



World Service Organization

2021 Annual Business Conference

***Welcome!***

# Why Are We Meeting This Weekend?

- **Concept I**

The final responsibility and the ultimate authority for ACA World Services should always reside in the collective conscience of our whole fellowship.

- **Concept VI**

On behalf of ACA as a whole, our Annual Business Conference has the principal responsibility for the maintenance of our world services, and it traditionally has the final decision respecting large matters of general policy and finance. But the Annual Business Conference also recognizes that the chief initiative and the active responsibility in most of these matters would be exercised primarily by the Trustee members of the World Service Organization when they act among themselves as the World Service Organization of Adult Children of Alcoholics.

# Our Objectives

- **Deliberation:** on behalf of the whole fellowship, we are here to deliberate and make decisions about items on the agenda
- **Accountability:** we will hear reports from the Board of Trustees and WSO Committees about their work in the last year, based on decisions made at last year's ABC
  - **Note:** if you are using a PowerPoint slideshow to deliver a committee report, please email your report to [secretary@adultchildren.org](mailto:secretary@adultchildren.org) for screen sharing during your presentation
- **Ratification:** we ratify WSO service appointments, including Trustees and Committee chairs for the next year
- **Delegation:** we delegate execution of decisions made here this weekend to the Board of Trustees

# Housekeeping Reminders & Instructions

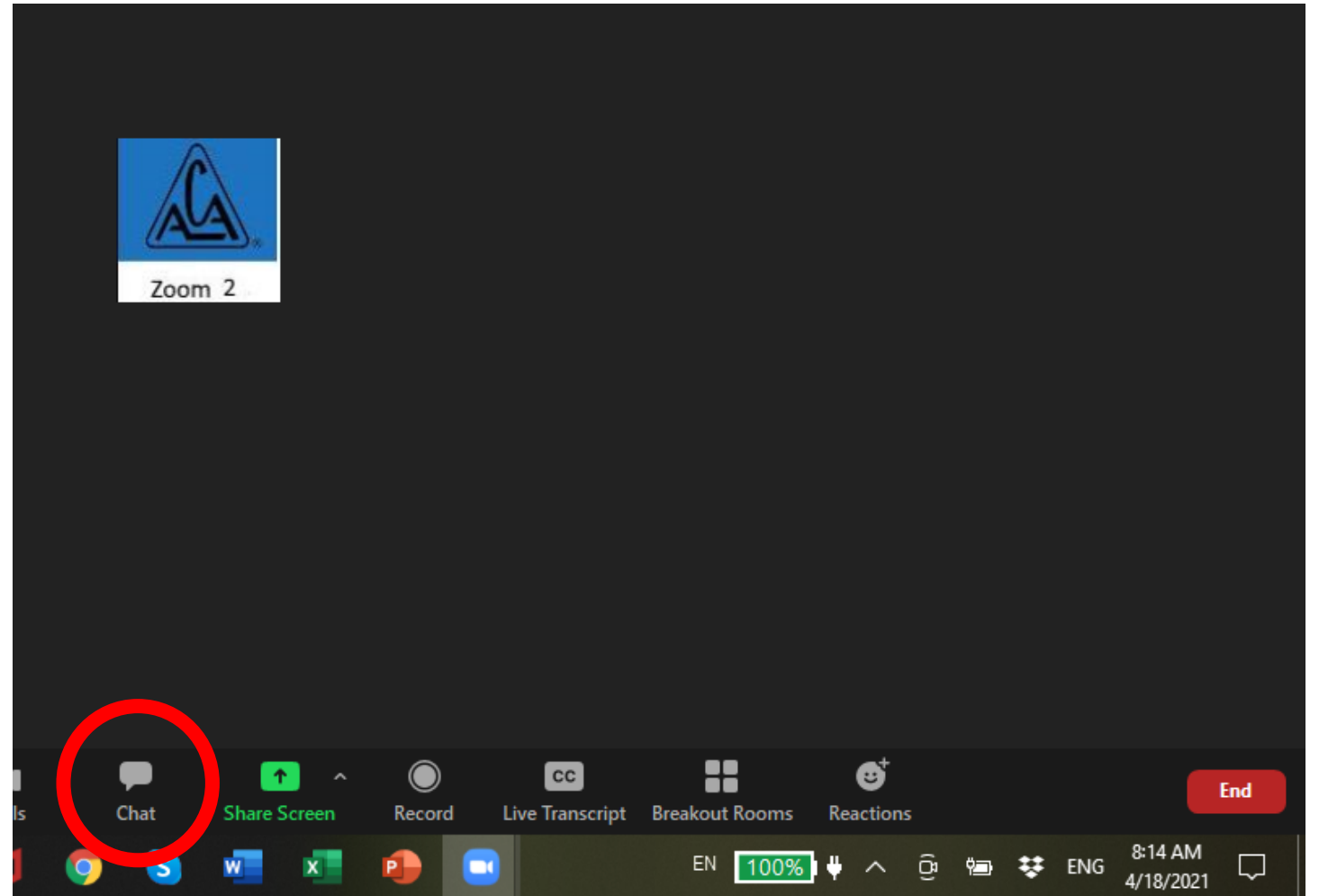
- ZOOM Update
- ZOOM Chat Options
- General Rules of Discussion and Voting
- Voting on ZOOM
  - Establishing Quorum
  - Reaction Buttons
  - Polls
- Agenda & Objectives
  - Review & Deliberation of Ballot Proposals
  - Floor Motions Regarding Time Sensitive Issues
  - Committee Reports & Ratification of Committee chairs
  - Introduction & Ratification of Board Members

