



**Adult Children of Alcoholics & Dysfunctional Families  
World Service Organization**

1901 East 29th St, Signal Hill, CA 90755

Phone: (562) 595-7831

This is a regularly scheduled meeting with notice given on the ACA WSO website.

Please contact the board secretary for any comments, requests or questions about this meeting at [secretary@acawso.org](mailto:secretary@acawso.org)

**Board Meeting with the Fellowship Agenda**

**September 14, 2024**

**2:00 PM - 4:00 PM ET**

**18:00 - 20:00 UTC**

You can participate through [Zoom video conference](#) Meeting ID: 228 809 511 Passcode: 90755  
or call in via phone at: +1 305 224 1968 (US) or see: [Outside US Phone #'s](#)

**I. Opening** - Rich R. (12 min.: 2:00 - 2:12 PM ET)

A. Call to Order – Open with the ACA Serenity Prayer

B. Readings:

Concept IX – Good service leaders, together with sound and appropriate methods of choosing them, are, at all levels, indispensable for our future functioning and safety. The primary world service leadership must necessarily be assumed by the Trustees of the Adult Children of Alcoholics World

Diversity Statement: ACA is an inclusive organization and open to all affected by family dysfunction. We strive to create an atmosphere that reflects the diverse communities we serve and where everyone feels empowered to be their full, authentic selves.

Health and Safety Statement: ACA WSO is committed to the health and safety of all who are choosing to be in service within the fellowship. This is a shared responsibility. Our service experience is affected by our personal recovery and by our commitment to Tradition One - unity. With this cooperative approach, we prioritize the health and safety of our committees and ourselves.

Meeting Protocol: This is a business meeting. We ask that everyone keeps their microphones muted unless called on to speak and stay focused on each agenda item. There will be time for questions and comments after each section. Disruptive participants will be muted to ensure the meeting stays on track and remains respectful to all participants. If you have a topic you'd like to discuss that's not on the agenda, please send your suggestions to [secretary@acawso.org](mailto:secretary@acawso.org) two weeks before the meeting. If you have a question about a specific committee, please reach out to the chair of that committee.

Notice of Recording: The audio recordings of this meeting will be posted on the WSO website. Please be aware of this if you choose to speak during today's call.

**[Start Recording]**

C. Roll call of Board Members: Al A., Alisa A., Dove H., Jim R., Ken R., Rich R., Tamara P.

Absent: Sue V.

Quorum -

D. Meeting Support:

a. Chairs: Rich R. & Ken R.


b. Notetaker: Trish I./ Assistant to Board Secretary

c. Tech Host: Marcin C.

d. Timekeepers: Tamara P. (section) and Dove H. (individuals)

E. Participant Introductions: Please add to Zoom chat your WSO or local service role, delegate, first name, country/state/province.

**II. Minutes** (3 min.: 2:12 - 2:15 PM ET)

Last Meeting Minutes link:  2024-06-08 Board Mtg. with Fellowship Minutes.pdf

*[NOTE: Please send any corrections for the minutes to the Secretary prior to the meeting at [Secretary@acawso.org](mailto:Secretary@acawso.org)]*

**Motion:** To approve the minutes of the June 8, 2024, Board Meeting with the Fellowship - see:

 2024-06-08 Board Mtg. with Fellowship Minutes.pdf (Tamara P.)

**Second:**

**Decision:**

**III. Executive Reports** (Section 25 min.: 2:15 - 2:40 PM ET)

A. [Board Report](#): Dove H. (5 min.)

B. [Treasurer Reports](#) - Tamara P., Treasurer/Bill D. (5 min.)

C. [Finance Committee Reports](#): Tamara P. (5 min.)

*Note: the financial reports presented are for the month two months before the current month.*

C. [General Manager Reports](#) - Bill D. (5 min.)

D. **Questions/Comments** (5 min.; 1.5 min. each Q&A)



**IV. WSO Topics** (Section: 20 min.: 2:40 - 3:00 PM ET)

*(All reports can be found on the organization's website at: [ACA WSO website](#) - see links below for specific reports)*

A. **Business Operations Topic: Status of Open Items from Audit** - Ken R. (2 min.)

See: [2024-09 Auditor Recommendations Status Updates.pdf](#)

Reference: [Business Ops. Committees Reports/Webpages](#)

Questions/Comments (3 min.; 1 min. for each Q & A)



**B. Fellowship & Public Engagement Topic: What do you see as an Intergroup? What is their purpose and function? How do we encourage their formation?** - Dove H. (2 min.)

