



Book of Motions 1991

ADULT CHILDREN OF ALCOHOLICS /interim World Service Office
ANONYMOUS/Marcia J. EDITOR

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Key

Unanimous & Consensus (No opposition)
M/P=Motion Passed (On roll call)
B/P=Ballot Passed (by 2/3 "Yes" votes upon tally)
M/NP=Motion Not Passed
B/NP=Ballot Not Passed
C prior to the motion number indicates "at conference."
CONSENT=No explanation given

Numbers are read by month, day, year, and motion number (i.e., 01108702=January 10, 1987 motion number 2)

Board Of Trustees List of Motions 1991

January 1991

January 12

Motion 01129101: Information for the Packet

The following information will be stated clearly and sent to delegates with the packet information:

- a) That the (caucus) report is just a report.
- b) Recommendations can be made for action.
- c) Motions would follow for the assembly to second and take action on.

Vote: Not found on document

Motion 01129102: Missing

Motion 01129103: Missing

Motion 01129104: Missing

Motion 01129105: Missing

Motion 01129106: Missing

Motion 01129107: Audio Tapes of Minutes

To reuse or eliminate the audio tapes of minutes after a period of time to be designated by the board.

Vote: NO CONSENSUS

Motion 01129108: Removal Affiliation of Heart of Iowa Intergroup

To remove the Heart of Iowa Intergroup from the database per their letter of non-affiliation.

Vote: CONSENSUS

Motion 01129109: Copies of Board Correspondence

That all Committee Chairs and/or other board members who have received and answered correspondence from the fellowship forward a copy of same to the office for filing.

Vote: CONSENSUS

January 13**Motion 01139101: Results of Officer Elections**

Chairperson: Joanne O.

Treasurer: Donna G.

Vice-Chairperson: Alex R.

Secretary: Josie E.

Motion 01139102: Geographical Representation to the Board

That IWSO develop procedures and guidelines for selecting geographical representation to the Board of Trustees.

Vote: CONSENSUS

Motion 01139103: Election of Geographical Trustees

That the IWSO, in a continuing effort for geographical representation on the board, utilizing the evolving regional map with flexible boundaries, hold elections of Regional Trustees for those areas where meetings have not selected a Regional Trustee to serve on the Board for a period of one year, with financial support to be provided by the meetings within that geographical area.

Vote: CONSENSUS or CONSENT

Motion 01139104: Counting of “Undecided” Group Conscience/Ballot Votes

That the board adopt the policy for the purpose of counting the votes for 1991 Ballot and Group Conscience Surve (GCS) items where there are three possible responses (Yes, No, Undecided) so the total vote will include the undecided votes. (Noting that the “undecided” vote is part of the total count toward the majority passing, and where the terminology is included in the letter that identifies it as counting effectively as a “no” vote.)

Vote: CONSENT

Motion 01139105: Receipt and Handling of Group Conscience Items

The Ballot Committee determined that the GCS items must be received by the ballot committee by the cutoff date of December 3 (30?), 1990; that the Ballot committee will write within 4 days, a cover letter explaining the balloting procedure and a form to be used to send in a GCS item and will send these along with a group’s registration form to each group and intergroup. Presented to the Board.

Vote: CONSENT

Motion 01139106: Format of Returned Group Conscience Surveys

That the GCS go out in 1991 without pros and cons.

Vote: CONSENT

Motion 01139107: Change of Name from IWSO to WSO

Proposed Ballot Item:

Shall the operating name of the service structure for ACA/ACOA Twelve Step fellowship be changed from the "IWSO" to the "WSO?"

Vote: CONSENSUS

Motion 01139108: Timing of Ballot Mailing

That the Ballot and GCS not be allowed to go out until the GCS items that passed by two thirds last year are Ballot items ready to go this year, with the exception of the 12 Steps and 12 Traditions.

Vote: M/P

Motion 01139109: Change of Practice with Ballot

A written item was submitted that would stop the procedure of having a GCS item from going into to a ballot item and becoming final. (Tape recorder malfunctioned.)

Vote: M/NP

Motion 01139110: Review of ACA GSN Service Guide

To accept for review the ACA GSN Service Guide if offered to the fellowship without any copyrights.

Vote: CONSENSUS

Motion 01139111: Acceptance of Humboldt Item for GCS

To accept for inclusion in the GCS the item sent in by the Humboldt Intergroup.

Vote: CONSENT

February 1991

Motion 02089101: Handling of APACA Ballots

That when the APACA Ballot packets were received, the originators would review it and get back any updates/changes to Tom B.

