



Book of Motions 1988

ADULT CHILDREN OF ALCOHOLICS CENTRAL SERVICE BOARD/INTERIM WORLD SERVICE OFFICE
ANONYMOUS/MARCIA J. EDITOR

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Key

Unanimous & Consensus (No opposition)

M/P=Motion Passed (On roll call)

B/P=Ballot Passed (by 2/3 "Yes" votes upon tally)

M/NP=Motion Not Passed

C prior to the motion number indicates "at conference."

Numbers are read by month, day, year, and motion number (i.e., 01108702=January 10, 1987 motion number 2)

Board Of Trustees List of Motions 1988

January 1988

Motion 01198801: Approval of Minutes From 12 December 1987

That the minutes for the 12 December 1987 CSB/IWSO meeting be accepted as amended.

Vote: UNANIMOUS

Motion 01198802: Money for San Diego Area ACA Convention Committee

That an additional \$125.00 be sent to the San Diego Area ACA convention committee to accommodate the planned number of persons at the conference.

Vote: UNANIMOUS

Motion 01198803: Money to Hire Office Worker

That the monies be approved to hire the part time office worker. With the condition that performance be reviewed within 3 months. (\$7.50/hour—12 hours/week)

Vote: UNANIMOUS

Motion 01198804: Liaison Committee Report

That the Liaison Committee report be accepted as amended. (re: Joe E. writing a column for *Changes Magazine*)

Vote: M/P

Motion 01198805: Terms for CSB/IWSO Replacement Officers

That the secretary be reimbursed for all expenditures. (Book of Minutes, Feb.=ABC, see the 1988 ABC report for clarification.) **Vote: UNANIMOUS**

February 1988

BALLOT RESULTS FOR 1988 ABC

BALLOT 1: Proxy Ballots

That the proxy ballots which represent an honest group conscience on the ballot issues be accepted. **B/P**

BALLOT 2: Service Priorities Preferred by the Fellowship

That the CSB/IWSO, acting on behalf of the ACA Fellowship, consider communication, old business, volunteers, contributions, and the ABC as the service priorities preferred by the Fellowship. **B/P**

BALLOT 3: Continuation of the IWSO

That the 1986 ABC action that created the IWSO, through the CSB, be continued for another year. **B/P**

BALLOT 4: Sharing of Meeting Registration Forms

That it become policy of the CSB/IWSO to share meeting registration forms with all levels of the ACA Service Structure. **B/P**

BALLOT 5: One Meeting, One Vote

That the Meeting Delegates, at the ABC, be limited in their voting privileges to representing no more than one individual ACA meeting on all matters (one meeting, one vote) **B/P**

BALLOT 6: Two Day ABC

That the Conference Planning Committee be empowered to plan for a two-day ABC to allow time for development of a group conscience, with discussion and creation of futures ballot items and new business ideas. **B/P**

BALLOT 7: Method of Establishing a Quorum at the ABC

That, in the next year, a change to the CSB/IWSO Bylaws be considered to establish a quorum for the ABC based on the number of meetings and persons registered for the conference. **B/P**

BALLOT 8: Change of Date for Accounting Year

That the amendment to Article 9, Fiscal Year, Section 1, Fiscal Year of the Corporation, changing

the time period for the CSB's financial accounting year from August 1 through July 31 to January 1 through December 31, be approved. **B/P**

BALLOT 9: Election and Term of Office for Trustees and Directors

That the amendment of **Article 3, Members: Trustees and Directors, Section 5, Election and Term of Office** adding Subsection (a) (1) to the Bylaws be approved. Subsection (a)(1) as follows:

*Any individual desiring CSB/IWSO membership must attend three consecutive CSB/IWSO meetings for the duration of said meetings and may be voted onto the CSB/IWSO at the end of that person's third meeting. (RE: 07118709) **B/P***

BALLOT 10: Duties of Appointed Board Members

That the amendment of **Article 3, Members: Trustees and Directors, Section 4, Duties**, adding Section (e) to the CSB/IWSO Bylaws be approved. Section (e) states:

*Each Member elected to the Board shall be an active Member of at least one committee by volunteering or appointment of the Executive Committee. **B/P***

