 150 meetings in Chicago alone, and the Fort Worth/Dallas area got only one ballot on time; That this Ballot and GCS be considered not representative of the fellowship and therefore invalid. (amended) to separate Ballot and GCS when voting. **BALLOT - M/NP GCS - M/NP**

(# repeated in minutes.)

**C04219006: PROPOSAL:** That we suspend the Bylaw requirement for attending 3 consecutive Board meetings for this motion; "That we nominated individuals from each of the suggested 9 Regions by members of the conference residing in or choosing to affiliate with those said 9 Regions; That we accept 9 from "At Large" that are willing to, up to that limit, 9 that are willing to do it on an At Large Basis, right here, that we can accept on to the Board; That they participate on a Committee, and that they will attend at least one (1) meeting every quarter and participate in the Teleconferenced meetings and the other things that go along with that, and that they will be elected here at the ABC, with the election being held tomorrow morning at 10:30 a.m. **ACCEPTED**

ced meetings and the other things that go along with that, and that they will be elected here at the ABC, with the election being held tomorrow morning at 10:30 a.m. ACCEPTED

C04229001: Motions were made and passed for the election of the following individuals to be placed as Trustees on the ACA/IWSO Board:

Region 1. Gail M. (Calgary, Canada)  
Region 2. Eva M. (San Gabriel, California)  
Region 3 Alex R. (Phoenix, Arizona);  
Region 4. Gary M. (Omaha, Nebraska);  
Region 5. Rita R. (Chicago, Illinois);  
Region 6. Lori H. (Hartford, Connecticut);  
Region 7. Maureen S. (Philadelphia, Pennsylvania);  
Region 8. (Josie E. (Dallas, Texas - representing the South Eastern area of the U.S.)  
Region 9. Claire Z. (Minneapolis, Minnesota - representing the areas of the world other than the U.S. & Canada)

C04229002: Motions were made votes taken for 9 At-Large Representatives to be placed on the board. Those receiving the most votes were placed on in that order. This process was to take all nominations and then place those receiving the most votes on the board up to the maximum of 9. Twelve individuals were nominated 11 received passing numbers, 1 receiving a no vote.

The 9 individuals placed on the Board at that time through this process were: Monte L. (Omaha, Nebraska); Jen J. (Toronto, Canada); Mary I. (Calgary, Canada); Judy S. (NY, New York); Tom E. (Chicago, Illinois); Mark L. (Hartford, Con); George M. (Hartford, Con); Peter G. (Chicago, Ill); Jan K. (Hartford, Con)

(error in # chronology in minutes)

C04229007: To accept the APACA report as read, voting on item by item in the report. M/NP

C04229008: To accept the APACA recommendation that the movement establish a unified network and approach to WSO for ACA through APACA. M/NP

C04229009: That APACA be a committee that reports to the IWSO. M/NP

C04229011: To table the (APACA) report until the next convention. M/P

C04229012: To dissolve the APACA committee. M/P

C04229013: That the 1992 ACA/IWSO ABC/Convention be held in Minnesota. M/P

#### ACA WSO MOTIONS/BALLOTS

1990 CONTINUED

- 05149001: That the board members split the cost of this teleconference by the number of hookups, that a bill will be sent to each board member for their portion of the bill. Amended **CONSENT**
- 05149002: To conclude and table this discussion. (to bring an member on to the board at this time.) **M/NP**
- ✓ 05149003: That Scott G. be brought on the board to serve as a Trustee at this time. **M/P**
- 06099001: That Peter G. be paid \$150.00 he had requested toward the APACA expenses and that the balance of \$721.78 be paid to the Humbolt IG for APACA Committee expenses. **TABLED**
- 06099002: To table the previous motion until this issue can be clarified and the data collected. **UNANIMOUS**
- 06099003: Trademark the ACA logo: To ask Joanne to complete this task, that the Executive Committee establish preliminary guidelines for review by the board at the next meeting. **M/P**
- 06099004: To table the previous motion until all information could be gathered and presented regarding costs. etc. **M/NP**
- 06099005: That Michael S. be voted on to the Board. **TABLED**
- 06099006: That the previous motion be tabled until the issue of limiting board membership was discussed. **M/P**
- 07149001: That the APRIL 14, 1990 Minutes be approved as amended. **M/P**
- 7149002: That the MAY 14, 1990 Minutes be approved as amended. **M/P**
- 7149003: To extend the Committee meeting sessions from 1/2 hour to 1 hour. Amended **M/P**
- 07149004: That the discussion for election of Treasurer and Finance Committee, and APACA be moved, to be taken care of under the Treasurer report; that the Secretary items IWSO paper revised draft, Newcomers Packet, be moved to Literature, and the LOGO discussion moved to Literature; unlimited Board membership before the break. **M/NP**
- 07149005: That the Treasurer report be accepted as given. **CONSENT**
- 07149006: To pay the Secretary expenses as stated. **CONSENT**
- 07149007: To table this discussion **M/NP**

07149005: That the Treasurer report be accepted as given. CONSENT

07149006: To pay the Secretary expenses as stated. CONSENT

07149007: To table this discussion M/NP

07149008: That the Executive Committee direct a letter to the Humboldt Intergroup to refrain from using the term ACA World Service Organization as it is owned by this organization and they are in violation of it's use. M/NP

07149009: That all Board members be required to sign the Commitment to Service; That those people not willing to sign the Commitment to Service, let them so state in writing why they are not willing to sign The Commitment to Service; let the information and reasons be published in the newsletter (ComLine) so that the fellowship knows exactly where board members stand. M/P

07149010: To move to schedule old business to after the committee meetings. M/NP

07149011: To end this discussion and move on with old business. M/P

07149012: That this issue be moved to the first issue tomorrow morning on the agenda and that all those interested in drafting a motion to deal with this issue bet with LORI H., M/P

07149013: Providing that there are no further nominations that we give all nominees a chance to prepare a brief statement of their intent, if they so choose, prior to the actual election and that the ELECTION take place after the 10:00 A.M. break tomorrow morning. M/P

07149014: To trademark the ACA LOGO and Copyright "Adult Children of Alcoholics" and "Adult Children Anonymous." M/P

07149015: That since the requirements for receipts had been made clear, that the guidelines and policy for future payment of expenses had been discussed 3 or 4 times with that Committee after the first bills presented had been paid and that those had not been complied with; that the \$871.78 not be paid, but that we pay \$150.00 committee monthly expense and a letter be sent stating our position. M/NP

07149016: To pay the \$871.78 to the Humboldt Intergroup and close this issue. M/NP

07149017: That this matter be taken to the fellowship for resolution, by ballot prior to the ABC. M/P

#### ACA WSO MOTIONS/BALLOTS

would require a bylaws change - which would require a 2/3rd vote and would not have passed as such - It was stated that it would be reintroduced as a bylaws change by Claire)

07149020: That any individual in attendance with a Trustee at a meeting for the entire meeting, be considered in attendance, and announced as a visitor in attendance as such; and be recognized as attending a meeting by the bylaw requirement. M/P

07149021: That we establish a Finance Committee to be headed by the Treasurer, who's PURPOSE is "To include:1)to review and report to the Board of Trustees of multi fund-raising methods;2) budgets; 3) To provide a backup for the duties of the treasurer;4) To review and report on out of State treasurer procedures. AMENDED UNANIMOUS

07149022: IWSO create a committee whose purpose is to study and evaluate the best way to establish a permanent world service organization. This committee would report directly to the IWSO. M/NP

07149023: Ballot and Group Conscience Survey Booklets will be sent out annually to all groups that register or update with IWSO between Sept. 1, and Dec. 31. These ballot booklets will be sent out the first week of Jan.(BY THE 7TH). If any group does not receive their ballot booklet by Jan. 21, that group can call IWSO to request a ballot booklet. That ballot and group conscience survey items must be in by Nov. 15, 1990. AMENDED M/P

07149024: That by the end of Aug. a request to register be sent to all the meetings in the data base; That the newsletter carry the information; That the ComLine carry the information. That the Regional and Intergroup reps carry the information to the Igs to have all the meetings update registration in that window so that they can automatically get the Ballot. UNANIMOUS

07159001: That the IWSO Board agree to produce a Position Paper and distribute it to all registered meetings and Igs throughout the service structure. This paper would address what the IWSO is, what it does, and why. With special attention to clarifying perceptions currently affecting the fellowship. A draft of this would be submitted to the IWSO Board for approval by the Aug. teleconference. M/P

07159002: That when an individual brings to the attention of the IWSO, concerns that a Trustee is involved in disunifying activities, that the IWSO immediately add this item to the next meeting Agenda, and make a determination if the Trustee is acting against the purposes of the IWSO. If this is determined then the trustee be asked to resign the IWSO. That it first go to the Executive Committee for investigation so that the board is not having to deal with a lot of unfounded allegations. Amended M/NP

IWSO, concerns that a Trustee is involved in disunifying activities, that the IWSO immediately add this item to the next meeting Agenda, and make a determination if the Trustee is acting against the purposes of the IWSO. If this is determined then the trustee be asked to resign the IWSO. That it first go to the Executive Committee for investigation so that the board is not having to deal with a lot of unfounded allegations. Amended M/NP

07159003: That the board accept the Co-Chairs for the duration of this term. MOTION DIED when second was withdrawn.

07159003: That the Board ratify TOM E.'s request that Alex Co-Chair the position of the Vice Chair. M/P

07159004: That we drop the rule of attendance for the 18 board members elected at the ABC and fall back to the Bylaws to prevail for all members. M/P

07159005: That MOTION 06099005 be acted upon. (TECHNICALLY MOTION 06099005: That MICHAEL S. be voted on to the board (previously tabled). M/P

07159006: That Fred B. be voted on to the board. M/P

07159007: To pay 5 days vacation time to Carolyn. M/P

07159008: To compensate Donna \$7.50/hour to cover during that time. M/P

07159009: That the "Incorporation" Committee be renamed the "Bylaws" Committee. M/P

07159010: That all the International Meeting Directories include the phrase: (C) COPYRIGHT... (As appears at the top of the meeting minutes). M/P

07159011: Move to adopt as Bylaws, Article 7 Section 4 (A). "Individual members of ACA will be allowed to donate up to one thousand dollars (\$1000.00) per year, whether in money or value of goods to the IWSO. M/NP (Bylaw changes require a 2/3rd majority)

07159012: To adopt Article 7, Section 4 (C): "There are no maximum limitations on unconditional death benefits or bequests from an estate of an ACA member to the IWSO. Amended M/P

07159013: That we move the rest of SCOTT G. items to the end of the agenda. M/P

07159014: That we motion to name the newsletter the "Interim World Service Organization Board of Trustees Newsletter" and "Comline", must be approved by the Executive Committee. M/P

#### ACA WSO MOTIONS/BALLOTS



07159017: That the Comline Chairperson will present a yearly budget to the board of trustees for approval. M/P

07159018: That the Comline Chairperson not be called an "Editor" or "Publisher" ... lest problems of money, property, and prestige divert us from our primary purpose. M/NP

07159019: That the bulk rate Federal number for mailing be made available to all Trustees to use in order to keep the costs down. M/NP

07159020: That the IWSO support Regional Trustees with a reimbursement of costs involved in a one time only mailing to those in their area. M/P

07159021: That in the future Regional Reps put a report together in writing for the next mailing, so that all these items would already be out so then, if there are motions on the floor, then they would be open for discussion and not limited. M/P

07159022: That the Secretary contact those not in attendance and appraise them of the motion, present a Commitment To Service, for signature and request in lieu of signing same, that a paper be submitted in accordance with the previous motion 07149009. M/P

07159023: Bylaw amendments by Scott G. be tabled. UNANIMOUS

08119001: That the April 14, 1990 corrected, June 9, 1990, April 1990 ABC minutes all be approved as amended. CONSENT

