

# Nominating Committee Process & Q & A

**(aka NomCom)**

**2017 ABC Conference voted to establish the Nominating Committee.**

**Purpose: to identify/vet ACA members whose skills, experience, wisdom, and program knowledge support their ability to be Trustees.**

**Specific qualifications were developed to assess these skills.**

## Qualifications for Board

- 1) At least 5 yrs of consistent attendance at ACA meetings.
  
- 2) Service: One year or more on a WSO committee
  - or 6 months if member has been active in an Intergroup or Region for at least one year.
  
- 3) Attendance at least 6 of 12 monthly WSO Teleconferences yearly.

4) Working knowledge of ACA's Steps, Traditions, and Concepts of Service.

5) May not hold a similar position in another 12-step fellowship.

6) Demonstrated skill at working in a group setting and completing projects.

7) Ability to donate 10-15 hours weekly - more or less

- Board meetings

- Committee work

- Communications, etc.

- Teleconferences

8) Sign the Commitment to Service and the Board's Conflict of Interest Statement.

Note: Exceptions can be made for yrs in ACA & # of Teleconferences if other qualifications are met.

**\*There is never an exception for good recovery or lack of emotional sobriety.**

# How do they show up?

- Are they able to disagree without being disrespectful?
- Are they constructive and provide solutions?
- Are they kind and respectful?
- Are they able to accept and support the outcome of a group conscience when it doesn't go as they had wished?
- Do they make amends with changed behavior?

# **Nominating Process is a Confidential Process**

**Confidentiality is essential for the integrity of our process and the emotional safety for those who apply.**

- 1. An applicant submits an application.**
- 2. We review the application.**

**3. We thoroughly vet the applicant focused on meeting the qualifications. We do this through:**

**- Interviews: candidate, their references, and others who know them through service.**

**- Interactions:  
in Teleconferences,  
at ABC's & QBM's,  
and on Slack & Chats.**

**4. NomCom nominates qualified candidates to the Board of Trustees**

**5. The Board must also accept the candidate for them to become Trustees.**

**6. Delegates vote to Ratify the Board members on a yearly basis.**

## NomCom Provided more information about the Board

- **WSO Service Bio for each Trustee.**
- **Posted in the Delegate Slack Channel ways to learn about the Board & their responsibilities.**
- **“Spotlight on the Board” Interviews**
- **Posted in Slack our new “Concerns for Board Fitness” process on April 10th**

## **ACA is a Non-profit Organization and has a specific legal status.**

- ACA cannot function or exist without a Board of Trustees.
- The Board are essential unpaid volunteers who have a fiduciary duty to ACA.
- The Board must abide by the Non-profit statutes of the state of California, the ACA Bylaws, the OPPM, and apply principle's before personalities when making decisions for ACA.

# We need more Board members.

- **NomCom is here to answer any questions you may have.**
- **For diversity, an invitation to our BIPOC & LGBTQ+ members to apply.**
- **We need your help to encourage others to apply.**
- **NomCom also is seeking new members.**

# **Question and Answer**

# **Board Trustee Ratifications**

## **Day 1    Trustee Presentations and Q & A**

- 1. As the Nominating Committee Chair, I will facilitate the process.**
- 2. Each Board member will have 3 minutes.**

### 3. 20-minute Question and Answer session.

\*Questions will be submitted in Chat function to: **Denise R. Chair NomCom.**

- a. Delegates raise their virtual hand to submit a question.
- b. A Delegate must be called on to submit a question.
- c. Questions should be neutral, businesslike, designed to elicit information.
- d. I will read each question aloud, and one or more trustees may answer.

**e. \*\* If a question may violate the stated ground rules or Traditions, I will refer the question to the Parliamentarian.**

**f. If the Parliamentarian deems it violates the ground rules, I will ask for the next person's question.**

**4. Directions for voting will be done at the end of the day.**

## **Day 2 Voting Results and Minority Opinion**

- 1. Results of voting will be posted.**
- 2. Members with minority opinions have 1 minute to voice to the Delegates why they believe a Board member does not qualify for continued service.**
- 3. Any candidate named in a minority opinion will have up to two minutes to comment.**

**4. Delegates will be asked if the minority opinion changed anyone's vote by a show of hands.**

**If < 40 percent of participating delegates oppose a candidate's ratification, the vote stands.**

**5. The results of the online voting will be final.**

# Question and Answer

1. Raise your virtual hand to submit a question.
2. Send questions in Chat to: Denise R. Chair NomCom
3. I will read the questions.

## Day 2 Minority Opinion for Board Ratifications

- 1. Results of voting will be posted.**
- 2. Members with minority opinions have 1 minute to voice to the Delegates why they believe a Board member does not qualify for continued service.**
- 3. Any candidate named in a minority opinion will have up to two minutes to comment.**

**4. Delegates will be asked if the minority opinion changed anyone's vote by a show of hands.**

**If < 40 percent of participating delegates oppose a candidate's ratification, the vote stands.**

**5. The results of the online voting will be final.**

# Minority Opinions and Board Response