



**Adult Children of Alcoholic and Dysfunctional Families
World Service Organization**

1458 E. 33rd Street, Signal Hill, CA 90755

Mailing address: ACA WSO PO Box 811 Lakewood, CA 90714 (310) 543-1815

**MONTHLY TELECONFERENCE AGENDA
April 10, 2021 2PM Eastern**

THIS IS A REGULARLY SCHEDULED MEETING WITH NOTICE GIVEN ON THE ACAWSO WEBSITE AND THE TRAVELER NEWSLETTER
Please notify the secretary with changes, additions, or motions for this meeting.

Zoom Meeting ID: 228-809-511, PWD: 90755

Zoom Meeting Details:	Dial US	Dial International
Zoom ID: 228 809 511 Passcode: 90755	US: +1-669-90-06833 (San Jose) US: 1-929-205-6099 (New York)	Zoom International Dial-in Numbers <ul style="list-style-type: none">• DEN: +45 89 88 37 88• SWE: +46 8 4468 2488 +46 8 4468 6646• Full list of international Numbers https://zoom.us/j/adSv3hv19d

- A. Call to Order – Open with the ACA Serenity Prayer
- B. Roll Call of Board Members – Bill D, Charlie H, David McB, Erin D, Fredrik H, Jim B, Justine F, Liz C, Rich R, Sharon F, Sue V
- C. Quorum established
- D. Guest Introductions
- E. Tradition Four - Each group is autonomous except in matters affecting other groups or ACA as a whole. We cooperate with all other Twelve-Step programs.
- F. Minutes:
 - a. (Jim B) Motion to approve the March 13th, 2021 Teleconference Minutes
 - Second:
 - Discussion:
 - Decision:
- G. Chair Report – Charlie H

H. Treasurer's Report – Bill D <https://acawso.org/category/treasurer-reports/>

I. Committee Reports: All reports can be found on the business website: <http://acawso.org>

1. Executive Committee: David McB <https://acawso.org/category/executive-committee/>
2. Archive Committee: Marcia J <https://acawso.org/category/archives/>
3. Ad hoc Committee for Representation, Equity, and Accessibility: TBD
<https://acawso.org/category/representation-equity-accessibility/>
4. European Committee: Fredrik <https://acawso.org/category/european-connection/>
5. Finance Committee: Bill D <https://acawso.org/category/finance/>
6. Hospitals and Institutions: Rich R <https://acawso.org/category/h-and-i-committee/>
7. Information Technology (IT) Committee: Brad L
<https://acawso.org/category/information-technology/>
8. Literature Committee: Charlie H <https://acawso.org/category/literature-committee/>
9. Member Services Committee: Carole C <https://acawso.org/category/member-services/>
10. Public Services Committee: Jim B <https://acawso.org/category/public-information/>
11. HR Ad Hoc Committee Rich R <https://acawso.org/category/human-resources/>
12. WSO Office: Nick C <https://acawso.org/category/wso-office/>
13. DCOC: Bill D <https://acawso.org/category/dist-ctr-oversight/>
14. Service Network Committee: Jim B <https://acawso.org/category/service-network-committee/>
15. ABC AWC Committee: David McB <https://acawso.org/category/abc-committee/>
16. Delegate Training Subcommittee – Cheryl F <https://acawso.org/category/delegate-training/>
17. Ballot Prep Committee: Mary Jo <https://acawso.org/category/ballot-prep/>

18. OPKM Committee: Mary Jo <https://acawso.org/category/opkm/>

19. Ad Hoc Committee on Meeting and Service Safety – Erin D
<https://acawso.org/category/ad-hoc-meeting-and-service-safety-committee/>

20. Nominating Committee: Greg R <https://acawso.org/category/nominating-committee/>

J. Motions passed at a Board Working Session on March 18th, 2021

1. **Motion: (Charlie, Seconded by Sharon)** Approve “Modified Robert’s” rules revisions for 2021 ABC

Background – In 2020, the Board enacted a modified use of Robert’s Rules of Order for the ABC, allowing for group discussion of items before a motion was introduced and breakout room discussions for motions that needed some revisions to win approval. The new version preserves that system but makes technical revisions based on 2020 lessons learned.

Results: All in Favor – Justine Absent

K. Motions passed at the Board Working Session meeting on April 1, 2021.

1. **Motion (Charlie, Sharon Seconded):** To revise or develop Amazon Kindle editions of ACA literature so that they correspond to the same page in hard copy publications.

Results: All in Favor

Background: This would enact ABC Ballot Measure #2, which calls for this paging system in the BRB, and apply it to Amazon Kindle editions of all ACA literature. This paging system will make it easier for meeting attendees to find the same place in literature regardless of which format they are using. WSO is working with professional help to accomplish this within the challenges of the software.

2. **Motion (Charlie, Sharon Seconded):** To establish an International Literature Scholarship Fund, to which members may make dedicated contributions.

Results: All in Favor

Background: The availability of affordable ACA literature is essential to helping new fellowships get launched. But as ACA continues to grow globally, many countries struggle to purchase affordable literature, especially when they are first getting established and local delivery channels and/or printing solutions have not been developed. The International Literature Scholarship Fund would enable ACA members to directly support new international fellowships, by donating money to support literature purchases.

3. **Motion (Charlie, Sharon Seconded):** To amend the ABC ballot process so that a measure’s sponsoring group is given up to 3 minutes to introduce a ballot measure before delegates begin group conscience discussion.

