



Book of Motions 1992

ADULT CHILDREN OF ALCOHOLICS /World Service Office
ANONYMOUS/Marcia J. EDITOR

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Key

Unanimous & Consensus (No opposition)
M/P=Motion Passed (On roll call)
B/P=Ballot Passed (by 2/3 "Yes" votes upon tally)
M/NP=Motion Not Passed
B/NP=Ballot Not Passed
C prior to the motion number indicates "at conference."
CONSENT=No explanation given

Numbers are read by month, day, year, and motion number (i.e., 01108702=January 10, 1987 motion number 2)

Board Of Trustees List of Motions 1992

January 1992

January 24

Meeting January 24, 1992 San Diego not available (referenced motions noted). Need minutes.

Motion 01249201: Permanent Date and Location for the ABC

To establish a permanent date and location for the ABC so that all meetings, individuals had time to arrange for attendance.

Vote: CONSENSUS

Motion 01249202: Regional Trustees and the ABC

Not to conduct recruitment or voting for Regional Trustees at the ABC.

Vote: CONSENSUS

Motion 01249203: Acceptance of the OPPM

To accept for use the Operating Policy and Procedure Manual. (OPPM)

Vote: M/P

Motion 01249204: Acceptance of Service Workers' Guide

To accept for use the Service Workers' Guide.

Vote: TABLED

1992 ABC on January 26

Results of the 1989 Ballot Reported with Motions

CM=Motion from the floor **B**=Ballot **P**=Passed **NP**=Not Passed

Motion C01269201: Ratification of the ACA WSO Board of Trustees

To ratify the 1992 ACA WSO Board as introduced.

Vote: M/P

Motion: C01269202: Delegate Policy and Nominating Committee

To restructure delegate policy to include the following:

- 1/5 vote per delegate
- 1 vote per IG delegate
- 1 vote per 10 GSR in attendance
- 1 vote per 20 groups registered with IGs

AND to create a nominating committee for Trustees to be elected at the ABC.

Vote: M/NP

Motions have been renumbered by the editor. The motion below had the same number as the motion above. (Marcia J.)

Motion C01269203: Intergroup Votes for the ABC

To IGs one vote per IG at the ABC or one vote ballot by amending the current voting policy of WSO.

Vote: M/P

Motion C01269204: Pamphlet Series

That WSO coordinate an effort to publish a pamphlet series of basic materials.

Vote: M/P

February 1992

No meeting.

March 1992

Motion 03149201: Approval of January ABC Minutes

Vote: CONSENSUS

Motion 03149202: Teleconference in April

Vote: CONSENSUS

Motion 03149203: Treasurer's Report

Vote: CONSENSUS

Motion 03149204: Contribution for Intergroup Packet

To wait until after the ABC and then send out the Ballot including items submitted at the ABC.

Vote: M/P

Motion 03149205: Price for New Meeting Packets

To approve Bulletin 191.

Vote: M/P

Motion 03149206: Print Run of New Meeting Packets

To have it go out first class with the Ballot Packet.

Vote: M/P

Motion 03149207: Permanent Yearly Date for the ABC

To send it first class and with the ComLine.

Vote: M/P

Motion 03149208: Letter on Finances for the Fellowship

To send it and the ComLine 4th class.

Vote: TABLED

Motion 03149209: Creation of Advisory Committee of Professionals

To send it fourth class with the ballot packet.

Vote: TABLED

Motion 03149210: Deadline for Teleconference Payments

That the ComLine Chair request donations, office needs, and make an appeal for 7th Traditions funds etc. as the editor.

Vote: M/P

Motion 03149211: Region 10 Representation

That the ComLine Chair should be spoken to for published information about outside organizations.

NO VOTE TAKEN

April 1992

Motion 04119201: Acceptance of March Board Minutes

To accept the March minutes with corrections.

Vote: M/P

Motion 04119202: Appointment of Regional Representative

Jack B. Region 2 new Representative replacing Michael S. was brought onto the board.

Vote: None recorded.

Motion 04119203: Acceptance of Treasurer's Report

To accept the Treasurer's report as presented.

Vote: M/P

Motion 04119204: May Agenda Packet for Canada

Approval to sent the May agenda packet express mail to Canada so they could get it on time.

