

Distribution Center Oversight Committee Report
August 2021

Meetings: Monthly on the 2nd & 4th Wednesday at 4pm Eastern.

Committee Email: dcoc@acawso.org

Committee Members Present:

Sharon F – Committee Chair

Nick C – Operations Manager

Bill D – Board Member

Keara S – Office Coordinator

Lucia S – Financial Controller

Committee Purpose: According to the OPPM, the Oversight Committee's purpose is "... to maintain contact with the office management to ensure that all operations are running smoothly, that policies are being followed, and that the Staff has the resources they need to do their jobs."

Committee Approved Expenditure:

Summary of Activities:

- After delays by the printer the Loving Parent Guidebook was delivered to Signal Hill Distribution Center in mid-August.
- A recommended order for 7,500 Hardcover SMR Meditation books was sent to the board for approval.
- 18 copies of the LPG were sent to the team members who worked on the book project
- Quotes are being obtained and reviewed for improving the internet at the office