

ACA ARCHIVES COMMITTEE TELECONFERENCE REPORT

February 12, 2022

Working to come up with a regular meeting time.

Chair: Marcia J. Iowa USA
archives@adultchildren.org

Vice-Chair: None

Board Liaison: Charlie H. Virginia
chair@adultchildren.org

- Erin L., CA USA
- Kadri Liisa M., Estonia
- Kathleen S., CA USA
- Sally P. CT USA
- Laura L CA USA

Goal 1: Gather and process documents and recordings.

Objective 1: Scan all documents in our possession.

Objective 2: Sort and process all documents and recordings in our possession.

Objective 3: Continue search for missing documents and recordings.

Goal 2: Gather and Process Oral Histories

Objective 1: Make a list of those we wish to interview.

Objective 2: Conduct as many preliminary oral history interviews as possible.

Goal 3: Make archival materials available to the fellowship.

Objective 1: Find a platform to use in the creation of the ACA Archival Library

Objective 2: Decide on a method to catalog materials for the ACA Archival Library.

1. Brad L. and Marcia J. had a presentation by Preservica of their cataloging platform and the decision was made to present this product as the choice for our online archives to the Board of Trustees. The background information supporting that choice reads as follows:

There is a need to preserve ACA history as well as make the materials that document that history available to the fellowship. Committee members and trustees use the material for their work. A complete scan of existing materials in our possession was approved by WSO in 2021. The next step is to provide a way to keep track of what we have and make it available to those who want the information. The Archives Committee has studied various cataloging platforms over the past year. We decided against open source products because of the skills that would be required to use them over time (technological in nature.) Our criteria were developed to assure a product that would be intuitive for use by changing volunteer archivists, easily available to the fellowship, and allowed for word searches through our document rather than requiring an established search vocabulary. We also wanted the product to be affordable. Preservica is the product that best fits the criteria at this time.

(Goal 3)

2. We now have almost 50 members of the fellowship who have volunteered for service in response to an ad in the Traveler asking for help in working on Oral Histories. A meeting will be held on February 19 at 2:30 PM Eastern on Zoom. The link will be sent out soon. We hope to start setting up a committee to do this work as their main focus.