08119002: To pay these expenses as stated (expenses presented to Treasurer needing board approval for payment.) CONSENT

08119003: To set up a Ballot Committee to be composed of Trustee and at large members of the fellowship. Amended with next motion

08119004: "That we set up a Ballot Committee composed of trustees and at large members and that the Ballot committee's Statement of Purpose is 'To set up procedures for eliciting, preparing, distributing, counting and reporting Ballot and Group Conscience Survey items. M/P

08119005: That we form and Adhoc Committee to prepare and present to the board a final version of this ballot item. (Humbolt APACA expense reimbursement request.) M/P

08119006: To table bylaw motions until the next quarterly in person meeting. (Illegal motion)

08119007: To adopt as Bylaws Article T, Section 5, "Beginning with the ABC in 1991, the Committee Chairs shall be elected by the Board of Trustees, in the event of the resignation of a committee Chair, the Chairperson may appoint an Interim Committee Chair, and will

08119005: That we form and Adhoc Committee to prepare and present to the board a final version of this ballot item. (Humbolt APACA expense reimbursement request.) M/P

08119006: To table bylaw motions until the next quarterly in person meeting. (Illegal motion)

08119007: To adopt as Bylaws Article T, Section 5, "Beginning with the ABC in 1991, the Committee Chairs shall be elected by the Board of Trustees, in the event of the resignation of a committee Chair, the Chairperson may appoint an Interim Committee Chair, and will place as old business the election for the Committee Chair." M/NP

08119008: To issue the Newsletter since it is so late, as reviewed by the Secretary, for this one issue only without having to submit it for review to the Executive Committee:. M/P

09089001: That we continue along the path of seeking legal advice and follow that legal advice when it is received. M/NP

08099002: That a negotiating team be formed to discuss issues with the Adult Children Anonymous General Service Network Organization. CONSENT

09089003: That an impartial third party from within the fellowship be used for such a meeting or negotiation, to be accepted by both organizations. M/P

09089004: To table this issue (re Commitment to Service motions at July meeting.) M/P

09089005: That in keeping with recovery we exercise the 9th Step and send a letter to the former APACA members and invite them to participate in the ACA/IWSO service structure. M/P

09089006: To include the APACA mailing packet with another mailing to lower costs. CONSENT

09089007: That the newsletter go out on a monthly basis, to all groups and to all ComLine subscribers. AMENDED M/NP

09089008: To purchase a new answering machine, the cost not to exceed \$150.00. CONSENT

09089009: That if the OFFICE CHAIR needs to come in to cover the absence of one of the paid workers, that they be compensated for that time at the rate of pay received by that worker. CONSENT

09089010: Approval is requested for August 1990. CONSENT

10139001: That for In person meetings COMMITTEE REPORTS be used to

#### ACA WSO MOTIONS/BALLOTS

by the process of gathering group conscience in it's meetings, submitted the item to the ballot preparation committee in writing signed by the group secretary or it's equivalent. GCS items may also be place on the GCS by a majority of the trustees of the IWSO. Any GCS which is passed by a 2/3ds majority vote of the groups responding will appear on the ballot the following year as a ballot item. **CONSENSUS**

10129003: That ballot items may be submitted by the GCS process above or by a majority of the trustees of the IWSO. **CONSENSUS**

10139004: That the Ballot Preparation Committee (BPC) have the right to refuse GCS items for unclear wording, sexist, racist or otherwise oppressive language and to suggest appropriate changes to the items sponsoring group. The sponsoring group may then accept or reject the suggested changes. In any event the item will appear on the ballot in the language decided on by the sponsoring group. **NO CONSENSUS**

Objection to Proposal 3. was raised regarding item Submitted in keeping with the 12 Steps and 12 Traditions, and if unwilling to alter oppressive or offensive language that the board had an obligation to not promote those items throughout the fellowship. That while trusting that this issue would never come up, if it did the board did not need to "protect" the fellowship nor needed to have "final veto authority" over any item. That if items needed to be on the GCS and pass then on the ballot the next year and pass that offensive material would not be continued. It was suggested that some "editorial policy" comment might work in a cover letter or introduction to the procedure as "operating within the 12 and 12" on the same piece of paper containing the information regarding the policy.

It was suggested and **AGREED TO BY CONSENT**: " We recognize that our program operates within the Spirit of the Twelve Steps and Twelve Traditions and that we must exercise judicious behavior in being of service to our fellowship. We encourage all submissions to strive to embrace the needs of our fellowship as a whole." It was agreed that this would be used as part of the introduction prior to the "How to submit" guidelines.

10139005: GCS must be received by the BPC by the cutoff date of December 3rd. **CONSENSUS**

10139006: The BPS will write within 4 days a cover letter explaining the ballot item procedure, a form to be used to send in a GCS item, and will send these and a meeting registration form to each registered group and intergroup. It will be sent to the group by 4th class bulk mail, and to the Intergroups by first class mail. Michael volunteered to word process it. The projected cost would be around \$300 - \$375. **CONSENSUS**

"How to submit" guidelines.

10139005: GCS must be received by the BPC by the cutoff date of December 3rd. **CONSENSUS**

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10139007: The maximum length for a GCS item will be 500 words, including both the proposal itself, history of the issue involved and arguments in favor of the proposal. Proposal 7. For the GCS survey in 1990 no additional arguments no additional arguments - for or against- any GCS item will be solicited, or distributed by the BPC.

10139008: Request a \$500 advance for producing Comline. a) After 3 months if it was excessive she would return the excess to the IWSO. b) With the agreement that each month they would submit receipts for reimbursement to replenish the \$500 balance. **CONSENT**

10139009: That the Comline not have to be approved by the Executive Committee prior to publication, but will have 3 members of the board review it by fax with a one day turnaround. **AGREED WITH RESERVATIONS**

10139010: That the IWSO Office Committee provide the address's of subscribers. Made by Josie. **AGREED TO BY OFFICE CHAIR**

10139011: That all items for publication be submitted 2 months in advance. **CONSENT**

10139012: For the first 3 publications the deadline for November edition (1st) would be Oct 17th. December's would be November 1st; January's would be November 15th; February would be December 1. **CONSENT**

10139013: That up to a maximum of \$200. be approved to check out and repair the broken down computer, that Scott G. and/or Michael S. would do the work. **CONSENSUS**.

10139002: (actual #) That REGION 10 be established as EASTERN CANADA with the current at large trustee from that area be established as the REGION 10 TRUSTEE REPRESENTATIVE. **CONSENSUS**

10139014: Request reimbursement of \$225.00 for cost of printing the newsletter. **CONSENSUS**

#### **ACA WSO MOTIONS/BALLOTS**

10139017: Send another letter to Connecticut stating the same request regarding the 1990 ABC. **CONSENSUS**

10139018: That Scott be requested to send a letter be sent to all the trustees regarding teleconference expenses so they can get paid. **CONSENSUS**

10139019: That a new procedure be implemented for an acceptable expense record form to be used for reimbursement of committee expenses, a be submitted with a photocopy of receipts or canceled check copies, based upon approval by our accountant. **CONSENSUS**

10139020: That the IWSO newsletter clarify the ACA clarify the new suggested ACA 7th Tradition contribution method to state that the suggested 60 40 idea was to apply only where there was no Regional service structure. Where there is such a structure the suggested method would be 60% to the local IG, 30% to Regional structure where one exists even if on an interim basis. If there is no Intergroup any 7th contribution would be made to IWSO. **CONSENSUS**

10139021: That the Treasurer hold a November teleconference of this committee, or Clair in the absence of the Treasurer. **CON**  
NOTE: It was recognized that the Board does not approve or review what any group prints regarding a convention that is held in conjunction with the ABC, however we did hold review and approval of the page that announced the business meeting. This was to keep any tapes, speakers or books etc. from appearing to be endorsed, promoted or affiliated with ACA WSO.

10149001: That it had been approved by the Board Chair by telephone. While not having been reviewed it was the matter of principle, it may be great and acceptable, but the objection was to the precedent being set. **CONSENSUS**

10149002: Request approval for funds for the attorney, but to date we had not been billed. He also recommended that we utilize this attorney to rework and file any other items required with the copyrights. Amended to include "not to exceed \$800.00." Further to see if we could put out a call for a volunteer legal person to do this as we might not have to funds to spend this way. **WITHDRAWN**

10149003: That the secretary be given an advance of \$250.00 that would be drawn against and replaced as used for postage etc. upon submission of acceptable receipt. **CONSENSUS**

11109001: That the office mail the San Diego Convention flyers for San Diego, using Comline labels only, and they (San Diego) will incur the cost. **CONSENSUS**

11109002: To table the decision to use (the consensus making decision process) in the ABC until after the January meeting. **CONSENSUS**

this attorney to rework and file any other items required with the copyrights. Amended to include "not to exceed \$800.00." Further to see if we could put out a call for a volunteer legal person to do this as we might not have to funds to spend this way. **WITHDRAWN**

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11109002: To table the decision to use (the consensus making decision process) in the ABC until after the January meeting. **CONSENSUS**

11109003: That the cutoff date, where all submissions must be into the Ballot Committee (and/or office), be December 30th, rather than December third. **CONSENSUS**

11109004: That the Executive Committee draft such a letter that is clear and concise, that the GSN is an alternate World Service Organization, a separate entity from the ACA service organization. That any 7th Tradition funds that go to them are not a responsibility of this organization. That it would be a decision of each meeting as who they choose to affiliate with and include a pamphlet of IWSO with the letter. Mailed separately from any other mailing in an expedient manner. **UNANIMOUS**

11109005: That in the interest of representing the fellowship we contract with counsel as discussed previously and allocate \$1500 for an initial retainer to take decisive legal action to send out cease and desist letters to all parties associated with this GSN as named in their own documents and that we implement this directly. That if we can get volunteer legal council we will do that first. **PASSED**

11109006: To empower the Executive Committee to go out and set a rate and determine who and how to hire new office personnel. **CON**

12089001: To increase the subscription of the "Local" to \$10.00; "Canada" to \$13.00 U.S.; "Foreign" \$24.00 U.S. **CONSENSUS**

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#### 1991

01129101: That this information be stated clearly to the delegates included in the packet information: a) That the (caucus) report is just a report; b) Recommendations can be made for action; c) Motions would follow for the assembly to second and take action on.

#### ACA WSO MOTIONS/BALLOTS

approval of purchase to be requested from the Executive Committee.  
**CONSENSUS**

01129107: To reuse or eliminate the audio tapes of minutes after a period of time to be designated by the board. **NO CONSENSUS**

(It was agreed that the tapes could be boxed up and kept in the office until someone could transcribe them as verbatim as possible for the archives.)

01129108: To remove the Heart Of-Iowa Intergroup from the data base per their letter of non affiliation. **CONSENSUS**

01129109: That all Committee Chairs and/or other board members who have received and answered correspondence from the fellowship forward a copy of same to the Office for filing. **CONSENSUS**

01139101: Officer elections: Chairperson: Joanne O., Vice Chairperson: Alex R., Treasurer: Donna G., Secretary: Josie E.