# ZOOM Update

- Make sure you are using ZOOM version 5.5 or higher
- Click on the green shield in the top left corner of your screen; then click on “settings” – version info is at the bottom of the list
- If your version is below 5.5, please take a few minutes to update it NOW
- If you are not using version 5.5 of ZOOM (or above), your vote may not be counted, due to technical issues with older versions
- Review of Chat Function
- Review of Reaction Options we will be using for polling

# Review of Chat Function

– center left of ZOOM controls



# Review of Chat Function

- center left of ZOOM controls

- Delegates will not be able to chat among themselves
- Delegates will not be able to chat with everyone
- Delegates will be able to chat with people in a host or co-host role
  - For tech-support: chat Tech-Help
  - For Point of Information: chat Point of Information
  - For Point of Order: chat Point of Order
- ***Please don't chat Chair, as Chair will not be able to respond in a timely fashion***

# General Rules of Discussion and Voting

1. Delegates may speak once during any block of designated time.
2. Delegates are strongly encouraged to not repeat a point that has already been made during that time segment.
3. The Chair has discretion to pause proceedings to make decisions about the viability of requests made to amend, refer to committee, postpone, table, or to call the question.
4. Because there is limited time for consideration of a proposal/motion, the idea of calling the question is considered unnecessary. Instead, if a clear group conscience on a proposal/motion is not readily apparent, we suggest referring an issue to more in-depth discussion in a problem solving break out room (scheduled for Sunday morning).

