

# Ad Hoc Committee for Representation, Equity and Accessibility

## Monthly Business Report

January 9, 2021

*Purpose Statement: To foster an environment where all adult children are represented and can feel safe and welcome.*

Contact Email: [represent@acawso.org](mailto:represent@acawso.org)

Slack Channel: #representation\_equity\_accessibility

Co-Chairs: Alaska, Jill H, John W, Kayl, Thaddeus G

Meeting Info: The committee meets the first and third Friday of the month at 3:00 pm EST

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1. The committee met twice since the last monthly report:
  - December 18, 2020 - 15 participants
  - January 1, 2021 - 11 participants
2. The committee changed the leadership structure of the committee from a hierarchical structure (chair and vice chair) to a non-hierarchical structure of three to five co-chairs.
3. The committee approved five co-chairs to serve varying terms: Alaska (6 months), Jill H (1 year), John W (4 months), Kayl (6 months), Thaddeus G (3 months)
4. The committee created an Ethnic & Racial Equity Empowerment Team to begin working on equity topics related to race and ethnicity. The creation of this team fulfills Goal 8 of the committee's goals for 2021: "Create a racial equity subcommittee."
5. The committee created a Membership Survey Working Group to begin working toward Goal 1 of the committee's goals for 2021: "Collect feedback from membership about diversity, representation, equity, inclusion, and accessibility to help guide future committee actions (e.g. surveys, workshops and/or town halls)."
6. The committee gave the co-chairs discretion to prioritize and/or otherwise organize the agenda prior to committee meetings, while retaining the current agenda approval process to ensure the committee as a whole has the ultimate say on the agenda. This action works toward fulfilling Goal 4 of the committee's goals for 2021: "Develop committee structure and operational processes and procedures through the group conscience process."

**Committee Goals for 2021** (ref: [Annual Report to the Board of Trustees, December 12, 2020](#))

- Goal 1: Collect feedback from membership about diversity, representation, equity, inclusion, and accessibility to help guide future committee actions (e.g. surveys, workshops and/or town halls).
- Goal 2: Develop accessibility standards and guidelines for ACA, informed by feedback from the membership collected in Goal 1.
- Goal 3: Develop representative language guidelines for ACA, informed by feedback from the membership collected in Goal 1.
- Goal 4: Develop committee structure and operational processes and procedures through the group conscience process.
- Goal 5: Develop effective methods for information-sharing and collaboration with other WSO committees.
- Goal 6: Develop a process for prioritizing and implementing committee strategies and initiatives using the framework of the Steps, Traditions, and Concepts.
- Goal 7: Begin exploration of an oversight-inventory component within Bylaws/OPPM that is responsive and easily accessible within the ACA/DF fellowship as a whole.
- Goal 8: Create a racial equity subcommittee.