01139102: That the IWSO develop procedures and guidelines for selecting geographical representation to the Board of Trustees.  
**CONSENSUS**

01139103: That the IWSO, in a continuing effort for geographical representation on the board, utilizing the evolving regional map with flexible boundaries, hold elections of Regional Trustees for those areas where meetings have not selected a Regional Trustee to serve on the Board for a period of one year, with financial support to be provided by the meetings within that geographical area. **CON**

01139104: That the board adopt the policy for the purpose of counting the votes for 1991 Ballot and Group Conscience Survey (GCS) items where there are 3 possible responses - Yes, No and Undecided - where the total vote will include the undecided votes. (Noting that the undecided is part of the total count toward the majority passing, and where the terminology is included in the letter that identifies it as counting effectively as a no vote.)  
**CONSENT**

01139105: The Ballot Committee determined that the GCS items must be received by the ballot committee by the cutoff date of Dec. 3, 1990; that the Ballot committee will write within 4 days, a cover letter explaining the balloting procedure and a form to be used to send in a GCS item and will send these along with a groups registration form to each group and intergroup. Presented to the Board. **CONSENT**

01139106: The GCS go out in 1991 without pro's and cons. **CONSENT**

01139107: Propose ballot item: Shall the operating name of the service structure for ACA/ACOA Twelve Step fellowship be changed

(GCS) items where there are 3 possible responses - Yes, No and Undecided - where the total vote will include the undecided votes. (Noting that the undecided is part of the total count toward the majority passing, and where the terminology is included in the letter that identifies it as counting effectively as a no vote.)  
**CONSENT**

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01139106: The GCS go out in 1991 without pro's and cons. **CONSENT**

01139107: Propose ballot item: Shall the operating name of the service structure for ACA/ACOA Twelve Step fellowship be changed from the IWSO to the WSO. **CONSENSUS**

01139108: That the Ballot and GCS not be allowed to go out until the GCS items that passed by two thirds last year are Ballot items ready to go this year, with the exception of the 12 Steps and 12 Traditions. **PASSED**

01139109: A written item was submitted that would stop the procedure of having a GCS item from going to a ballot item and becoming final. (Tape recorder malfunctioned.) **NOT PASSED**

01139110: To accept for review the ACA GSN Service Guide if offered to the fellowship without any copyrights. **CONSENSUS**

01139111: To accept for inclusion in the GCS the item sent in by the Humboldt Intergroup. **CONSENT**

02089101: That when the APACA Ballot packets were received the originators would review it and get back any updates/changes to Tom B. **CONSENSUS**

02089102: That the motion regarding how to deal with the new Regional reps that had passed at the Jan. meeting to be prepared by Scott would be forwarded for inclusion in the ballot after review by the Executive Committee. **CONSENSUS**

02089103: That since some of the Regional Trustees, and/or new Representatives could not both attend the ABC that the Board could not be ratified and therefore the Trustees would just be announced. **CONSENSUS**

02089104: That the minutes be transcribed verbatim with transcrip-

#### **ACA WSO MOTIONS/BALLOTS**



03169104: To wait until after the ABC and then send out the Ballot including items submitted at the ABC. NO CONSENSUS

03169105: To approve Bulletin 191. M/P

03169106: To have it go out first class with the Ballot Packet. M/P

03169107: To send it first class and with the ComLine. M/NP

03169108: To send it and the ComLine 4th class. M/NP

03169109: To send it fourth class with the ballot packet. M/NP

03169109: The ComLine Chair request donations, office needs and make an appeal for 7th Traditions funds etc. as the editor. M/P

03169109: The ComLine Chair should be spoken to for published information about outside organizations. CONSENSUS

03169110: Approval for up to \$2000.00 for printing the delegate packets. M/NP

03169111: To send all the folders in the Office for Canada to reused for the delegate packets, approve \$400.00 to be forwarded immediately for reproduction costs for the packets. M/NP

03169112: Send 150 folders for the delegate packets and earmark \$400.00 for reimbursing any expenses. M/P

03169113: To renew the maintenance contract on the copier for one year at \$165.00. CONSENSUS

03169114: To advance Maureen \$100.00 for the Intergroup Committee newsletter expenses. M/P

03169115: To approve the IWSO paper as drafted. M/NP

03169116: To accept Pierre onto the Board to serve as a Trustee. CONSENSUS

NOTE: The minutes for the April 26/27 meetings in Calgary have not yet been made available to Joanne O. for inclusion in this listing. Those that appear here were taken from references made in other minutes.

04269101: To send the Humboldt Intergroup a letter stating " Here is a check for \$150.00 which represents what a standing committee of IWSO would receive. (\$50.00 per month over a 3 month period.) We hope this will be acceptable as a final settlement of this matter." M/P

04269101: To appoint Josie E. Chairperson of Comline. M/P

03169114: To advance Maureen \$100.00 for the Intergruop Committee newsletter expenses. M/P

03169115: To approve the IWSO paper as drafted. M/NP

03169116: To accept Pierre onto the Board to serve as a Trustee.  
CONSENSUS

NOTE: The minutes for the April 26/27 meetings in Calgary have not yet been made available to Joanne O. for inclusion in this listing. Those that appear here were taken from references made in other minutes.

04269101: To send the Humboldt Intergruop a letter stating " Here is a check for \$150.00 which represents what a standing committee of IWSO would receive. (\$50.00 per month over a 3 month period.) We hope this will be acceptable as a final settlement of this matter." M/P

04269101: To appoint Josie E. Chairperson of Comline. M/P  
(She resigned as Secretary)

NOTE: The minutes for the 1991 ABC, April 27, 1991 contained no motions. The minutes for April 28, 1991, if transcribed, have not been given to Joanne O. for inclusion of the Motions in this listing.

The Chair announced that the Executive Committee, acting as Corporate Officers had concluded due to the current financial state to freeze all funds. The following policies and procedures would be implemented immediately. No votes were taken.

05119101: Teleconferences would be prepaid @ \$25.00 per hook up and last for a period of one hour maximum. Only those Trustees who were for May and June by June 8th would be hooked up on the next teleconference.

05119102: Each Committee must become self supporting for now in order to continue.

05119103: The income would cover the office and mandatory expenses only, all other debts would be held until a review of the budget and a prudent reserve was re-established.

05119104: The ComLine was subscription based and must keep within its budget within its income. Until further notice it was to kept to a \$200.00 per month expense.

05119105: That a vote of confidence was proposed for the Executive Committee and the Chair's decisions regarding tightening our belt,

#### ACA WSO MOTIONS/BALLOTS

freezing the funds until we build our reserves back up, we identify our priorities in writing, that we contribute and build our procedure book, that we do our housekeeping. That when issues are put on the agenda for review and vote that they carry the fiscal source, expense and responsibility. **MAJORITY CONSENSUS 3 ABSTENTIONS**

05119106: For prepaid teleconferences. **MAJORITY CONSENSUS with a Minority Statement:** Clarification was requested to state that the original prepaid motion was to apply to the Regional expanded members and not the sitting board. This would be addressed in writing by the next meeting and placed on the agenda.

06099101: To remove Jerry L. who had been on LOA for a year and then did not attend 3 meetings in a row prior to April 1991. Since he was not dropped at that meeting he would be dropped at this meeting and so notified. **CONSENSUS**

06099101: To accept one of the proposed "Statement of Purpose for IWSO" which would be placed in the Policy and Procedure Book as a starting place for IWSO. Amended **CONSENSUS** for the following:

*"The sole purpose of the Adult Children of Alcoholics (ACA) Interim World Service Organization (IWSO) is to serve the Fellowship of ACA. It is an agency created and now designated by the Fellowship of Adult Children of Alcoholics to maintain service for those who might be seeking, through ACA, the means for recovering from being raised in an alcoholic or otherwise dysfunctional home, through sharing information and experiences with one another and by applying to their own lives, in whole or in part, the Twelve Steps which constitute the recovery program upon which Adult Children of Alcoholics is founded. The Interim World Service Organization shall do this by using the 12 Traditions in its deliberations and decision making process and use its best efforts to ensure that the traditions are maintained throughout the fellowship."* (See Operating Policy and Procedure Manual for entire statement.)

06099102: Checks will be issued on or about the 1st and 15th of each month. **CONSENSUS**

06099103: Committee Chairpersons may be reimbursed up to \$50.00 per month upon submission of form F591A and appropriate receipts, to the IWSO treasurer. Any expenses over \$50.00 must have the prior approval of the IWSO Board of Trustees, in accordance with current policy. Any committee expense reimbursement request submitted later than three (3) months will be forwarded to the IWSO Board of Trustees for consideration. **CONSENSUS**

06099104: To adopt the policy of written monthly reports to be required from each Committee Chair and that they be notified regarding such policy. **CONSENSUS**

#### **ACA WSO MOTIONS/BALLOTS**

- 06099105: To cancel the in-person and hold a teleconference for the July meeting. M/P
- 06099106: To continue with teleconferences until September and work out some options (to meet somewhere other than LA) before then. **CONSENSUS**
- 07139101: To approve the Feb. Mar. May and June 1991 minutes. **CONSENSUS**
- 07139102: To have Tom E. act as Secretary. **CONSENSUS**
- 07139103: To adopt the following as Committee Chair Policy. **CONSENSUS**
- The ACA/IWSO utilizes a subcommittee system that meets throughout the year and is composed of trustees, members and an occasional nonmember. The basic purposes of these committees are to collect, clarify, define, and respond to the dictates of the fellowship within specific areas of concern. They may request the Board of Trustees to initiate actions based on these decisions and coordinate such actions. The committees are held fiscally responsible and may be financially supported by the IWSO Board of Trustee policies and procedures governing such committees. (See the entire policy in the Operating Policy and Procedure Manual (OPPM))*
- 07139104: Policy for Caucus and Committee Reports as issued to the ABC was to be adopted. M/P
- 07139105: That the board act upon and take action as stated on the format developed by the 1990 Ballot Committee recommended by the Ballot Committee Report. **CONSENSUS** (See OPPM)
- 07139106: Comline Committee recommended Policy and Procedures. **NO CONSENSUS**
- 07139107: Comline expense request. **NO CONSENSUS**
- 07139108: No refund policy for subscription to the Comline. **NO CONSENSUS**
- 07139109: Renewal Subscription Processing Policies **No Consensus**
- 07139110: Change of address for ComLine. **TABLED**
- 07139111: Letter mailed by Regional Trustee for solicitation of funds not in keeping with fiscal policy. **TABLED**
- 07139112: Policy for Service on the Board of Trustees (requirements). **NO CONSENSUS**

**ACA WSO MOTIONS/BALLOTS**

07139113: Reimbursement of Expenses for Board members. TABLED

07139114: To change the in person meeting from Sept. to Oct.  
CONSENSUS

07139115: To advance \$250.00 to Comline for August issue.  
CONSENSUS

07139116: To pay the Comline June expense of \$279.43 which had  
been taken from the original \$500.00 advance. NO CONSENSUS

07139117: To remove Trustees and Intergroups from the ComLine  
mailing list if they did not have a subscription. NO CONSENSUS

07139118: To remove Intergroups from the ComLine mailing list if  
they did not have a subscription. CONSENSUS

08109101: April ABC Minutes TABLED

08109102: August minutes approved. CONSENSUS

08109103: Proposal to consider policy regarding cost sharing for  
in person meetings. TABLED

08109104: To have an in person meeting in October. M/P

08109105: To have the meeting in Chicago. M/NP

08109106: To have the meeting in LA. M/P

08109107: Proposal was made regarding lowering the total of  
expenses if some not attending and those that were would cost  
share. Would board entertain concept of cost sharing. CONSENSUS

08109108: Discussion on how to cost share called for time, Cost  
sharing for Oct. meeting TABLED

08109109: Item VI, D. (not in minutes) received blocking concern  
since a member had not received packet and had not seen item. NO  
CONSENSUS

08109110: (Announcement that Ballot item changing IWSO to WSO had  
passed with 84.8 % of vote. ) To change the name as of this date.  
CONSENSUS

08109111: To advance Comline \$500.00. for Sept. Oct. with a limit  
of \$200.00 per month cost, (100.00 for added expenses.) CONSENSUS

08109112: Jen resigned as of this meeting. ACCEPTED

08109113: Omaha not having received seed money from Canada will  
withdraw as hosts to next convention - asked for \$500.00 advance

from board. TABLED

No Sept or Oct Minutes

No meeting in Nov.

