



**Adult Children of Alcoholics & Dysfunctional Families
World Service Organization**

1901 East 29th St, Signal Hill, CA 90755

Phone: (562) 595-7831

This is a regularly scheduled meeting with notice given on the ACA WSO website.
Please contact the board secretary for any comments, requests or questions about this meeting at secretary@acawso.org

Board Meeting with Fellowship Agenda

March 9, 2024

2:00 PM - 3:30 PM ET

18:00 - 19:30 UTC

Zoom Meeting Details:	Phone
Link: https://us02web.zoom.us/j/228809511	US: • +1 305 224 1968 US
Zoom ID: 228 809 511 Passcode: 90755	Outside US Phone #'s

[Note: all board members, committee chairs and staff will be made Zoom co-hosts of this meeting].

I. Opening (15 min.)

A. Call to Order – Open with the ACA Serenity Prayer

B. Readings:

Tradition #3: The only requirement for membership in ACA is a desire to recover from the effects of growing up in an alcoholic or otherwise dysfunctional family.

Diversity Statement: ACA is an inclusive organization and open to all affected by family dysfunction. We strive to create an atmosphere that reflects the diverse communities we serve and where everyone feels empowered to be their full, authentic selves.

Health and Safety Statement: ACA WSO is committed to the health and safety of all who are choosing to be in service within the fellowship. “Good service leaders . . . are, at all levels, indispensable for our future functioning and safety.” (Concept IX) This is a shared responsibility. Our service experience is affected by our personal recovery and by our commitment to Tradition One - unity. With this cooperative approach, we prioritize the health and safety of our committees and ourselves.

Meeting Protocol: This is a business meeting and we appreciate that everyone has brought their healthy adult. We have built in time for questions and comments after each of the agenda sections and related reports. In order to be most efficient, we will keep the discussion focused on the agenda topics. We will be muting anyone who is disruptive to the meeting and respectfully move to the next person to ensure we prioritize the health and safety of all

participants. If you would like to discuss a topic that is not covered on the agenda, please feel free to send your suggestions two weeks prior to each meeting to the Secretary at secretary@acawso.org. Or if you have a question about a specific committee, please send it to that committee chair.

Notice of Recording: Audio recordings of the teleconference will be posted online. We ask that you remain aware of this if you choose to speak during today's call.

[Start Recording]

C. Roll call and Introductions of Board Members: Dove H., Rich R., Sue V., Tamara P.

Absent:

Quorum -

D. Meeting Support:

- a. Chair: Sue V.
- b. Notetaker: Trish I./ Assistant to Board Secretary
- c. Tech Hosts: #1. Marcin C. #2. Tamara P.
- d. Timekeepers: Rich R. and Dove H.


E. Participant Introductions - Please add to Zoom chat your WSO or local service role, delegate, first name, country/state/province.

II. Minutes (3 min.)

Board Teleconference Minutes link:

[NOTE: Please send any corrections to the minutes to the Secretary prior to the meeting at Secretary@acawso.org]

Motion: To approve the minutes of the December 9, 2023 Board Teleconference Meeting - see:

 2023-12-09 Monthly Teleconference Minutes draft (Tamara P.)

Second:

Decision:

III. Executive Reports (Section: 30 min.)

A. [Board Report](#): Sue V. (5 min.)

- Gratitude from Fredrik (5 min.)
- Share appreciation to Fredrik (5 min.)

B. [Treasurer's Report | ACA WSO: Finance Committee | ACA WSO](#): Bill D. (on behalf of Tamara, Treasurer) and Sylvia M. (5 min.)

Note: the financial reports presented are for the month two months prior to current month

C. [WSO Office/General Mgr. Report](#): - Bill D. (5 min.)

D. Board, Staff, Committee Chairs and Participant Questions/Comments (5 min.; 1.5 min. each Q&A)

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IV. Collaboration Committee Topics (Section: 25 min.)

