



## **The Volunteer Resource Committee (VRC) Est. Feb 2022**

*Member of the Policy and Structure Collaboration Committee*

### **Board Teleconference Report, July 2022**

Interim Chair: Jim R      Co-Chair: Laura L

Secretary:

Members: Carole C, Charlie H, Dove, Jasmina T

July 9, 2022

#### **Statement of Purpose**

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The Purpose of the Volunteer Resources Committee (VRC) is to:

- a. provide guidance and support for the volunteers of WSO, such as developing welcoming and educational materials, and healthy communication and leadership workshops,
- b. be a resource for WSO committees with volunteer needs, and
- c. promote emotional sobriety and healthy functioning in WSO committees.

Note: This Statement is being brought before the P&S Collaboration Committee

#### **Recent Activity, of Note**

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##### The Welcome Document

Brad H. took the lead in producing an initial document that would offer welcome and guidance to the WSO volunteer. Committee members were asked to contribute. The document will be instrumental as a reference for the event planned for November. Having fulfilled his task, Brad has stepped down from the committee, focussing his efforts in other directions for the time being. (Thank you, Brad).

If we would like to continue expanding and editing the document, we can. For now, we have a deadline of November 1st for delivering something, whether an introductory chapter or a more complete volunteer guidebook in time for the upcoming Volunteer Day.

##### Volunteer Day

On November 5<sup>th</sup>, we will be producing **The WSO Volunteer Day**. It will be a 3hr program, likely beginning in the early afternoon, Eastern time. The actual start time has not been determined.

The conception of the event began at the Policy and Structure Collaboration Committee - a desire to raise awareness and opportunity for prospective volunteers. The VRC was asked to take a leadership role in organizing the program.

For an outline of the Volunteer Day program, which explains the activities, [click here](#).

We are enthusiastic about this endeavor. The program looks very doable. We are acting judiciously, biting off only what we can chew. If we judge the efforts to be successful, they can be repeated and adapted. The program will likely be recorded and offered to the fellowship, on our website.

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If you are interested in being a member of this Committee, please email us at [vrc@adultchildren.org](mailto:vrc@adultchildren.org).

For more information and records of prior practices, go to: <https://acawso.org/category/volunteer-resource-committee/>

In order to stay on track with our plan to produce this event, we have created a checklist of all our 'todo's':

- Confer with IT about reserving a Zoom Room and learning about the available options, such as having breakout rooms, allowing participants to move from room to room and screen sharing.  
*Want to have a conversation with Brad L. about options and possibilities.*
- Envisioning the details of the program. **[ONGOING]**
- ~~Enlisting speakers to outline their WSO volunteer journeys.~~  
*Created a survey; offered on Slack #random; looking for 5 panelists*
- ~~Finding some WSO Committees to present.~~  
*Created a survey; emailed to each WSO committee; looking for 4 presenters*
- ~~Reach out to Signal Hill for participation.~~  
*Spoke to Bill D about the possibilities; Signal Hill on board*
- Determining Support Volunteer needs – moderators, guides, information staff  
*Will likely need 25 - 30 people, total; calling for assistance through the survey*
- Outline a communications campaign. [Click here.](#)

The checklist will be adapted, expanded and employed in the planning process.

#### **For The Month Ahead**

##### Get to Know a Committee

We are in the early stage of developing an educational program for potential volunteers and the general fellowship. The concept is to open early the monthly Board Teleconference to offer an introduction of a 'Committee of the Month'.

Basically we would be holding a space where the committee representatives could describe their mission and methods. People in attendance would have the opportunity to ask questions and be part of a conversation.

Plans are just underway.

##### Continued Efforts

We will continue working toward producing a Volunteer Day event. Importantly we will develop the communications campaign. And we will work with IT to conceive of the technical ins and outs of the event. We will continue to refine the introductory volunteer document, offering any small edits.

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