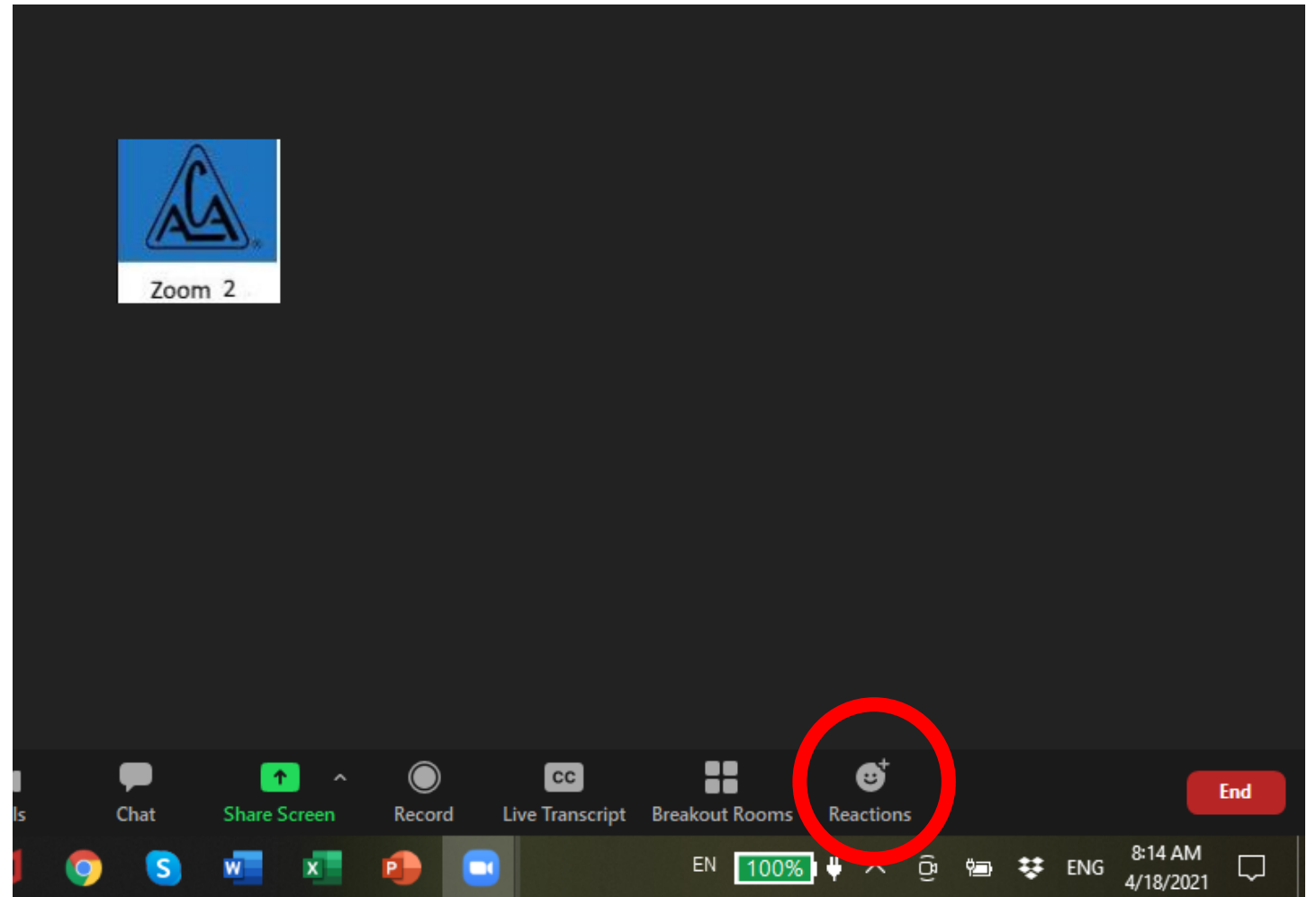


# Making a Point using ZOOM Chat

- Delegates have the right to make a Point pertaining to Information or Order at any time during the ABC, using the ZOOM chat function
  - ❑ Point of Information (PoI): a request for information on the process, or about the content of a motion
  - ❑ Point of Order (PoO): a question about process, or an objection and suggestion of an alternative process; this may include a request for the ABC Chair to rule on the process
- Service Members will be available throughout the conference to answer PoI and PoO questions/concerns via chat
- A single concern may start as a Point of Information and be elevated to a Point of Order, if necessary
- If a Point of Order requires ruling by the ABC Chair, the service member will inform the Chair.

