



Adult Children of Alcoholics and Dysfunctional Families

2012 Book of Motions

August 2012 – December 2012

Joan B.

Table of Contents

August 11, 2012	1
Motion 2012_0811_01: Suspension of Phone Bridge Meetings	1
Motion 2012_0811_02: Authorization to Upload e-BRB	1
Motion 2012_0811_03: Layout of Danish BRB	1
Motion 2012_0811_04: Japanese and Hebrew “ACA is...” Trifolds	1
Motion 2012_0811_05: Meeting Trifold Formatted	1
Motion 2012_0811_06: Purchase of Office Computers	1
September 8, 2012	2
Motion 2012_0908_01: Permission for Novelist to Use ACA 12 Steps	2
October 13, 2012	2
Motion 2012_1013_01: Leaves of Absence for George and Jeneane S	2
Motion 2012_1013_02: Non-disclosure Agreement with David M	2
Motion 2012_1013_03: Update in OPPM for Literature: Copyright and Distribution	2
Motion 2012_1013_04: Approval of New Board Member Leanne S	2
Motion 2012_1013_05: Approval of Update Literature Policy Pamphlet	2
Motion 2012_1013_06: Reimbursement for 2013 ABC in Denmark	2
Motion 2012_1013_07: Immediate Reimbursement	3
Motion 2012_1013_08: Shipping of Foreign Book Orders	3
November 10, 2012	3
Motion 2012_1110_01: Discount for Foreign Language Reorders	3
Motion 2012_1110_02: Maximum Contribution by Individuals to ACA	3
Motion 2012_1110_03: Transfer of Funds to Cover Workman’s Comp	3
Motion 2012_1110_04: Approval of Trustee Mary Jo	3
December 8, 2012	4
Motion 2012_1208_01: Salary Raise and Christmas Bonus	4
Motion 2012_1208_02: Delisting of Phone Meeting	4
Motion 2012_1208_03: Book Seeding Program for the UK	4
Motion 2012_1208_04: Approval to Sell Numbered Fellowship Texts	4
Motion 2012_1208_05: Approval to Sell Post Office Van	4

August 11, 2012

Motion 2012_0811_01: Suspension of Phone Bridge Meetings. To suspend phone bridge meetings until such time that a group conscience determines (or not) that they should reconvene.

Background: More phone bridge complaints about non-compliance with Traditions continue to come in. Consider closing down phone meetings because they have become unsafe and unwieldy. 6/23/12 and 7/5/12 complaints received in email. **Discussion:** Phyllis does not support this now, since for some people it is the only meeting they can attend. **No second; motion failed.**

Motion 2012_0811_02: Authorization to Upload e-BRB. To authorize the uploading of the e-BRB (electronic Big Red Book aka, the Fellowship Text) on e-retailers with DRM at \$9.99.

Discussion: Larry provided information reminding us of the various discussions the board held via email on the important points to consider so the Traditions were not violated. Phyllis questioned the ACA income and Larry explained that with the Amazon price of \$9.99 ACA will receive 70% of the earnings. With Barnes & Noble, the profit for ACA will be 65%. These earnings will be sent directly to the ACA bank account. There is no charge for downloading the e-BRB Joan seconded this motion. **Discussion:** Phyllis and Scott noted the important historic moment this is for ACA. **Motion passes unanimously.**

Motion 2012_0811_03: Layout of Danish BRB. To approve the expenditure of \$850 for the layout of the Danish BRB.

Discussion: Background information had been provided indicating that the Danes have been working on this for a while and that the Translation Agreement signed by the interested parties allows for ACA to pay for the layout of translated ACA literature to ensure that the BRB appears in the same form as the original BRB. Jesper has been involved in the layout. **Motion passes unanimously.**

Motion 2012_0811_04: Japanese and Hebrew “ACA is...” Trifolds. To approve the following expenditures: 1) \$55 in review costs by Tampa Bay Translations for the Japanese “ACA is...” trifold; and 2) verification and formatting of the Hebrew “ACA is...” trifold.