BALLOT 11: Establishing a Quorum at Board Meetings

That further amendment of **Article 3, Members: Trustees and Directors, Section 15, Quorum for meetings**, qualifying what makes a quorum be approved. Section (a) states:

*A quorum shall consist of a majority of the Board of Directors. Board Members on leave of absence shall not be considered as counting toward that quorum. **B/P***

BALLOT 12: Continuation and Terms of the APACA Committee

That the committee known as APACA will continue to operate as an autonomous committee of the ABC, reporting to the conference each year that the committee shall remain in effect, or a new WSO is established by the ABC. The purpose of the committee will remain as voted at the 1987 ABC: *To explore the best method for establishing a WSO and present their finding to the ABC. **B/P***

BALLOT 13: Composition and Structure of the APACA Committee in Relation to Intergroups

That the APACA Committee be comprised of members representing each and every Intergroup and any other interested person. That each and every Intergroup will be encouraged to have and support a like committee within the area that they serve. All members of the APACA committee would *be responsible for the seeking out of the group conscience in their respective areas and sharing the same for a conference committee is subject to the review and revision at subsequent ABCs. **B/P***

BALLOT 14: Establishment of APACA Days

That on the last Saturdays in April and September, each area that has a member of the committee shall hold an APACA Day to seek out the group conscience of the members in their areas. The group conscience would be sought on issues of ideas then currently before the committee. The members of the committee would then meet on the regional basis the following month to consolidate the entire group conscience. **B/P**

BALLOT 15: Extension of use of the Current 12 Steps

That the **12 Steps**, as they are currently used, be accepted for another year, allowing time for a 12 Step Subcommittee to be formed and work in conjunction with the Tradition Subcommittee to present any specific recommendations or changes to the fellowship at the 1989 ABC. **B/P**

BALLOT 16: Extension of use of the 1984 Version of "the Problem"

That the fellowship continue use of the 1984 version of *the Problem* for another year, allowing time for the CSB/IWSO Literature Committee to either develop a single document or documents (considering the current *Characteristic, Problem Statements, Laundry Lists*, etc. in use) and present their recommendations at the 1989 ABC. **B/P**

March 1988

Motion 03128801: Approval of Minutes

That the Minutes for the 9 January 1988 CSB/IWSO meeting be accepted as amended.

Vote: UNANIMOUS

Motion 03128802: Approval of 4th ABC Minutes

That the 4th ABC minutes be accepted, with the additional numbers to be put in and the corrections that have been made here this morning to be placed in the minutes and that the minutes be placed in the delegate packets and mailed to the meetings and Intergroups prior to the next CSB/IWSO meeting and if there are other corrections they be submitted to Willi, in writing, prior to March 20, 1988.

Vote: UNANIMOUS

Motion 03128803: ABC Minutes Sent to Delegates

That the minutes from the ABC, in addition to being sent to all Intergroups, be sent to all registered delegates present where we have a known address.

Vote: M/P

Motion 03128804: Repository for APACA Materials

That Jim M.'s statement, suggesting that materials copyrighted by the APACA committee will be turned over to a formal repository when such repository exists, be accepted as a reflection of the intent of the APACA committee.

Vote: M/P

Motion 03128805-1: Lists to Be Included in General Mailings

(Editor's note: This number was used twice; thus, I have added -1 and -2 respectively to the motion numbers).

That the Membership List (final page of the monthly minutes) not be included in mailings of the monthly minutes to persons outside of the CSB/IWSO membership; the APACA committee address will be included as will the Chairperson's names (under the respective committee.

Vote: UNANIMOUS

Motion 03128805-2: Denial of Request to Install Phone

(Editor's note: This number was used twice; thus, I have added -1 and -2 respectively to the motion numbers).

That the request of the South Bay Intergroup to install a phone in the CSB/IWSO office be denied.

Vote: M/P

Motion 03128806: Reimbursement for Secretaries

That the secretaries be reimbursed \$59.77 to cover budget expenses..

Vote: UNANIMOUS

Motion 03128807: Recess

That a 5-minute recess be taken.

Vote: UNANIMOUS

Motion 03128808: Letter of Invitation to Literature Teleconference

That Phoebe's letter of invitation to participate in the 1 May 1988 Literature Teleconference be accepted as written and sent to the IGs.