12149101: Removal of Lisa K. Michael P. from Board having missed three meetings in a row. CONSENSUS

12149102: Election of Officers: Chairperson: Joanne O., Vice Chair: Alex R., Treasurer: Donna G., Secretary, Kathy M.

12149103: To adopt the Powers of Committees paper as policy. CONSENSUS

12149104: Written proposal from Marlis K. to produce ComLine. CONSENSUS

12149105: A draft letter be written by the Executive Committee to the Crossing Press regarding solicitation throughout the fellowship to purchase a book, where list was procured from confidential listing. CONSENSUS

12149105: To have Tom B. as speaker at the 1992 ABC in San Diego. CONSENSUS

12149106: To reimburse Joanne O. and Alex R. expenses totaling \$328.75 for attending a meeting with the National Alanon Reps. in LA. CONSENSUS

12149107: To approve What is an Intergroup paper for inclusion in the Newcomer and Intergroup Packets. TABLED

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## 1992

MTG Jan 24, 1992 San Diego not available  
(referenced motions noted) need minutes.

01249201: To establish a permanent date and location for the ABC so that all meetings, individuals had time to arrange for attendance. CONSENSUS

01249202: Not to conduct recruitment or voting for Regional Trustees at the ABC. CONSENSUS

01249203: To accept for use the Operating Policy and Procedure Manual. (OPPM) M/P

01249204: To accept for use the Service Workers Guide. TABLED

C01269201: A motion to ratify the 1992 ACA WSO Board as introduced. M/P

C01269202: To restructure delegate policy to include the following: 1/5 vote per delegate; 1 vote for IG delegate; 1 vote for 10 GSR in attendance; 1 vote for 20 groups registered with IG's AND to create a nominating committee for Trustees to be elected at the ABC. M/NP

C01269202: To IG's one vote per IG at the ABC or one vote by ballot by amending the current voting policy of WSO. M/P

C01269203: That WSO coordinate an effort to publish a pamphlet series of basic materials. M/P

No Feb. 92' meeting.

03149201: To approve the January ABC minutes. CONSENSUS

03149202: To hold a teleconference rather than an in person meeting in April. CONSENSUS

03249103: To accept the Treasurer's report. CONSENSUS

03149204: To increase contribution for Intergroup packet to \$10.00 M/P

03149205: To increase price for New Meeting packets to \$7.00. M/P

03149206: To print 100 New Meeting packets at the cost of \$125.00. M/P

03149207: To have the ABC on the second week-end of April every year unless there would be some problem booking a hotel, etc. M/P

03149208: To send letter to fellowship stating financial situation including Regional accountability and responsibility. TABLED

03149209: To consider an advisory committee that consisted of some professional people that would advise the ACA WSO Board of Trustees. TABLED

03149210: To have anyone that wanted to participate in the Board teleconference to have their \$25.00 in the office 10 days prior to the next teleconference. M/P

03149211: Acceptance of Region 10 new representative Johnnie to the board when introduced by Doug. Removal of Gary for missing 3 meetings in a row. No vote taken

04119201: To accept the March minutes with corrections. M/P

04119202: Jack B. Region 2 ne Representative replacing Michael S. was brought on to the board.

- 04119203: To accept the Treasurer's report as presented. M/P
- 04119204: Approval to send the May agenda packet express mail to Canada so they could get it on time. **CONSENSUS**
- 04119205: Motion of clarification that the Office Chair is responsible for the conduct of the office. The Office Chair, then in turn, is responsible to the Board for what goes on. To have a job descriptions for the office providing direction and responsibilities. The description of the Office responsibilities would be forwarded in draft for the Office Committee Chair and staff. M/P
- 04119206: To mail complimentary copies of Comline to registered Intergruops who do not subscript , for a 6 month period, for the purpose of generating subscriptions with a letter at the end of the period to follow-up. M/P
- 04119207: That the in person meeting in July be held at the ACA office in Torrance, CA on Sat/Sun, July 11/12, 1992. **CONSENSUS**
- 04119208: That the agenda be set 2 months in advance. M/NP
- 04119209: That the Region Reps be identified by that title. That Regions representatives be accorded full voting privileges at the WSO meetings. Fiscal Impact: Clarify delineation between WSO and Region funds. Clarify that the Regional Rep. and/or structure is clearly autonomous. That all financial support comes from the groups within the region or Regional service structure, and that the Regional Representative/structure is accountable to the groups that provide those funds as well as the IRS and are not considered part of the WSO general funds. M/P
- 05099201: To accept the March minutes. **CONSENSUS**
- 05099202: To accept the April minutes. **CONSENSUS**
- 05099203: To accept Doug M. resignation as of Mar 14 **CONSENSUS**
- 05099204: To reimburse the Office Chair \$54. **CONSENSUS**
- 05099205: To open a second checking account, with a limited amount of funds that would be available to the office for purchasing supplies as necessary. **TABLED**
- 05099206: To accept Tom. B. on the board. **CONSENSUS**
- 06139201 May minutes approved. **CONSENSUS**
- 06139202: To discount the renewal subscription price for Comline \$4.00/year as follows: U.S. (Local) \$10.00; Canada \$12.00; Foreign \$20.00. For a period of 6 months to see if it increases renewals. Amended M/P



06139203: Proposal for restricted use of logo. TABLED

06139204: Proposal for the selection of 1993 ABC Conference Chair. TABLED

06139204: Proposal for letter to Intergroups to be mailed by June 30th. TABLED

06139205: Proposal requesting reduction of the cost for the current International Meeting Directories. M/P

06139206: That the office review all Board approved large mailings in advance in order to provide input. M/P

07119201: The ACA trademark including the logo design be limited to the use of materials published and produced by WSO, or those designated to publish or produce in the name of WSO for the ACA fellowship as a whole. That it be limited to only materials that carry the WSO/ACA copyright. CONSENSUS

07119202: That the trademark "ACA" be limited to only those groups registered with Adult Children of Alcoholics WSO. CONSENSUS

07119203: That the Board consider a Bylaw change to include giving one vote to each registered Intergroup in order that they may participate in the decision making process of WSO at the ABC. M/P

07119204: That the Board consider a Bylaw change to include giving one vote to each registered Intergroup in order that they may participate in the decision making process of WSO on any Ballot or Group Conscience Survey. M/P (Chair breaking tie.)

07119205: The 1993 ABC will be conducted as a Service Oriented Conference the last weekend of April, 1993. Amended M/P

07119206: That this Board turn the current Policy and Procedure Manual over to the Literature Committee for revision, completion and presentation at the next 1993 ABC. M/NP

07119207: That this Board reinstate the Bylaw's Committee and this committee be charged with the responsibility of completing this vital work for the fellowship prior to the 1993 ABC. M/NP

07119208 That the regions not currently having a Regional Rep. on the Board ..., when a donation is received by the ACA/WSO office, the money will be split, 90% is set aside in a fund to be used to support the development of a regional service structure, and the remaining 10% is used for the support of the current service activities of the WSO. M/NP

07119209: That the Board to continue to investigate the proposal regarding professional people being placed on an advisory committee

for the Board. M/NP

07119210: That this Board allow Josie E. to contact at least four Intergrups and ask for their willingness to take on producing the GCS and Ballot as a service project for the WSO for 1992. M/NP

07119211: To make a mailing to each group and Intergroup registered with WSO by October 31, 1992 to include: 1) a financial statement up through the first 6 months of 1992; 2) A request for items for a GCS and Ballot for 1993 ABC; 3) A list of current items before the Board with guidelines of how each Group or IG can respond to items before the Board and the current service structure at the ABC. A breakdown of 7th Tradition funds, as submitted by Josie E. to assist groups in understanding what to do with their 7th Tradition donations. M/NP

07119212: That one of the jobs of the Secretary is to keep up with all motions passed by the Board and to keep these in the minutes each month an a special status category until action has been completed. M/P

07119213: To include copies of all letters addressed to all Board members, Committee Reports, and Regional Reports in the mailing to the Board members prior to each Board meeting. M/NP

07119214: That the WSO continue to work on the development of a World service structure as requested by the ACA fellowship in 1988, by reinstating the Regionalization Committee. Including other motions regarding this proposal and four pages of materials. M/NP  
IN TOTAL

07119215: Publish 1993 International Meeting Guide. Begin with a mailing to all registered meetings and IGs for the purpose of updating meeting info and soliciting advance orders of the new meeting guide, emphasizing that this will be the first such guide published in 3 years. Offer a reduced rate for advance and group orders, thereby offsetting the printing cost. Include an order form with the New Meeting packets. Approximate production cost \$3.00 ea, Recommended donation price not to exceed \$10.00. M/P

07119216: To cut back the office staff hours, to no more than 20 per week, and to utilize volunteer office staff to input computer data, answer correspondence and answer the phones. M/NP

07119217: That the board make known to the fellowship that the ACA name (trademark) or logo may not be used in connection with any paid, professional workshop as it is a violation on Traditions.  
TABLED

07119218: To send Josie E. a letter of demand to return monies kept since Dec. from the advanced funds for ComLine with a warning that if not returned prior to the August meeting it will result in

removal from the board. M/P

08089201: Tom B. to serve as Secretary for Corporation purposes only. **CONSENSUS**

08089201: 07119210 For action. **TABLED**

08089202: Selection of member to fill vacancy on Executive Committee. **CONSENSUS**

08089203: To table all further business until the Sept. meeting. **M/P**

09129201: To remove Josie E. as Trustee for non-compliance, and in accordance with the Commitment to Service. **M/P**

09129202: To adopt the proposed 4th quarter budget as presented. **M/NP**

09129203: To transfer budget and expense information to Jack B. on floppies for review. **CONSENSUS**

09129204: To send out the fourth quarter bulletin. **TABLED**

09129205: To establish policy: all group registration must carry a meeting location address and provide group contact or secretary information to verify its status. **CONSENSUS**

09129206: To accept the offer of the LA/SFV IG to bring their Handbook for Adult Children project under the auspices of WSO and provide as much support as possible. **CONSENSUS**

No Oct. 92 minutes

11149201: Ratification of Executive Committee action:

a) Approved \$100.00 to obtain meeting packets for office. b) approve Michael S. request for 3 month LOA but denied request to hold Office Chair position upon return. c) approved an amount not to exceed \$100.00 to obtain a new phone or repair old one. d) changed office hours to 2:30 p.m. to 6:30 p.m. **CONSENSUS**

11149202: Send additional letter to Josie. **CONSENSUS**

11149203: To send out 4th quarter bulletin included in the Comline mailing, all materials to be to editor by 11/30/92. **CONSENSUS**

12129201: Officer elections: Chairperson: Jack B., Vice Chairperson: Alex R., Treasurer: Tom B. Secretary: Michael S. pending return and acceptance. **CONSENSUS**

12129201: To obtain a safety deposit box for the purpose of safeguarding materials submitted for handbook. **CONSENSUS**

12129202: For Handbook editing policy: That ACA be consistently used throughout publication. In the introduction the ACA/ACOS interchange will be explained. **CONSENSUS**

12129203: For Handbook editing policy: Sponsorship Essays: pro and con essays to be used. **M/NP**

12129204: For Handbook editing policy: Profanity inclusion in the form of F\_\_\_\_ or S\_\_\_\_ to be used. **M/NP**

12129205: For Handbook editing policy: Sexual abuse references to be determined on a case-by-case basis. **CONSENSUS**

12129206: For Handbook editing policy: Dialectical english - Use as presented. **CONSENSUS**

12129207: For Handbook editing policy: Writing Styles - Good writing and conceptual thought is our major focus. **CONSENSUS**

