

# ACA WSO Board Report

## December 2024 - February 2025 Highlights

**Purpose:** The sole purpose is to serve the fellowship of Adult Children of Alcoholics (ACA) by maintaining service for those who might be seeking, through ACA, the means for recovering from being raised in an alcoholic or otherwise dysfunctional home.

**To Achieve its Purpose:** (from [ACA WSO Bylaws](#))

- 3.1 Provide public information, meeting locations, educational material and such other services as may be deemed necessary.
- 3.2 To organize and provide support service to those Meetings, Intergroups, and Regions that are registered with ACA WSO and are guided by the Twelve Steps and follow the Twelve Traditions.
- 3.3 Convene an annual conference where consideration regarding the business of ACA WSO occurs and priorities for the coming year are discussed and implemented when/where feasible.

### Current Board Members (Year of Trustee Service)

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|--------------------------------|--|
| 1. Al E. (1 <sup>st</sup> )    | 5. Jim R., Vice Chair (1 <sup>st</sup> )               |
| 2. Alisa A. (1 <sup>st</sup> ) | 6. Rich R. (2 <sup>nd</sup> )                          |
| 3. Dove H. (3 <sup>rd</sup> )  | 7. Sue V., Chair (4 <sup>th</sup> )                    |
| 4. Ken R. (1 <sup>st</sup> )   | 8. Tamara P., Treasurer & Secretary (4 <sup>th</sup> ) |

### Board Meetings

- The board meets twice a month for two-hour sessions.
- The board holds quarterly meetings with the Fellowship.
- The Executive Committee of Officers also meets twice a month.

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## Board Priorities and Updates

### 1. Fellowship & Public Engagement

- ❖ **Literature Assessment Project:** The Literature Committee Assessment project is progressing well. The Literature in Development Subcommittee Chair is now providing support and guidance for all author teams. The Essentials, Loving Parent Guidebook Daily Reader (LPGDR) and the BRB revisions author teams are ensuring alignment with ABC motions in their project plans. A reading team is being formed for the upcoming publication on “Boundaries.” We are supporting the Literature Evaluation subcommittee in finalizing the *Connections* tri-fold for board approval.

Looking for volunteers with project management and organizational skills for both Literature in Evaluation and Literature in Development projects. Also, looking for ACA members who love to read and have a high attention to detail to review publications in development. If you are interested, please complete this form:

[literature-committee-volunteering](#)

References: [Literature-Assessment-Project-Executive-Summary-Nov.-2024](#) and [Summary-of-WSO-Policies-Projects-in-Dev.pdf](#)

- ❖ **Publishing & Translations:** The Board has approved motions from specific translation groups for funding from the International Literature Fund (ILF). A full report on the International Literature Funding (ILF) activities will be provided at the 2025 ABC. A new [ILF webpage and](#)

[form](#) is now available.

We are celebrating the upcoming launch of our upcoming audiobook, Strengthening My Recovery. We are offering free access during the fellowship review process and offering a free ebook if 10 or more files are reviewed.

- ❖ **Member Services Committee Support:** The Board has increased its support for the Member Services Committee, specifically for Intergroup support as two trustees are participating in the intergroup round table. We are exploring ways to increase support to our intergroups and regions. We are happy to announce a new Chair for the Member Services Committee - William G-B.
- ❖ **European Committee Engagement:** Since October, two trustees and a committee chair (as needed) attend quarterly European Committee meetings to support and understand regional needs. The most recent meeting board members attended was in January.
- ❖ **Public Services Engagement:** The Board continues to support the Public Services Committee whose work includes providing outreach to those who are incarcerated or institutionalized. See: [Correspondence Outreach to Institutions](#); [ACA Info. for Health Professionals](#); [2022 AWC Workshop on Bringing ACA to Hospitals, Prisons & Therapist](#)
- ❖ **AWC:** Board liaisons have been working with the Annual World Convention Planning Team who is planning an incredible AWC this year. It will be held around the clock starting on Friday, April 4 at 6:00 pm ET, until Saturday, April 5 at 9:00 pm ET. Registration is now open. For more info. See: [AWC webpage](#).

## 2. Strengthening the Conference & WSO Relationship

- ❖ **Board Reports:** The Board continues to provide regular updates to delegates at the ABCs and QDMs. For previous reports, see [Board Reports at ABCs & QDMs](#).
- ❖ **Support for the Conference (ABC/QDM):** The board is committed to implementing the delegate directions from Conference meetings (ABC's and QDM's). The majority of the motions passed by the Conference are completed and 13 motions are still in process. See: [Delegate-Direction-from ABC's 2024-2014](#).

The board is committed to supporting a Conference that is based out of the collective group conscience of the delegates. To this end, the board hired a professional Parliamentarian who has worked with other 12 step programs, to provide procedural clarity at the Feb. Quarterly Delegate Meeting.