Vote: CONSENSUS

Motion 02089102: Add Regional Reps to Ballot Item

That the motion regarding how to deal with the new regional reps that had passed at the January meeting to be prepared by Scott would be forwarded for inclusion in the ballot after review by the Executive Committee. (***Motion 01139103: Election of Geographical Trustees***)

Vote: CONSENSUS

Motion 02089103: Ratification of Regional Trustees Unable to Attend the ABC

That since some of the Regional Trustees and/or new Representatives could not attend the ABC that the Board could not be ratified and therefore the Trustees would just be announced.

Vote: CONSENSUS

Motion 02089104: Transcription of Minutes

That the minutes be transcribed verbatim with transcript....

The original document was cut off at this point. There may have been more motions. Editor 2023

March 1991

The original document was cut off and the first three motions are missing. Editor 2023

Motion 03169101: Missing

Motion 03169102: Missing

Motion 03169103: Missing

Motion 03169104: Mailing of Ballot Packet

To wait until after the ABC and then send out the Ballot including items submitted at the ABC.

Vote: NO CONSENSUS

Motion 03169105: Bulletin 191

To approve Bulletin 191.

Vote: M/P

Motion 03169106: Mailing of Bulletin 191.1

To have it go out first class with the Ballot Packet.

Vote: M/P

Motion 03169107: Mailing of Bulletin 191.2

To send it first class and with the ComLine.

Vote: M/NP

Motion 03169108: Mailing of Bulletin 191.3

To send it and the ComLine 4th class.

Vote: M/NP

Motion 03169109: Mailing of Bulletin 191.4

To send it fourth class with the ballot packet.

Vote: M/NP

The next two motions have the same number as the previous motion. Editor 2023

Motion 03169109: Request by ComLine Editor

That the ComLine Chair request donations, office needs, and make an appeal for 7th Traditions funds etc. as the editor.

Vote: M/P

Motion 03169109: Published Information About Outside Organizations

That the ComLine Chair should be spoken to for published information about outside organizations.

Vote: CONSENSUS

Motion 03169110: Delegate Packets.1

Approval for up to \$2,000.00 for printing the delegate packets.

Vote: M/NP

Motion 03169111: Delegate Packets.2

To send all the folders in the Office for Canada to be reused for the delegate packets, approve \$400.00 to be forwarded immediately for reproduction costs for the packets.

Vote: M/NP

Motion 03169112: Delegate Packets.3

Send 150 folders for the delegate packets and earmark \$400.00 for reimbursing any expenses.

Vote: M/P

Motion 03169113: Copier Maintenance Contract

To renew the maintenance contract on the copier for one year at \$165.00.

Vote: CONSENSUS

Motion 03169114: Intergroup Committee Expenses

To advance Maureen \$100.00 for the Intergroup Committee newsletter expenses.

Vote: M/P

Motion 03169115: IWSO Paper

To approve the IWSO paper as drafted.

Vote: M/NP

Motion 03169116: Acceptance of New Board Trustee

To accept Pierre onto the Board to serve as a Trustee.

Vote: CONSENSUS

April 1991

NOTE: *The minutes for the April 26/27 meetings in Calgary have not yet been made available to Joanne O. for inclusion in this listing. Those that appear here were taken from references made in other minutes.*

Motion 04269101: Final Settlement for Humboldt Group

To send the Humboldt Intergroup a letter stating:

"Here is a check for \$150.00 which represents what a standing committee of IWSO would receive. (\$50.00 per month over a 3-month period.) We hope this will be acceptable as a final settlement of this matter."

Vote: M/P

The Motion below has the same number as the one above. Editor 2023.

Motion 04269101: Appointment of ComLine Chair

To appoint Josie E. Chairperson of ComLine. (She resigned as Secretary).

Vote: M/P

1991 ABC on April 27-28

Results of the 1989 Ballot Reported with Motions

CM=Motion from the floor B=Ballot P=Passed NP=Not Passed

NOTE: The minutes for the 1991 ABC, April 27, 1991 contained not motions. The minutes for April 28, 1991, if transcribed have not been given to Joanne O. for inclusion of the Motions in this listing.

May 1991

The Chair announced that the Executive Committee, acting as Corporate Officers had concluded due to the current financial state to freeze all funds. The following policies and procedures would be implemented immediately. No votes were taken.

Policy 05119101: Teleconferences

Teleconferences would be prepaid @\$25.00 per hook-up and last for a period of one hour maximum. Only those Trustees who were for May and June by June 8th would be hooked up on the next teleconference.

Policy 05119102: Committee Finances

Each Committee must become self-supporting for now in order to continue.

Policy 05119103: Dispersal of Current Income

The income would cover the office and mandatory expenses only, all other debts would be held until a review of the budget and a prudent reserve was re-established.

Policy 05119104: ComLine

The ComLine was subscription-based and must keep within its budget within its income. Until further notice it was to be kept to a \$200.00 per month expense.