Results: All in Favor

Background: At present, the only explanation of ballot measures is the written forms that sponsors fill out for the fellowship ballot voting process. Starting ballot discussions with a brief introduction by sponsors could give delegates greater context about a measure's intended purpose, and the problem it seeks to address, before group discussion begins.

4. **Motion (Charlie, Sharon Seconded):** To amend the OPPM to clarify that virtual Annual World Convention programming will be made available in conjunction with any live, in-person AWCs. This would include opening and closing ceremonies, major in-person talks, and a mix of in-person programming and offsite workshops to reflect the fellowship's international fellowship and character.

Results: All in Favor

Background: As a result of Covid-19, the 2020 and 2021 AWCs have been entirely virtual. The benefits have been significant: More ACA members can participate if travel costs are not required; AWC participation appears to be jump-starting international fellowships; and both international and North American members reported an increased sense of global fellowship after the 2020 AWC. This also puts the AWC on a par with the Annual Business Conference, by making virtual participation available. For logistical reasons, in-person and virtual program may differ in specific respects but will address the same overall recovery themes.

5. **Motion: (Jim, Sharon Seconded)** Karin S is recommended as the 2021 ABC Chair with David McB as co-chair. Annie will be asked to return as the Parliamentarian again.

Results: All in favor

Background: Karin was nominated and seen as a good candidate for the ABC Chair. Even though she has not attended an ABC, she has the support of a lot of people now to mentor her and the support of David and Annie.

6. **Motion: (David, seconded by Sharon)** Grant Brad L the IT Committee Chair with Admin Access to Godaddy

Results: All in Favor – Fredrik Absent

Background: Brad needs Godaddy access to support the website and some projects for the ABC. Other access levels for Brad can use the Slack Technology channel using the IT Recommendation practice.

L. Motions passed via Specific Concurrence (SC) since the last Teleconference. An SC is considered time sensitive and is done electronically.

- 1) **Motion: (David, seconded by Rich):** To approve the Information for Health Professionals trifold for Fellowship Review

Results: All in favor

Background: This new trifold has been in preparation by the Hospitals and Institutions committee for some time. It has been reviewed by the literature committee and is approved by them for release in Fellowship Review mode. This will be added to the Free Literature downloads page at <https://adultchildren.org/free-literature-english-translated>. There is a link to provide feedback, <https://litreview.adultchildren.org/>

- 2) **Motion (Charlie, seconded by David):** Extend Markus S.'s current contract as acting publications manager through Friday, May 28, to permit completion of a search, vetting, hiring and onboarding of a permanent candidate. This remains a 20-hour a week position at 35 Euros an hour.

Background: Markus's contract ends March 31, and WSO is continuing to accept candidate submissions for the permanent position until March 29. The three-member vetting committee agrees that an extension is appropriate to keep operations running while candidates for the permanent position are reviewed and interviewed, and eventually onboarded. WSO is in the late stages of several major projects, and it is considered unwise to vacate this position for a month-plus. Based on further discussion with board members, an extension of eight weeks is proposed.

Results: All in favor

- 3) **Motion: (David, Seconded by Bill)** To Print 10,000 Loving Parent Guidebooks (LPG) at a cost of \$30,889 Quote attached.

Results: All in Favor

Background: The LPG is a breakthrough book for ACA. Never in our history has a publication experienced this level of research, in-depth evaluation, and input from qualified readers. The team incorporated additional input from the Literature Committee, which gave the LPG unanimous endorsement. Over 4,000 members attended the Spring 2020 check-in workshops with little advanced notice giving us a good gauge of interest in new literature and the increased number of beginners due to the pandemic.

- 4) **Motion: (David, Seconded by Jim)** Approve the WSO contract with the Renaissance Hotel in Boca Raton FL for Board retreat and regional event November 1 thru November 7th. Contract attached

Results: All in Favor

Background: The contract uses our non-refundable deposit left from the 2020 and 2021 ABC AWC contract with the hotel. Funds not used for the board retreat can be recovered in the regional event with dinners etc.

In the event that we are forced to cancel we can use the funds for a board retreat in 2022. The contract will be signed by the Board Chair.

- 5) **Motion (Bill, Seconded by Jim):** To approve an annual renewable license with the South Africa Intergroup, IG659, for local printing of ACA literature with the standard terms of 50% royalty to WSO net of the costs as per the attached IG Proposal, Appendix B.

Results: All in favor

Background: The emerging fellowship in South Africa cannot afford the shipping costs for books from the US or Europe and has obtained quotes for print on demand books in South Africa. They have worked out the costs including printing, shipping, and taxes. They wish to subtract those costs from the sale price of the literature and split the net 50/50 with WSO. WSO on its own will enter into an agreement, including a NDA (Non -Disclosure Agreement) with the preferred printer, Jetline in Blackheath, Johannesburg, South Africa, providing them with the files to print. The proposed license with the IG, the BRB royalty calculation addendum, and the WSO /printer agreement are attached as part of the background for this motion.

M. ANNOUNCEMENTS

- **Next WSO Board Teleconference Meeting is Saturday May 8thth at 2PM EDT**
- **The ACA Annual Business Conference will be held virtually Saturday and Sunday April 24th and 25th**
- **The ACA World Convention will be held Virtually Saturday and Sunday May 1st and May 2nd**

N. Guest Comments

O. Motion To close

P. Closing Serenity Prayer