

Representation, Equity and Accessibility

Monthly Business Report

May 8, 2021

“Our purpose is to identify and address barriers to participation and spreading the ACA message, in order to actively foster an environment of representation, equity, and accessibility.”

Committee Information

Contact Email: represent@acawso.org

Slack Channel: represent_equity_accessibility_committee

Co-Chairs: Alaska, Jill H, Kayl

Board Liaison: Sharon F

Active Committee Members: Alaska, Alexandra, Amber D, Anette, Jill H, John W, Kathleen S, Kayl, Lin, Sharon F, Will S

Empowerment Teams & Working Groups: Ethnic & Racial Equity Empowerment Team; Membership Survey Working Group

Meeting Info: See the end of this document for meeting info

1. The Committee met twice since the last monthly report:
 - April 16, 2021 - regular committee meeting
 - April 30, 2021 - “Fifth Friday” open-sharing meeting (no agenda)
2. The Committee began liaising with several other committees, and created a document to help track liaising efforts.
3. Committee co-chairs presented the Committee Report at the Annual Business Conference, shared the Recommended Representative Language document.
4. Considering providing feedback on the new H&I trifold.
5. Created and began working on a document called Committee Membership & Agreements to help create structure, define what it means to be a member of the committee, and generally support functional working relationships within the committee.
6. Held the committee’s first “Fifth Friday” meeting, which is an open-sharing meeting with no

agenda.

7. The committee continued working on a document called “On Meeting Types”, having fruitful discussions in the Slack channel, and generally preparing for the Town Hall meeting in late May that will explore “only”-type meetings.

Committee Goals for 2021 (ref: [Annual Report to the Board of Trustees, December 12, 2020](#))

- Goal 1: Collect feedback from membership about diversity, representation, equity, inclusion, and accessibility to help guide future committee actions (e.g. surveys, workshops and/or town halls). - IN PROGRESS
- Goal 2: Develop accessibility standards and guidelines for ACA, informed by feedback from the membership collected in Goal 1. - IN PROGRESS
- Goal 3: Develop representative language guidelines for ACA, informed by feedback from the membership collected in Goal 1. - IN PROGRESS
- Goal 4: Develop committee structure and operational processes and procedures through the group conscience process. - IN PROGRESS
- Goal 5: Develop effective methods for information-sharing and collaboration with other WSO committees. - IN PROGRESS
- Goal 6: Develop a process for prioritizing and implementing committee strategies and initiatives using the framework of the Steps, Traditions, and Concepts. - IN PROGRESS
- Goal 7: Begin exploration of an oversight-inventory component within Bylaws/OPPM that is responsive and easily accessible within the ACA/DF fellowship as a whole.
- Goal 8: Create a racial equity subcommittee. - COMPLETE

Meeting Information:

The committee meets two times per month, on the 1st and 3rd Fridays from 3:00pm-4:30pm EST. We also meet on the 5th Fridays of the month (when applicable) from 3:00pm-4:30pm EST for an open sharing meeting. See zoom info below.

Join Zoom Meeting

<https://us02web.zoom.us/j/85641875059>

Meeting ID: 856 4187 5059

Passcode: 10049

One tap mobile

+16699006833,,85641875059# US (San Jose)

+12532158782,,85641875059# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/j/kpguqC2Qk>