



**Adult Children of Alcoholics & Dysfunctional Families
World Service Organization**

1901 East 29th St, Signal Hill, CA 90755

Phone: (562) 595-7831

This is a regularly scheduled meeting with notice given on the ACA WSO website.
Please contact the board secretary for any comments, requests or questions about this meeting at secretary@acawso.org

MONTHLY TELECONFERENCE AGENDA

September 9, 2023

2:00 PM ET

18:00 UTC

Zoom Meeting Details:	Dial
Link: https://us02web.zoom.us/j/228809511	US: 1-929-205-6099
Zoom ID: 228 809 511 Passcode: 90755	For Numbers Outside US: Outside US Phone #'s

I. Opening (15 min.)

A. Call to Order – Open with the ACA Serenity Prayer

B. Readings:

Tradition #9: ACA, as such, ought never be organized, but we may create service boards or committees directly responsible to those they serve.

Tradition #9 Meditation: May we remember that ACA and its meeting and service structure are different than our families of origin. May we be patient and avoid reaching for the easiest way out when we are confronted with a difficult situation. Help our ACA group ask for help in keeping our meetings safe and recovery-oriented. Also help us celebrate the things that we do right.

Concept #9: Good service leaders, together with sound and appropriate methods of choosing them, are, at all levels, indispensable for our future functioning and safety. The primary world service leadership must necessarily be assumed by the Trustees of the Adult Children of Alcoholics World Service Organization.

Diversity Statement: ACA is an inclusive organization and open to all affected by family dysfunction. We strive to create an atmosphere that reflects the diverse communities we serve and where everyone feels empowered to be their full, authentic selves.

Health and Safety Statement: ACA WSO is committed to the health and safety of all who are choosing to be in service within the fellowship. “Good service leaders . . . are, at all levels, indispensable for our future functioning and safety.” (Concept IX) This is a shared responsibility.

Our service experience is affected by our personal recovery and by our commitment to Tradition One - unity. With this cooperative approach, we prioritize the health and safety of our committees and ourselves.

Notice of Recording: Audio-only recordings of the monthly teleconference will be posted online. We ask that you remain aware of this if you choose to speak during today's call. To protect your personal anonymity, you may participate in the guest introductions by identifying yourself using the chat function. Similarly, during guest comment periods, you may choose to submit a question via the chat function, and your first name will not be mentioned. Thank you for your cooperation.

[Start Recording]

C. Roll call of Board Members: Bradford H., Dove H., Sue V., Tamara P.
Absent: Fredrik H.

Quorum -

D. Meeting Support:

- a. Chair: Sue V.
- b. Notetaker: Trish I./ Assistant to Board Secretary
- c. Tech Hosts: #1. Brad L. #2. Bradford H.
- d. Timekeepers: Tamara P. and Dove H.

E. Guest Introductions - Please add to Zoom chat your WSO or local service role, first name, country/state/province.

II. Minutes (3 min.)

Board Teleconference Minutes link: [2023-06-10 Monthly Teleconference Minutes](#)

[NOTE: Please send any corrections to the minutes to the Secretary prior to the meeting at Secretary@acawso.org]

Motion: To approve the minutes of the June 10, 2023 Board Teleconference Meeting (Tamara P.)

Second:

Decision:

III. Executive Reports (Section: 10 min.)

A. [Board Report](#): Sue V. (3 min.)

B. [Treasurer's Report | ACA WSO](#): [Finance Committee | ACA WSO](#): Bradford H. (5 min.)

Note: the financial reports presented are for the month two months prior to current month

Safety Reminders

Guest Questions/Comments (Section: 5 minutes; Individual: 1-1.5 min. for each Q & each A)

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IV. Committee/Office Reports

(All reports can be found on the business website at: [ACA WSO | Adult Children of Alcoholics World Service Organization](#) - see links below for specific reports)

A. [Business Operations Collaboration Committee Updates](#) - Sue V. (5 min.)

Links to Committee Reports/Webpage for Reference:

- a. [Data Analysis Committee](#) - Chair: Brian
- b. [IT Committee](#): IT Manager - Brad L., Chair: Marcin
- c. [Name Change Study](#) - Chair: Brad L.
- d. [WSO Office](#): General Manager - Bill D.
- e. [Publishing Committee](#): Chair - Sue V.

