



April 29, 2023

Motions Presented for the Record for March through mid April 2023

A. Motion passed at the Executive Committee Meeting

- Motion:** To approve the order of 10,000 English language Loving Parent Guidebooks from Thomson Press at a cost of approximately \$25,880. (Sue V.)

Background: This order is needed to ensure WSO does not run out of stock of the English language Loving Parent Guidebook in the US inventory. It costs less to print these books with Thomson Press in India and ship them to the US than to print the books in the US and ship them to California.

Second: Brad H.

Decision: Motion passed unanimously on March 2, 2023. Fredrik H. was absent.
- Motion:** To approve the purchase of 15,000 YWB SKU 100-03 from the lowest bidder Thomson Press for a price of approximately \$35,000 delivered to Signal Hill. (Sue V.)

Background: WSO is at the 6 month projected out of stock point for this book and needs to place an order at this time. We solicited 3 bids for the printing and Thomson was the lowest. We have worked with them previously and like the quality of their books. We have the funds on hand to pay for this printing.

Second: Fredrik H.

Decision: Motion passed unanimously on March 30, 2023.
- Motion:** To commit to the hotel in Boca Raton, FL for a board retreat/strategic meeting for October 20 -22, 2023 subject to the costs not to exceed \$10,000 and confirmation from the controller for costs, and commitment from the individuals who will attend. (Bradford H.)

Second: Fredrik H.

Decision: Motion passed unanimously.
- Motion:** To form an AWC planning ad hoc committee to plan and conduct an AWC in 2023 reporting to the Executive Committee. (Bradford H.)

Background: Currently the position of ABC/AWC Committee Chair is open. Therefore the board has created ad hoc planning committees reporting to the Executive Committee - one for the ABC and one for the AWC in 2023 to ensure these events are held this year.

Decision: Motion passed unanimously on April 6, 2023. Fredrik H. was absent.

5. **Motion:** To approve the purchase of 15,000 hardcover Big Red Books from Thomson Press in India for approximately \$67,625 including shipping to Signal Hill. (Sue V.)

Background: The current inventory will last for about 5 to 6 more months. The total cost will be split into two payments over a period of 2 to 3 months. The cash flow analysis recently performed for the Executive Committee confirmed we will have the funds to pay for this order. We need to order these now and do the prepress work to get them into the production queue so they can be printed and shipped in time to make the 6-to-8-week ocean transit to Signal Hill from India before we run out of stock.

Second: Bradford H.

Decision: Motion passed unanimously on April 6, 2023. Fredrik H. was absent.

6. **Motion:** To approve the purchase of 10,000 softcover Strengthening My Recovery books from Thomson Press in India for approximately \$12,550 including shipping to Signal Hill. (Sue V.)

Background: The current inventory will last for about 5 to 6 more months. The cash flow analysis recently performed for the Executive Committee confirmed we will have the funds to pay for this order. We need to order these now and do the prepress work to get them into the production queue so they can be printed and shipped in time to make the 6-to-8-week ocean transit to Signal Hill from India before we run out of stock.

Second: Bradford H.

Decision: Motion passed unanimously on April 6, 2023. Fredrik H. was absent.

7. **Motion:** To approve the purchase of 10,000 Laundry List Workbooks Books from Thomson Press in India for approximately \$29,620 including shipping to Signal Hill. (Fredrik H.)

Background: The current inventory will last for about 5 to 6 more months. The total cost will be split into two payments over a period of 2 to 3 months. The cash flow analysis recently performed for the Executive Committee confirmed we will have the funds to pay for this order. We need to order these now and do the prepress work to get them into the production queue so they can be printed and shipped in time to make the 6-to-8-week ocean transit to Signal Hill from India before we run out of stock.

Second: Dove H.

Decision: Motion passed unanimously on April 20, 2023.

B. Motions passed at a Board Working Session

1. **Motion:** To adopt the proposed budget for Fiscal Year 2023. (Fredrik H.)

Background: The WSO Finance Committee developed and presented a proposed budget for WSO for the 2023 Fiscal Year that is projected to result in a \$35 surplus.

Second: Brad H.

