

Part I. Qualifications

The following are the desired qualifications that Board candidates should meet before being considered for the position of Trustee. This applies to both At Large and Regional candidates:

- 1) Continuous attendance at ACA meetings for at least the previous five years.
- 2) One year or more of combined service for an ACA intergroup, region, or WSO committee, with at least six-months of active participation on a WSO committee.
- 3) Attendance on at least six WSO monthly Board teleconference calls within the previous 12 months.
- 4) Working knowledge of ACA's Steps, Traditions, and Concepts of Service.
- 5) WSO Trustees may not hold a similar position in another 12-step fellowship.
- 6) Demonstrated skill at working in a group setting and completing projects.
- 7) Ability to donate substantial time that minimally includes the following:
 - Attend at least three Board meetings per month.
 - Become a working member of at least one standing committee.
 - Attend the yearly Annual Business Conference (ABC) and ACA World Convention (AWC).
 - Attend the Board's annual Strategic Planning meeting/training retreats.
 - Maintain communication with the other Trustees as necessary to complete commitments (via email, telephone, and other web-based communication platforms).
 - Fulfill any additional commitments of Board membership as deemed necessary.
- 8) Willingness to sign both the Commitment to Service and the Board's Conflict of Interest Statement.

Note: The Nominating Committee can ask the Board to consider exceptions to these desired qualifications. Such a request, and the reason for the exception, will be submitted in writing to the Board.

