

ABC Committee Report July 2023

Committee Co-Chairs: Brian Ph., Carmen B., Edmundus V., Marcus H.

Meetings:

The ABC Committee meets weekly on the 1st and 3rd Saturday at 10:30 ET

<https://us02web.zoom.us/j/87582913615?pwd=dWpPNVJPcVNiVjJxbGgzbfVwY05Ez09>

Meeting ID: 875 8291 3615 **Passcode:** ABC2022

E-mail: abc@adultchildren.org

Purpose:

- Oversee the planning and implementation of the Annual Business Conference/Quarterly Delegate Meetings.
- Strive to facilitate an effective assembly establishing the collective conscience of our fellowship regarding the maintenance of ACA World Services.
- Support those who serve the ABC/QDM.
- Use feedback from QDM Survey to prepare the QDM agenda.

July 1st Meeting Attendees: Brian Ph., Edmundas, Marcus H., Jim R., Mary Jo L., Sue V., Erin D., Josh W., Karin S., Kelle J., Lisa M., Marcin C., Patricia Y., Tamara P., Norm (briefly)

July 15th Meeting Attendees: Brian Ph., Carmen B., Marcus H., Jim R., Mary Jo L., Sue V., Kelle J., Josh W., Karin S., Cathy M., Lisa M., Erin D., Denise R., Jaki S., Leba A., Marcin C., Norm, Michelle H.

July Highlights

Trusted Servants for QDM Aug. 5: Alisa A., Barbara B., Boaz S., Brad L., Brian Ph., Carmen B., Charlie H., Clare W., Dalibor L., Erin D., Karen O., Marcin, Marcus H., Mary Jo L., Patricia Y., Ren, Rich R., Shangreila, Tamara P.

Invited QDM Speakers: Alaska O., Brad L., Carlos L., Jim R., Josh W., Kelle J., Lloyd H., Sue V., Willi F.

- ABC Committee approved QDM Agenda
 - Agenda topics were based on ABC2023 Survey results, along with other input from delegates through direct comments or Slack
- QDM Agenda Planning Committee met twice a week throughout July .
 - Met with Alaska O., Carlos L., and Willi F. twice to discuss the BIPOC Floor Motion implementation plan.
 - Met with Charlie H. to talk through Point of Order
 - Met with Jim R. to discuss if there would be any discussion about the ballot proposal floor motion; this motion was not approved and was referred to the Board, so Ballot Prep would not participate in that section. There may also be a section about the floor motion process, which Ballot Prep would also not be part of.

- Using the detailed schedule, Co-Chairs Carmen B. and Brian Ph. practiced QDM three different times.
 - Met with Parliamentarian Mary Jo L. several times to discuss and clarify how different parts of the agenda would be facilitated.
- Gathered documents that would be linked to the QDM Agenda
- Staffing of QDM August 5
 - Mary Jo L. agreed to be the Parliamentarian.
 - Needed more Timers, Point of Information, Point of Security and back-up Point of Order person.
- Delegate Training Sessions July 22, 2023, 9 am and 9 pm facilitated by Brian Ph. Marcus H., and Shangreila. Both went well.
 - Created presentation.
 - Hoped to post a recording, but there was no time to edit a version together.
- QDM Rehearsal July 29, 2023
 - Priority was the safety briefing by Adelina-CA.
 - Ran through simulated interruptions in order to practice Safety Protocol.
 - Went through each role, clarified responsibilities, and answered questions.
 - Talked through each presentation session with presenters. Those that couldn't attend met and ran through their sessions during alternative working sessions.
- Received ABC Committee and Board approval to send out the Delegate letter. Sent to IT to email July 13, 2023
- Requested that IT open the delegate and observer registration on July 17, 2023. Set closing date for Delegate registration for July. 31, 2023

Critical next steps:

- Recheck to make sure adjustments to time match in the QDM Agenda and the QDM Detailed Agenda.
- Reconfirm staffing for all Trusted Servant positions during the QDM August 5.
- Work on co-chair script