Vote: CONSENSUS

Motion 04119205: Responsibility for Office Conduct

Clarification that the Office Chair is responsible to the Board for what goes on. To have job descriptions for the office providing direction and responsibilities. The description of the Office responsibilities would be forwarded in draft for the OFFICE Committee Chair and staff.

Vote: M/P

Motion 04119206: Complimentary Copies of ComLine

To mail complimentary copies of ComLine to registered Intergroups who do not subscribe for a 6-month period, for the purpose of generating subscriptions with a letter at the end of the period to follow up.

Vote: M/P

Motion 04119207: Schedule for July In-person Meeting

That the in-person meeting in July be held at the ACA office in Torrance, CA on Saturday and Sunday July 11-12.

Vote: CONSENSUS

Motion 04119208: Agenda for July Meeting

That the agenda be set 2 months in advance.

Vote: M/NP

Motion 04119209: Identification and Funding of Regional Representatives to the Board

That the Region Reps be identified by that title. That Regions representatives be accorded full voting privileges at the WSO meetings.

Fiscal Impact: Clarify delineation between WSO and Region funds. Clarify that the Regional Rep. and/or structure is clearly autonomous. That all financial support comes from the groups within the Region or Regional service structure, and that the Regional Representative/structure is accountable to the groups that provide those funds as well as the IRS, and are not considered part of the WSO general funds.

Vote: M/P

May 1992

Motion 05099201: Acceptance of March Minutes

To accept March minutes.

Vote: CONSENSUS

Motion 05099202: Acceptance of April Minutes

To accept April Minutes.

Vote: CONSENSUS

Motion 05099203: Resignation

To accept Doug M. resignation as of March 14.

Vote: CONSENSUS

Motion 05099204: Reimbursement

To reimburse the Office Chair \$54.00.

Vote: CONSENSUS

Motion 05099205: Opening of Second Checking Account

To open a second checking account, with a limited amount of funds that would be available to the office for purchasing supplies as necessary.

Vote: TABLED

Motion 05099206: Acceptance of Board Member

To accept Tom B. on the Board.

Vote: CONSENSUS

June 1992

Motion 06139201: Approval of May Minutes

May minutes approved.

Vote: CONSENSUS

Motion 06139202: Discount for Renewal Subscriptions to the ComLine

To discount the renewal subscription price for ComLine \$4.00/year as follows: U.S. (Local) \$10.00; Canada \$12.00; Foreign \$20.00. For a period of 6 months to see if it increases renewals.

Vote: Amended M/P

Motion 06139203: Restricted Use of Logo

Proposal for restricted use of Logo.

Vote: TABLED

Motion 06139204: Selection of 1993 ABC Conference Chair

Proposal for the selection of 1993 ABC Conference Chair.

Vote: TABLED

Motion 06139205: *Misnumbered in Original Motions* Timeline for Letter to Intergroups

Proposal for letter to Intergroups to be mailed by June 30th.

Vote: TABLED

Motion 06139206: Cost of International Meeting Directories

Proposal requesting reduction of the cost for the current International Meeting Directories.

Vote: M/P

Motion 06139207: Office Review of Large Mailings in Advance

That the office review all Board approved large mailings in advance in order to provide input.

Vote: M/P

July 1992

Motion 07119201: Use of ACA Trademark and Logo Design

The ACA trademark including the logo design be limited to the use of materials published and produced by WSO, or those designated to publish or produce in the name of WSO for the ACA fellowship as a whole. That it be limited to only materials that carry the WSO/ACA copyright.

Vote: CONSENSUS

Motion 07119202: Use of Trademark "ACA"

That the trademark "ACA" be limited to only those groups registered with Adult Children of Alcoholics WSO.

Vote: CONSENSUS

Motion 07119203: Bylaw Change Concerning Voting at the ABC (1)

That the Board consider a Bylaw change to include giving one vote to each registered Intergroup in order that they may participate in the decision-making process of WSO at the ABC.

Vote: M/P

Motion 07119204: Bylaw Change Concerning Voting at the ABC (2)

That the Board consider a Bylaw change to include giving one vote to each registered Intergroup in order that they may participate in the decision-making process of WSO on any Ballot or Group Conscience Survey.

Vote: M/P (Chair breaking tie.)

Motion 07119205: Date for the 1993 ABC

The 199e ABC will be conducted as a Service-Oriented Conference the last weekend of April, 1993.

Vote: Amended M/P

Motion 07119206: Revision of the OPPM

That this Board turn the current Policy and Procedure Manual over to the Literature Committee for revision, completion and presentation at the next 1993 ABC.

