



THIS IS A REGULARLY SCHEDULED MEETING WITH NOTICE GIVEN ON THE ACAWSO WEBSITE AND THE TRAVELER NEWSLETTER Please notify the secretary with changes, additions, or motions for this meeting.

MONTHLY TELECONFERENCE MINUTES

June 10, 2023

2:00 PM EST

18:00 UTC

Zoom Meeting Details:	Dial
Link: https://us02web.zoom.us/j/228809511	US: 1-929-205-6099
Zoom ID: 228 809 511 Passcode: 90755	For Numbers Outside US: Outside US Phone #'s

I. Opening (15 min.)

A. Call to Order – Open with the ACA Serenity Prayer

B. Readings:

Tradition #6: An ACA group ought never endorse, finance, or lend the ACA name to any related facility or outside enterprise, lest problems of money, property, and prestige divert us from our primary purpose.

Concept #6: On behalf of ACA as a whole, our Annual Business Conference has the principal responsibility for the maintenance of our world services, and it traditionally has the final decision respecting large matters of general policy and finance. But the Annual Business Conference also recognizes that the chief initiative and the active responsibility in most of these matters would be exercised primarily by the Trustee members of the World Service Organization when they act among themselves as the World Service Organization of Adult Children of Alcoholics.

C. Notice of Recording: Audio-only recordings of the monthly teleconference will be posted online. We ask that you remain aware of this if you choose to speak during today's call. To protect your personal anonymity, you may participate in the guest introductions by identifying yourself using the chat function. Similarly, during guest comment periods, you may choose to submit a question via the chat function, and your first name will not be mentioned. Thank you for your cooperation.

[Start Recording]

D. Roll call of Board Members: Brad H., Dove H., Fredrik H., Sue V., Tamara P.

Absent:

Quorum -

E. Meeting Support:

- a. Chair: Sue V.
- b. Notetaker: Trish I./ Assistant to Board Secretary
- c. Tech Hosts: #1. Brad L. #2. Brad H.
- d. Timekeeper: Tamara P.

F. Guest Introductions - Please add to Zoom chat your WSO or local service role, first name, country/state/province.

II. **Minutes** (3 min.)

Board Teleconference Minutes LINK: [2023-03-11 Monthly Teleconference Minutes](#)

[NOTE: Please send any corrections to the minutes to the Secretary prior to the meeting at Secretary@acawso.org]

Motion: To approve the minutes of the March 11, 2023 Board Teleconference Meeting (Tamara P.)

Second:

Decision:

III. **Executive Reports** (Section: 10 min.)

A. [Board Report](#): Sue V. (3 min.)

B. [Treasurer's Report | ACA WSO](#): [Finance Committee | ACA WSO](#): Bradford H. (5 min.)

Note: the financial reports presented are for the month two months prior to current month

Guest Questions/Comments (Section: 5 minutes; Individual: 1-1.5 min. for each Q & each A)



IV. **Committee/Office Reports**

(All reports can be found on the business website at: [ACA WSO | Adult Children of Alcoholics World Service Organization](#) - see links below for specific reports)

A. [Business Operations Collaboration Committee Updates](#) - Sue V. (5 min.)

Links to Committee Reports/webpage for Reference:

- a. [WSO Office](#): Bill D.
- b. [Publishing Committee](#): Sue V.
- c. [IT Committee](#): Brad L.
- d. [Name Change Study webpage](#) - Brad L.
- e. [Data Analysis webpage](#) - Brian

Board, Staff and Guest Questions/Comments (Section: 5 min.; Individual: 1-1.5 min. for each Q & A)



B. [Fellowship & Public Engagement Collaboration Committee Update](#) - Dove H. (5 min.)

Links to Committee Reports for Reference:

- a. [Member Services](#) : Dove H.
- b. [Safety Resources Committee](#): Dove H. and Rich R.
- c. [Public Services and Hospitals & Institutions](#): Rich R. and Rodney T.

- d. [European Committee](#) : Edmundas
- e. [Global Members Committee](#): Shangreila

Board, Staff and Guest Questions/Comments (Section: 5 min.; Individual: 1-1.5 min. for each Q & A)



Promise 7 Break - TBD

Break (5 min.)

C. Policy & Structure Collaboration Committee Update - Bradford (5 min.)

Links to Committee Reports for Reference:

- a. [ABC AWC Committee](#): Edmundas, Marcus, Carmen (Coordinators)
- b. [ABC Proposals & Ballot Prep](#): Jim R.
- c. [Nominating Committee](#): Denise R.
- d. [Volunteer Resource Committee](#): Jim R. and Laura L.
- e. [Operating Policies and Procedures](#): Open
- f. [Archives](#): Open

D. Content Development Collaboration Committee Update - Sue V. (Section 3 min.)

Link to Committee Report for Reference

- [Literature Committee](#): Christine B.

Board, Staff and Guest Questions/Comments (Section: 5 min.; Individual: 1-1.5 min. for each Q & A)

V. Motions Passed for the Record (5 min.)

A. Motion passed at the Executive Committee Meeting - None in May

B. Motions passed at a Board Working Session

1. **Motion:** To approve the proposed updated language/requirements for Region Certification and Recertification in the Operating Policy and Procedures Manual (OPPM).

See: [Regions Certification and Recertification in OPPM](#) (Dove H.)

Background: The language contained in the OPPM for Region Certification and Recertification was written at a time when Regions were located within the USA and is out of date. Since Regions are important to the ACA World Service Organization, the language about requirements and procedures for becoming a Region and recertifying as a Region needed to be clear and updated. This updated language and requirements will encourage and help maintain safe and vibrant Regions for the ACA fellowship. The Fellowship and Public Engagement Collaboration Committee reviewed this new language and does support it.