Board, Staff and Guest Questions/Comments (Section: 5 min.; Individual: 1-1.5 min. for each Q & A)



B. [Fellowship & Public Engagement Collaboration Committee Update](#) - Dove H. (5 min.)

Links to Committee Reports/Webpage for Reference:

- a. [Member Services Committee](#): Chair - Dove H. [Regions/Intergroups subcommittee](#)
- b. [Safety Resources Committee](#): CoChairs -Marcin. and Rich R.
- c. [Public Services and Hospitals & Institutions Committee](#): Chair -Rich R.
- d. [European Committee](#) : Chair - Edmundas
- e. [Global Members Committee](#): Chair -Shangreila

Board, Staff and Guest Questions/Comments (Section: 5 min.; Individual: 1-1.5 min. for each Q & A)



Promise 7 Break - TBD

Break (5 min.)

C. [Policy & Structure Collaboration Committee Update](#) - Bradford (5 min.)

Links to Committee Reports/Webpage for Reference:

- a. [ABC AWC Committee](#): CoChairs- Edmundas, Marcus, Carmen, Brian
 - i. [ABC Study](#) : Chair - Jim R.
- b. [ABC Proposals & Ballot Prep. Committee](#): Chair- Jim R.
- c. [Archives Committee](#): Chair is open
- d. [Concepts 2 & 6 Study](#): Coordinators: Charlie H. & Kelle J.
- e. [Nominating Committee](#): Chair- Denise R.
- f. [Operating Policies and Procedures Committee](#): Chair is open
- g. [Volunteer Resource Committee](#): CoChairs- Jim R. and Laura L.

D. [Content Development Collaboration Committee Update](#) - Sue V. (Section 3 min.)

Link to Committee Report for Reference

- [Literature Committee](#): Chair - Christine B.

Board, Staff and Guest Questions/Comments (Section: 5 min.; Individual: 1-1.5 min. for each Q & A)

V. Motions Passed for the Record (5 min.)

A. [Motion passed at an Executive Committee Meeting](#)

Motion: To approve the sending of this email as presented today - see:

 Aug 21 slack email.docx (Bradford H.)


Background: The Health and Safety Advisory Group recommended to the board that they send out an email to all Slack users to share information with them about the new User Agreement for Slack and Zoom that will be implemented in September.

Second: Sue V.

Decision: Motion passed unanimously on August 17, 2023.

B. Motions passed at a Board Working Session

Motion: To approve implementing WSO's Communication Platforms User Agreement as recommended by the Health and Safety Advisory Group. This includes sending out the following letter from the Board of Trustees to each person who has access to the WSO Slack platform requesting they sign the agreement - see:

 Sept 2023- Letter to Slack Users re: User Agreement- d2 . (Dove H.)

Background: The Health and Safety Advisory Group recommended to the Board to institute a WSO Communication Platforms User Agreement in order to promote a healthy and safe environment for communications. Also, it is a standard practice to institute user agreements for online communication platforms used by organizations.

Second: Bradford H.

Decision: Motion passed unanimously on August 31, 2023. Fredrik H. and Tamara P. were absent.

C. Motions passed via Specific Concurrence (SC) (A "specific concurrence" is an electronic vote and is often considered time sensitive and/or has previously been discussed during Working Sessions)

Motion: To approve the recommended motion below from the Ballot Proposal Committee (BPC) (Sue V.)

BPC Recommended Motion: We move that we change the date for the Call for Proposals to August 20th, Proposals will then be due on October 20th, and the time for consultation and changes will have a deadline of November 10th. This is for the 2024 ABC only.

Background: The letter to the meeting groups, intergroups and Regions was scheduled to be issued on Aug 1st as per the OPPM and it did not get done. The letter is being issued Aug 20th. As a result, there was a need to give the groups more time to prepare proposals.

Decision: Motion passed unanimously on August 19, 2023.

Staff and Guest Comments (Section: 5 min.; Individual: 1-1.5 min. for each Q & each A)

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VI. Closing Activities

A. Announcements

- The next Teleconference meeting will be held on Saturday, December 9.
 - The October and November Teleconferences are rescheduled to December. In October there are the events in Boca Raton, FL and in November there is a Quarterly Delegate Meeting.
 - Monthly committee and board reports, along with a list of board motions passed, will continue to be posted on the WSO website each month.
 - Please direct any questions to the relevant Committee email (see: [ACA WSO-Organizational-Chart](#) for list of emails) or to the Board at Secretary@acawso.org

B. Motion to Adjourn Meeting:

C. Closing Serenity Prayer