Vote: M/NP

Motion 07119207: Reinstatement of the Bylaw Committee

That this Board reinstate the Bylaws Committee and this committee be charged with the responsibility of completing this vital work for the fellowship prior to the 1993 ABC.

Vote: M/NP

Motion 07119208: Funding to Support Development of Regional Service Structures

That the Regions not currently having a Regional Rep on the Board..., when a donation is received by the ACA/WSO office the money will be split, 90% is set aside in a fund to be used to support the development of a regional service structure, and the remaining 10% is used for the support of the current service activities of the WSO.

Vote: M/NP

Motion 07119209: WSO Advisory Board

That the Board continue to investigate the proposal regarding professional people being placed on an Advisory Committee for the Board.

Vote: M/NP

Motion 07119210: Development of Group Conscience Survey and Ballot for 1993

That this Board allow Josie E. to contact at least four Intergroups and ask for their willingness to take on producing the GCS and Ballot as a service project for the WSO in 1992.

Vote: M/NP

Motion 07119211: Informational Letter to Groups and Intergroups

To make a mailing to each group and Intergroup registered with WSO by October 31, 1992 to include:

- A financial statement up through the first 6 months of 1992
- A request for items for a GCS and Ballot for the 1993 ABC
- A list of current items before the Board with guidelines of how each group or IG can respond to items before the Board and the current service structure at the ABC.
- A breakdown of 7th Tradition funds, as submitted by Josie E. to assist groups in understanding what to do with their 7th Tradition donations.

Vote: M/NP

Motion 07119212: Tracking Motions Until Completed

That one of the jobs of the Secretary is to keep up with all motions passed by the Board and to keep these in the minutes each month as a special status category until action has been completed.

Vote: M/P

Motion 07119213: Information for Board Members Prior to Board Meetings

To include copies of all letters addressed to all Board members, Committee Reports, and Regional Reports in the mailing to the Board members prior to each Board meeting.

Vote: M/NP

Motion 07119214: Reinstatement of the Regionalization Committee

That the WSO continue to work on the development of a World service structure as requested by the ACA fellowship in 1988, by reinstating the Regionalization Committee. Including other motions regarding this proposal and four pages of materials.

Vote: M/NP IN TOTAL

Motion 07119215: 1993 International Meeting Guide

Publish 1993 International Meeting Guide. Begin with a mailing to all registered meetings and IGs for the purpose of updating meeting info and soliciting advance orders of the new meeting guide, emphasizing that this will be the first such guide published in three years. Offer a reduced rate for advance and group orders, thereby off-setting the printing cost. Include an order form with the New Meeting packets. Approximate production cost \$3.00 each, with the recommended donation price not to exceed \$10.00

Vote: M/P

Motion 07119216: Office Staff Hour Cut

To cut back the office staff hours, to no more than 20 per week, and to utilize volunteer office staff to input computer data, answer correspondence and answer the phones.

Vote: M/NP

Motion 07119217: Misuse of the Trademark and/or Logo

That the board make known to the fellowship that the ACA name (trademark) or logo may not be used in connection with any paid, professional workshop as it is a violation of the Traditions.

Vote: TABLED

Motion 07119218: Letter of Warning

To send Josie E. a letter of demand to return monies kept since December from the advanced funds for ComLine with a warning that if not returned prior to the August meeting it will result in removal from the Board.

Vote: M/P

August 1992

Motion 08089201: Secretary for Corporation Purposes

Tom B. to serve as Secretary for Corporation purposes only.

Vote: CONSENSUS

Motion 08089202: *(Originally misnumbered as O1)* Review of Motion 07119210

For action.

Vote: TABLED

Motion 08089203: Vacancy Filled on Executive Committee

Selection of member to fill vacancy on Executive Committee.

Vote: CONSENSUS

Motion 08089204: Table Further Business

To table all further business until the September meeting.

Vote: M/P

September 1992

Motion 09129201: Removal of Trustee

To remove Josie E. as Trustee for non-compliance, and in accordance with the Commitment to Service.

Vote: M/P

Motion 09129202: Adoption of 4th Quarter Budget

To adopt the proposed 4th quarter budget as presented.

Vote: M/NP

Motion 09129203: Review of 4th Quarter Budget

To transfer budget and expense information to Jack B. on floppies for review.