Decision: Motion passed unanimously on March 9, 2023.

2. **Motion:** To reschedule the April 8, 2023, and the May 13, 2023, WSO Board Teleconferences to April 29, 2023. (Brad H.)

Background: Due to the proximity of the regular monthly dates to holidays and to the dates of the Annual Business Conference, and because of scheduled absences of some Board Trustees, it is desirable to reschedule the April and May Board Teleconference events. The fifth Saturday in April is the best acceptable date to which both events may be rescheduled.

Second: by Dove H.

Decision: Motion passed unanimously on March 9, 2023.
3. **Motion:** To approve the Meeting Listing Maintenance subcommittees recommendation to remove the word “only” from the ACA Meeting Listing Information web page under “Meeting Types and Format Definitions” and from the options listed on the Meeting Focus Filter on the “Find a Meeting” webpage so there is a consistent format used for meeting types on these pages. (Sue V.)

Background: Currently the ACA meeting listing’s webpages are using an old format for some meeting types - specifically “womens only” and “mens only” meeting types. Removing the word “only” from these types will make them consistent with the format used for other meeting types.

Second: Erin D.

Decision: Motion passed unanimously on March 9, 2023.

[NOTE: See motion to rescind below]
4. **Motion:** To rescind the motion passed by the Board of Trustees on March 9, 2023, that was related to removing the word “only” from any categories in the ACA Meeting Types and Focus list.

Background: This motion passed on March 9 to establish a consistent format is a good idea, however it was premature since further discussion is required at the committee level. The March 9 motion was: *To approve the Meeting Listing Maintenance subcommittees recommendation to remove the word “only” from the ACA Meeting Listing Information web page under “Meeting Types and Format Definitions” and from the options listed on the Meeting Focus Filter on the “Find a Meeting” webpage so there is a consistent format used for meeting types on these pages.*

Second: Bradford H.

Decision: Motion approved unanimously on March 23, 2023.
5. **Motion:** To amend the "accountability" section in the background of the motion passed by the Board of Trustees on November 3, 2022, in regards to creating a review panel for meetings and events listings as follows (see strike-out and addition in bold):

*Accountability: The panel will report to the **Executive Committee** ~~Fellowship & Public Engagement Collaboration Committee~~. The panel’s decisions may be appealed using a process to be defined and overseen by the Executive Committee.*

Background: The work of the Service Review Panel includes denying requests for listings of meetings or events on the ACA website that violate the Traditions or Concepts of Service and/or

may incur legal liability. Since these matters can be highly complex with possible legal considerations, this panel will report directly to the Executive Committee.

Second: Fredrik H.

Decision: Motion passed unanimously on April 13, 2023. Tamara P. abstains. Charlie H. and Brad H. were absent.

6. **Motion:** To appoint Dove H. as the Vice Chair of ACA WSO Board of Trustees. (Sue V.)

Background: The Board officer position of Vice Chair has been vacant since October 22, 2022. On April 6, 2023, Dove H. put forward her interest in being considered for the role of Vice Chair to the Executive Committee. As per the bylaws, the officers shall be elected from among Trustees and the term for board officer positions shall be one year, from July 1 through June 30, and officers may be elected to a maximum of three full terms. If an officer is initially elected mid-term and serves more than six months, they may be elected to a maximum of two additional full terms.

Second: Tamara P.

Decision: Motion passed unanimously on April 13, 2023. Dove H. was recused and Brad H. was absent.

- C. Motions passed via Specific Concurrence (SC) (A “specific concurrence” is an electronic vote and is often considered time sensitive and/or has previously been discussed during Working Sessions)

1. **Motion:** To formally merge the Public Services Committee and the Hospital and Institutions Committee into one standing committee. (Dove H.)

Background: On February 4, 2023, the Fellowship and Public Engagement Collaboration Committee approved the above motion that was brought forward by Rich R., Co-Chair of the Public Services Committee and the Hospital & Institutions committee. Rich reported that these two committees have been working as one committee and decided to formally combine into one committee named the Public Services and Hospital & Institutions Committee.

Second: Fredrik H.

Decision: Motion passed unanimously on March 6, 2023.