



**Adult Children of Alcoholic and Dysfunctional Families  
World Service Organization**

**1458 E. 33rd Street, Signal Hill, CA 90755**

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**MONTHLY TELECONFERENCE AGENDA  
February 13, 2021 2PM Eastern**

THIS IS A REGULARLY SCHEDULED MEETING WITH NOTICE GIVEN ON THE ACAWSO WEBSITE AND THE TRAVELER NEWSLETTER  
Please notify the secretary with changes, additions, or motions for this meeting.

**Zoom Meeting ID: 228-809-511, PWD: 90755**

| <b>Zoom Meeting Details:</b>            | <b>Dial US</b>  | <b>Dial International</b>  |
|---|---|--|
| Zoom ID: 228 809 511<br>Passcode: 90755 | <b>US:</b> +1-669-90-06833 (San Jose)<br><b>US:</b> 1-929-205-6099 (New York) | <a href="#">Zoom International Dial-in Numbers</a> <ul style="list-style-type: none"><li>• <b>DEN:</b> +45 89 88 37 88</li><li>• <b>SWE:</b> +46 8 4468 2488<br/>+46 8 4468 6646</li><li>• <b>Full list of international Numbers</b><br/><a href="https://zoom.us/j/adSv3hv19d">https://zoom.us/j/adSv3hv19d</a></li></ul> |

- A. Call to Order – Open with the ACA Serenity Prayer
- B. Roll Call of Board Members – Bill D, Charlie H, David McB, Erin D, Fredrik H, Jim B, Rich R, Sharon F
- C. Quorum established
- D. Guest Introductions
- E. Tradition Two - For our group purpose there is but one ultimate authority – a loving God as expressed in our group conscience. Our leaders are but trusted servants, they do not govern.
- F. Minutes:
  - a. (Jim B) Motion to approve the January 9th, 2021 Teleconference Minutes  
Second:  
Discussion:  
Decision:
- G. Chair Report – Charlie H

- H. Treasurer's Report – Bill D <https://acawso.org/category/treasurer-reports/>
- I. Committee Reports: All reports can be found on the business website: <http://acawso.org>
1. Executive Committee: David McB <https://acawso.org/category/executive-committee/>
  2. Archive Committee: Marcia J <https://acawso.org/category/archives/>
  3. Ad hoc Committee for Representation, Equity, and Accessibility: John W <https://acawso.org/category/diversity/>
  4. European Committee: Fredrik <https://acawso.org/category/european-connection/>
  5. Finance Committee: Bill D <https://acawso.org/category/finance/>
  6. Hospitals and Institutions: Rich R <https://acawso.org/category/h-and-i-committee/>
  7. Information Technology (IT) Committee: Sharon F <https://acawso.org/category/information-technology/>
  8. Literature Committee: Charlie H <https://acawso.org/category/literature-committee/>
  9. Member Services Committee: Carole C <https://acawso.org/category/member-services/>
  10. Public Services Committee: Jim B <https://acawso.org/category/public-information/>
  11. HR Ad Hoc Committee Rich R <https://acawso.org/category/human-resources/>
  12. WSO Office: Nick C <https://acawso.org/category/wso-office/>
  13. DCOC: Bill D <https://acawso.org/category/dist-ctr-oversight/>
  14. Service Network Committee: Jim B <https://acawso.org/category/service-network-committee/>
  15. ABC AWC Committee: David McB <https://acawso.org/category/abc-committee/>
  16. Delegate Training Subcommittee – Cheryl F <https://acawso.org/category/delegate-training/>
  17. Ballot Prep Committee: Mary Jo <https://acawso.org/category/ballot-prep/>

18. OPKM Committee: Mary Jo <https://acawso.org/category/opkm/>

19. Ad Hoc Committee on Meeting and Service Safety – Erin D  
<https://acawso.org/category/ad-hoc-meeting-and-service-safety-committee/>

20. Nominating Committee: Greg R <https://acawso.org/category/nominating-committee/>

#### J. Motions passed at a Board Working Session on January 21<sup>st</sup>, 2021

1. **Motion:** (Rich R. Seconded by David) To approve a 13 percent pay increase to Jose and Keara starting Jan 1st 2021. Motion is from HR Ad Hoc Committee

**Results:** All in favor

**Background:** This includes cost of living, increased duties, and working under very difficult situations, Covid, Fires, and protests. This is recommended by the OM and the HR Committee

2. **Motion:** (Charlie, Seconded by David) To approve a reprinting and sales agreement with the Danish fellowship to publish 1,000 BRBs.