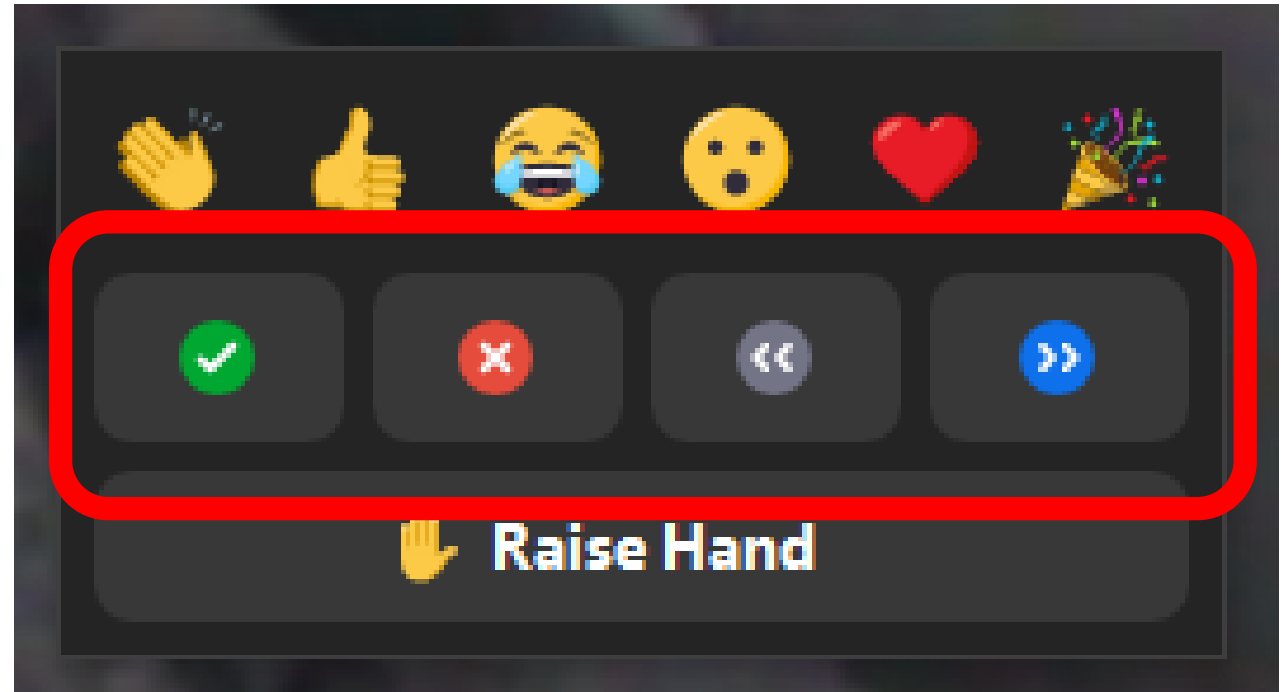
# Review of Reaction Buttons

– at bottom right of your ZOOM controls

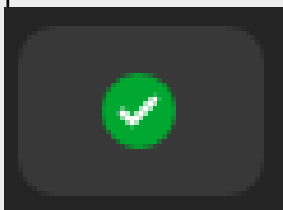


# ZOOM Reaction Options

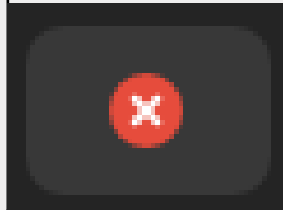
- Raise Hand
- Poll Reactions
  - Yes (green)
  - No (red)
  - Slow down (grey)
  - Speed up (blue)
- Emoticons  
(please don't use!)



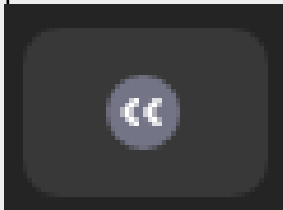
**Ballot Proposal Poll – please use Reaction Buttons to indicate Support for or Opposition to this Proposal:**



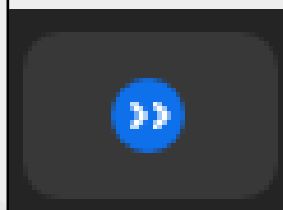
I support this proposal in the form it is currently written.



I oppose the purpose of this proposal and am not likely to support it in any form.



I generally support the concept of this proposal, but would only support it if it is reworked before a motion is created.



I am present and abstaining from a vote at this time.

**You will have 30 seconds to cast your vote.**

# Establishing Quorum

- By-laws (IX.6):

“A quorum for voting at the ABC shall be defined as a two thirds (2/3) vote of the registered delegates, as defined in the OPPM.”

- OPPM, Appendix X – ABC Motion Procedure, including Modified Robert’s Rules of Order:

“Because the number of delegates attending online may potentially fluctuate on a greater scale than those in person due to time zones, etc., quorum will be determined from a poll taken of the number of Delegates online who are present at their computers.”

➤ Per motion passed by the Board of Trustees on 4/21/2021, Quorum will be established “at the start of each day and when coming back from breaks” by taking a count of delegates online.

# Ballot Proposals

- submitted by individual groups last fall
- went through fellowship review earlier this year, with participating groups voting about placing items on the ABC agenda for deliberation
- this year, all 18 items submitted were voted onto the agenda
- the OPPM outlines a process for deliberation on ballot proposals, which we will follow for each item
- 5 ballot proposals have already been acted upon by the Board, some in preparation of this year's ABC, and based on the assumption that they would carry with unanimous consent or majority vote – we will introduce an abbreviated process for resolving these proposals

# Ballots will be Reviewed in Order of Popularity

- Starting with proposals gaining largest percentage of yes votes for inclusion on agenda
- Option of grouping up to two proposals for discussion together if subject matter is similar; this will be decided case by case with a poll before discussion begins
- If no clear motion arises from a ballot proposal under discussion, this can be referred to a break out room for further discussion – break out rooms are scheduled for Sunday
- If we run out of time before all ballot proposals have been discussed, remaining proposals will be referred to the Board

# Review of Board Action on 6 Ballot Proposals

- I. Establish Quorum
- II. Delegates will be asked if they approve of Board action taken to resolve each issue
- III. A poll will be taken (using reaction buttons); if 60% or more indicate approval, issue is considered resolved and removed from agenda
- IV. If less than 60% indicate approval, issue is considered not resolved and remains on agenda for further discussion
- V. 4 Motions passed on 4/1/2021 – details included in Delegate Binder
- VI. 1 additional Motion passed on 4/22/2021



# Proposal 2021 – 15 / Board Motion passed 4/22/2021

- **Proposal 2021-15:**

We propose that the ACA Fellowship approve the Global Members Subcommittee as a Standing WSO Committee.