12129208: For Handbook editing policy: Mechanics - All articles will be edited for spelling, punctuation, grammar, and occasional diction. **CONSENSUS**

12129209: For Handbook editing policy: References will be cited. **CONSENSUS**

12129210: For Handbook editing policy: Copyright Lawyer need to be determined later by Board. **CONSENSUS**

12129211: Permission to contact other 12 Step programs regarding publishing the book, getting bids from such sources then going outside programs to betting bids. Written bids are to include price of Smythe binding (stitched, hardbound) for 1000, 2000, 5000 copies of 500 pages. They are also to include cost of linotronics conversion masters from which printing plates are photographed, and dust-covers. **CONSENSUS** (Cost approx \$30,000 for 2000 books. \$15/book)

12129212: To present a draft of pamphlet for ID papers with bids by nest meeting. **CONSENSUS**

12129213: For Jack B. to obtain hotel accommodation info in the Ontario, CA airport area. **CONSENSUS**

12129214: To develop an WSO approved 12 & 12 for presentation at the ABC. **CONSENSUS**

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Not all minutes available

1993

Jan minutes missing  
Feb. minutes missing  
March minutes missing

need to be added

CONTINUATION OF APRIL 23 1992 IN PERSON MEETING (record N/A)

04259307: To accept the 1992 ABC minutes. M/P

04259308: To accept Michael S. resignation. UNANIMOUS

04259309: To have a member of the Executive Committee contact Michael S. and request him to return the data base and all other materials he may have in his possession. CONSENSUS

04259310: That WSO accept the Group Support Verification. CONSENT

04259311: That Donna remain on the Executive Committee for the time required to change signatures and his illness stabilizes. CONSENT

04259312: Alex will take over from Joanne the handling of WSO correspondence. CONSENSUS

04259313: That to utilize Plan A and B should we have to close the office: Plan A: If x number of funding not received by a certain date, WSO would lay off all employees, close the office, and either keep the mailbox of direct mail to someone else; store the office furniture elsewhere, transfer the office phone to a machine.

Plan B: Layoff everyone, close the doors, turn off the phone. Plan A - plus dissolve the corporation. Donate the office equipment and monies to a like organization to meet the criteria set by the IRA for WSO's tax, not for profit status. A letter to be forthright with the fellowship. CONSENSUS

04259314: To have a mailing, including return envelopes, appealing for funding from the meetings. CONSENSUS

04259315: To leave the mailing to the Executive Committee but to keep costs to \$100.00. CONSENSUS

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1993 ABC

C04259301: The WSO should not mandate policies regarding "Cross-talk," but give suggestions and guidelines. CONSENSUS

C04259302: A "dynamic" one person "in charge" a meeting does not fall within the boundaries of a 12 Step Program. The meeting could be removed from the directory. CONSENSUS

C04259303: WSO shall continue to promote meeting affiliation with their local IG but it is not a requirement to register with WSO. It

is recommended that IGs include a WSO registration form in their registration packet for forwarding to WSO if/when filled out. CON

C04259304: WSO needs to increase communication with the meetings regarding decisions and Income/Expenditure reports. CONSENSUS

C04259305: WSO should consider establishing a "Grievance Committee" for the purpose of suggesting resolutions when a meeting, IG has complaints about something that happened locally so that people could feel they had been "heard." NO CONSENSUS

C04259306: WSO ought to consider defining a Region. CONSENSUS

C04250306: Service work ought to be promoted as part of the recovery program. CONSENSUS

C04259306: WSO should consider creating something about Groups taking inventory when there are problems. CONSENSUS

C04259306: Region 2 would take on the project of compiling a computer disk of table literature and eventually turn it over to WSO. CONSENSUS

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#### 1993 CONTINUED

No May minutes

No June Minutes

No July Minutes

No Aug Minutes

09119301: To remove Donna G. as having access to Safety Deposit Box and adding Paula M. CONSENSUS

09119302: To accept Sarah Beth on to the board as a voting member since due to an error she had not been contacted because of an incorrect phone number, at the end of this meeting. Amended CONSENSUS

09119303: To approve the proposed revised Commitment to Service. CONSENSUS

09119304: To remove Donna G. as signatore on the (checking account - No) Safety Deposit Box and ad Pam Myers as signatory to both. M/P (Minutes in error on Checking account signatory

09119305: To send an updated acknowledgement letter to meeting treasurer's who send in 7th Tradition donations. M/P

09119306: To approve the proposed Region Recognition Criteria. TABLED

09119307: To approve the renwal subscription from. CONSENSUS

09119308: To approve the "Of, By, & For the People" department in the ComLine with the disclaimer that it did not contain WSO approved literature/paraphenalia. **CONSENSUS**

09119302: To approve of the editor to occasionally insert handwritten invitations in out-of-country ComLine where full postage was used to encourage contributions of news, newsletter, and/or recovery sharing. **CONSENSUS**

No Oct. Minutes  
No Nov. Minutes  
No Dec. Minutes  
need to be added

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Not all minutes available

**1994 MINUTES**

No Jan  
No Feb  
No Mar

04229301: To accept the revised Feb., Mar, revised minutes. **CONSENT**

04229302: To accept the 1993 ABC minutes. **M/NP**

04229303: Marlise K. and Donna G. resignation letters accepted. **CONSENT**

04229304: LOA be granted Sarah Beth. **CONSENT**

04229305: That the Kinko charge card be used by Jack B., Tom B., and Carolyn and Joanne O be removed from use of the card. **CONSENSUS**

04229306: That Joanne O. be retained on the card due to her needs as Literature Chair. **TABLED**

04229307: To extend the service terms of Alex R. and Joanne O. **UNANIMOUS**

04229308: To table the discussion of the Bylaws. **M/P**

04229309: To create a brochure of ideas for groups to consider when they discuss improving their services to their groups and to be used as a reference for WSO action. **M/P**

04229310: To table the discussion of leasing a new computer. Paula and Jack both have backups to the data bank. **M/P**

04229311: To table the discussion of Literature on a Disk from Region 10 until representative was available. **M/P**

04229312: To focus WSO efforts at ways to attract the newcomer. **CON**

1994 ABC

- 04239401: To return to the agenda. M/NP
- 04239402: To limit the discussion M/P
- 04239403: To revise the Agenda. M/P
- 04239404: To move discussion immediately to the mission statement and discuss the mission, goals, objectives, and action plan of WSO for the ensuing year. M/P
- 04239405: To produce a mission statement from the discussion and include a listing as part of the minutes. M/P
- 04249406: To ratify the Board of Trustee members: Jack B., Alex R., Tom B., Paula F., Joanne O., Pamela M. and Geoff T. as incoming Regional Representative for Region 10. M/P
- 04249407: To have Sara Beth (on LOA) continue as a Trustee. M/P
- 04249408: To have Joanne O. continue as Literature Committee Chairperson and Pamela M. continue as Comline Committee Chairperson. M/P
- 04249409: To ratify the officers. M/P
- 04249410: To finish and close discussion of listing "What we do for Outreach. Moved and Seconded NO VOTE TAKEN
- 04249411: For WSO draft action plans on organization, structure and attraction. The Board to develop short and long term goals. M/P

LIST TO BE ATTACHED TO THE ABC MINUTES

1. The primary purpose of ACA, as a movement, is to carry the message of Recovery to those who still suffer.
2. The primary purpose of ACA/WSO is to support the ACA effort of carrying the message of Recovery.

CURRENT GOALS OF WSO:

1. Maintain a structure of communication and a focal point for ACA:
  - a. Answer phones
    - 1) 800 line
    - 2) phone service
    - 3) voice mail
    - 4) # on tape-rotate days on call in
    - 5) answering machine message
    - 6) referral to
    - 7) volunteers answer - forward aca/lit
    - 8) phone calls page with crisis give hotline # in house



9) e - mail 10) fax-fax back response 11) two lines

**b. Maintain meeting list database.**

- 1) 3 strikes your out count down rule
- 2) insurance scare 3) outreach committee
- 4) monthly calls 5) tickler list requesting officers list update 6) comline publication request meeting update 7) use of P.O. Box for individual meetings
- 8) general service representative
- 9) ask for outreach with thank you
- 10) code focus and pertinent fields in meeting registration 11) perform surveys of fellowship

**c. Respond to Correspondence**

- 1) customize form letters 2) send tanks for donations
- 3) timely, telephone if needed 4) compile handbook
- 5) send out handbook instructions 6) send out sample handbook report.

**d. Maintain PO Box**

**e. Hold monthly teleconference**

- monthly
- 1) invite others to participate 2) hold these semi-monthly
  - 3) on-line telephone, e-mail 4) quarterly meetings - sending agendas well in advance

**f. Publish recovery brochures**

- 1) publish on disk, b) publish on cd rom
- 2) appeal for publishing fund; send monthly
- 3) adopt a publication campaign
- 4) electronic bulletin board

**g. Compile handbook**

**h. Send out new meeting package**

- 1) send out new meeting packaging to intergroups
- 2) include order forms and other literature sheets with thank you

**i. Maintain office**

- 1) fund raisers 2) fund appeals 3) literature sales
- 4) advance orders 5) fix prices 6) business plan - cash flow 7) sell promotional/ logo items art auction
- 8) workshop/special events

**j. Publish Comline**

- 1) advertise in sober times 2) electronically publish
- 3) bulk order for lower resale 4) advertise in local IG
- 5) flyer with other correspondence

**2. Maintain Corporation**

**a. Hold monthly telephone conference**

ACA WSO MOTIONS/BALLOTS

**b. Hold ABC Conference**

- 1) telemarket support 2) hold conference with convention
- 3) supervisor Board - open 4) hot topics for vote
- 5) restructure board

**FELLOWSHIP OUTREACH IDEAS**

1. Hospital and Institution outreach 2. Computer bulletin boards
  3. Other 12 Step programs 4. Newspapers 5. Toast masters
  6. Crisis centers 7. Community referrals 8. ACA PR person
  9. Radio/Tv spots 10. Joint sponsorship of events
  11. Prison/jails outreach 12. Schools outreach 13. Health fairs
  14. Speaker & Psychology classes 15. Mental Health Directories
  16. Speaker bureau 17. therapist contact 18. EAP coalitions
  19. Church counselors 18. Brown bag lunch reps (EAP seminars)
  19. Recover sections of newspapers 20. Book Stores
  21. Judges and Attorneys 22. Buses and Benches
  23. Store bulletin boards 24. Roadside billboard
  25. Local fliers 26 phone cards 27. refer to AA pub#M27
  28. Attend conference out of your own area 29. Military counselors/Chaplains 30 Train and develop speakers
- 

**1994 Continued**

09109401: To close office and lay off staff, transfer of telephone.  
**CONSENSUS**

09109402: To have Paula write a letter of recomendatin for Carloyn.  
**CONSENSUS**

09109403: Executive Committee write a letter to Carolyn thanking her for her dedication and service to the WSO. **CONSENSUS**

09109404: To have Pam make up a certificate for Carolyn. **CONSENSUS**

09109405: To have American West Messaging handle the WSO phones: will take typed messages and orders and fax to a designated recipient. 300 CALLS FOR \$150.00/ MONTH **M/P**

09109406: To drop the 1819 phone number. **M/P**

09109407: Continue to forward mail, Tom - he would keep checks and deposit then forward mail to office or appropriate Trustee. **M/P**

09109408: For Jack to head a CYBERNET Committee for exploration on how WSO could best use. **CONSENT**

09109409: To have Pam mail out to 50 IGS a copy of her 'Outreach Idea Book" for input. **M/P**

09109410: To keep office equipment in place for \$100/mo until a

proposal regarding it is offered by Paula. **CONSENSUS**

09109411; To have the office chair present a proposal to the Executive Committee as to the best methods of closing down the office. **CONSENSUS**  
Oct.

