

## DRAFT MINUTES FOR ABC STUDY SUBCOMMITTEE MEETING

10 December 2024, 5:00 PM Eastern US Time

### I. OPEN MEETING (5:00 to 5:05)

#### a. Serenity Prayer

Chair Bradford H opened the meeting at 5:00 PM Eastern Standard Time.

#### b. Roll Call of Subcommittee Members P=Present; A=Absent)

|   |            |   |         |   |           |   |             |
|---|------------|---|---------|---|-----------|---|-------------|
| P | Bill D     | P | Jim M   | P | Laura L   | P | Sue V       |
| P | Bradford H | P | Josh W  | P | Marcus H  | P | William G-B |
| P | Carole C   | P | Kaz S   | A | Marion M  |   |             |
| P | Charlie H  | P | Kelle J | A | Mary Jo L |   |             |
| P | Dove H     | A | Ken R   | P | Pam M     |   |             |

#### c. Introduction of Guests

No guests were present.

### II. REVIEW AGENDA (5:05 to 5:10)

#### a. Motions to Amend Agenda

Laura L offered a motion to amend the agenda by moving Item V.c. earlier on the agenda. This motion died for lack of a second.

#### b. Motion to Approve Agenda

A motion was made, seconded, and adopted without objection to approve the agenda.

### III. READINGS: [ACA TWELVE CONCEPTS FOR WORLD SERVICE](#) (5:10 TO 5:15)

The readings were performed by members of the subcommittee.

### IV. APPROVE [MINUTES OF THE 3 DECEMBER MEETING](#) (5:15 TO 5:20)

A motion was made, seconded, and adopted without objection to approve the minutes of the 3 December 2024 meeting.

### V. OLD BUSINESS

#### a. Discussion and decision on process/content of reports to Conference (5:20 to 5:50)

##### i. Report from members volunteering to draft processes for drafting a Charter and for presentations at meetings of Conference Delegates.

A motion was made, seconded, and adopted to defer this item to the next meeting of this subcommittee.

##### ii. Draft [summary of prior discussion](#)

This item was not discussed.

#### b. Review [draft language for Sections 2 and 3](#) prepared by the Chair

Members began review of the draft language for Section 2. A motion was made, seconded, and adopted by majority vote to substitute “the ACA Twelve Steps, Twelve Traditions, and Twelve Concepts for World Service” for “foundational documents” in the second sentence. A motion was made, seconded, and adopted

by majority vote to remove the capitalization of the first use of the words “World Services” in the second sentence. A motion to table further consideration of the draft language for Sections 2 and 3 until the next meeting was made, seconded, and adopted without objection.

- c. Resume Drafting [Section 3, Composition of the Conference](#) (5:50 to 6:20)  
This item was not discussed due to time constraints.
- d. Report from Sustainability Study Group (6:20 to 6:25)  
This item was not discussed due to time constraints.

VI. NEW BUSINESS

No new business was discussed.

VII. ADJOURNMENT (6:30)

A motion to adjourn was made, seconded, and adopted without objection.

- a. ACA Serenity Prayer

The meeting adjourned at about 6:30 PM Eastern Standard Time.