Vote: CONSENSUS

Motion 09129204: 4th Quarter Bulletin

To send out the fourth quarter bulletin.

Vote: TABLED

Motion 09129205: Group Registration Requirements

To establish policy: all group registration must carry a meeting location address and provide group contact or secretary information to verify its status.

Vote: CONSENSUS

Motion 09129206: *Handbook for Adult Children Project*

To accept the offer of the LA/SFV IG to bring their Handbook for Adult Children project under the auspices of WSO and provide as much support as possible.

Vote: CONSENSUS

October 1992

No October Minutes

November 1992

Motion 11149201: Ratification of Executive Committee Actions

The following actions of the Executive Committee were ratified:

- a) Approved \$100.00 to obtain meeting packets for office.
- b) Approved the request of Michael S. for a 3-month LOA but denied his request to hold the Office Chair position upon return.
- c) Approved an amount not to exceed \$100.00 to obtain a new phone or repair the old one.
- d) Changed office hours to 2:30 p.m. to 6:30 p.m.

Vote: CONSENSUS

Motion 11149202: Letter for Josie E.

To send an additional letter to Josie.

Vote: CONSENSUS

Motion 11149203: 4th Quarter Bulletin

To send out 4th quarter bulletin included in the ComLine mailing, all materials to be to editor by 11/30/92.

Vote: CONSENSUS

December 1992

Motion 12129201: Officer Elections

Chairperson—Jack B.

Vice-Chairperson—Alex R.

Treasurer—Tom B.

Secretary—Michael S. (pending return and acceptance)

Vote: CONSENSUS

Motion 12129201:*(Incorrect numbering. Editor)* **Purchase of Safety Deposit Box**

To obtain a safety deposit box for the purpose of safeguarding materials submitted for handbook.

Vote: CONSENSUS

Motion 12129202: Handbook Editing Policy on Naming of Organization

For Handbook editing policy: That ACA be consistently used throughout publication. In the introduction the ACA/ACOS *(ACOA?)* interchange will be explained.

Vote: CONSENSUS

Motion 12129203: Handbook Editing Policy on Sponsorship Essays

Pro and con essays should be used on the topic of Sponsorship.

Vote: M/NP

Motion 12129204: Handbook Editing Policy on Use of Profanity

Profanity inclusion in the form of F____ or S____ to be used.

Vote: M/NP

Motion 12129205: Handbook Editing Policy on Inclusion of Sexual Abuse

Sexual abuse references to be determined on a case-by case basis.

Vote: CONSENSUS

Motion 12129206: Handbook Editing Policy on Use of Dialectical English

Dialectical English is to be used as presented.

Vote: CONSENSUS

Motion 12129207: Handbook Editing Policy on Writing Style

Good writing and conceptual thought is our major focus.

Vote: CONSENSUS

Motion 12129208: Handbook Editing Policy on Mechanics

All articles will be edited for spelling, punctuation, grammar, and occasional diction.

Vote: CONSENSUS

Motion 12129209: Handbook Editing Policy on Citation of References

References will be cited.

Vote: CONSENSUS

Motion 12129210: Handbook Editing Policy on Copyright

The need for a copyright lawyer will be determined later by the Board.

Vote: CONSENSUS

Motion 12129211: Publication Guidelines for the Handbook

Permission to contact other 12-Step programs regarding publishing the book, getting bids from such sources, then going outside programs to betting bids. Written bids are to include price of Smythe binding (stitched, hardbound) for 1000, 2000, 5000 copies of 500 pages. They are also to include cost of linotronics conversion masters from which printing plates are photographed, and dust-covers. (Cost approximately \$30,000 for 2000 books @ \$15.00/book.

Vote: CONSENSUS

Motion 12129212: Publication of ID Pamphlet

To present a draft of pamphlet for ID papers with bids by the next meeting.

Vote: CONSENSUS

Motion 12129213: Information on Hotel Accommodation

For Jack B. to obtain hotel accommodation information in the Ontario, CA airport area.

Vote: CONSENSUS

Motion 12129214: Development of ACA 12 X 12

To develop a WSO-approved 12 X 12 for presentation at the ABC.

Vote: CONSENSUS

APPENDIX A: PHOTOCOPY OF VERSION 1 OF THE BOOK OF MOTIONS FOR 1992

1992

MTG Jan 24, 1992 San Diego not available
(referenced motions noted) need minutes.

