

# WSO Information Technology Committee Report

## Activities for September 2020

### About WSO IT

Volunteers: Sharon F (chair), Brad L, Cheryl F, Christine B. Toronto, Mary Jo L, Kathy T  
Website Redesign Volunteers: Danielle J

The WSO IT Committee supports the work of the Board, WSO Committees, and special workers by assisting with technological solutions. We maintain [adultchildren.org](http://adultchildren.org), [shop.adultchildren.org](http://shop.adultchildren.org), [acawso.org](http://acawso.org), [acawsoec.com](http://acawsoec.com), and [acaworldconvention.org](http://acaworldconvention.org).

We meet weekly on Wednesdays at 1pm ET via Zoom and use our channel on Slack for work between meetings. If you're interested in joining us, please send an email to [webservant@adultchildren.org](mailto:webservant@adultchildren.org). We welcome anyone who is interested in becoming involved, especially those experienced in database, graphics and web design, particularly WordPress.

### Status of IT Goals from the 2020 ABC

- Completed - 2020 ABC/AWC APP for program schedule and documentation
  - The Committee set up YAPP, ready to use - due to COVID, no 2020 in-person convention
- In Progress - Dynamic content, including ComLine Blog, on [adultchildren.org](http://adultchildren.org)
- Completed - Review and maintain our Privacy Policies
- Completed - Address time zone issues for Meeting Listings

### Websites

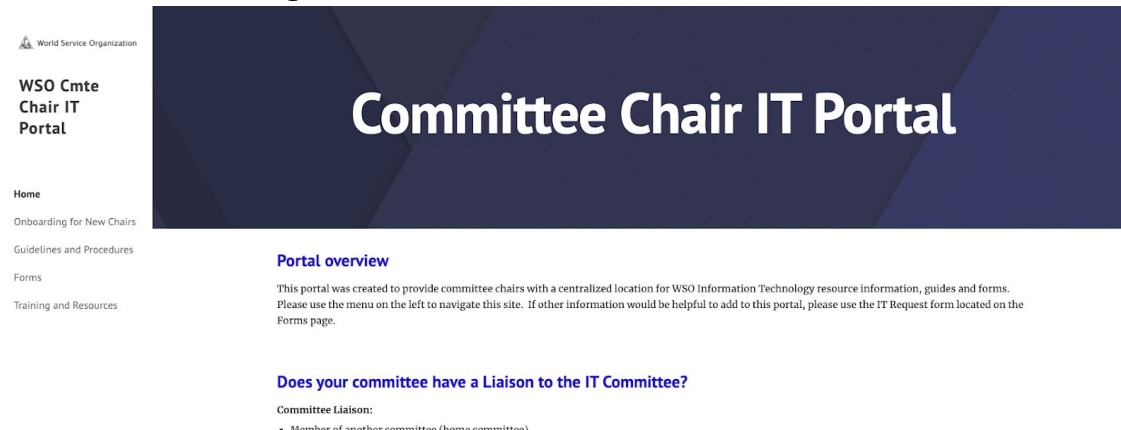
- [Adultchildren.org](http://Adultchildren.org)
  - Meeting list updates
    - Search by State dropdown feature
    - Search by Type feature (new Person of Color and Secular types)
    - Meetings and Intergroups can now affiliate with the NE Region
    - Meeting list display features
    - Backend, administrative features
  - In progress - Continued work on redesign:
    - Redesign Working Group meets on alternating Fridays at 11:30am ET
    - Defining site goals, user requirements, features, etc.
    - Will soon be reaching out to committees for content updates
    - Defining functionality requirements - working with other committees
  - In progress - Event Recording Review volunteers
  - In progress - Working with Finance Committee to research plugin for 7th Tradition Contributions
- [Acawso.org](http://Acawso.org)
  - Completed - Added planning guide and online form for WSO Partnered Online Events
  - Completed - Created ABC/AWC Category for 2021

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## Support for Other WSO Committees and Special Workers

### General

- Completed - Set up survey for MSSC's upcoming Meeting Safety Town Hall
- Completed - Moved Global Members Subcommittee to Zoom 7
- Completed - Created streamlined process for Committees to add Special Announcements to the service website
- Completed - All Committees - Committee Chair Portal
  - Provide IT Onboarding for new Committee Chairs
  - Provide a centralized location for WSO IT (Guides, Forms, etc)
  - Resources for training for GSuite for Committee Collaboration



