

## Meeting & Service Safety ad hoc Committee (MSSC) January 2022 Report

Join Zoom Meeting

<https://us02web.zoom/j/89289105696>

Meeting ID: 892 8910 5696

Passcode: 297230

Co-Chairs: Dove H & Rich R

Secretary: Kathy T

Active Members: Dove H, Erin D, Josh W, Karin S, Nicholas W K

Mission Statement: To address safety issues related to virtual meeting environments during the coronavirus pandemic, and develop a long-term strategy and potential resources to help the ACA fellowship effectively address other chronic safety issues.

This Ad Hoc committee meets monthly to coordinate efforts of its subcommittees and discuss their activities. Representatives of the Service Norms Subcommittee and Virtual and Phone Meeting Subcommittee, and Healthy Meeting Checklist working group attended with reports. The full subcommittee reports may be found on their webpages.

### Subcommittee Reports:

Service Norms has continued working on their document and foresee finalizing and submitting to the full MSSC committee for review very soon.

Virtual/Phone Subcommittee is continuing to develop their project. This subcommittee also completed the second in a series of workshops for the fellowship on Distracting Behavior in December, 2021. The first was on Domineering Behavior. The third workshop will be focused on zoom procedures.

Healthy Meeting Checklist working group completed their deliverables and submitted the Healthy Meeting Procedures for the Newcomer and Healthy Meeting Procedures for the Member with Time in Program.

New Business: Review of the Healthy Meeting Checklist; continued consideration of other resources/materials to assist the fellowship in addressing safety issues.

Next meeting is February 26, 2022 at 4 pm Eastern.