Policy 05119105: Vote of Confidence

That a vote of confidence was proposed for the Executive Committee and the Chair's decisions regarding tightening our belt, freezing the funds until we build our reserves back up, we identify our priorities in writing, that we contribute and build our procedure book, that we do our housekeeping. That when issues are put on the agenda for review and vote that they carry the fiscal source, expense and responsibility.

Vote: MAJORITY CONSENSUS; 3 ABSTENTIONS

Policy 05119106: Prepaid Teleconference Vote

For prepaid teleconferences.

Vote: MAJORITY CONSENSUS

MINORITY STATEMENT: Clarification was requested to state that the original prepaid motion was to apply to the Regional expanded members and not the sitting board. This would be addressed in writing by the next meeting and placed on the agenda.

June 1991

Motion 06099101: Removal of Trustee

To remove Jerry L. who had been on LOA for a year and then did not attend 3 meetings in a row prior to April 1991. Since he was not dropped at that meeting, he would be dropped at this meeting and so notified.

Vote: CONSENSUS

Motion 06099101: *Misnumbered in Original Motions.* IWSO Statement of Purpose

To accept one of the proposed "Statement of Purpose for IWSO" which would then be placed in the Policy and Procedure Book as a starting place for IWSO. The following was amended:

"The sole purpose of the Adult Children of Alcoholics (ACA) Interim World Service Organization (IWSO) is to serve the Fellowship of ACA. It is an agency created and now designated by the Fellowship of Adult Children of Alcoholics to maintain service for those who might be seeking, through ACA, the means for recovering from being raised in an alcoholic or otherwise dysfunctional home, through applying to their own lives, in whole or in part, the Twelve Steps which constitute the recovery program upon which Adult Children of Alcoholics is founded. The Interim World Service Organization shall do this by using the 12 Traditions in its deliberations and decision-making process and use its best efforts to ensure that the traditions are maintained throughout the fellowship."
(See Operating Policy and Procedure Manual for entire statement.)

Vote: CONSENSUS

Motion 06099102: Issuance of Checks

Checks will be issued on or about the 1st and 15th of each month.

Vote: CONSENSUS

Motion 06099103: Rules for Committee Reimbursement

Committee Chairpersons may be reimbursed up to \$50.00 per month upon submission of form F591A and appropriate receipts to the IWSO treasurer. Any expenses over \$50.00 must have the prior approval of the IWSO Board of Trustees, in accordance with current policy. Any committee expense reimbursement request submitted later than three (3) months will be forwarded to the IWSO Board of Trustees for consideration.

Vote: CONSENSUS

Motion 06099104: Written Monthly Committee Reports

To adopt the policy of written monthly reports to be required from each Committee Chair and that

they be notified regarding such policy.

Vote: CONSENSUS

Motion 06099105: July Meeting Change

To cancel the in-person and hold a teleconference for the July meeting.

Vote: M/P

Motion 06099106: August Meeting

To continue with teleconferences until September and work out some options (to meet somewhere other than LA) before then.

Vote: CONSENSUS

July 1991

Motion 07139101: Approval of April Minutes

To approve the February, March, May, and June 1991 minutes.

Vote: CONSENSUS

Motion 07139102: Acting Secretary

To have Tom E. act as Secretary.

Vote: CONSENSUS

Motion 07139103: Committee Chair Policy

To adopt the following as Committee Chair Policy:

"The ACA/IWSO utilizes a subcommittee system that meets throughout the year and is composed of trustees, members, and an occasional nonmember. The basic purposes of these committees are to collect, clarify, define, and respond to the dictates of the fellowship within specific areas of concern. They may request the Board of Trustees to initiate actions based on these decisions and coordinate such actions. The committees are held fiscally responsible and may be financially supported by the IWSO Board of Trustee policies and procedures governing such committees. (See the entire policy in the Operating Policy and Procedure Manual/OPPM.)"

Vote: CONSENSUS

Motion 07139104: Caucus and Committee Reports Policy

Policy for Caucus and Committee Reports as issued to the ABC was to be adopted.

Vote: M/P

Motion 07139105: Ballot Format Proposal

That the board act upon and take action as stated on the format developed by the 1990 Ballot Committee recommended by the Ballot Committee Report. (See OPPM)

Vote: CONSENSUS

Motion 07139106: Policy and Procedures for ComLine

ComLine Committee Policy and Procedures.

Vote: NO CONSENSUS

Motion 07139107: ComLine Expense Request

ComLine expense request.

Vote: NO CONSENSUS

Motion 07139108: ComLine “No Refund” Policy

No refund policy for subscription to the ComLine.

Vote: NO CONSENSUS

Motion 07139109: Renewal Subscription Processing Policy

Renewal subscription processing policy.

