ACAWSO Literature Committee
Monthly Meeting Notes
06/18/2022

Attendees:
Christine B., Chair, Literature Committee
Justine, Board Liaison and Chair, Literature in Development Subcommittee
Greg R., Chair, Literature Evaluation Subcommittee
Brad H., Chair, ComLine Subcommittee
Suzi B., Secretary & Vice Chair, Literature Evaluation Subcommittee
Rick Z., Literature Evaluation Subcommittee
Amber, Literature Evaluation Subcommittee (Data management)
Sue V, Board Chair
Marion, Publishing Chair and Liaison.
Alaska, guest

1. Minutes for April monthly meeting approved. There was no monthly meeting in May due to ABC/AWC.

2. Bill of Rights

   Approved by Board as submitted and sent to Publishing. Will be posted on WSO home page and Free Literature page. Notice will be placed in The Traveler.

3. Tony A. Steps

   An article for ComLine addressing why copyright prevents WSO from publishing Tony A.'s Steps has been written and is awaiting Board approval. Also, a request for legal indemnity for Christine B. Lit Com members offered some revisions to the article.

   WSO has been notified by Tony A.'s estate that printing and distributing Tony A.'s Steps by WSO will be treated as a violation of copyright law. The Board recognizes that Tony A.'s Steps are used in many ACA meetings. The article notifies the fellowship of the copyright issue, affirms the open literature policy, and cautions compliance with copyright law.

4. Strengthening My Recovery

   Publishing reports inconsistencies between soft cover and hard cover versions of Strengthening My Recovery. Markus is analyzing specifics. Literature Committee may be asked to weigh in on which version should govern.

5. Literature Shared Google Drive

   Brad L. is transferring spreadsheets and data, derived from WSO forms, out of Zoho and into the Literature Shared Google Drive (aka Google Literature channel.) Goal is to get everything into one Google channel for use by Literature Committee members.

6. Literature Evaluation Spreadsheet

Kathy T. will create an Excel spreadsheet with project milestones, dates, and assignments for all projects in literature evaluation. It will be placed in the Google Literature channel.

7. Volunteers

Christine B. has reached out by email to potential Literature volunteers. Some have already signed the Literature Volunteer Form. The spreadsheet created from the form will be placed in the Literature google drive.
Marion: WSO needs to broadcast the need for volunteers.

8. Literature Committee Quarterly Meeting July 2, 2022

Christine: Submit items for report.

9. Subcommittee Reports

Literature Evaluation (Greg R.)

- Alaska volunteering to lead reader team for Getting Started
- Alexandra is stepping away from Literature Evaluation to lead the new Language Subcommittee. Greg R. will take over capstone review for A New Hope.
- Amber is wrapping up Ready, Set, Go and working on a Literature database
- Rick Z. is working on Connections
- Safety Tent Card. Following fellowship review, Lit Com recommended a simplified tent card that refers to a separate trifold. The drafting team responded that writing a trifold was beyond its charter. Greg recommends that this issue be referred to Lit in Development, as it deals with the "mode" of publication and the possible need to recruit a writing team to create a trifold. Justine, as Chair of Lit Dev, agreed.
    - *Action*: Motion made by Greg R., seconded by Suzi B., and passed by Literature Committee to send the Safety Tent Card to Literature Development Subcommittee for review.
- Recruiting for reader team leaders and members – need volunteers

ComLine (Brad H.)

- Eight issues have been posted to date; 10,300 hits
- Next meeting afternoon of June 18 (today)
- Brad H.: Blog's success in the future may depend on users' ability to interact with the site and make contributions

Literature in Development (Justine)

- Literature in Development is part of WSO's new Content Collaboration Committee (CCC) which meets monthly and is evolving. Marion, Publishing Chair, is volunteering to act as Liaison between Literature Committee and CCC.
- Literature Development files are being transferred to the Google Literature channel.
- Will create a survey for fellowship input on upcoming Big Red Book revision
- Considering creation of an ACA Service Manual. Discussion: CODA has a strong Service Manual with good material on group conscience process.
- Next meeting June 25 at noon Eastern

Language

- IT has set up Litlanguage@acawso.org. To sign in, go to Google drive.