**OCTOBER** To move office equipment/records etc. to storage in the LA/SFV IG office and have the Office Chair sell of excess - non usable items. Approved by Executive Committee

11129401: Move to accept minutes other than Sept. **CONSENSUS**

11129402: When ComLine subscribers pay for 12 issues they are to receive 12 issues. **CONSENSUS**

11129403: To allow the Comline editor (Chair) to create one article per month. **CONSENT**

11129404: To empower the Comline editor to mention the shutdown of the WSO office. **TABLED**

11129405: That the Comline editor be authorized to send complimentary bundles (\$2.90) to go to IGs. No more than two registered IGs per month, only one foreign country per month, with a cover letter regarding subscriptions. Not to exceed \$30.00 per month **M/P**

11129406: To accept bulk orders of ComLine @ 20 cents ea copy plus postage. In batches of 100 to 1,000. **M/P**

11129407: To approve the revisions of new meeting packet items "Conducting a Business Meeting for Determining Group Conscience," "Suggested ACA Banking/Accounting Procedure". **CONSENT**

11129408: Nullify Motion 11129402 as it is part of the job of the editor in the job description. **CONSENSUS**

11129409: Not to send a ComLine subscription to a "Region 8" upon the request of Josie E., but to send one to her personally. **CONSENSUS**

No Dec minutes.

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*Note: The period from October 1994 through April 1996 is being re-created by Charles P. the Treasurer elect for 1997-8. The re-creation is from information from former officers. This was a period of turmoil. Because of financial shortages which resulted in accumulation of un-passed Motions which resulted in an "Illegal" mail in ballot sent out 9/3/95. There were only 5 responses to the ballot. The results are noted as 9/3/95 votes... Charles P.*

**061095 Teleconference:** Tom B., Sue C., Dan T., Pam M., Jack B., Joanne O., Paula F., Geoff T., Alex.

Visitor(s):

06109505 - revised Priced Literature List	see:08129508	<b>TABLED</b>
06109507 - Draft form letter with Statement as to Regional Affiliation		
06109508 - Revise OPPM - Sect. XI - ACA WSO Office - A. General		<u>consent</u> 9/3/95
06109509 - " " Sect. III - WSO Board of Trustees - E. Term Limit		<u>no 4</u> yes 1 9/3/95
06109510 - " " Sect. XI - ABC - D. Quorum		<u>no 3</u> yes 1 abs 1 9/3/95
06109511 - " " Sect. XI - ACA WSO Office - G. Closure		<u>consent</u> 9/3/95
06109512 - " " Sect. XI - ACA WSO Office - B. Phone		<u>no 3</u> yes 1 abs 1 9/3/95
06109513 - " " Sect. XII - Literature - D. Handbook for ACA		<u>consent</u> 9/3/95
06109514 - " " Sect. XVII - Logo		<u>yes 3</u> no 2 9/3/95
06109515 - Change Com Line policy re # of Articles by editor in one edition.		<u>yes 3</u> no 2 9/3/95
06109516 - Reverse Policy re bulk orders for Com Line		<u>yes 3</u> no 2 9/3/95

**070895 Teleconference:** Tom B., Sue C., Pam M., Jack B., Joanne O., Paula F., Geoff T., Alex., Sarah Beth

Visitor(s):Dan Tucker

06109505 - revised Priced Literature List	<b>TABLED</b>
- Sarah Beth <u>removed</u>	
- Lay off part-time help for 3 mo. Answering service.	PASSED (3) NO (2) ABSTAIN (1)
07089501 - Authorize Office Chair to Prepare Colored Pamphlets	<u>yes 4</u> no 1 9/3/95
07089502 - Authorize mailing to Intergroups and Regions	<u>consent</u> 9/3/95
07089503 - Put Literature List in the Com Line	<u>consent</u> 9/3/95
07089504 - Establish cost for Pamphlets (approved in July but vote record missing)	
07089505 - Maintain data control by back-up disks	<u>yes 4</u> no 1 9/3/95
07089506 - Authorize payment for Newcomers Pamphlet second printing	
- Proposal that Treasurer designate helpers second: Joanne	<b>PASSED</b>
- Comline Report Printing proposal by Alex. second: Paula	<b>PASSED</b>

**081295 Teleconference:** no quorum

Tom B., Sue C., Dan T., Pam M., Jack B., Joanne O., Paula F., Geoff T., Alex. Visitors:

06109505 - revised Priced Literature List	<b>TABLED</b>
08129501 - Change OPPM Art III 1.1 - Absent Trustee - Disqualification	<u>yes 4</u> no 1 9/3/95
08129502 - Change OPPM - Art VIII Sect E - Waiver of teleconference fee	<u>yes 4</u> no 1 9/3/95
08129503 - Exempt Joanne O. from teleconference fee for limited period	<u>yes 3</u> no 2 9/3/95
08129504 - Substitute new Contribution letter	<u>yes 3</u> no 2 9/3/95
08129505 - Authorize Treasurer to lease new Safety Deposit Box @ B of A, Redlands	<u>yes 4</u> no 1 9/3/95
08129506 - Revise Office Chair and Com Line responsibility	<u>yes 4</u> no 1 9/3/95
08129507 - Shift database responsibility to Treasurer from Office	<u>yes 4</u> no 1 9/3/95
08129508 - Approve Literature Order form - Duplicate of 06109505	<b>TABLED</b>

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**090995 Teleconference:** Tom B., Sue C., Dan T., Pam M., Jack B., Joanne O., Paula F., Geoff T., Alex. Visitors:

**COMPUTER MAL-FUNCTION-----**

09099501	Emergency office procedure	yes 2	<u>no 3</u>	9/3/95
09099502	Literature Approval Procedure	yes 1	<u>no 4</u>	9/3/95
09099503	financial Reporting	yes 1	<u>no 4</u>	9/3/95
09099504	Communications through Com Line	<u>yes 3</u>	no 2	9/3/95
09099505	Include a copy of Com Line with each Mailing	yes 2	<u>no 3</u>	9/3/95
09099506	Emergency Office Procedure		<u>no vote</u>	
09099507	ABC Mailing to meetings	yes 2	<u>no 3</u>	9/3/95
09099508	ABC Budget	yes 1	<u>no 4</u>	9/3/95

**101495 Teleconference:** Tom B., Sue C., Dan T., Pam M., Jack B., Joanne O., Paula F., Geoff T., Alex. Visitors:

- 10149501 - Proposal on Proposals - (see Jacks e-mail 9-30-95)  
10149502 - Maintenance of WSO financial data - see attached -  
10149503 - ACA Logo on Contribution Letters - see attached  
10149504 - Are Affiliated Regions entitled to labels n- see attached

*WITHDRAWN 011396*

**111195 Teleconference:** Tom B., Dan T., Pam M., Jack B., Sue C., Visitors:

**note: From: November 10, 1995 Chair's Report pg. 2 BALLOT RESULTS**

"As a short while ago I now have the completed vote of five Trustees. I will provide (hopefully) a more complete summary but for the present here are the results. Please number the 32 listed proposals to simplify my tabulation. Items 2, 15, 24, & 30 did not require a yes or no vote and there was no exception to my comment. Items 3, 6, 8, 13 & 14 were approved by consent. Items 9, 10, 11, 12, 16-27 passed. Items 1, 4, 5, 25-29 & 31 failed. (??) When I finish providing a more comprehensive report all Ballots will be submitted to the office for filing. It was not a factor in tabulating the ballots but I want to note that the net effect of an abstain vote is counted in the total vote cast to determine the majority vote."

Signed by: Tom B. Chairman

- 11119501 - Shall the Literature Chair be authorized to contract for the printing of the third edition of the Newcomer's Pamphlet?

**120995 Teleconference:** Tom B., Sue C., Dan T., Pam M., Jack B., Visitors:

- 12099501 - Authorize Chair to respond to Jane M. letter  
12099502 - Authorize Chair to enter into Agreement with Golden Treasurers  
12099503 - Alternate Proposal Format  
12099504 - Require Treasurer to provide detailed disbursement data  
12099505 - Short form financial reporting

**011396 Teleconference:** Tom B., Dan T., Pam M., Jack B., Visitors:

- 01139601 - Approval of ABC Committee Letter to Fellowship  
01139602 - Approval of additional expense for a 12 Step Room  
01139603 - Approval of ABC Agenda - Revised and substituted by 02109602  
01139604 - Sue C. resignation as WSO Secretary

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**021096 Teleconference: Tom B., Dan T., Pam M., Jack B.,**

**Visitor(s): Charles P., (1); Louis Hans C., (1)**

**02109601 - Revised Proposed ABC Letter to fellowship with Agenda Issue Topics**

**02109602 - Revised ABC Agenda**

**02109603 - Empower Office to contact potential WSO service workers by mail (if not local)  
or if address is not available by short phone call**

**02109604 - Employ a paid office worker**

**02109605 - Employ a service worker to update the ACA WSO Database**

**02109606 - Empower the Chair to arrange for the printing at UCSC of the Identity Papers  
and the Sponsorship Pamphlets. *PASSED 041396***

**030996 Teleconference: Tom B., Dan T., Pam M., Jack B.,**

**Visitor(s): Charles P., (2); Louis Hans C., (2)**

**03099601 - Authorize manufacture of ACA program chips**

**03099602 - Agree on cost to fellowship considering mailing costs**

**03099603 - Approval of contents of delegate packet**

**03099604 - Shall there be a charge for the delegate packet?**

**041396 Teleconference: Tom B., Dan T., Pam M., Jack B., Joanne O. (?)**

**Visitor(s): Charles P., (3); Louis Hans C., (3)**

**04139601 - Extend term of office for Jack B. *PASSED***

**04139602 - Extend Xerox service contract *PASSED***

**04139603 - Give Pam M. access to the Safety Deposit Box *PASSED***

**04139604 - Limit in-person Meeting Agenda to items submitted prior  
to April 15, 1996 *PASSED***

**04139605 - Shall the Chair be empowered to contact Frames of Mind  
with respect to the ACA Medallion that is in their Catalogue  
and if a letter is necessary that Pam and Jack be designated  
to review such letter before mailing.**

**04139606 - Shall the attached draft letter be approved responding to an  
ACA Korea meeting**

**04139607 - In view of the time period from the ABC shall we cancel the  
regularly scheduled teleconference meeting on May 11, 1996 *NOT PASSED***

**04139608 - Shall the Treasurer assume responsibility for maintaining all  
financial records formerly the responsibility of our CPA *TABELED***

**04139609 - Shall we purchase a professional tape recorder at a cost not  
to exceed \$250 *NOT PASSED***

**04139610 - In the event there are changes to the 1995 ABC Minutes and  
the ABC Committee is unable to get a volunteer shall we authorize  
Dan T. to retain someone to retype the minutes at \$5.00 per hour  
for a maximum time of three (3) hours. *NOT PASSED***

**04139611 - Shall Charles P. be elected as a Trustee to the ACA WSO Board  
of Trustees *PASSED***

**04139612 - Shall Louis-Hans C. be elected as a Trustee to the ACA WSO  
Board of Trustees *TABELED***

**04139613 - Shall the enclosed draft letter to fellowship at the 1996 ABC  
responding to suggestions /directions to Board made at the 1995 ABC. *TABELED***

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- 04139614 - Shall the following literature approval procedure which is consistent with the OPPM and the motion passed at the 1995 ABC be approved, to wit:
- 04139615 - Shall the Com Line procedure be amended to require that a yearly projected budget be established for the WSO and require the WSO operating budget stay within line of the projected.
- 04139616 - Shall WSO present itemized written financial report at the monthly Board meeting and present a yearly itemized written financial report to the delegates at the ABC.
- 04139617 - Shall information On WSO, the handbook, fund raising committees and suggestions to improve communications along with a list of committees that need help be included in the Com Line and a complementary issue be sent out with all outgoing mail.
- 04139618 - Literature Order List **PASSED**