Reference: [Fellowship Committees Reports/Webpages](#)

Questions/Comments (3 min.; 1 min. for each Q & A)



**C. Policy & Structure Topic: Results from Aug. QDM Survey - Tamara P.** (2 min.)

See: [Aug. 17 QDM Survey Results.pdf](#)

Reference: [Policy & Structure Committees Reports/Webpages](#)

Questions/Comments (3 min.; 1 min. for each Q & A)



**D. Content Development Topic: Literature Assessment Update** - Tamara P. (2 min.)

Reference: [Literature Committee Reports/Webpage](#)

Questions/Comments (3 min.; 1 min. for each Q & A)



**V. Promise 7 Break** - Alisa A. (5 min.: 3:20 - 3:25 PM ET)

*[Ken R. to chair the rest of the meeting]*

**VI. Board Topic: What do we see as issues and opportunities in a global community?** - Ken R.  
(Section: 12 min.: 3:25 - 3:37 PM ET) (2 min. intro. & 10 min. Discussion)

**VII. Motions Passed for the Record** - Ken R. (Section 5 min.: 3:37 - 3:42 PM ET)

Motions passed since last meeting (June - Aug.) see: [2024 ACA WSO Book of Motions](#) (2 min.)

Questions/Comments (Section: 3 min.; 1 min. for each Q & A)



**VIII. Closing** (3 min.: 3:42 - 3:45 PM ET)

A. Announcements

- The next Teleconference meeting will be held on December 14, 2024.
  - Committee and Board reports and the updated 2024 Book of Motions will continue to be posted monthly on the WSO website.
  - Please direct any questions to the relevant Committee email (see: [Org. Chart and Committee Contact List](#) for a list of emails ) or send them to the Board at [Secretary@acawso.org](mailto:Secretary@acawso.org)
  - Following this meeting, some committee breakout rooms will be available for those interested (see list below).

B. Motion to Adjourn Meeting

C. Closing Serenity Prayer.

**Post Meeting Committee Breakout Rooms** (20 min.: 3:45 - 4:05 PM ET)

- ★ Audit Committee with Ken R.
- ★ Ballot Prep. Committee with Karin S.
- ★ Board of Trustees/Literature Assessment with Tamara P.
- ★ Concepts Study with Kaz
- ★ Member Services/Intergroups Committee with Laura L. and Patricia (TBC)
- ★ Nominating Committee with Denise R.
- ★ Safety Resources Committee/Service Norms with Rich R.
- ★ Teens and Young Adults subcommittee with Alisa A.

**REFERENCE Link:** [WSO Resources-Links](#)

**APPENDIX:**

**Business Ops. Committees Reports/Webpages**

- a. [Data Analysis](#) - Chair: Brian
- b. [Information Technology](#) - Chair: Marcin C.
- c. [Name Change Study](#) - Chair: Brad L.
- e. [Publishing](#) - Chair - Sue V.
- f. [WSO Office](#) - General Manager - Bill D.

**Fellowship Committees Reports/Webpages**

- a. [Member Services](#): Chair - Open
- b. [Safety Resources Committee](#): CoChairs -Marcin. and Rich R.
- c. [Public Services and Hospital & Institutions](#): Chair -Rich R.
- d. [European](#): Chair - Edmundas
- e. [Global Members](#): Chair -Brian P.

**Policy & Structure Committees Reports/Webpages**

- a. [ABC Committee](#): CoChairs- Edmundas, Marcus, Carmen  
[ABC Study Group](#): Chair - Bradford H.  
[ABC Sustainability Group](#): Chair - Marion M.
- b. [Ballot Proposals](#): Chair - Karin S.
- c. [Archives](#): Chair - Joe C.
- d. [Concepts 2 & 6 Study](#): Coordinators: Charlie H. & Kelle J.
- e. [Nominating Committee](#): Chair- Denise R.
- f. [OPPM](#): ON HOLD for updating project
- g. [Volunteer Resources](#): CoChairs- Jim R. and Laura L.

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**Literature Committee Report:** [Literature](#): Chair - Open