These notes were approved as minutes at the meeting on 23 July 2024.

Meeting Notes for ABC Study Group (06/04/2024)

• Research and develop a plan to address the sustainability and format issues of the ABC meetings, with a focus on informing long-term decisions rather than immediate reactive responses.

•Discuss revising the ABC agenda to allocate more time for ballot proposal understanding, QDM study, and other important topics.

• Improve meeting documentation.

• More structured approach for the yearly calendar

• Improve quality of committee reports.

• Improve voting process.

• Use bullet-point list to guide processes.

• Breakout rooms were a success.

• Increase practice sessions?

• Provide advice on deleting 1 or more QDMs?

• Must not delay charter work.

• Charlie, Josh, Bill?

• What is the real service impediment: staff or ITI?

• Explore ways to simplify the proposal process and provide better guidance to delegates.

• Create an open Slack channel, coordinated w/ website, to improve understanding of the charter?

• Josh will lead the creation of an FAQ document about the charter, with Jim, Bill, Kaz and Pam.

• The ABC Committee will be asked to explore the idea of creating a separate subcommittee or parallel effort dedicated to studying the sustainability and format of the current format of ABC meetings, thus keeping the charter study as the priority of this study-group/subcommittee.

• This group agreed to meet bi-weekly to focus on the charter, w/ other issues on this group's remit, such as revising the ballot proposal process, to wait for the time being.