01249201: To establish a permanent date and location for the ABC so that all meetings, individuals had time to arrange for attendance. **CONSENSUS**

01249202: Not to conduct recruitment or voting for Regional Trustees at the ABC. **CONSENSUS**

01249203: To accept for use the Operating Policy and Procedure Manual. (OPPM) **H/P**

01249204: To accept for use the Service Workers Guide. **TABLED**

C01269201: A motion to ratify the 1992 ACA WSO Board as introduced. **H/P**

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ACA WSO MOTIONS/BALLOTS

C01269202: To restructure delegate policy to include the following: 1/5 vote per delegate; 1 vote for IG delegate; 1 vote for 10 GSR in attendance; 1 vote for 20 groups registered with IG's AND to create a nominating committee for Trustees to be elected at the ABC. **M/HP**

C01269202: To IG's one vote per IG at the ABC or one vote by ballot by amending the current voting policy of WSO. **M/P**

C01269203: That WSO coordinate an effort to publish a pamphlet-series of basic materials. **M/P**

No Feb. 92' meeting.

03149201: To approve the January ABC minutes. **CONSENSUS**

03149202: To hold a teleconference rather than an in person meeting in April. **CONSENSUS**

03249103: To accept the Treasurer's report. **CONSENSUS**

03149204: To increase contribution for Intergroup packet to \$10.00 **M/P**

03149205: To--increase price for New Meeting packets to \$7.00. **M/P**

03149206: To print 100 New Meeting packets at the cost of \$125.00. **M/P**

03149207: To have the ABC on the second week-end of April every year unless there would be some problem booking a hotel, etc. **M/P**

03149202: To hold a teleconference rather than an in person meeting in April. **CONSENSUS**

03249103: To accept the Treasurer's report. **CONSENSUS**

03149204: To increase contribution for Intergroup packet to \$10.00 **M/P**

03149205: To--increase price for New Meeting packets to \$7.00. **M/P**

03149206: To print 100 New Meeting packets at the cost of \$125.00. **M/P**

03149207: To have the ABC on the second week-end of April every year unless there would be some problem booking a hotel, etc. **M/P**

03149208: To send letter to fellowship stating financial situation including Regional accountability and responsibility. **TABLED**

03149209: To consider an advisory committee that consisted of some professional people that would advise the ACA WSO Board of Trustees. **TABLED**

03149210: To have anyone that wanted to participate in the Board teleconference to have their \$25.00 in the office 10 days prior to the next teleconference. **M/P**

03149211: Acceptance of Region 10 new representative Johnnie to the board when introduced by Doug. Removal of Gary for missing 3 meetings in a row. No vote taken

04119201: To accept the March minutes with corrections. **M/P**

04119202: Jack B. Region 2 ne Representative replacing Michael S. was brought on to the board.

ACA WSO MOTIONS/BALLOTS

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04119203: To accept the Treasurer's report as presented. **M/P**

04119204: Approval to send the May agenda packet express mail to Canada so they could get it on time. **CONSENSUS**

04119205: Motion of clarification that the Office Chair is responsible for the conduct of the office. The Office Chair, then in turn, is responsible to the Board for what goes on. To have a job descriptions for the office providing direction and responsibilities. The description of the Office responsibilities would be forwarded in draft for the Office Committee Chair and staff. **M/P**

04119206: To mail complimentary copies of Cornline to registered Intergroups who do not subscribe, for a 6 month period, for the purpose of generating subscriptions with a letter at the end of the period to follow-up. **M/P**

04119207: That the in person meeting in July be held at the ACA office in Torrance, CA on Sat/Sun, July 11/12, 1992. **CONSENSUS**

04119208: That the agenda be set 2 months in advance. **M/NP**

04119209: That the Region Reps be identified by that title. That Regions representatives be accorded full voting privileges at the WSO meetings;---Yiscal Impact: Clarify delineation between WSO and Region funds. Clarify that the Regional Rep. and/or structure is clearly autonomous. That all financial support comes from the groups within the region or Regional service structure, and that the Regional Representative/structure is accountable to the groups that provide those funds as well as the IRS and are not considered part of the WSO general funds. **M/P**

05099201: To accept the March minutes. **CONSENSUS**

05099202: To accept the April minutes. **CONSENSUS**

05099203: To accept Doug M. resignation as of Mar 14 **CONSENSUS**

05099204: To reimburse the Office Chair \$54. **CONSENSUS**

05099205: To open a second checking account, with a limited amount of funds that would be available to the office for purchasing supplies as necessary. **TABLED**

