



**OPPM Committee
AUGUST 2021 Report**

Chair: Kelle J., Florida
Vice Chair: Jasmina T., New York
Secretary: Josh W., Washington, D.C.
Board Liaison: Jasmina T
Members: Mary Jo L., Illinois

The most recent copy of the OPPM can be found in the Quick Links section of the service website.

We meet the 2nd and 4th Thursday of the month @7:30 PM EST
We have an open slack channel for any questions #oppm_your_questions.

Current Mission Statement: (updated June 2021)

The OPPM is the primary WSO policy document for the Board and its Committees. In partnership with the Board, the OPPM Committee reviews and updates this document to provide order and continuity for the operation of the WSO. It is the Committee's goal to help ensure the OPPM reflects best practices that are in line with the ACA Traditions and Concepts.

"Live"/Recently Completed Items

1. Board approved items to be included in the next update of the OPPM: **Scheduled for week of 9/13/21**
 - a. Revised Mission Statement (recently updated on the website committee page)
 - b. Changes to language for the HR Committee as it relates to individual salaries / raises of Special Workers in the Book of Motions. Monetary figures are not to be included, but in the case of raises the percentages are to be included.
 - c. APPENDIX IX- Travel Reimbursement Policy

2. Headed to the Board for review and adoption: **THIS WEEK**
 - a. APPENDIX I. - Right to Petition

3. Items recently submitted to the board for review and adoption: **PENDING BOARD APPROVAL**
 - a. SECTION X COMMITTEES, Sub Section C

NEW BUSINESS (ongoing)

- Review and update of the "live" **Project Tracker** document which keeps the committee focused on our goals as well as the order of priority. Recent requests have been added as of 9/9/21

- **(Ongoing)** Review of the “live” **Outstanding Issues** document which addresses items in the OPPM Committee process for review.

OLD ITEMS : (Ongoing)

- Continue to work with the Board on a better process for communication between this Committee and the Board to
 - a. ensure that the work gets heard and acted upon in a timely manner.
 - **UPDATE:** Board is working on a re-organization of the committee structure which will address these concerns.