Discussion: This work advances the primary purpose world wide of ACA. Joan seconded this motion. **Motion passes unanimously.**

Motion 2012_0811_05: Meeting Trifold Formatted. To approve the expenditure of \$8 to have the Meeting trifold formatted that was submitted by Trustee Karen.

Discussion: Originally for reasons of space, the developers of this trifold had left out a few words. That material has been added back in and an area was left on the front for meetings to place their name and address. This trifold uses literature already conference approved. **Motion passes unanimously.**

Motion 2012_0811_06: Purchase of Office Computers. To purchase up to two new computers for the office. Costs would be around ~~\$500~~ \$600 each.

Discussion: The board was informed that that the office has two computers, of which one is not currently suited for upgrade. With the increasing orders and other tasks being done in the office, new computers would greatly improve and support the growing requirements of the office personnel. Scott amended this motion upon realizing that it would be closer \$600 per computer. **Motion passes unanimously.**

September 8, 2012

Motion 2012_0908_01: Permission for Novelist to Use ACA 12 Steps. To grant the novelist permission to use the ACA 12 Steps

Discussion: Karen noted that AA was written in the request. Phyllis said if the board approved his use of the ACA 12 Steps, which is the only set of 12 Steps they can approve, she would notify him that it is the ACA Steps he can use. Karen noted that it is important that this novelist understand the difference in the ACA 12 STEPS and that he use those as written. **Motion passes unanimously.**

October 13, 2012

Motion 2012_1013_01: Leaves of Absence for George and Jeneane S. The WSO hereby acknowledges and approves the requests by George and Jeneane S for leave of absences for a period up to six months beginning with the date of their leave of absence requests, August 8, 2012. **Motion passes unanimously.**

Motion 2012_1013_02: Non-disclosure Agreement with David M. Approve the attached non-disclosure agreement between WSO and David M. regarding the use of David's software for the ACA meeting list. **(See Attachment #1.)** (Larry)

Discussion: David set it up years ago and is now giving it to ACA. This non-disclosure agreement is software protection for him. **Motion passes unanimously.**

Motion 2012_1013_03: Update in OPPM for Literature: Copyright and Distribution. That the current OPPM (last updated Oct 5, 2010) Section XII. **ACA WSO LITERATURE** be updated to include the following paragraphs per the attached document: **Paragraph XII.D. Policies for copying and distribution of WSO Books and Literature.** (See Attachment #2). **Paragraph XII.E. Translations of WSO Books and Literature.** (See Attachment #2)

Motion passes unanimously.

Motion 2012_1013_04: Approval of New Board Member Leanne S. That the WSO Board approve and welcome Leanne S. (of Florida) as a new WSO Board member (member-at-large). Further, that Leanne be authorized administrative level approval to the WSO web site to support the upcoming web site updates. **Motion passes unanimously.**

Motion 2012_1013_05: Approval of Update Literature Policy Pamphlet. To approve the newly updated Literature Policy pamphlet for copying and distribution and discontinuing the existing Literature Policy trifold.

Discussion: Larry informed us that the existing pamphlet talks about “developing the Big Red Book”, which we have had now for six years. He has had various staff look at the new one, typos have been corrected, etc. He is now looking to have it formatted and finalized before discontinuing the current one.

Motion passes unanimously.

Motion 2012_1013_06: Reimbursement for 2013 ABC in Denmark. To have the board make a decision as to how much money will be a part of each board’s assistance in attending the 2013 ABC in Denmark. (Phyllis) **Amended Motion:** To have the board reimburse board members for Coach/Economy airfare to Copenhagen and up to three nights lodging expense at a reasonably priced hotel in the Copenhagen area. (Phyllis) **Friendly Amendment to Motion:** To have the board reimburse board members

for Coach/Economy airfare to Copenhagen, reserved by the next Teleconference Meeting on November 10, and up to three nights lodging expense at a reasonably priced hotel in the Copenhagen area. Board members will pick up any additional expenses they incur such as food and transportation. (Larry)
Discussion: Through discussion the original motion was amended, then a friendly amendment was offered.
The friendly amendment passes unanimously.

Motion 2012_1013_07: Immediate Reimbursement. To have the board authorize issuance of the amount of money determined to support board member travel to Denmark once the airline flight has been booked.