05099206: To accept Torn. B. on the board. **CONSENSUS**

06139201 May minutes approved. **CONSENSUS**

06139202: To discount the renewal subscription price for Comline \$4.00/year as follows: U.S. (Local) \$10.00; Canada \$12.00; Foreign \$20.00. For a period of 6 months to see if it increases renewals. Amended **M/P**

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ACA WSO MOTIONS/BALLOTS

06139203: Proposal for restricted use of logo. **TABLED**

06139204: Proposal for the selection of 1993 ABC Conference Chair. **TABLED**

06139204: Proposal for letter to Intergrups to be mailed by June 30th. **TABLED**

06139205: Proposal requesting reduction of the cost for the current International Meeting Directories. **M/P**

06139206: That the office review all Board approved large mailings in advance in order to provide input. **M/P**

07119201: The ACA trademark including the logo design be limited to the use of materials published and produced by WSO, or those designated to publish or produce in the name of WSO for the ACA fellowship as a whole. That it be limited to only materials that carry the WSO/ACA copyright. **CONSENSUS**

07119202: That the trademark "ACA" be limited to only those groups registered with Adult Children of Alcoholics WSO. **CONSENSUS**

07119203: That the Board consider a Bylaw change to include giving one vote to each registered Intergroup in order that they may participate in the decision making process of WSO at the ABC. **M/P**

07119204: That the Board consider a Bylaw change to include giving one vote to each registered Intergroup in order that they may participate in the decision making process of WSO on any Ballot or Group Conscience Survey. **M/P** (Chair break,ing tie.)

07119205: The 1993 ABC will be conducted as a Service Oriented Conference the last weekend of April, 1993. Amended **M/P**

07119206: That this Board turn the current Policy and Procedure Manual over to the Literature Committee for revision, completion and presentation at the next 1993 ABC. **M/NP**

07119207: That this Board reinstate the Bylaw's Committee and this committee be charged with the responsibility of completing this vital work for the fellowship prior to the 1993 ABC. **M/NP**

07119208 That the regions not currently having a Regional Rep. or the Board ..., when a donation is received by the ACA/WSO office, the money will be split, 90% is set aside in a fund to be used to support the development of a regional service structure, and the remaining 10% .is used for the support of the current service activities of the WSO. **M/NP**

07119209: That the Board to continue to investigate the proposal regarding professional people being placed on n advisory committee

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for the Board. **M/NP**

07119210: That this Board allow Josie E. to contact at least four Intergrups and ask for their willingness to take on producing the GCS and Ballot as a service project for the WSO for 1992. **M/NP**

07119211: To make a mailing to each group and Intergroup registered with WSO by October 31, 1992 to include: 1) a financial statement up through the first 6 months of 1992; 2) A request for items for a GCS and Ballot for 1993 ABC; 3) A list of current items before the Board with guidelines of how each Group or IG can respond to items before the Board and the current service structure at the ABC. A breakdown of 7th Tradition funds, as submitted by Josie E. to assist groups in understanding what to do with their 7th Tradition donations. **M/NP**

07119212: That one of the jobs of the Secretary is to keep up with all motions passed by the Board and to keep these in the minutes each month an a special status category until action has been completed. **M/P**

071192 3: To include copies of all letters addressed to all Board members, Committee Reports, and Regional Reports in the mailing to the Board members prior to each Board meeting. **M/NP**

07119214: That the WSO continue to work on the development of a World service structure as requested by the ACA fellowship in 1988, by reinstating the Regionalization Committee. Including other motions regarding this proposal and four pages of materials. **M/NP**
IN TOTAL

07119215: Publish 1993 International Meeting Guide. Begin with a mailing to all registered meetings and IGs for the purpose of updating meeting info and soliciting advance orders of the new meeting guide, emphasizing that this will be the first such guide published in 3 years. Offer a reduced rate for advance and group orders, thereby offsetting the printing cost. Include an order form with the New Meeting packets. Approximate production cost \$3.00 ea, Recommended donation price not to exceed \$10.00. **M/P**

07119216: To cut back the office staff hours, to no more than 20 per week, and to utilize volunteer office staff to input computer data, answer correspondence and answer the phones. **M/NP**

