

WSO Information Technology Committee Report Activities for January 2021

About WSO IT

Volunteers: Sharon F (chair), Mary Jo, Brad L, Cheryl F, Kathy T, Joe H.

Website Redesign Volunteer: Danielle J

The WSO IT Committee supports the work of the Board, WSO Committees, and special workers by assisting with technological solutions. We maintain adultchildren.org, shop.adultchildren.org, acawso.org, acawsoec.com, and acaworldconvention.org.

We meet weekly on Wednesdays at 1pm ET via Zoom and use our channel on Slack for work between meetings. If you're interested in joining us, please send an email to webservant@adultchildren.org. We welcome anyone who is interested in becoming involved, especially those experienced in database, graphics and web design, particularly WordPress.

Status of IT Goals from the 2020 ABC

- Completed - 2020 ABC/AWC APP for program schedule and documentation
 - The Committee set up YAPP, ready to use - due to COVID, no 2020 in-person convention
- In Progress - Dynamic content, including ComLine Blog, on adultchildren.org
- Completed - Review and maintain our Privacy Policies
- Completed - Address time zone issues for Meeting Listings

Websites

- **Adultchildren.org**
 - Meeting List and Database - in progress
 - Testing most recent round of software updates for display and administrative functions
 - Conducted training on ML Database for upcoming functionality
 - Still awaiting IG verification from Member Services and European Committees
 - Identifying functionality requirements for next round of software updates
 - Search by focus (specific types of step studies, service, etc)
 - Developing a "Report a Meeting Issue" form to support keeping meeting list information current
 - 7th Tradition Contribution plugin - testing in progress
 - ComLine Blog design - in progress
 - Editing/conversion of audio recordings of WSO events/workshops
 - Developing an Free Audio page for recordings of WSO sponsored events/workshops
 - Site redesign - in progress
 - Redesign Working Group meets on alternating Fridays at 11:30am ET
 - Continuing menu and site flow diagramming
 - Collecting functionality and design ideas from other sites (12 step fellowships and others)
 - Working with committees to update site content
 - Defining accessibility goals/requirements

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- **Acawso.org**
 - Updated ABC/AWC dates and added information about the Ballot Proposal Town Halls to the ABC/AWC Committee page
 - Changed committee menu line-up for Literature Committee
 - Updated Literature Committee pages
 - Updates to committee pages on website - ongoing
 - Posting monthly committee reports - ongoing

Other Work - Including Support for Other WSO Committees, Events and Special Workers

- Ongoing - providing Zoom guidance for committees
- Supporting cultural accessibility goals for websites
- Developing a working demonstration of analytics for Global Members SC and WSO
- Developing Volunteer Intake Process with volunteer assessment form content
- Partnered with Toronto IG in an online Gratitude meeting in honor of Miles C's many years of service to ACA, both as a Fellow Traveler and WSO Trustee.
- Created "organizational units" in GSuite Admin to allow IT Liaisons the ability to support various email needs for their "home" committees
- Began development/testing for online form for committee reports in the Delegate Binder

Projects on Hold

- Investigation of other software for meeting list database – more research needed – additional site purchased for development
- ACA Meeting List App
- Updating or removing Public contact emails with first & last names

Looking for Volunteers

- Graphics, Web Design and UX
- Content editors to update existing pages
- MailChimp design and/or audience maintenance
- Document creation for procedure and "best practices" manuals
- Zoho Forms integrations
- Project timeline and task coordination with project management software
- And yes, web developers, PHP programmers, WordPress, and database

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Website Usage Statistics



Types of Devices accessing our site

Device Category ?	Users ? ↓	New Users ?
	70,552 % of Total: 100.00% (70,552)	60,899 % of Total: 100.05% (60,867)
1. mobile	42,126 (60.08%)	37,871 (62.19%)
2. desktop	26,059 (37.17%)	21,436 (35.20%)
3. tablet	1,932 (2.76%)	1,592 (2.61%)

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Top Visiting Countries

Country ?	Users ? ↓	New Users ?
	70,552 <small>% of Total: 100.00% (70,552)</small>	60,899 <small>% of Total: 100.05% (60,867)</small>
1. United States	53,183 (75.00%)	45,844 (75.28%)
2. United Kingdom	3,983 (5.62%)	3,471 (5.70%)
3. Canada	2,958 (4.17%)	2,563 (4.21%)
4. (not set)	2,686 (3.79%)	2,156 (3.54%)
5. Australia	1,495 (2.11%)	1,306 (2.14%)
6. Sweden	811 (1.14%)	652 (1.07%)
7. Germany	506 (0.71%)	401 (0.66%)
8. Netherlands	410 (0.58%)	336 (0.55%)
9. Ireland	336 (0.47%)	286 (0.47%)
10. India	328 (0.46%)	252 (0.41%)

Top Pages Visited

Page ?	Pageviews ? ↓
	471,601 <small>% of Total: 100.00% (471,601)</small>
1. /quick-search/?onlinebt=Click+Here	107,124 (22.71%)
2. /meeting-search/	68,601 (14.55%)
3. /	43,591 (9.24%)
4. /meditation/	34,331 (7.28%)
5. /quick-search/?telephonebt=Click+Here	31,459 (6.67%)
6. /find-a-meeting-contact/	28,979 (6.14%)
7. /literature/laundry-list/	20,554 (4.36%)
8. /quick-search/	13,042 (2.77%)
9. /meeting-details/	10,652 (2.26%)
10. /literature/steps/	5,493 (1.16%)