Vote: M/P

Motion 03128809: Resignations

That the resignations of Lori H., Whitey B., and David M. be accepted

Vote: UNANIMOUS

Motion 03128810: Reimbursement for Travel Expenses

That Joe E. be reimbursed up to \$300.00 for travel expenses, pending submission of receipts.

Vote: M/P

Motion 03128811: Preliminary Negotiations for 1989 ABC

That preliminary negotiations regarding the 1989 Annual ABC be started with the Chicago Intergroup.

Vote: M/P

Motion 03128812: Service for Office Computer

To service the office computer, spending what monies might be needed.

Vote: UNANIMOUS

Motion 03128813: Answering Machine for Office

That Barbara investigate and purchase an answering machine for the office, for no more than \$300.00.

Vote: M/P

Motion 03128814: Dissemination of Intergroup Lists

That the listing of Intergroups be sent to all intergroups.

Vote: M/P

Motion 03128815: Review of Materials

That copies of the material regularly sent out by the office be sent to CSB/IWSO members for review and approval at the next CSB/IWSO meeting.

Vote: M/P

Motion 03128816: Adjournment

That the 12 March 1988 meeting of the CSB/IWSO be adjourned.

April 1988

Motion 04098801: Appointment of Board Member

That Jim S. be accepted as a member of the CSB/IWSO.

Vote: UNANIMOUS

Motion 04098802: Hiring of Office Worker

To have Heleen/Helen?, office volunteer, hired as an additional office worker for 15 hours per week at an hourly rate of \$7.50/hour for a period of 3 months.

Vote: UNANIMOUS

Motion 04098803: Increase of Hours for Office Worker

To permanently increase the hours of the current office worker from 12 hours to 15 hours/week at an hourly rate of \$7.50/hour.

Vote: UNANIMOUS

Motion 04098804: Petty Cash Fund for Office

That a petty cash fund of \$25.00 be established for the office.

Vote: UNANIMOUS

Motion 04098805: Intergroup Disaffiliation from CSB/IWSO

That the individual meetings in the Humboldt Intergroup not be contacted regarding the IG recent disaffiliation from CSB/IWSO

Vote: M/P

Motion 04098806: Editor for the ComLine

That with the stipulations that CSB/IWSO retain publisher rights (copyrights, final content approval) that Joe A.'s offer to edit the ComLine be accepted.

Vote: M/P

Motion 04098807: Purchase of Modem

That Gladys P. and Barbara D. discuss options related to the purchase of a modem (up to \$300.00), make a decision, and make the purchase.

Vote: UNANIMOUS

May 1988

Motion 05148801: Typing up of Taped Record

That Phoebe take the taped record of the present meeting back to Phoenix to be typed up, then mailed back to Willi for editing.

Vote: UNANIMOUS

Motion 05148802: Lunch Recess

That the meeting be recessed for lunch.

Vote: UNANIMOUS

Motion 05148803: Future Location of Monthly CSB/IWSO Meetings

That the monthly CSB/IWSO meeting be held in the CSB/IWSO/IWSO offices for a period of 6 month, provided that no better facility can be found.

Vote: UNANIMOUS

Motion 05148804: Guidelines for Submission of Agenda Items

That to be put on the Monthly CSB/IWSO Agenda, the committee chairpersons must call a member of the Executive Committee prior to the Executive Committee meeting (10 days prior to the CSB/IWSO meeting.

Vote: M/P

Motion 05148805: Purchase of Electric Stapler

That up to \$100.00 be allowed for the purpose of purchasing an electric stapler and staples for the office.

Vote: UNANIMOUS

Motion 05148806: Adjournment

To adjourn the meeting.

Vote: UNANIMOUS

June 1988

Motion 06188801: Passing of Minutes from March and April

That the minutes of 3-12-88 and 4-9-88 be approved as submitted.

Vote: M/P

Motion 06188802: Recess Meeting for Lunch

That the meeting be recessed for lunch.

Vote: M/P

Motion 06188803: Acceptance of New Board Member

That the CSB/IWSO accept Scott D. as a new member.

Vote: UNANIMOUS

Motion 06188804: Acceptance of New Board Member

That the CSB/IWSO accept Diedre B. as a new member.