07119217: That the board make known to the fellowship that the ACA name (trademark) or logo may not be used in connection with any paid, professional workshop as it is a violation on Traditions.
TABLED

07119218: To send Josie E. a letter of demand to return monies kept since Dec. from the advanced funds for ComLine with a warning that if not returned prior to the August meeting it will result in removal from the board. **M/P**

08089201: Tom B. to serve as Secretary for Corporation purposes only. **CONSENSUS**

08089201: 07119210 For action. **TABLED**

08089202: Selection of member to fill vacancy on Executive Committee. **CONSENSUS**

08089203: To table all further business until the Sept. meeting. **M/P**

09129201: To remove Josie E. as Trustee for non-compliance, and in accordance with the Commitment to Service. **M/P**

09129202: To adopt the proposed 4th quarter budget as presented. **M/NP**

09129203: To transfer budget and expense information to Jack B. on floppies for **review**. **CONSENSUS**

09129204: To send out the fourth quarter bulletin. **TABLED**

09129205: To establish policy: all group registration must carry a meeting location address and provide group contact or secretary information to verify its status. **CONSENSUS**

09129206: To accept the offer of the LA/SFV IG to bring their Handbook for Adult Children project under the auspices of WSO and provide as much support as possible. **CONSENSUS**

No Oct. 92 minutes

11149201: Ratification of Executive Committee action:
a) Approved \$100.00 to obtain meeting packets for office. b) approve Michaels. request for 3 month LOA but denied request to hold Office Chair position upon return. c) approved an amount not to exceed \$100.00 to obtain a new phone or repair old one. d) changed office hours to 2:30 p.m. to 6:30 p.m. **CONSENSUS**

11149202: Send additional letter to Josie. **CONSENSUS**

11149203: To send out 4th quarter bulletin included in the Comline mailing, all materials to be to editor by 11/30/92. **CONSENSUS**

12129201: Officer elections: Chairperson: Jack B., Vice Chairperson: Alex R., Treasurer: Tom B. Secretary: Michael S. pending return and acceptance. **CONSENSUS**

12129201: To obtain a safety deposit box for the purpose of safeguarding materials submitted for handbook. **CONSENSUS**

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12129202: For Handbook editing policy: That ACA be consistently used throughout publication. In the introduction the ACA/ACOS interchange will be explained. **CONSENSUS**

12129203: For Handbook editing policy: Sponsorship Essays: pro and con essays to be used. **M/NP**

12129204: For Handbook editing policy: Profanity inclusion in the form of F ors _____ to be used. **M/NP**

12129205: For Handbook editing policy: Sexual abuse references to be determined on a case-by-case basis. **CONSENSUS**

12129206: For Handbook editing policy: Dialectical english - Use as presented. **CONSENSUS**

12129207: For Handbook editing policy: Writing Styles - Good writing and conceptual thought is our major focus. **CONSENSUS**

12129208: For Handbook editing polic: Mechanics - All articles will be edited for spelling, punctuation, grammar, and occasional diction. **CONSENSUS**

12129209: For Handbook editing policy: References will be cited. **CONSENSUS**

12129210: For Handbook editing policy: Copyright Lawyer need to be determined later by Board. **CONSENSUS**

12129211: Permission to contact other 12 Step programs regarding publishing the book, getting bids from such sources then going outside programs to betting bids. Written bids are to include price of Smythe binding (stitched, hardbound) for 1000, 2000, 5000 copies of 500 pages. They are also to include cost of linotronics conversion masters from which printing plates are photographed, and dust-covers. CONSENSUS (Cost approx \$30,000 for 2000 books. \$15/book)

12129212: To present a draft of pamphlet for ID papers with bids by nest meeting. **CONSENSUS**

12129213: For Jack B. to obtain hotel accommodation info in the Ontario, CA airport area. **CONSENSUS**

12129214: To develop an WSO approved 12 & 12 for presentation at the ABC. **CONSENSUS**

APPENDIX B: PHOTOCOPY OF VERSION 2 OF THE BOOK OF MOTIONS FOR 1992

1992

MTG Jan 24, 1992 San Diego not available
(referenced motions noted) need minutes.

