

ACA ARCHIVES COMMITTEE TELECONFERENCE REPORT

April 10, 2021



Meetings held the first Wednesday of each month at Noon Eastern

- **Chair:** Marcia J. Iowa USA
archives@adultchildren.org
- **Vice-Chair:** Open Position
- Nuria G. Spain
- Laura L. California USA
- Kadri Liisa M.
- Sally P. Connecticut USA
- Toni P. Chicago USA
- Kathleen S. California USA

The committee decided to keep the statement of Purpose and Goals that we have currently. There are changes to the Objectives as follows:

- Delete Goal 1 Objective 4
- Rewrite Goal 2 Objective 2 as follows: Conduct as many preliminary oral history interviews as possible.
- Change Goal 3 Objectives 1 and 2 as follows: Find a platform to use in the creation of the ACA Archival Library and Decide on a method to catalog materials for the ACA Archival Library. **The revised Statement of Purpose and Goals are as follows:**

Statement of Purpose: The Archives Committee collects and preserves the business and historical records and artifacts of ACA in the form of oral histories, digital records, and written documents. The committee makes the information and materials available to the Board of Trustees, the employees of the Distribution Center and the fellowship of ACA in an organized and convenient manner.

Goal 1: Gather and process documents and recordings.

Objective 1: Scan all documents in our possession.

Objective 2: Sort and process all documents and recordings in our possession.

Objective 3: Continue search for missing documents and recordings.

Goal 2: Gather and Process Oral Histories

Objective 1: Make a list of those we wish to interview.

Objective 2: Conduct as many preliminary oral history interviews as possible.

Goal 3: Make archival materials available to the fellowship.

Objective 1: Find a platform to use in the creation of the ACA Archival Library

Objective 2: Decide on a method to catalog materials for the ACA Archival Library.

Committee Officers were elected. Marcia J. will stay on as Chair. Charlie H. will no longer be in the Vice Chair position. For the moment that position will remain open.

This is the last year Marcia J. is able to chair this committee. Currently, committee members are not in a position to take on the duties of Vice Chair, which we hope will lead to being committee Chair after the 2022 ABC. Marcia hopes to continue work with cataloging and working on the Archives after her term as Chair ends. Therefore, the Chair does not have to know how to do that type of work. The duties of Chair and Vice Chair would have to do with setting meeting times, communicating with committee members and the WSO Board of Trustees, maintaining meeting agendas, minutes, and committee reports, and attending the monthly Teleconference to report to and answer questions from the fellowship.

We are hoping to recruit someone soon for the Vice Chair position.

The committee decided that Archives is the place for Oral History, but that we need a streamlined approach that does not involve people who are too busy to do the work. We will begin work on preliminary interviews. Subjects can be recontacted for more information as time permits.

Anyone interested in participating in this committee should contact Marcia J. on Slack or at archives@adulthoodchildren.org