**Results:** All in favor with Erin Absent

**Background:** the Danes are running out of Big Red Books. The new books will be printed in Estonia and shipped directly to the Danish IG. The intergroup is paying all costs up front to ACA WSO (printing, shipping value added tax, and a royalty to WSO) before publishing commences. WSO and the Danish IG each will receive \$9,329 (7,634 Euros), which represents 50 percent of net revenue after cost.

#### K. Motions passed by the Board at the Executive Committee meeting on Feb 4, 2021

1. **Motion: (Bill, Sharon Seconded)** We adopt the latest WSO Annual budget and record it in our accounting software from Jan 2021

**Results:** All in Favor

**Background:** The 2021 budget has been reviewed a number of times and recent changes were made as requested at previous review. We have added in projected revenue for the Loving Parent Guidebook to help offset some new expenses.

2. **Motion: (Charlie – seconded by Bill)** Add the following language to the OPPM regarding committee officer rotation: To ensure continuity and the spiritual principle of rotation of trusted servants, candidates for either chair or vice chair should be eligible to serve at least a one-year term as committee chair. Consistent with the Commitment to Service and Concepts, former officers are encouraged to provide space for their successors to have the authority needed to perform their service role.

**Background:** WSO Committees need a balance of continuity and rotation, so that new trusted servants are prepared to serve as committee chairs and co-chairs as previous officers leave those positions. Ensuring that committee chairs and vice chairs both are eligible to step in for a full term as committee chair or co-chair serves this goal.

3. **Motion (Bill, Seconded by David)** – Revise the proposed changes to the OPPM section C. Expenditure Approvals – Point 2. to say “The Executive Committee is authorized to approve non-recurring expenditures of up to **\$2,000** that are in addition to anything already specifically budgeted for.” And 3. Committees with annual budgets are authorized to spend those funds as needed within the bounds of the committee’s work. For other than routine, recurring expenses, sub-committees must get sign-off from the Primary Committee Chair, e.g., the **Literature Chair signs off on Literature Translations non routine expenditures**. Appropriate paperwork must be completed and submitted to the Treasurer or designate as soon as possible. And 4. “The Operations Manager is authorized to approve/purchase budgeted operating expenditures for the Distribution Center of up to **\$2,000**. In the OMs absence, the Treasurer is authorized to approve the same.

#### **Results – All in Favor**

**Background** – The proposed OPPM changes were presented to the Finance committee for comment and these are their suggested changes. This feedback will be provided to the OPPM Committee.

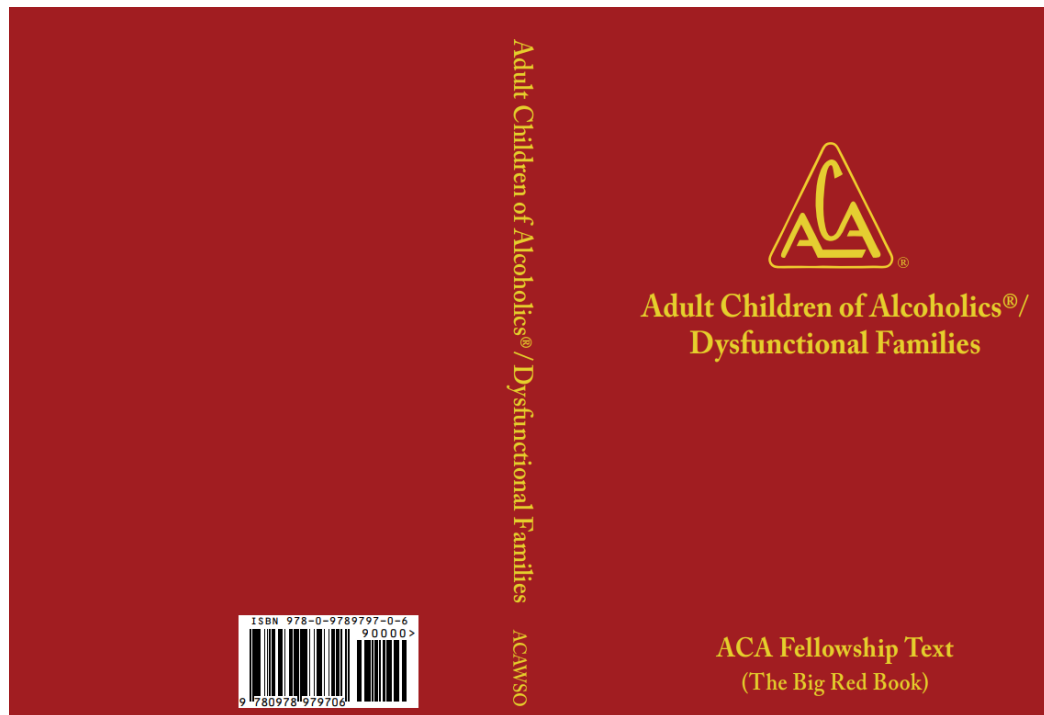
- L. Motions passed via Specific Concurrence (SC) since the last Teleconference. An SC is considered time sensitive and is done electronically.