- In progress - Defining job requirements for a future IT Special Worker

### Documentation

- Completed – Updating Zoom Meeting Guide and Zoom Bombing Tech protocols

### Projects on Hold

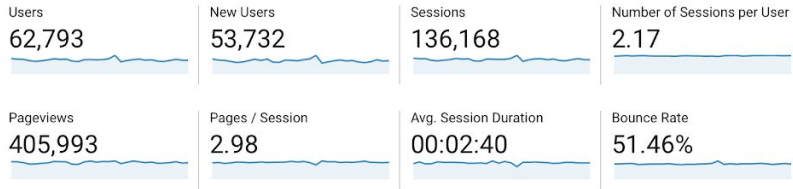
- Investigation of other software for meeting list database – more research needed – additional site purchased for development
- ACA Meeting List App
- Updating or removing Public contact emails with first & last names

### Looking for Volunteers

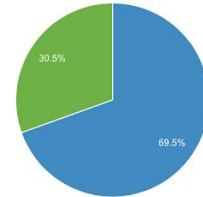
- Graphics, Web Design and UX
- Content editors to update existing pages
- MailChimp design and/or audience maintenance
- Document creation for procedure and “best practices” manuals
- CRM implementation and transition
- Zoho Forms integrations
- Project timeline and task coordination with project management software
- And yes, web developers, PHP programmers, WordPress, and database

# WSO Information Technology Committee Report Activities for September 2020

## Website Usage Statistics



■ New Visitor ■ Returning Visitor



## Types of Devices accessing our site

Device Category ?	Acquisition	
	Users ? ↓	New Users ?
	<b>62,793</b> % of Total: 100.00% (62,793)	<b>53,770</b> % of Total: 100.07% (53,732)
1. mobile	<b>38,305</b> (60.50%)	<b>33,368</b> (62.06%)
2. desktop	<b>23,037</b> (36.39%)	<b>18,854</b> (35.06%)
3. tablet	<b>1,971</b> (3.11%)	<b>1,548</b> (2.88%)

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## Top Visiting Countries

Country ?	Acquisition	
	Users ? ↓	New Users ?
	<b>62,793</b> % of Total: 100.00% (62,793)	<b>53,770</b> % of Total: 100.07% (53,732)
1.  United States	<b>50,531</b> (80.15%)	<b>43,363</b> (80.65%)
2.  United Kingdom	<b>3,258</b> (5.17%)	<b>2,757</b> (5.13%)
3.  Canada	<b>2,341</b> (3.71%)	<b>1,943</b> (3.61%)
4.  Australia	<b>1,318</b> (2.09%)	<b>1,097</b> (2.04%)
5.  Sweden	<b>455</b> (0.72%)	<b>318</b> (0.59%)
6.  Germany	<b>429</b> (0.68%)	<b>341</b> (0.63%)
7.  India	<b>376</b> (0.60%)	<b>326</b> (0.61%)
8.  Netherlands	<b>312</b> (0.49%)	<b>246</b> (0.46%)
9.  Ireland	<b>280</b> (0.44%)	<b>229</b> (0.43%)
10.  New Zealand	<b>257</b> (0.41%)	<b>223</b> (0.41%)

## Top Pages Visited

Page ?	Pageviews ? ↓
	<b>405,993</b> % of Total: 100.00% (405,993)
1. <a href="/quick-search/?onlinebt=Click+Here">/quick-search/?onlinebt=Click+Here</a>	<b>65,835</b> (16.22%)
2. <a href="/">/</a>	<b>38,929</b> (9.59%)
3. <a href="/meeting-search/">/meeting-search/</a>	<b>36,494</b> (8.99%)
4. <a href="/quick-search/?telephonebt=Click+Here">/quick-search/?telephonebt=Click+Here</a>	<b>30,209</b> (7.44%)
5. <a href="/meditation/">/meditation/</a>	<b>29,687</b> (7.31%)
6. <a href="/find-a-meeting-contact/">/find-a-meeting-contact/</a>	<b>21,182</b> (5.22%)
7. <a href="/literature/laundry-list/">/literature/laundry-list/</a>	<b>17,346</b> (4.27%)
8. <a href="/mtsearch">/mtsearch</a>	<b>15,775</b> (3.89%)
9. <a href="/resources/find-a-meeting/">/resources/find-a-meeting/</a>	<b>15,655</b> (3.86%)
10. <a href="/quick-search/">/quick-search/</a>	<b>8,501</b> (2.09%)