Motion passes unanimously.

Motion 2012_1013_08: Shipping of Foreign Book Orders. To have deeper discussion on foreign book orders shipped. Two pallets have 480 books. A 20% discount may be offered if the minimum of two pallets were shipped. The Intergroup placing the order would be responsible for shipping and printing. This would be subject to the time the books are printed, which is being tied to printing ACA books for others.

Discussion: This motion will be re-presented to the board probably via email. Then the Executive Board will take official action and present their proposal to the full board.

Motion tabled.

November 10, 2012

Motion 2012_1110_01: Discount for Foreign Language Reorders. That the Board approve a discount of 10% for foreign language reorders.

Discussion: Friendly amendment: "That the Board approve a discount of 10% for foreign language reorders to registered meetings or Intergroups for 2+ pallets ordered in one order, with the WSO covering shipping costs and the Intergroup or meeting covering any special treatment requested and insurance for the order."

Amended motion passes unanimously.

Motion 2012_1110_02: Maximum Contribution by Individuals to ACA. That the Board approve the maximum contribution by an individual must be less than \$7,500.

Discussion: Scott explained the basis for the current limit of \$2,000, which related to reporting to Homeland Security. Concern for this issue is no longer valid.

Motion passes unanimously. (OPPM in the Repository will be changed).

Motion 2012_1110_03: Transfer of Funds to Cover Workman's Comp. To transfer some or all of the \$2000 that we have saved to date for auditing, into our checking account to cover the expense of an additional workman's comp insurance payment?

Discussion: There is no problem paying the bills currently, so no transfer of the money should be done. **Motion fails unanimously.**

Motion 2012_1110_04: Approval of Trustee Mary Jo L. Nominate Mary Jo L., of Illinois as a new board member.

Discussion: She has been on the monthly teleconference calls for a year, has been a member for 25 years, has worked the Steps with a fellow traveler, and is familiar with the Traditions and Concepts. She has held every position at the group level and was an Intergroup Rep in the late 80's and 90's in Chicago. She is the

current Chair of the West Great Lakes ACA Intergroup, is currently acting as the Meditation Book Trusted Servant, and has demonstrated excellent project management skills.

Motion passes unanimously.

December 8, 2012

Motion 2012_1208_01: Salary Raise and Christmas Bonus. To give the staff in the California office a raise at this time and to give each of them a Christmas bonus.

Discussion: This motion was moot since the wages and gift items are handled by the Executive Board.

Referred to Executive Committee

Motion 2012_1208_02: Delisting of Phone Meeting. To ratify the decision of the ACA WSO Board of Trustees to delist [\(712\)-432-8808](tel:712-432-8808) phone line and its meetings from the meeting list.

Discussion: Larry commented that it was a difficult decision to make. **Motion passes unanimously.**

Motion 2012_1208_03: Book Seeding Program for the UK. To approve a pilot "seeding program of delivering books abroad to the UK Intergroup where they will buy a bulk shipment of books that will be sent directly from our printer, thus reducing their shipping costs. They will pay some of the cost of the entire shipment up front and the balance in due course. The Signal Hill Office staff will coordinate and oversee the entire process.

Discussion: Larry reported that in speaking to Martin from the UK, that this should be a one-time process. Ten books have already been spoken for. Discussion included concern over using this 'seeding' process for other overseas Intergroups as it is setting a precedent. Caution will need to be used in the future if this process is used so that Intergroups don't end up with more expense than they can cover. Also mentioned was the WSO giving consideration to producing books in foreign countries.

Motion passes unanimously.

Motion 2012_1208_04: Approval to Sell Numbered Fellowship Texts. To place the remaining 55 numbered Hard Cover fellowship texts and the remaining 28 numbered Soft Cover fellowship texts on the website to be sold for \$25.00.

Discussion: One hard cover and one soft cover will be retained by the office for preservation.

Motion passes unanimously.

Motion 2012_1208_05: Approval to Sell Post Office Van. To direct the office to sell the van that was purchased for transporting mail to the post office.

Discussion: The van is a liability since it is not licensed.

Motion passes unanimously.