Vote: UNANIMOUS

Motion 06188805: Purchase of Copies of LA/SFV IG Meeting Directory

That when the LA/SFV IG updates their meeting directory that they produce an additional 500 copies to be given to CSB/IWSO, and that the LA/SFV IG be reimbursed their expense.

Vote: M/NP

Motion 06188806: New Meeting Resource Packets

That the "Resource List" in the packet of materials sent to new meetings be deleted from the packet of such materials.

Vote: UNANIMOUS

Motion 06188807: Meeting Recess

That the meeting be recessed for 10 minutes.

Vote: UNANIMOUS

Motion 06188808: Acceptance of Offer

That the offer of Michaels be accepted.

Vote: UNANIMOUS

Motion 06188809: Use of the term "Trustees" for Members of CSB

That the bylaws Article 4, Section 1, 2, and 3 and elsewhere as needed, be amended and accepted to use the term "trustees" to refer to members of CSB.

Vote: M/P

Motion 06188810: Change in Title for CSB Officers

That the bylaws be amended to reflect changes in Article 4, Sections 1, 2, and 3 and elsewhere as needed, with respect to a change in the title of officers, from "President" to "Chairperson" and from "Vice-President" to "Vice-Chair."

Vote: M/P

Motion 06188811: Meeting Adjournment

That the June 18 meeting of the CSB/IWSO be adjourned.

Vote: UNANIMOUS

July 1988

Motion 07098801: Acceptance of Resignation

That Mike C.'s wish to resign be received and acknowledged, and further that all CSB/IWSO materials from 01-88 through 06-88 be sent to him.

Vote: UNANIMOUS

Motion 07098802: Purchase of Software Backup Program

To spend up to \$500.00 to purchase a software program which would provide backup capability for the computer.

Vote: M/P

August 1988

Motion 08138801: Acceptance of Resignation

That Joe E.'s resignation from the Board be accepted.

Vote: M/P

Motion 08138802: Process for Election of New Members to the Board

That the board elect any new member in executive session, which means that the person being considered and all visitors be asked to leave during the voting process.

Vote: M/NP

Motion 08138803: Process to Declare Candidacy for the Board

That any person who attends the board meetings and is eligible to join the board, state to the board the purpose or reason they want to be on the board or the responsibility they want to take if elected and then do it.

Vote: M/NP

Motion 08138804: Election of New Board Member

To elect Julie M. to the CSB/IWSO Board of Trustees.

Vote: UNANIMOUS

Motion 08138805: Reimbursement for Travel to Board Meetings

Any board member residing outside the Southern California area shall be eligible to be reimbursed for travel expenses not exceeding \$35.00 in attending board meetings. (So. Cal area= Santa Barbara/Bakersfield down).

Vote: M/P

Motion 08138806: Procedure for Request for Treasury Funds

All requests which involve funds out of the treasury must be approved by the treasurer before coming to the Board.

Vote: M/P

Motion 08138807: Authorization to Hire a Board Secretary

That the Board hire someone who will attend the board meeting and will utilize the tapes and notes to produce the minutes.

Vote: M/P

Motion 08138808: Keeping Old Post Office Box Active

That Barbara D. do whatever is necessary to keep the old P.O. Box active and to spend any necessary funds to accomplish this.

Vote: UNANIMOUS

Motion 08138809: Hours and Wages for Carolyn

That Carolyn's hours be extended to 30 hours per week at a rate of \$7.50 per hour.

Vote: UNANIMOUS

September 1988

Motion 09108801: Monthly Lunch for Trustees

That Treasury (7th Tradition funds), up to \$50.00 be used to purchase a working lunch at the monthly CSB/IWSO meetings, so as to allow more time to conduct business.

Vote: M/P

Motion 09108802: Liability Insurance for the Office

That Tom B. act on behalf of the CSB/IWSO to investigate alternate and more financially reasonable options regarding the liability insurance coverage of the office.

Vote: M/P

Motion 09108803: Procedure for Purchase of Liability Insurance

That the Executive Committee be empowered to hear and act on the insurance proposals; that the action will be brought back to CSB/IWSO for ratification.

Vote: M/P

Motion 09108804: Exception to the Bylaws for New Trustee

That an exception to the bylaws be allowed so that Jim SH. Can be accepted as a CSB/IWSO Trustee.