Vote: NO CONSENSUS

Motion 07139110: Change of ComLine Address

Change of address for ComLine.

Vote: TABLED

Motion 07139111: Letter from Regional Trustee

Letter mailed by Regional Trustee for solicitation of funds not in keeping with fiscal policy.

Vote: TABLED

Motion 07139112: Service on the Board of Trustees Policy

Policy for Service on the Board of Trustees (requirements).

Vote: NO CONSENSUS

Motion 07139113: Reimbursement for Board Members

Reimbursement of expenses for board members.

Vote: TABLED

Motion 07139114: Change in Meeting Date

To change the in-person meeting from September to October.

Vote: CONSENSUS

Motion 07139115: ComLine Advance

To advance \$250.00 to ComLine for August issue.

Vote: CONSENSUS

Motion 07139116: June ComLine Expenses

To pay the ComLine June expense of \$279.43 which had been taken from the original \$500.00 advance.

Vote: NO CONSENSUS

Motion 07139117: Removal of Non-subscribers from ComLine List 1

To remove Trustees and Intergroups from the ComLine mailing list if they did not have a subscription.

Vote: NO CONSENSUS

Motion 07139118: Removal of Non-subscribers from ComLine List 2

To remove Intergroups from the ComLine mailing list if they did not have a subscription.

Vote: CONSENSUS

August 1991

Motion 08099101: April ABC Minutes

April ABC Minutes

Vote: TABLED

Motion 08099102: Approval of August (July?) Minutes

August (July?) minutes approved.

Vote: CONSENSUS

Motion 08099103: Cost-sharing for In-person Meetings

Proposal to consider policy regarding cost-sharing for in-person meetings.

Vote: TABLED

Motion 08099104: Next In-person Meeting

To have an in-person meeting in October.

Vote: M/P

Motion 08099105: Location for October Meeting 1

To have the meeting in Chicago.

Vote: M/NP

Motion 08099106: Location for October Meeting 2

To have the meeting in LA.

Vote: M/P

Motion 08099107: Expenses for Meetings

Proposal was made regarding lowering the total of expenses if some not attending and those that were would cost share. Would board entertain concept of cost sharing?

Vote: CONSENSUS

Motion 08099108: Cost-sharing for October Meeting

Discussion on how to cost share called for time, cost-sharing for October meeting.

Vote: TABLED

Motion 08099109: Item VI, D.

Item VI, D. (not in minutes) received blocking concern since a member had not received packet and had not seen item.

Vote: NO CONSENSUS

Motion 08099110: Change of IWSO to WSO

(Announcement that Ballot item changing IWSO to WSO had passed with 84.8% of the vote.) To change the name as of this date.

Vote: CONSENSUS

Motion 08099111: Advance for September and October ComLine

To advance ComLine \$500.00 for September and October with a limit of \$200.00 per month cost and \$100.00 added expenses.

Vote: CONSENSUS

Motion 08099112: Resignation

Jen resigned as of this meeting.

Vote: RESIGNATION ACCEPTED

Motion 08099113: Withdrawal of Omaha as Convention Hosts

Omaha not having received seed money from Canada will withdraw as hosts to next convention—asked for \$500.00 advance from board.

Vote: TABLED

September 1991

No September Minutes

October 1991

No October Minutes

November 1991

No November Meeting

December 1991

Motion 12149101: Removal of Board Members

Removal of Lisa K. and Michael P. from Board having missed three meetings in a row.

Vote: CONSENSUS

Motion 12149102: Election of Officers

Election of Officers:

Chairperson: Joanne O.

Vice-Chair: Alex R.

Treasurer: Donna G.

Secretary: Kathy M.

Motion 12149103: Powers of Committees Paper

To adopt the Powers of Committees paper as policy.

Vote: CONSENSUS

Motion 12149104: Comline Proposal

Written proposal from Marlis K. to produce ComLine.

Vote: CONSENSUS

Motion 12149105: Draft Letter to Crossing Press

A draft letter be written by the Executive Committee to th Crossing Press regarding solicitation throughout the fellowship to purchase a book, where list was procured from confidential listing.

Vote: CONSENSUS

Motion 12149105: Misnumbered in Original Motions. Speaker for 1992 ABC

To have Tom B. as speaker at the 1992 ABC in San Diego.

Vote: CONSENSUS

Motion 12149106: Reimbursement for Meeting Attendance

To reimburse Joanne O. and Alex R. expenses totaling \$328.75 for attending a meeting with the National Alanon Reps in LA.

Vote: CONSENSUS

Motion 12149107: "What Is An Intergroup" Paper

To approve What Is an Intergroup paper for inclusion in the newcomer and Intergroup Packets.

Vote: TABLED