- 1) **Motion: (Charlie, seconded by Sharon):** To approve a new cover and spine design for the Big Red Book, that co-locates the name "Adult Children of Alcoholics/Dysfunctional Families" and the ACA Logo in the center of the book cover, and places the name "Adult Children of Alcoholics/Dysfunctional Families" in the spine.

**Results:** All in favor

**Background:** In April 2020, the WSO Board approved a motion to redesign all book covers to have a consistent display that combines the "Adult Children of Alcoholics/Dysfunctional

Families" and the ACA logo. The current cover says, "Adult Children of Alcoholics" in the center of the book and adds "Alcoholic/Dysfunctional Families at the bottom. The new BRB design (shown in the attached PDF) was endorsed by the Literature and DCOC Committees that complies with the April 2020 vote. The current design also makes no reference to the books official or informal title. The new design adds the book title at the bottom of the cover as follows:



- 2) The following Motions about Audio Recordings to post all share the same background:
- 2a) Motion: (Sharon, seconded by Bill)** That the Board approve the audio recording of the **Nov 11, 2020 Faces of ACA Speaker Julianne V.** to be posted as a free download on the [adultchildren.org](http://adultchildren.org) website.
- 2b) Motion: (Sharon, seconded by Bill)** That the Board approve the audio recording of the **Nov 11, 2020 - Rachel P. recording from the Faces of ACA Speaker** event to be posted as a free download on the [adultchildren.org](http://adultchildren.org) website.
- 2c) Motion: (Sharon, seconded by Bill)** That the Board approve the audio recording of the **Aug 16, 2020 Inner Child Workshop** (a partnership between National Capital Area Intergroup and WSO) to be posted as a free download on the [adultchildren.org](http://adultchildren.org) website.
- 2d) Motion: (Sharon, seconded by Bill)** That the Board approve the audio recording of the **July 25, 2020 Healthy Meetings Workshop** (a partnership between the CT Intergroup and WSO) to be posted as a free download on the [adultchildren.org](http://adultchildren.org) website.

**2e) Motion: (Sharon, seconded by David)** That the Board approve the audio recording of the **June 27, 2020 Sponsorship Workshop** (a partnership between CT Intergroup and WSO) to be posted as a free download on the adultchildren.org website.

**2f) Motion: (Sharon, seconded by David)** That the Board approve the audio recording of the **Aug 8, 2020 Healthy Meetings Workshop** (a partnership between CT Intergroup and WSO) to be posted as a free download on the adultchildren.org website.

**Results:** All in favor

**Background:**

- The audio has been reviewed for audio problems and possible Traditions violations by volunteers - no Traditions violations were found.
- The audio has been edited to address the audio issues that were found.
- Signed speaker release forms for the panelists are on file.

M. Guest Comments

N. ANNOUNCEMENTS

- **Next WSO Board Teleconference Meeting is Saturday March 13<sup>th</sup> at 2PM Eastern**
- **The ACA Annual Business Conference will be held virtually Saturday and Sunday April 24<sup>th</sup> and 25<sup>th</sup>**
- **The ACA World Convention will be held Virtually Saturday and Sunday May 1<sup>st</sup> and May 2<sup>nd</sup>**

O. Motion To close

P. Closing Serenity Prayer