ABC Committee Report August 2023

Committee Co-Chairs: Brian Ph., Carmen B., Edmundas V., Marcus H.

Meetings:
The ABC Committee meets on the 1st and 3rd Saturdays at 10:30 ET
https://us02web.zoom.us/j/87582913615?pwd=dWpPNVJPcVNiVjJxbGgzbFVwY05EZz09

Meeting ID: 875 8291 3615   Passcode: ABC2022

E-mail: abc@adultchildren.org

Purpose:
- Oversee the planning and implementation of the Annual Business Conference/Quarterly Delegate Meetings.
- Strive to facilitate an effective assembly establishing the collective conscience of our fellowship regarding the maintenance of ACA World Services.
- Support those who serve the ABC/QDM.
- Use feedback from QDM Survey to prepare the QDM agenda.

August 19th Meeting:
Committee Members: Carmen B. (Meeting Chair), Brian Ph.(Meeting Secretary), Edumundas V., Mary Jo L., Sue V.
Visitor: Pam M.

August Highlights
- Debriefing session on Quarterly Delegate Meeting August 5, 2023.
  - What went well?
  - What needs improvement?
- Several requests were made for volunteers but only 6 attended.
  - Note: Kelle J had indicated she would not be able to attend
- Confirmation that Norm P. volunteered to be Parliamentarian for QDM Nov. 4. He is a retired event organizer and a previous business owner versed in Roberts rules. Originally from the Philippines, he and his husband currently resides in Spain. Edmundas had tentatively talked to him about this before the QDM August 5.
- Suggestion to include a Floor Manager position to help during QDM. No consensus on this.
- Motion to clarify status of active and voting member in the ABC Committee:
  - *Motion during ABC Committee, Committee Membership guidelines: 1) to be an active/voting member, you must have attended at least 50% of the meetings with a minimum of 3 meetings; at the 4th meeting you can become an active voting members at your discretion; 2) only active members participate in committee business discussions when recognized by the Chair; 3) until someone is an active voting member they are considered a guest and only participate at designated times;*
    - Unanimous vote 4 to approve.
      - Note: Edmundas indicated he favored the direction of the motion

before having to leave early.
- Exploring possible Project Management Software options.
- Discussion on QDM August 5 Survey, to be aware that some think it may be too long.
  - Ask the committee for help in clarifying the definition of Trusted Servant for the survey.

Critical next steps

- When we receive the **QDM Survey August 5 results**, we will use it to help set the next QDM agenda.
- Request for volunteers for next QDM Nov. 4.
- Pilot test using Project Management Software to track tasks.