(All reports can be found on the business website at: [ACA WSO | Adult Children of Alcoholics World Service Organization](#) - see links below for specific reports)

A. **Business Operations Topic: Audio Books** - Bill D. (3 min.)

Board, Staff, Com. Chairs and Participants Questions/Comments (3 min.; 1.5 min. for each Q & A)

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[Reference Links to Committee Reports/Webpages:

- a. [Data Analysis Committee](#) - Chair: Brian
- b. [IT Committee](#): IT Manager - Brad L., Chair: Marcin
- c. [Name Change Study](#) - Chair: Brad L.
- d. [WSO Office](#): General Manager - Bill D.
- e. [Publishing Committee](#): Chair - Sue V.]

B. **Fellowship & Public Engagement Topic: Service Norms Document** - Rich R. (3 min.)

Board, Staff, Com. Chair and Participant Questions/Comments (3 min.; 1.5 min. for each Q & A)

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[Reference Links to Committee Reports/Webpages

- a. [Member Services Committee](#): Chair - Open
- b. [Safety Resources Committee](#): CoChairs -Marcin. and Rich R.
- c. [Public Services and Hospitals & Institutions Committee](#): Chair -Rich R.
- d. [European Committee](#) : Chair - Edmundas
- e. [Global Members Committee](#): Chair -Shangreila]

C. **Policy & Structure Topic: Nominating Committee Updates** - Denise (3 min.)

Board, Staff, Com. Chair and Participant Questions/Comments (3 min.; 1.5 min. for each Q & A)

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[Reference Links to Committee Reports/Webpages:

- a. [ABC AWC Committee](#): CoChairs- Edmundas, Marcus, Carmen
 - i. [ABC Study](#) : Chair - Open
- b. [ABC Proposals & Ballot Prep. Committee](#): Chair - Open
- c. [Archives Committee](#): Chair - Joe C.
- d. [Concepts 2 & 6 Study](#): Coordinators: Charlie H. & Kelle J.
- e. [Nominating Committee](#): Chair- Denise R.
- f. [Operating Policies and Procedures Committee](#): ON HOLD for updating project
- g. [Volunteer Resource Committee](#): CoChairs- Jim R. and Laura L.]

D. **Content Development Topic: Literature Policy Document** - Christine (3 min.)

Board, Staff, Com. Chair and Participant Questions/Comments (3 min.; 1.5 min. for each Q & A)

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[Reference Link to Committee Report: [Literature Committee](#): Chair - Christine B.]

V. **Promise 7 Break** -Jim R. (5 min.)

VI. **Board Topic: How can WSO further provide support to your groups (i.e. Regions, Intergroups, Meeting Groups)?** Sue V. (15 min. discussion)

VII. Motions Passed for the Record (Section 8 min.)

New Procedure: In order to simplify the posting of motions for the record, instead of posting individual monthly lists of the motions passed in the previous month, these motions are now added to the annual Book of Motions each month.

For December 2023 motions see: [2023 Book of Motions](#)

For January - February 2024 motions see: [2024 Book of Motions](#)

Staff, Committee Chairs and Participant Comments (Section: 3 min.; 1.5 min. for each Q & A)

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VIII. Closing (5 min.)

A. Announcements

- The next Teleconference meeting will be held on June 8, 2023.
 - Monthly Committee and Board reports, along with the updated 2024 Book of Motions, will continue to be posted on the WSO website each month.
 - Please direct any questions to the relevant Committee email (see: [Org. Chart & Committee List](#) for list of emails) or send to the Board at Secretary@acawso.org
- Following this meeting, there will be some committee breakout rooms for those interested.

B. Motion to Adjourn Meeting

C. Closing Serenity Prayer

Post Meeting Committee Breakout Rooms (20 min.)

- Board of Trustees with Sue V.
- Public Services and Hospitals & Institutions Committee with Rich R.
- Nominating Committee with Denise R.
- Publishing Committee with Bill D.
- Safety Resources Committee with Marcin

REFERENCE Link: [ACA-World-Services-WSO-Resources.pdf](#)