- **Motion passed 4/22:**

(Jim, seconded by Sharon) To make Global Members a standing committee immediately and over the next year look at how the Members Committee and its subcommittees, the European Committee and Regions can be organized to support members globally

- **Results: 9 in Favor, 1 Against, 1 Abstain**

# Ballot Proposals in Order of Popularity

Proposal 2021-18	WSO Global Members Subcommittee		94%
Proposal 2021-16	WSO Global Members Subcommittee		92%
Proposal 2021-11	IG659	Johannesburg, South Africa	90%
Proposal 2021-2	MD0060	Arnold, MD	87%
Proposal 2021-8	IG659	Johannesburg, South Africa	83%
Proposal 2021-10	IG659	Johannesburg, South Africa	82%
Proposal 2021-17	MD0060 & Global Members Subcommittee	Arnold MD	82%
Proposal 2021-6	NY109	Brooklyn, NY	80%
Proposal 2021-15	WSO Global Members Subcommittee		80%
Proposal 2021-1	CA1089	Sebastopol, CA	79%
Proposal 2021-12	ISR0007	Haifa, Israel	79%
Proposal 2021-3	IG626	Bethesda, MD	75%
Proposal 2021-14	WEB0120	online meeting	75%
Proposal 2021-5	IG630	Culver City, CA	74%
Proposal 2021-9	IG659	Johannesburg, South Africa	74%
Proposal 2021-13	ISR0007	Haifa, Israel	67%
Proposal 2021-4	CA1089	Sebastopol, CA	66%
Proposal 2021-7	IG659	Johannesburg, South Africa	66%

# Process for Review of Ballot Proposals

- this process will be followed for each proposal

- I. Establish Quorum
- II. Read Proposal into the Record
- III. Introduction by Submitting Group (3 minutes)
- IV. Pre-Poll (using reaction buttons), to allocate time for both sides to speak during open discussion; Secretary will allocate time for pros and cons to be presented based on poll results
- V. 15 mins. Open Delegate Discussion (1 min. per person)
- VI. Establish Support (using reaction buttons)
  - i. 60% support of proposal – call for a motion and vote on motion
  - ii. 60 % opposed to proposal – item is dismissed
  - iii. Further discussion needed – item will be referred to break out room for further consideration

# Motion Process

- this process will be followed any time a motion is made

- I. A motion is made
- II. The motion is seconded – if there is no second, the motion will be dismissed
- III. 10 min. debate on motion (1 min. per person)
- IV. The motion will be voted on using ZOOM polling (yes, no, abstain)
- V. If required, 5 minutes will be dedicated to minority opinion (1 min. per person)
- VI. Ask if anyone wants to change their vote (raise hand)
- VII. Re-vote, if necessary

# Floor Motions

- Due within 1 hour after the end of Day 1 (Saturday) – email to [secretary@adultchildren.org](mailto:secretary@adultchildren.org)
- Must meet the following requirements to be considered:
  - Submitted by established deadline
  - May not contain sum and substance of any ballot proposal considered at this year's ABC
  - Should be presented as a motion with background information about why this issue is considered time-critical
  - Should be no longer than 150 words
- Chair and Vice Chair will review floor motions for compliance with established guidelines; motions not meeting these criteria will be dismissed
- Floor Motions in compliance with established guidelines will be posted on designated web pages and Slack channels before start of Day 2
- Floor Motions will be evaluated by delegates for time-critical value, using reaction buttons (yes, no, abstain)
- If a Floor Motion is not considered time-critical by delegates, a motion may be made to refer this issue to the Board for further consideration, using reaction buttons (yes, no, abstain)
- If there are more Floor Motions to consider than time available, polling will establish the order in which Floor Motions are considered; remaining Floor Motions will be referred to the Board for further consideration.

# Ratification of Committee Chairs and Trustees

- To protect the anonymity of the vote, ratification votes will be cast using ZOOM polling (yes, no, abstain)