### 042596 In Person Meeting @ 1996 ABC

In Attendance: Tom B., Dan T., Pam M., Jack B., Charles P., Joanne O.,  
Visitor(s):

- 04259601 -  
04259602 -  
04259603 -  
04259604 -  
04259605 -  
04259606 -  
04259607 -  
04259608 -

051196 Teleconference: Tom B., Charles P., Dan T., Jeff T., Louis-Hans C., Pam M., JACK B.,  
Visitors:

- 03099601 - Authorize manufacture of ACA program chips **PASSED**
- 03099602 - Agree on cost to fellowship considering mailing costs **PASSED**
- 05119601 - Shall Louis-Hans C. be elected as a Regional Trustee to serve two (2) years **PASSED**
- 05119602 - Shall the Board take the following position with respect to name change **TABELED**
- 05119604 - Subject to a willing volunteer(s) shall WSO prepare a mailing to the fellowship to include but not limited to:  
a) A one page letter explaining the current status of ACA WSO and its current financial statement for the last three years.  
b) A personal donation envelope  
c) A reminder of the ACA WSO 7<sup>th</sup> Tradition policy.  
d) A literature order form. **PASSED** JACK volunteered
- 05119605 - Subject to a willing volunteer(s) shall a Group Conscious Survey (GCS) be developed to include a possible name change as well as any issues for which a group conscious of the fellowship is desired? **TABELED**
- 05119606 - Subject to a willing volunteer(s) shall the OPPM be updated to further the Regional structure and include a chart that identifies the active Regions as well as showing boundaries of the inactive regions. In addition guidelines for the formation and function of Regions be included in the OPPM? **YES (3)** ABS (1)
- 05119607 - Subject to a willing volunteer(s) shall ACA WSO develop an outreach

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program to attract

05119608 -

05119609 - Shall ACA WSO create and publish :

- a) personalized framed certificates recognizing contributions to ACA
- b) Fill-in-the blank certificates rewarding service to ACA
- c) a brochure that encourages participation at meetings using raffles, chips, pot lucks, birthday recognition

**NO (5) YES (2)**

05119610 -

05119611 -

05119612 - Shall all motions passed or not addressed for lack of toime at the '96 ABC be listed and assigned by the Chair to the appropriate committee in writing in the June, '96 Teleconference packert?

**ABS (3) YES (2) NO (1)**

05119613 -

05119614 - Shall WSO revise, update and expand its meeting, Intergroup and Region database to include a clearly identifiable numbering system? **YES (5) NO (1) ABS (1)**

**060896 Teleconference: Tom B., Dan T., Pam M., Jack B., Charles P.,  
Visitor(s):**

03099601 - Authorize manufacture of ACA program chips

**PASSED**

03099602 - Agree on cost to fellowship considering mailing costs

**PASSED**

05119604 -

05119605 -

05119606 -

05119607 - Subject to volunteer, outreach program.....

**YES (2) NO (1) ABS (4)**

05119608 -

05119609 - Shall ACA WSO create and publish :

- a) personalized framed certificates recognizing contributions to ACA
- b) Fill-in-the blank certificates rewarding service to ACA
- c) a brochure that encourages participation at meetings using raffles, chips, pot lucks, birthday recognition

**NO (5) YES (2)**

05119610 -

05119611 -

05119612 - Shall all motions passed or not addressed for lack of toime at the '96 ABC be listed and assigned by the Chair to the appropriate committee in writing in the June, '96 Teleconference packert?

**ABS (3) YES (2) NO (1)**

05119614 - Shall WSO revise, update and expand its meeting, Intergroup and Region database to include a clearly identifiable numbering system? **YES (5) NO (1) ABS (1)**

06089601,2,3

**071396 Teleconference: Tom B., Dan T., Pam M., Jack B., Charles P., Louis-Hans , Geoff,  
Visitor(s):**

05119602 - Policy statement as to name change.

**YES (5) ABS (1)**

05119605 - Development of Group Conscious Survey

**YES (6) NO (1)**

05119607 - Subject to volunteer, outreach program.....

**YES (2) NO (1) ABS (4)**

05119609 - Shall ACA WSO create and publish :

- a) personalized framed certificates recognizing contributions to ACA
- b) Fill-in-the blank certificates rewarding service to ACA
- c) a brochure that encourages participation at meetings using raffles, chips, pot lucks, birthday recognition

**NO (5) YES (2)**

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- 05119612 - Shall all motions passed or not addressed for lack of toime at the '96 ABC be listed and assigned by the Chair to the appropriate committee in writing in the June, '96 Teleconference packert? **ABS (3) YES (2) NO (1)**
- 05119614 - Shall WSO revise, update and expand its meeting, Intergroup and Region database to include a clearly identifiable numbering system? **YES (5) NO (1) ABS (1)**
- 06089603 - Shall Trustees be non-voting participants at the ABC? **yes (2) no (3) abs (2)**
- 07139601 - Shall the ACA WSO Board open a telecommunications account with L.A. Freenet? **YES (2) ABS (2) NO (3)**
- 07139602 - Shall ACA WSO provide to each Trustee a computer disk containing the By-laws and OPPM in either IBM or MAC format with the text files to be in an identifiable WP program or ASCII format and that this disk also be available for sale at \$7.00 with an SASE to Regions, Intergroups or meetings. **YES (3) ABS (2) NO (1)**

**081096 Teleconference:** Tom B., Dan T., Pam M., Jack B., Charles P., NAILL, Geoff  
**Visitor(s):**

- 05119607 - Subject to volunteer, outreach program..... **YES (3) ABS (2)**
- 05119609 - Shall ACA WSO create and publish :  
 a) personalized framed certificates recognizing contributions to ACA  
 b) Fill-in-the blank certificates rewarding service to ACA  
 c) a brochure that encourages participation at meetings using raffles, chips, pot lucks, birthday recognition **NO (3) YES (2) ABS (1)**
- 05119612 - Shall all motions passed or not addressed for lack of toime at the '96 ABC be listed and assigned by the Chair to the appropriate committee in writing in the June, '96 Teleconference packert?
- 05119614 - Shall WSO revise, update and expand its meeting, Intergroup and Region database to include a clearly identifiable numbering system? **YES (3) NO (1) ABS (1)**
- 06089603 - Shall Trustees be non-voting participants at the ABC? **YES (2) NO (2) ABS (1)**
- 07139601 - Shall the ACA WSO Board open a telecommunications account with L.A. Freenet? **YES (3) ABS (2)**
- 07139602 - Shall ACA WSO provide to each Trustee a computer disk containing the By-laws and OPPM in either IBM or MAC format with the text files to be in an identifiable WP program or ASCII format and that this disk also be available for sale at \$7.00 with an SASE to Regions, Intergroups or meetings. **YES (3) ABS (2) NO (1)**

The following 20 proposals were submitted by Pam without comment.

- 08109601 - Shall pamphlet "Starting an Intergroup" be published, put on the order form, and distributed by ACA WSO? **WITHDRAWN**
- 08109602 - Shall rewrite of old pamphlet "What is WSO" be published, put on the order form, and distributed by ACA WSO? **WITHDRAWN**
- 08109603 - Shall the brochere {pamphlet} "Identity Papers" be published with subtitles? **YES (3) NO (1) ABS (1)**
- 08109604 - Shall the 1997 ABC agenda submitted by Dave D. be accepted? **TABLED**  
 (NAILL disconnected at this point.)
- 08109605 - Shall white paper copies of trifold be made available for purchase by meetings, Intergroups, and Regions for a cost not to exceed 1.5 times the cost of reproducing them? **NO (3) YES (2)**
- 08109606 - Shall laser masters be provided to Region 10 and Region 20 to reproduce trifold, Newcomer, Identity Papers, and New Meeting Packets





to print without alteration in their countries to avoid the exorbitant costs of postage and/or customs?

NO (3) YES (2)

08109607 - Shall the term "literature" in this program be defined to mean the following:

books, pamphlets, leaflets, cassette tapes, cards, films, posters, & videos? NO (3)

08109608 - Shall the ACA WSO policy for literature be: All ACA literature may be reprinted and distributed with the ACA program or outside {the} program only by written permission from ACA WSO?

YES (3) NO (1)

08109609 - Shall the pricing policy for literature be: Pricing for literature does not exceed 1.5 times the cost to reproduce the literature.

YES (3) NO (1)

08109610 - Shall we update the OPPM?

YES (4)

08109611 - Shall we update the Service Workers Guide / Concepts of ACA?

NO (3) YES (2)

08109612 - Shall Intergroups be "authorized" and encouraged to sell WSO literature? NO (3) YES (2)

08109613 - Shall the Board establish policies and procedures for the sale of literature to Intergrups?

YES (3) NO (1)

08109614 - Shall literature sold to Intergrups have the same price as literature sold to the fellowship at large?

YES (3) ABS (1)

08109615 - Shall it be the Board policy that all motions voted on by the WSO Board no that affect the fellowship not go into effect until they are documented in the Bylaws or the OPPM?

NO (4)

08109616 - Shall {the} literature Committee draft brochure of ideas to recognize trusted servants?

YES (3) ABS (1)

08109617 - Shall {the} literature Committee draft brochure of ideas to recognize attendance at meetings (raffles, potlucks, birthday recognition..)?

YES (4)

08109618 - Shall there be ACA WSO "conference approved literature"?

YES (3) NO (1)

08109619 - Shall The Problem, Solution, the 12 Steps, and the 12 Traditions of ACA be put before the ABC?

NO (2) YES (1) ABS (1)

08109620 - Shall all Literature be put before the ABC?

NO (3) YES (1)

#### SEPTEMBER 1996 NO TELECONFERENCE In Person @ Long Beach:

In Attendance: Tom B., Dan T., Pam M., Jack B., Charles P.,

Visitor(s): Patty, Adell, Joe Tyndale. (2 from Sacramento and 1 from San Diego)

09149601 - Shall we Re-print 1200 copies of the Newcomers Pamphlet

passed (4)

09149602 - Shall we include on our web page all registered meetings

NOT passed

09149603 - Shall we produce a 6 week chip template cost \$100

NO (4)

09149604 - Shall Section XIX PAGES 26-28 of the OPPM be amended

passed

09149605 - Shall the AD Hoc Cyberspace Committee be dissolved.

Passed (4)

09149606 - Charles P. to be the 1997 ABC Committee Chair

PASSED (4)

#### 101296 Teleconference: Tom B., Dan T., Pam M., Jack B., Charles P., Louis-Hans C., Geoff T.

Visitor(s):

##### Proposals

The following proposal is submitted by Tom:

10129601: Shall the Chair be authorized to respond to the letter from Region 2 with the concurrence of two additional Board members.

YES (4) N (1)

The following was submitted by Pam

10129602: Shall we links from our Web Page to the Web Page of other 12-step, 12-tradition programs: AA, Al-Anon, CA, NA, OA, CODA, EA (at least, those with Web Pages).

YES (4) N (1)

##### ABC

Charles has requested the assistance of Dan in providing him the details of what is necessary or what Dan did in



fulfilling the requirements of ABC Chair. He has not received this as yet.

