

## Meeting & Service Safety ad hoc Committee (MSSC) March 2022 Report

Join Zoom Meeting

<https://us02web.zoom/j/89289105696>

Meeting ID: 892 8910 5696

Passcode: 297230

Co-Chairs: Dove H & Rich R

Secretary: Kathy T

Active Members: Dove H, Erin D, Josh W, Karin S, Alaska, Kathy T, Rich R

**Mission Statement:** To address safety issues related to virtual meeting environments during the coronavirus pandemic, and develop a long-term strategy and potential resources to help the ACA fellowship effectively address other chronic safety issues.

This Ad Hoc committee meets monthly to coordinate efforts of its subcommittees and discuss their activities. Representatives of the Service Norms Subcommittee and Virtual and Phone Meeting Subcommittee, and Healthy Meeting Checklist working group attended with reports. The full subcommittee reports may be found on their webpages.

Subcommittee Reports:

**Service Norms** has continued working on their document and foresee finalizing and submitting it to the full MSSC committee for review soon.

**Virtual/Phone Subcommittee** is continuing to develop their document titled, "Action coming from Love."

A document that originated in this subcommittee on preventing disruptions in zoom meetings, "Zoom Disruption Suggestions for Meetings", was resubmitted to the MSSC webpage. The committee was asked for approval and that it could be made available in other virtual locations as a resource. Attendance at this sub-committee has declined and could use support.

**The Healthy Meeting Checklist working group** completed their deliverables and submitted the 'Healthy Meeting Procedures for the Newcomer' and for the 'Member with Time in Program.' The full MSSC approved this document to be submitted to IT and the new website design team, hopefully for posting on the website. This document is posted in the MSSC slack channel for viewing.

**Old Business:** The Lit review committee has submitted their suggestions for correction of the APB tent card. The full MSSC reviewed these suggestions and presented the finalized version of the APB tent card back to the lit review committee. Hopefully this will be finalized soon.

Next meeting is April 23rd, 2022 at 4 pm Eastern.