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Key

Unanimous & Consensus (No opposition)
M/P=Motion Passed (On roll call)
B/P=Ballot Passed (by 2/3 “Yes” votes upon tally)

M/NP=Motion Not Passed
C prior to the motion number indicates “at conference.”

Numbers are read by month, day, year, and motion number (i.e., 11108309=November 10, 1983 motion number 9)
July 30, 1983- Adult Children of Alcoholics Business Conference was organized by the Interim World Service Organization (IWSO), formerly known as the Central Service Board (CSB)

CONFERENCE PURPOSE:

TO BRING UNITY AND CONSISTENCY TO THE ADULT CHILDREN OF ALCOHOLICS. TOWARD THIS END, TO ESTABLISH GUIDELINES FOR SERVICE AND COMMUNICATION LINKS WITHIN ACA.

Motion 0730830: First meeting of the CSB IWSO.
The first meeting of the CSB IWSO is scheduled for August 13, 1983.
Vote: C M/P

Motion 07308302: Establishment and Composition of the permanent CSB (Central Service Board)
That this business conference establishes a permanent CSB to act as trusted servant to ACA, responsible for implementation of service activities, and required to report their activities on a regular basis to all affiliated ACA meetings. That the CSB be composed of 10 permanent elected members whose terms shall not exceed two years; initial membership to be determined by vote at this business conference.
Vote: C M/P

Motion 07308303: Establishment of the ACA Identity Committee
That a committee of five be appointed by the CSB to study all aspects of ACA’s identity and primary purpose, and of ACA’s relationships with other 12-Step programs. That their findings and recommendations be reported to the CSB and ACA as a whole.
Vote: M/P

Motion 07308304: Establishment of the Central Treasury Subcommittee
That a subcommittee of at least four people, with one Chairperson, to be appointed by the CSB, take primary responsibility for the ACA central treasury.
Vote: C M/P

Motion 07308305: ACA Federal Employer Identification Number
That immediate action be taken to secure written confirmation of the alleged ACA Federal
Employer Identification Number. Failing that, immediate action shall be taken to apply for an ACA Federal Employer Identification Number.

**Vote: C M/P**

**Motion 07308306: Initial Actions of the Treasury Subcommittee**
That the following items concerning the action of the Treasury Subcommittee be taken under advisement by the Treasury Subcommittee, and action taken under the guidance of the CSB:

1. Open a centralized checking account as soon as possible and a savings account, if appropriate, the signatures of the Treasury chairperson and at least one other subcommittee member being required for the withdrawal of funds.
2. Accept the guidance of the CSB with regard to the expenditure of funds, and manage such expenditures appropriately.
3. Request donations from Southern California ACA meetings for the purpose of establishing and maintaining a fund for ACA service activities and special events.
4. Make quarterly treasury reports to the CSB and ACA as a whole regarding the status of the central treasury.

**Vote: C M/P**

**Motion 07308307: Establishment of Post Office, Office and Telephone Services**

1. That a committee of three people be charged with primary responsibility to immediately establish a post office box.
2. Investigate and report back to CSB concerning cost, possible location and other issues regarding the establishment, as soon as possible, of a telephone staffed by ACA's and an office which can serve as a center for communications and service work.

**Vote: C M/P**

**Motion 07308308: Creation and Distribution of a Meeting Directory Committee**
That CSB shall appoint one person, to work in conjunction with interested volunteers, to assume primary responsibility for developing and implementing:

1. An acceptable format for the meeting directory compatible with ease of production and revision.
2. An effective means of distributing readable copies of the directory to all ACA meetings and also to other 12-Step offices and clubs as appropriate.

**Vote: C M/P**

**Motion 07308309: Standardization of a Beginners’ Packet**
1. That the following materials only should be placed in a packet for newcomers: Meeting
2. That other materials may then be offered newcomers, of course, but it should be made clear that they are offered as aids to recovery by individuals rather than by ACA as a whole.
3. That the contents of the beginners’ packet shall be reviewed periodically and other materials (such as, for instance, a brief letter of welcome or the 12 Traditions) included if deemed appropriate by CSB as representative of the group conscience.

Vote: C M/P

Motion 07308310: Standardization of a New Meeting Packet
That, as an aid for those interested in establishing new meetings, a package be prepared and sent to all inquirers containing:
1. One or more suggested formats.
2. Reproducible copies of materials for newcomers packet and several other pieces of literature.
3. Information regarding CSB and ACA as a whole, and when possible, local contacts for assistance.

Vote: C M/P

Motion 07308311: Establishment and Description of the Literature Committee
That a literature committee be established with a minimum of three appointed members under direction of literature chairperson. That this committee provide for the collection, distribution, preparation and storage of literature, tapes, and other media materials pertinent to ACA and present recommendations concerning conference approval of literature to the group conscience.

Vote: C M/P

Motion 07308312: Establishment of a Public Relations Committee
That a public relations committee, consisting of three or more people under the direction of a public relations chairperson, shall act as representative for ACA in contacts with the media, remembering always to maintain anonymity and place principles before personalities.

Vote: C M/P

Notes from editor (Marcia J.) There was no numbering present on the motions as mentioned in the key. I added the motion numbers as directed by the key. The reference to IWSO being the new authorized name does not seem to be followed, as CSB is used regularly.