- ❖ **Fellowship Group Vote:** On Feb. 26, the Board sent out a letter to all group and delegates regarding informational sessions in March on :
  - The Fellowship-Wide Group Voting Process
  - The Fellowship-Wide Group Vote on the Name Change MotionSee: [Letter re: Info. Sessions on Fellowship-wide Group Voting Process](#)
- ❖ **2024-2025 Ballot Proposals:** The Board completed the WSO analyses with facts and resources for groups to consider when assessing which proposals should be added to the 2025 ABC agenda. These were published on the WSO website in English, Portuguese, Spanish and Russian.

The Board supported the four Q&A Ballot Proposal Presentations (Town Halls) held in February,

the translation groups responsible for translating the proposals, and the updates required for the voting system for the ballot proposals.

More details are available on the [Conference web page](#) under Essential Resources/2025 ABC Ballot Information.

### 3. Financial & Business Stability

- ❖ **2025 Budget:** In December, the Board approved the 2025 budget recommendations from the Finance Committee, General Manager, and Controller. The budget included literature price adjustments to account for inflation and prevent a budget deficit. We delayed the adjustment by 2.5 months to provide advance notice for groups to purchase literature before the change. At the 2022 ABC, a large number of delegates said they were in favor of price adjustment to keep up with inflation.
- ❖ **Price Adjustments**
  - The Board recently revisited the price adjustment for *A New Hope* following an inquiry from an Intergroup at the February 1 Quarterly Delegate Meeting regarding the planned \$3 increase on this book. When setting book prices, the Board and General Manager consider many various factors, including production costs (e.g. printing, shipping, labor) and general overhead (e.g. warehousing, IT, accounting). *A New Hope* was originally priced too low, with only an 8% net profit margin. To align it with our other books, we adjusted the price to \$15, bringing the margin to 25%—still well below the industry average of 50%. Though it's a smaller book, the print vendor costs make it more expensive to produce, along with its two-color printing.

After reviewing the price adjustment again recently, the Board decided to proceed with the planned \$3 increase based on these considerations. Intergroups will still be able to purchase it at the 30% discounted price which will be \$10.50.
  - The Board recently received a petition from three Regions, one Intergroup and three meeting groups concerning “the board’s raising of the literature prices without first gaining the Conference approval vote.” This petition will be processed in accordance with the procedure outlined in the OPPM, Appendix I.
- ❖ **Audit:** As of December 2024, 75% of open items from the 2023 audit were closed. The items still open are IT security-related items that require extensive time to implement. Ken, Audit Committee Chair, anticipates that only one open item will remain by the end of the first quarter 2025. It is IT-related and requires outside contractors. Reference: [Audit-committee webpage](#)

The 2024 audit began in January 2025.
- ❖ **7th Tradition Contributions:** In December 2024, a year end communication was sent out to the fellowship regarding making a 7th Tradition Contribution to support WSO’s work. In January 2025, a communication was sent out to mark ACA’s 47th Birthday and invite everyone to join us in honoring this tradition by considering making a contribution.
- ❖ **ACA WSO Compensation Policy for Special Workers:** The Board is working with the General Manager to implement the approved Compensation Policies for all special workers.
- ❖ **WSO’s rating on the US Charity Navigator** rose to 97% in 2024 as a four star charity in the

US increasing trust and confidence for members making 7th Tradition contributions to WSO.

❖ **New Project Management Initiatives:**

- A new donor management system was implemented in January to improve our system integrations while providing a seamless giving experience. The new donor portal allows members to manage their recurring donations and view their donation history.
- A new translation management system is being researched and tested to improve translation support and reduce costs.

#### 4. WSO Committee Services

- ❖ **Member Services Slack Enhanced Privacy:** In December, the board approved IT's recommendation for new Slack email settings to prioritize user privacy and align with best data privacy and protection practices. For more information (Slack users) see: [Slack Post re: Update to Slack Settings for Enhanced Privacy](#)

#### 5. Board Sustainability

- ❖ **Board Orientation:** The Board continues to provide orientation and training resources for new trustees to improve support and effectiveness. The new trustees are enjoying this new community.
- ❖ **Outreach for Additional Trustees:** A trustee "Meet and Greet" was held in January, twice, 12 hours apart, so that members worldwide could participate. While the sessions were lightly attended, this offered participants an opportunity to ask questions and be heard. A number of individuals expressed interest in applying to become a trustee in the coming years. Every year, WSO needs three or four new trustees to maintain a healthy and capable Board, allowing for service rotation. We will continue to encourage our ACA members to consider Board service with similar sessions and with other opportunities - stay tuned. If you're interested, take the first step... contact the Nominating Committee at the Nominating-Committee [webpage](#).
- ❖ **Board Project:** The Board and volunteers are working on a project to create a WSO historical timeline utilizing the Board and Annual Business Conference motions, minutes and documents that have been provided over the years.

#### Final Notes

The Board remains dedicated to **supporting ACA's growth by carrying the message, strengthening the delegate/conference relationship, maintaining financial health, and fostering sustainable leadership.** Thank you to all who contribute their service to ACA WSO.

For additional Reference Links, see: [2025-01-28-ACA-World-Services-WSO-Resources.pdf](#)