

## Members Subcommittee

**Chair: Sarah O**

**Members: Jules F. (Texas), Wendy M.(Canada), Morgan R. (California)**

The Members Subcommittee focuses on connecting and supporting meetings and members, thereby helping WSO meet the needs of the fellowship **in North America.**

Ongoing projects for 2020:

- Answer questions from members sent via e-mail
- Communicate with Member Services Committee Chair and Member Services Subcommittee Chairs to understand the needs regarding Member Outreach
- Invite and onboard optimistic and enthusiastic volunteers who work well with others to join the committee.
  - o Onboard email
  - o Onboard phone call
  - o Set realistic goals for 2020

Goals for 2020/early 2021

- Collect what information is already out there for ACA Members and learn about the Subcommittee/Member Outreach history in ACA
  - o Collect resources available for members in various ACA websites
- Assist online meetings with updating their information – by December 2020 more meetings updated than today
  - Work with Sharon and Tamara to communicate to meetings who have not updated information before 2018.
  - Database with meeting contact – phone number, mailing address, to follow up with the contact person
  - Connect with Intergroup near the meeting.
- Trifolds for meetings and members who are homeless, illiterate, outreach to people of color
- Work with H&I/ PI on “toolkit” for meetings to do ACA outreach (script, letter, etc.)
- Meeting Support for Webinars
  - How to start a new ACA meeting
  - Tools on Adultchildren.org website

What is available for ACA members and meetings?

- [New Meeting Guidelines and Format](#)
- [New Meeting Script in textedit that you can download and edit](#)
- [Free Literature for literature tables in a meeting](#)
- “Meeting Resources Page” <https://adultchildren.org/meeting/>
- “Frequently Asked Questions”
- “Best Practices Page”  
<https://acawso.org/category/best-practices/>
  - [“Coming to a Group Conscience”](#)
  - [“Group Inventory Form”](#)
  - [“How to Update Your Meeting Information”](#)
  - and many more available on Best Practices Site
- Submit your Best Practice [here](#). All posts are subject to moderation by WSO and groups, intergroups, and regions may also report an inappropriate posting to WSO by using the the [contact page](#). The WSO expressly reserves the right to delete or edit any posting that are deemed inappropriate to the intent of this page - to share what works.
- [The Comline](#) – publication on ACA recovery – shares, comes out quarterly.
- [The Traveler Newsletter](#) – monthly announcements about service in ACA. You can sign up for the traveler at [www.adultchildren.org](http://www.adultchildren.org), [here](#).



The following is a list of the current ACA literature available on the Web. Look for new pieces to be added in time. We have [free tri-folds](#) in english and translated to other languages as well on the [free english and translated Literature page](#).

- |   |                                       |                                       |   |
|---|---------------------------------------|---------------------------------------|---|
| <a href="#">ACA Is...</a>                   | <a href="#">The Twelve Traditions</a> | <a href="#">ACA Early History</a>     | <a href="#">The Laundry List</a>          |
| <a href="#">The Twelve Concepts</a>         | <a href="#">The Problem</a>           | <a href="#">The Solution</a>          | <a href="#">The Promises</a>              |
| <a href="#">The Twelve Steps</a>            | <a href="#">What is WSO..?</a>        | <a href="#">Sample Meeting Format</a> | <a href="#">ACA Fellowship Text Index</a> |
| <a href="#">Guidelines for New Meetings</a> |                                       |                                       |   |

ACA Fellowship Text (Steps and Traditions Book) are available for purchase at our [shopping site](#). Additional Conference Approved Literature, [Books](#), [Booklets and Trifolds](#), [Chips and Medallions](#), and [audio downloads](#) are available for purchase at our [Shopping Site](#). We also have literature available for [Free Download](#).

# Meeting Resources

Find a meeting near you now!!

## New Meetings

1. Read, download and/or print the free [Guidelines for New Meetings](#) brochure.
2. If you haven't already, sign up for [The Traveler](#) monthly newsletter to keep up with announcements, news and events from around the ACA fellowship.
3. If there is an [Intergroup](#) nearby, they can offer support. You can also find other resources directly from other Intergroup websites.
4. Get the word out to your community by placing ACA Trifolds ([Finding Emotional Sobriety](#), [25 Questions – Am I an Adult Child](#), etc) in libraries, with counselors, community bulletin boards, and/or with other 12 Step fellowships (subject to their permission). These and other trifolds can be purchased [directly from WSO](#).
5. [Register the meeting with WSO](#).
6. The [Sample Format](#) can be used, in the beginning, until the group decides to hold a group conscience meeting to make changes.
7. The Handbook for Adult Children, starting on page 557 in our fellowship text, also offers assistance and includes a meeting format.

## Established Meetings


1. Make sure your meeting information is current in the [WSO Meeting List](#). Instructions for updating meeting information can be found [here](#).
2. Your local Intergroup can be a helpful resource as well as help your group save money on literature. You can search the Intergroup Listing. If there currently isn't an Intergroup in your area, consider forming an Intergroup with other meetings. You can send an email to [intergroups@adultchildren.org](mailto:intergroups@adultchildren.org) for help with this.
3. The [Conducting a Business Meeting](#) trifold can help with business meeting ideas.
4. The [Crosstalk](#) and [Good Enough Group](#) booklets can provide helpful insights on keeping the meeting safe and healthy.





## Frequently Asked Questions

Is there some guidance about being a healthy trusted servant?

Along with Tradition Two, the [12 Concepts and Suggested Commitment to Service](#) can provide guidance. The fellowship also recommends reaching out to other members in service who may share their Experience, Strength, and Hope. We are not alone.

I'm treasurer, what do I do? 

How can we make sure we're a healthy group? 

Is there something in depth we can read about crosstalk? 

Where should we hold our meeting? 