

Committee Calendar, *for the Ballot Prep Committee of the ACA World Service Organization*

The following is a broad view of the work for the Proposal season for the Ballot Prep Committee. In some instances, the dates are established. In other cases, such as workshops and Town Hall sessions, the dates and times have yet to be determined.

MONTH	Focus Tasks
June/July	<p>Committee Review and Planning</p> <p>Discuss the effectiveness of the previous season and possible improvements</p> <p>Map out and draft a communications campaign for the year ahead</p>
August	<p>Proposals</p> <p>Call for Proposals begins (August 1), BPC available for assistance</p> <p>‘Crafting a Proposal’ workshops offered – for questions about the proposal process</p> <p>1st Workshop – Friday, Aug. 19th, 8pm ET</p> <p>2nd Workshop – Sunday, Aug. 28th, 1pm ET</p>
September	<p>Proposals</p> <p>BPC available to offer experience and assistance</p> <p>Proposal Submission Deadline (September 30)</p>
October	<p>Proposal Reviews</p> <p>Review submissions. Communicate with proposing groups, suggesting edits and alternatives as needed.</p> <p>Possibly make referrals to the Board or Committees for direct action</p> <p>Final Deadline for edits to Proposal (October 31)</p>
November	<p>WSO Response and Translations</p> <p>Work with the Board and Committees to prepare the WSO Analysis</p> <p>Announce the opportunity for translation groups to participate starting in December</p>
December	<p>Translations</p> <p>Due December 31</p>
January	<p>The Ballot Published and Town Halls</p> <p>The Ballot of Proposals are published (January 8)</p> <p>Groups are asked to begin their discussions of the proposals</p> <p>Town Hall sessions are conducted to provide additional proposal information</p>
February	<p>Town Halls and Voting</p> <p>Town Hall session(s) continue</p> <p>Voting begins (February 15)</p>
March	<p>Voting</p> <p>The voting ends (March 31)</p>
April	<p>The Results</p> <p>The results of the voting are published in the first week of April</p>