Vote: UNANIMOUS

Motion 09108805: Acceptance of New Board Member

That Jim Sh. Be accepted as a CSB/IWSO trustee.

Vote: UNANIMOUS

Editor's Note: The numbering on the following motions became confused after 09108806. Motions 09108807 and 09108808 were skipped entirely, and two different motions numbered 09108809 were used instead. I have adhered to the original numbering.

Motion 09108806: Purchase of Tickets for CSB/IWSO Trustees

That 6 tickets at the \$199.00 per ticket rate suggested, be purchased on behalf of CSB/IWSO trustees, and further that those trustees who could afford to reimburse the treasury funds should do so at their earliest convenience.

Vote: M/P

Motion 09108809: Use of Donation to Defray Costs for Trustees to Attend ABC in Chicago

That Motion 09108806 be repealed, and further that the \$2,000.00, donated by San Diego A.A.C.A.c.c., be used to defray costs of having CSB/IWSO trustees attend the ABC in Chicago, with the understanding the CSB/IWSO undertake the responsibility of replenishing that fun in full within 1 year.

WITHDRAWN

Motion 09108809: Repeal of Motion 09108806

That Motion 09108806 be repealed.

Vote: UNANIMOUS

Motion 09108810: Central Los Angeles Phone Directory and Listing

That a Central Los Angeles phone directory and directory assistance listing be obtained, at a cost of \$7.00 initially and \$1.00 per month following.

Vote: M/P

Motion 09108811: Acceptance of Amended Registration Document

That the document denoting the purposes and reasons for registration with CSB/IWSO be accepted as amended.

Vote: M/P

Motion 09108812: Acceptance of Proposed Bylaws Concerning the Conference Quorum

That the proposed section of the bylaws delineating the conference quorum as made up of 67% of the registered delegates present, be accepted for incorporation into the Bylaws.

WITHDRAWN

October 1988

Motion 10088801: Acceptance of May 1988 Minutes

That the minutes for the 14 May 1988 CSB/IWSO meeting be accepted as amended.

Vote: UNANIMOUS

Motion 10088802: Tabling of Discussion for June 1988

That further discussion related to the minutes for 11 June 1988 be tabled until after lunch.

Vote: UNANIMOUS

Motion 10088803: Review of New Meeting Packet

That the CSB/IWSO take whatever time is needed to review the New Meeting Packet, to determine what should and shouldn't be sent out in that packet to New Meetings.

Vote: M/P

Motion 10088804: Printer for New Meeting Packet

That the office enlist the service of a printer to produce 500 copies of the New Meeting Packet materials, as accepted, at a cost not to exceed \$600.00.

Vote: UNANIMOUS

Motion 10088805: Letter of Response to Kathleen W.

That Tom B., Marty S., and perhaps Gladys P. draft a letter in response to Kathleen W., for presentation to the Board prior to mailing. (Reaffiliation)

Vote: UNANIMOUS

Motion 100888016: Red Ballot

That the *Red Ballot* be mailed to anyone that returns the form from the *Letter of Invitation*.

Vote: M/P

Motion 10088807: ABC Materials to Be Published in the ComLine

That the *Ballot Request Form*, *Conference Agenda*, and other materials relative to the ABC be sent in the ComLine for November and December.

Vote: M/P

Motion 10088808: Authorization to Purchase Lotus 123 Program

That the office be authorized to purchase the Lotus 123 Program, at a cost of approximately \$300.00 for use by the Treasurer.

Vote: M/P

Motion 10088809: Meeting Adjournment

That the meeting be adjourned.

Vote: M/NP

Motion 10088810: Replacement of Articles in the Bylaws

That the current bylaws *Article 3, Section 5 with Subsections A, B, C, and D* be replaced by the Proposed *Article 3, Section 5, Subsections A, Article 3, Section 5, Subsections A and B*.

Vote: UNANIMOUS

Motion 10088811: Meeting Adjournment

That the October 8, 1988 meeting of the CSB/IWSO be adjourned.

Vote: UNANIMOUS

November 1988 Motion 111288

Motion 11128801: Procedure for Dealing with Committee Business

That all business of each committee be dealt with as that committee present its report.