**November 1996 Teleconference:** Tom B., Charles P., Dan T., Jeff T., Louis-Hans C., Pam M., visitors: Carol C. ,(1); Patty, (Sacramento. (1)

**Proposals:** The following proposals are submitted by Pam:

11099601:	Shall the new version of the Literature Order Form be adopted?	YES (5)
11099602:	Shall the revised copy of the Tool Bag be published?	YES (4)
11099603:	Shall the first 11 Concepts of ACA as presented here be adopted	TBLED (4)
11099604:	Shall the Literature Chair be empowered by the ACA WSO Board to contact nearby Intergroups by letter and phone for the purpose of setting up focused-topic marathon meetings?	YES (4)
11099605:		

**December 1996 Teleconference:** Tom B., Charles P., Dan T., Jeff T., Louis-Hans C., Pam M., Visitors: Carole C. (2); Patty, (Sacramento. (2)

**Proposals:**

12149601 - 12 Concepts of ACA  
12149602 - Revision of Intergroup and Region trifold  
12149603 - Extend the terms of service for retiring Board Members 1 Year (NO SECOND)  
Extend for 6 months Maximum to continue Corporate Structure FAILED yes (2) abstain (3)  
The 3 affected Board Members, Tom B and Pam M. DECLINED TO CONTINUE.  
Jack was non-committal.  
12149604 - Dan Tucker-Elected as Chairman  
12149605 - Geoff Turnbull Elected as Vice Chairman  
12149606 - Charles Proctor Elected as Treasurer.

#### PROPOSALS FOR JANUARY 1997 ACA WSO BD. OF TRUSTEES Teleconference

Teleconference: Tom B., Charles P., Dan T., Pam M., Jack B. was on the teleconference for a portion of the time.  
Visitors: Carole C. ,(3); Patty, (Sacramento. (unable to participate because of intergroup meeting)

The following Proposals # 01-07 were submitted by Charles.

01119701:	The Meeting Registration form be modified to include ABC Delegate information	YES
01119702:	The reverse side of the form to be the Issues and Topics form	YES
01119703:	The 1997 ABC Budget shall be \$750 with a mailing of 600 maximum.	YES
01119704:	The Proposed Agenda for the 13 <sup>th</sup> ACA WSO ABC.	YES
01119705:	The first ABC mailing is to be the January Com Line.	YES
01119706:	The Com Line may include the New Registration/Issues forms as a separate insert or as a page to be returned.	YES
01119707:	The proposed January Com Line with pages 4, 5 & 6 included.	YES <i>NO</i>

The following two (2) Proposals were submitted by Pam.

01119708:	Shall the 12 Concepts of ACA be adopted?	YES
01119709:	Shall ACA WSO accept donations of automobiles from ACA members in the Los Angeles area using "Bank Auto Wrecking"; 12334 Branford Street, Sun Valley, CA 91352, 818 899-0204 as our liaison?	Not Seconded
01119710	Shall Carole C. be accepted as a new Trustee Member of the ACA WSO Board?	YES

#### PROPOSALS FOR February 1997 ACA WSO Board of Trustees Teleconference

Teleconference: Tom B., Charles P., Dan T., Pam M., Jack B., Carole C., Louis-Hans C., Geoff T..  
Visitors: -none-

02089101	Shall ACA WSO do something to celebrate the 20 <sup>th</sup> anniversary of the fellowship??	Yes 4 no 1 abs. 2
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02089702 Be it resolved that the following Trustees of ACA WSO are designated,  
effective April 26 1997 as signatures of the Corporation for purposes of  
banking or for any other lawful purpose as required by the Board of Trustees:  
Dan Tucker, Charles Proctor, and Carole Colquehoun. Yes 7

02089703 The regular meeting of the Board of Trustees for April 1997  
shall be April 26, 1997 at the Good Nite Inn, Ontario CA. In  
lieu of the teleconference of the second Saturday April 12, 1997 Yes 4 no 2

02089704 Carole C. to be identified as the Corporate Secretary for the  
purposes of bank signature request only. Yes 7

02089705 Extend the teleconference for 20 min. Yes 6

02089706 The February Com Line to present Agenda statements  
for the newly elected officers Yes 3 no 1 Abs. 1

02089707 Com Line to have a deadline for printing. Yes 6

02089708 The Com Line editor to have better support and autonomy. **WITHDRAWN**

02089709 The Com Line to have a defined goal and format. Yes 3 no 1 Abs. 1

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## PROPOSALS FOR JANUARY 1997 ACA WSO BD. OF TRUSTEES Teleconference

Teleconference: Tom B., Charles P., Dan T., Pam M., Jack B. was on the teleconference for a portion of the time.

Visitors: Carole C. (3); Patty, (Sacramento. (unable to participate because of intergroup meeting)

The following Proposals # 01-07 were submitted by Charles:

- |           |  |     |
|-----------|--|-----|
| 01119701: | The Meeting Registration form be modified to include ABC Delegate information                                | YES |
| 01119702: | The reverse side of the form to be the Issues and Topics form  | YES |
| 01119703: | The 1997 ABC Budget shall be \$750 with a mailing of 600 maximum.  | YES |
| 01119704: | The Proposed Agenda for the 13 <sup>th</sup> ACA WSO ABC.  | YES |
| 01119705: | The first ABC mailing is to be the January Com Line.   | YES |
| 01119706: | The Com Line may include the New Registration/Issues forms as a separate insert or as a page to be returned. | YES |
| 01119707: | The proposed January Com Line with pages 4, 5 & 6 included.  | YES |

The following two (2) Proposals were submitted by Pam.

- |           |  |              |
|-----------|--|--------------|
| 01119708: | Shall the 12 Concepts of ACA be adopted?   | YES          |
| 01119709: | Shall ACA WSO accept donations of automobiles from ACA members in the Los Angeles area using "Bank Auto Wrecking"; 12334 Branford Street, Sun Valley, CA 91352, 818 899-0204 as our liaison? | Not Seconded |
| 01119710  | Shall Carole C. be accepted as a new Trustee Member of the ACA WSO Board?  | YES          |

## PROPOSALS FOR February 1997 ACA WSO Board of Trustees Teleconference

Teleconference: Tom B\*, Charles P., Dan T., Pam M., Jack B., Carole C., Louis-Hans C\*, Geoff T\*.

Visitors: -none-

- |          |   |                   |
|----------|---|-------------------|
| 02089101 | Shall ACA WSO do something to celebrate the 20 <sup>th</sup> anniversary of the fellowship??  | Yes 4 no 1 abs. 2 |
| 02089702 | Be it resolved that the following Trustees of ACA WSO are designated, effective April 26 1997 as signatures of the Corporation for purposes of banking or for any other lawful purpose as required by the Board of Trustees:<br>Dan Tucker, Charles Proctor, and Carole Colquehoun. | Yes 7             |
| 02089703 | The regular meeting of the Board of Trustees for April 1997 shall be April 26, 1997 at the Good Nite Inn, Ontario CA. In lieu of the teleconference of the second Saturday April 12, 1997   | Yes 4 no 2        |
| 02089704 | Carole C. to be identified as the Corporate Secretary for the purposes of bank signature request only.  | Yes 7             |
| 02089705 | Extend the teleconference for 20 min.   | Yes 6             |
| 02089706 | The February Com Line to present Agenda statements for the newly elected officers   | Yes 3 no 1 Abs. 1 |
| 02089707 | Com Line to have a deadline for printing.   | Yes 6             |
| 02089708 | The Com Line editor to have better support and autonomy.  | WITHDRAWN         |
| 02089709 | The Com Line to have a defined goal and format.   | Yes 3 no 1 Abs. 1 |

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## PROPOSALS FOR March 1997 ACA WSO Board of Trustees Teleconference

Trustees: Chair Tom B, Elect. Dan T. Sec. (open); Treas. Jack B. Elect Charles P.

February 25, 1997

The following Proposal was submitted by Tom by e-mail Date: Sat, 08 Mar 1997 02:16:37 -0800 ..

It was addressed as part of the Report by the Chairman. The proposal is presented by its original proposal number:

03089711: Shall Erik M. be elected as a Trustee for two years representing ACA Region 2? YES by acclamation  
1997 ABC Committee March Motions from: Charles Proctor 04139611; ABC Committee Chair 09149606; Treasurer Elect 12149606

03089711 Shall Erik M. be elected as a Trustee for two years representing ACA Region 2? YES by acclamation

03089701 The ABC Delegate packages shall include but not be limited to:

1. Examples of all new Literature Approved in the last Year.
2. The 1997 ABC Agenda
3. The Reports from ALL standing Committees: Literature, 1996 ABC, etc.
4. The OPPM and modifications.
5. The By-laws.
6. The Statements of purpose from each newly Elected Officer and New Trustee.
7. The Commitment To Service. (to be modified)
8. Short form parliamentary procedures
9. Meeting Format

These Delegate Packets Shall be available at cost (X 1.5 + postage) to any interested party.

03089702 The February ComLine to be the second ABC Mailing

Yes by acclamation

03089703 That Charles P. be the new ComLine liaison.

Withdrawn

03089704 That the 1997 In Person WSO Board meeting be an  
OPEN Meeting with an extended invitation in the ComLine

Withdrawn

03089705 Prepare and Submit AT&T Teleconference form for Non-Profit rate status  
with a rate of \$0.31/min. and no connection fee.

Withdrawn

03089706 That the revisions to the OPPM [09149604] be included in the ABC mailing.

Yes [ 3 ] No [ 2 ]

03089707 That *The 12 Concepts of ACA* (01119708) be included in the ABC mailing.

Yes by acclamation

03089708 That the three consecutive Meeting requirement be waived in consideration that  
Laurie Teeter in recognition that their omission from the February Teleconference  
was not his responsibility.

Yes by acclamation

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# Summary of motions as voted at the April 25, 1997 In Person ACA WSO Board Meeting:

In attendance & voting: Tom B., Jack B., Louis Hans, Carole C., Erk M., Pam M., Charles P., (7). Not Voting: Dan T.

The following proposal was submitted by Geoff

04259701: YES 4 CC/CP/EM/L-H NO 3 J.P.T.

The ACA Board of Trustees consider carefully the choice of establishing closer, more healthily familial, ties with AA and Alanon with the express purpose of strengthening ACA and all the 12-step fellowships?

The following proposals were Approved by the Literature Committee.

04259702: YES 6 NO 0 ABS 1 LHC

The Commitment to Service be amended as follows to include the 12 Concepts of Service in ACA:  
The Amended Commitment to service to be signed by the 1997 Board of Trustees.

04259703: YES 3 NO 2 (J T) ABS 2

The updated Bylaws be approved as presented:

The following proposals were submitted by Charles Proctor:

04259704: YES 6 NO 0 ABS L-H

All proposed revisions of the Bylaws, OPPM or other legal documentation be presented in completed form with the suggested deletions be indicated by reduced pitch and additions be indicated by bold italic characters.

The approved motion to show the motion number as the update code.

04259705: YES 4 NO 2 ABS TBLED W/D

The OPPM Section XVII be modified as follows:

## XVII LOGO

The logo *and the ACA initials* are Trademarks of the ACA World Service Organization, Inc..

The Master Filing of this Trademark is maintained within the locked files of the ACA WSO.

The Trademark shall not be approved for use by outside commercial entities, and may not be altered or added to in any manner.

The Trademark shall appear on all ACA WSO Board approved material.

*The ACA WSO Trademarks may be used by registered meetings, Intergroups and regions affiliated with the ACA WSO. The use of these symbols indicate current registration only, and they are not to be used to imply endorsement of the content of letters, statements, policies or the actions of bodies other than the ACA WSO.*

04259706: YES 4 NO 3 ABS 2

Revise OPPM Section XVI ACA WSO ComLine per attached:

04259714 (03089713): YES 1 TB NO 6 ABS TBLED W/D

Shall the Board renew our service contract with Xerox for our Copier at a cost of approx. \$250?

04259720 (03089719): YES 4 NO 3 ABS 1 TBLED W/D

Shall the Board switch from AT&T to Eagle Teleconferencing Services, Inc, for its teleconferencing needs?

04259721 (03089719): YES consensus

That Laurie Teeter be elected to the Board of Trustees.

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