



**Ballot Preparation Committee (BPC)**  
**Jul 2021 Report**

Chair: open

Board Liaison: Jim B. (FL/CA)

Members: Brad L. (MD), Karin S. (IL), Mary Jo L. (IL), Jim R. (NY)

August 13, 2021

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**Mission**

The BPC oversees the Proposal and Ballot process – educating the fellowship, calling for proposals, offering feedback, drafting analysis with the Board, encouraging translations, compiling a Ballot, eliciting the vote and comments, and tallying and announcing the results.

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**Recent Activity, of Note**

We worked with the Board and the ABC Committee to prepare the call for proposals.

The survey monkey form was updated and made available to the fellowship on August 1<sup>st</sup>.

Please note that the submission deadline for proposals has been moved up to September 30<sup>th</sup>. Please be sure to issue your proposals by then.

**Here is a copy of the letter sent to groups on August 1, 2021**

In April 2022, the ACA World Service Organization (WSO) will hold the Annual Business Conference (ABC), both virtually and in-person, in San Francisco, California. A portion of the ABC explores Proposals submitted by registered ACA meetings, Intergroups, and Regions.

If your group has an idea that may **benefit ACA worldwide**, they may submit it as a Proposal. Each Proposal may become part of a Ballot published in January and voted on by ACA groups, globally.

The Proposal process, with deadlines, is as follows:

1. Talk amongst yourselves. Each Proposal is the **product of a Group Conscience**. A member may have inspiration, however the Proposal is discussed and offered by the group.
2. Go to the Ballot Prep Committee (BPC) website page <https://acawso.org/category/ballotprep/> and find ***The Proposal Guidelines***, if your group feels it may have a Proposal to submit.

3. Attend a "Crafting A Proposal" Workshop. Workshop details will be published at <https://acawso.org/category/ballot-prep/>. These are virtual Q&A sessions where group representatives will be offered experiences of the Proposal process.
4. Go to <https://www.surveymonkey.com/r/2022ABCProposals> to submit your group's Proposal.

NOTE: As outlined in *The Proposal Guidelines*, it would be best to draft your proposal on a separate document, and simply copy and paste it into the Survey Monkey form.

5. Please reach out to the committee you think might be best suited to implement your proposal to learn more about the committee process. The committee might also be able to share information about similar projects already under consideration. A list of committees is included in the Proposal Guidelines.
6. This year the **earlier deadline** to submit your Group's Proposal is **September 30, 2021**. After September 30, the Ballot Prep Committee may contact you to encourage coordination with the corresponding WSO committee. Your group will then have an opportunity to make changes to your proposal up until October 31.

After Proposals are finalized:

- The WSO will offer its own analysis of each Proposal included on the Ballot.
- Fellowship volunteers will translate Proposals for the Ballot
- Ballots will be sent to all registered groups for discussion in **January 2022**.
- Town Hall meetings to discuss Proposals appearing on the 2022 Ballot will be held in January and February. NOTE: Submitting groups with Proposals on the Ballot will have the opportunity to present.
- Dates and instructions for Ballot Voting will be included on the Ballot
- The results of Ballot Voting will be published before the ABC.

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#### For The Month of August

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- Set dates and develop the programming of the Proposal Workshops.
- Hold the first Proposal Workshop
- Review and revise instructional documents on the BPC page at [acawso.org](http://acawso.org).
- Work with other committees to answer important questions about the Proposal process and the ABC experience.

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#### One More Thing...

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Presently we meet on Thursdays at 2:00pm Eastern.

**If you are interested in being a member of this Committee**, please email us at [BPC@adultchildren.org](mailto:BPC@adultchildren.org).

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For more information and records of prior practices, go to: <https://acawso.org/category/ballot-prep/>