Vote: M/P

Motion 11128802: Mailing for Conference Registration Form and Meeting Registration Form

That all meetings that have an address within the computer database, with or without contact person information, be mailed the ***Conference Registration Form*** and ***Meeting Registration Form***. This shall include all Intergroups, with the recently written letter asking that the Intergroups assist in the process of registering meetings.

Vote: UNANIMOUS

Motion 11128803: Ballot Regarding IWSO and the Function of CSB/IWSO

That the proposed ballot item be sent to the fellowship, as submitted (RE: IWSO function of CSB/IWSO)

Vote: UNANIMOUS

Motion 11128804: Acceptance of Revised ABC Form/Invitation

That the revised ***ABC Form/Invitation*** be accepted, with the ACA CSB/IWSO Logo replacing the Letterhead used.

Vote: UNANIMOUS

Motion 11128805: Acceptance of Revised Meeting Registration Form

That the newly revised version of the ***Meeting Registration Form*** be accepted as submitted.

Vote: M/P

Motion 11128806: Change in Section 5 of Article 3 in the Bylaws

That ***Section 5 of Article 3*** in the current bylaws be removed and replaced with the version proposed, as amended.

Vote: M/P

Motion 11128807: Increase in Helen's Hours

That Helen's hours be increased to 60 per month, paid at a rate of \$7.50 per hour.

Vote: UNANIMOUS

Motion 11128808: Hiring of Special Worker to do Minutes

That Julie M. be hired as a paid office worker, at a rate of \$7.50 per hour, with a main focus of the minutes and with a goal not to exceed 40 hours per month, per set of minutes with the understanding that she is not the CSB/IWSO secretary; all minutes are to be done and approved

prior to the ABC.

Vote: M/P

Motion 11128809: Reservation and Payment of Rooms for CSB/IWSO Trustees

That the cost of 5 rooms, for 2 days be sent to the Marriott Hotel in Chicago, to reserve rooms during the ABC in Chicago for CSB/IWSO trustees as soon as the cost is known, but not to exceed \$1,000.00

Vote: M/P

Motion 11128810: Badges for the ABC

That bright below (*yellow?*) badges, at a cost of \$35.00 and saying “CSB/IWSO” be purchased for use at the ABC.

Vote: M/P

Motion 11128811: Folders for Delegate Packets

That the purple folders, proposed by Pat T., be purchased for the purpose of making up the delegate packets.

Vote: M/P

Motion 11128812: Mailing of San Diego Conference Materials with the ComLine

That the San Diego conference materials be mailed with the **ComLine** at no charge to the San Diego Annual Convention Committee.

Vote: UNANIMOUS

Motion 11128813: Postponement of Proposed Ballot Items from IGs

That this matter be tabled until the December 10, 1988 CSB/IWSO meeting. (IG’s proposed ballot items)

Vote: UNANIMOUS

Motion 11128814: Adjournment of Meeting

That the meeting be adjourned.

Vote: UNANIMOUS

December 1988

Motion 12108801: Response to Letter from Kathleen W.

That the receipt of Kathleen @.'s letter of September 12, 1988 be acknowledged, further that CSB/IWSO appreciates their intent to reaffiliate with SB/IWSO and welcome their participation at the ABC.

Vote: UNANIMOUS

Motion 12108802: Acceptance of June 1988 Minutes

That the minutes of the June 11, 1988 CSB/IWSO meeting be accepted as amended.

Vote: UNANIMOUS

Motion 12108803: Election of Board Secretary

That Willi B. be elected as CSB/IWSO Secretary.

Vote: UNANIMOUS

Motion 12108804: Payment of Secretary to Produce Minutes

That as of January 1989, Willi be paid to produce the minutes, at a rate of \$7.50 per hour, up to \$250.00 per set of minutes.

Vote: UNANIMOUS

Motion 12108805: Acceptance of Tom B.'s Second Ballot Item

That, in principle, Tom B.'s second ballot item be accepted.

Vote: M/P

Motion 12108806: Acceptance of Board Member

That Ron R. be accepted as a member of CSB/IWSO.

Vote: UNANIMOUS

Motion 12108807: Bonus for Office Workers

That each of the office workers receive a \$100.00 bonus

Vote: UNANIMOUS