

# Representation, Equity and Accessibility

## Monthly Business Report

March 13, 2021

**Purpose Statement:** To foster an environment where all adult children are represented and can feel safe and welcome.

### Committee Information

Contact Email: [represent@acawso.org](mailto:represent@acawso.org)

Slack Channel: represent\_equity\_accessibility\_committee

Co-Chairs: Alaska, Jill H, John W, Kayl, Thaddeus G

Active Committee Members: Alaska, Alexandra, Anette, Jill H, John W, Kathleen S, Kayl, Sharon F, Thaddeus

Empowerment Teams & Working Groups:

Ethnic & Racial Equity Empowerment Team

Membership Survey Working Group

Meeting Info: See the end of this document for meeting info

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1. The committee met twice since the last monthly report:
  - February 19, 2021 - 8 participants
  - March 5, 2021 - 9 participants
2. Responded to two emails from the membership about a mens-only meeting described as “hetero” only. The Committee informed the email authors that MSSC is working on a Town Hall to discuss “only”-type meetings. The Committee began drafting a document called “On Meeting Types,” which addresses discernment about meeting types within the fellowship and the need for “only”-type meetings that are based in safety, protection, and love. This document will be presented at the upcoming Town Hall.
3. Responded to an email regarding the desire to have closed captioning for WSO meetings. The Committee researched live, artificial intelligence-powered transcription/closed captioning, and found this service is provided for all paid Zoom accounts. The Committee coordinated with the IT Committee to enable this feature on all WSO zoom accounts, and is currently drafting a Traveler article to announce this to the fellowship, along with instructions for how meetings can also enable this feature if they use the Zoom platform.
4. Began finalizing a document called “Recommended Representative Language,” which will ultimately be shared with the Literature Committee and help ACA use language that is more inclusive of the wide spectrum of human aspects of identity - especially trans people,

non-binary people, queer people, and people of color. This item works toward Goal 3 (see below).

5. Elected Alexandra E to be the Committee's official liaison to the Literature Committee, working toward Goal 5.
6. Decided to create a document to begin brainstorming ways to liaison and otherwise communicate and collaborate with other WSO committees, working toward Goal 5.
7. Held the first meeting of the Membership Survey Working Group. Working toward Goal 1.

### **Committee Goals for 2021** (ref: [Annual Report to the Board of Trustees, December 12, 2020](#))

- Goal 1: Collect feedback from membership about diversity, representation, equity, inclusion, and accessibility to help guide future committee actions (e.g. surveys, workshops and/or town halls). - IN PROGRESS
- Goal 2: Develop accessibility standards and guidelines for ACA, informed by feedback from the membership collected in Goal 1.
- Goal 3: Develop representative language guidelines for ACA, informed by feedback from the membership collected in Goal 1. - IN PROGRESS
- Goal 4: Develop committee structure and operational processes and procedures through the group conscience process. - IN PROGRESS
- Goal 5: Develop effective methods for information-sharing and collaboration with other WSO committees. - IN PROGRESS
- Goal 6: Develop a process for prioritizing and implementing committee strategies and initiatives using the framework of the Steps, Traditions, and Concepts. - IN PROGRESS
- Goal 7: Begin exploration of an oversight-inventory component within Bylaws/OPPM that is responsive and easily accessible within the ACA/DF fellowship as a whole.
- Goal 8: Create a racial equity subcommittee. - COMPLETE

### **Meeting Information:**

The committee meets two times per month, on the 1st and 3rd Fridays at 3:00pm EST.  
Join Zoom Meeting

<https://us02web.zoom.us/j/85641875059>

Meeting ID: 856 4187 5059

Passcode: 10049

One tap mobile

+16699006833,,85641875059# US (San Jose)

+12532158782,,85641875059# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/u/kpguqC2Qk>