01249201: To establish a permanent date and location for the ABC so that all meetings, individuals had time to arrange for attendance. **CONSENSUS**

01249202: Not to conduct recruitment or voting for Regional Trustees at the ABC. **CONSENSUS**

01249203: To accept for use the Operating Policy and Procedure Manual. (OPPM) **M/P**

01249204: To accept for use the Service Workers Guide. **TABLED**

C01269201: A motion to ratify the 1992 ACA WSO Board as introduced. **M/P**

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C01269202: To restructure delegate policy to include the following: 1/5 vote per delegate; 1 vote for IG delegate; 1 vote for 10 GSR in attendance; 1 vote for 20 groups registered with IG's AND to create a nominating committee for Trustees to be elected at the ABC. **M/NP**

C01269202: To IG's one vote per IG at the ABC or one vote by ballot by amending the current voting policy of WSO. **M/P**

C01269203: That WSO coordinate an effort to publish a pamphlet series of basic materials. **M/P**

No Feb. 92' meeting.

03149201: To approve the January ABC minutes. **CONSENSUS**

03149202: To hold a teleconference rather than an in person meeting in April. **CONSENSUS**

03249103: To accept the Treasurer's report. **CONSENSUS**

03149204: To increase contribution for Intergroup packet to \$10.00 **M/P**

03149205: To increase price for New Meeting packets to \$7.00. **M/P**

03149206: To print 100 New Meeting packets at the cost of \$125.00. **M/P**

03149207: To have the ABC on the second week-end of April every year unless there would be some problem booking a hotel, etc. **M/P**

03149208: To send letter to fellowship stating financial situation including Regional accountability and responsibility. **TABLED**

03149209: To consider an advisory committee that consisted of some professional people that would advise the ACA WSO Board of Trustees. **TABLED**

03149210: To have anyone that wanted to participate in the Board teleconference to have their \$25.00 in the office 10 days prior to the next teleconference. **M/P**

03149211: Acceptance of Region 10 new representative Johnnie to the board when introduced by Doug. Removal of Gary for missing 3 meetings in a row. No vote taken

04119201: To accept the March minutes with corrections. M/P

04119202: Jack B. Region 2 ne Representative replacing Michael S. was brought on to the board.

04119203: To accept the Treasurer's report as presented. M/P

04119204: Approval to send the May agenda packet express mail to Canada so they could get it on time. **CONSENSUS**

04119205: Motion of clarification that the Office Chair is responsible for the conduct of the office. The Office Chair, then in turn, is responsible to the Board for what goes on. To have a job descriptions for the office providing direction and responsibilities. The description of the Office responsibilities would be forwarded in draft for the Office Committee Chair and staff. M/P

04119206: To mail complimentary copies of Comline to registered Intergroups who do not subscript , for a 6 month period, for the purpose of generating subscriptions with a letter at the end of the period to follow-up. M/P

04119207: That the in person meeting in July be held at the ACA office in Torrance, CA on Sat/Sun, July 11/12, 1992. **CONSENSUS**

04119208: That the agenda be set 2 months in advance. M/NP

04119209: That the Region Reps be identified by that title. That Regions representatives be accorded full voting privileges at the WSO meetings. Fiscal Impact: Clarify delineation between WSO and Region funds. Clarify that the Regional Rep. and/or structure is clearly autonomous. That all financial support comes from the groups within the region or Regional service structure, and that the Regional Representative/structure is accountable to the groups that provide those funds as well as the IRS and are not considered part of the WSO general funds. M/P

05099201: To accept the March minutes. **CONSENSUS**

05099202: To accept the April minutes. **CONSENSUS**

05099203: To accept Doug M. resignation as of Mar 14 **CONSENSUS**

05099204: To reimburse the Office Chair \$54. **CONSENSUS**

05099205: To open a second checking account, with a limited amount of funds that would be available to the office for purchasing supplies as necessary. **TABLED**

05099206: To accept Tom. B. on the board. **CONSENSUS**

06139201 May minutes approved. **CONSENSUS**

06139202: To discount the renewal subscription price for Comline \$4.00/year as follows: U.S. (Local) \$10.00; Canada \$12.00; Foreign \$20.00. For a period of 6 months to see if it increases renewals. Amended M/P

06139203: Proposal for restricted use of logo. **TABLED**

06139204: Proposal for the selection of 1993 ABC Conference Chair. **TABLED**

06139204: Proposal for letter to Intergroups to be mailed by June 30th. **TABLED**

06139205: Proposal requesting reduction of the cost for the current International Meeting Directories. **M/P**

06139206: That the office review all Board approved large mailings in advance in order to provide input. **M/P**

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