Second: Fredrik H.

Decision: Motion passed unanimously on April 27, 2023. Charlie H. was absent.

2. **Motion:** Upon the resignation of Fredrik H as Treasurer for the WSO Board of Trustees, effective May 7, 2023, the Board of the ACA WSO hereby appoints Bradford H as Treasurer until new elections of Board Officers take place following the 2023 Annual Business Conference on July 1. (Charlie H.)

Background: Fredrik H has submitted his resignation as Board Treasurer effective May 7, 2023. In accordance with Article IV, Section F, of the OPPM, the Board may fill this vacancy by

appointing another Trustee to serve until July 1.

Second: Tamara P.

Decision: Motion passed unanimously. Bradford H. abstained.

(NOTE: *The above motion was rescinded on April 29, 2023 - see specific concurrence motion #1 below).*

3. **Motion:** To accept the recommendation from the General Manager for the expanded plan to use the full hotel credit in Boca Raton, Florida, for both the board strategic meeting and include local Intergroup meetings on October 20 - 22. (Charlie H.)

Second: Erin H.

Decision: Motion passed unanimously on April 27, 2023.

NOTE: This motion was amended on May 23, 2023. See #4 below.

4. **Motion:** To amend the following motions passed by the Executive Committee and Board, for the upcoming Strategic Meeting at the hotel in Boca Raton, FL, as follows (changes in red): (Sue V.)

- a. **Motion:** To commit to the hotel in Boca Raton, FL for a board retreat/strategic meeting for October ~~20-22~~ **13-15**, 2023 subject to the costs not to exceed \$10,000. ~~and confirmation from the controller for costs, and commitment from the individuals who will attend.~~ (Bradford H.)

Second: Fredrik H.

Decision: Motion passed unanimously by the Executive Committee on March 30, 2023.

- b. **Motion:** To accept the recommendation from the General Manager for the expanded plan to use the full hotel credit in Boca Raton, Florida, for both the board strategic meeting and include a local Intergroup meeting/**regional event** on October ~~20-22~~ **13-15**. (Charlie H.)

Second: Erin H.

Decision: Motion passed unanimously on April 27, 2023.

Background: In order to book adequate conference room space at the hotel to potentially hold an Intergroup or Regional event or training academy, the board agreed to change the dates of the hotel booking for the board in-person strategic meeting.

Second: Bradford H.

Decision: Motion passed unanimously on May 23, 2023. Fredrik H. was absent.

- C. Motions passed via Specific Concurrence (SC) (A "specific concurrence" is an electronic vote and is often considered time sensitive and/or has previously been discussed during Working Sessions)

1. **Motion:** To rescind the motion passed at the August 27, 2023 Board Working Session to appoint Bradford H. as the Treasurer effective May 7, due to a procedural error. (Sue V.)

Background: It is a good standard practice that when there is an appointment motion, the person being proposed is recused from the discussion/vote if they are present. In this case, Bradford was advised to abstain his vote, not recuse himself, so there will be a re-vote.

Second: Dove H.

Decision: Motion passed unanimously on April 29, 2023.

2. **Motion:** Upon the resignation of Fredrik H as Treasurer for the WSO Board of Trustees, effective

May 7, 2023, the Board of the ACA WSO hereby appoints Bradford H as Treasurer until new elections of Board Officers take place following the 2023 Annual Business Conference on July 1. **Background:** Fredrik H has submitted his resignation as Board Treasurer effective May 7, 2023. In accordance with Article IV, Section F, of the OPPM, the Board may fill this vacancy by appointing another Trustee to serve until the annual elections.

Second: Tamara P.

Decision: Motion passed unanimously on April 29, 2023. Bradford H. was recused.

3. **Motion:** To approve the 2023 Rules for ABC Delegate Deliberation and Voting proposed by the ABC Committee. (Sue V.) See: [2023 Amended ABC Voting Rules \(1\).docx.pdf](#)
Background: The ABC Committee has revised the document outlining the voting rules to provide greater clarity for the 2023 ABC. They approved this document and requested board approval.
Second: Bradford H.
Decision: Motion passed unanimously on April 29, 2023
4. **Motion:** To approve the proposed amendment to OPPM Section XVI ACA WSO COMLINE to bring it up to date with the transition from a printed newsletter to a digital blog. (Bradford H) See: [Proposed OPPM Amendment - ComLine \(1\).pdf](#)
Background: The ComLine quarterly newsletter ceased publication on or about January 2019 and was replaced by the ComLine Blog in February 2022. The information in the OPPM needs to be updated to reflect this change.
Second: Dove H.
Decision: Motion passed unanimously on April 29, 2023.
5. **Motion:** To appoint Bradford [H.], Treasurer, as an additional authorized signer on all ACA WSO bank and official accounts attached to EIN number 33- 0038377. To remove L. Fredrik [H.], former Treasurer, from these accounts as an authorized signer. The above will be effective as of May 7, 2023. (Dove H.)
Second: Fredrik H.
Decision: Motion passed unanimously on May 17, 2023. Bradford H. abstained.

Staff and Guest Comments (Section: 5 min.; Individual: 1-1.5 min. for each Q & each A)

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VI. Closing Activities

- A. Announcements
 - **The next Board Teleconference will be held on September 9** (July and August are rescheduled until September).
 - Monthly Committee reports and board motions will be posted on the WSO website.
- B. Motion to Adjourn Meeting:
- C. Closing Serenity Prayer