

COMMITTEE ANNUAL REPORT 2025-26

Committee	
Archives Committee/Oral History Subcommittee	

Inception Date	Sunset Date
Reestablished on March 10, 2018	None

Chair / Vice Chair (<i>First name, Last Initial; State or Country</i>)		
Joseph C. (New York/USA)		None
Members (<i>First name, Last Initial; State or Country</i>)		
Gary M. (TX/USA)	Ashok K. (CA/USA)	Erica (USA)/Cindi H (USA)

Statement of Purpose
<p>The purpose of the Archives Committee is to preserve business and historical records of ACA, in a searchable format so it is available to the Board of Trustees, the employees, and the fellowship.</p> <p>The Oral History Subcommittee is charged with interviewing members of the fellowship to provide historical information for ACA.</p>

Bullet list of committee activities since the last ABC
<ul style="list-style-type: none"> • See below

Tasks Completed
<p>Archives Committee:</p> <ul style="list-style-type: none"> • Committee chair took control of Archives Slack Channel, Google Drive, Gmail account, etc. • Chair took control of Preservica account • Chair took basic training course for Preservica account • As part of training Chair uploaded some oral history interviews and transcripts to Preservica • Chair started an intermediate course for Preservica • Chair interacted with Business Manager regarding payment of Preservica annual invoice and other archives related matters • Chair communicated with Board members or Erin D. to answer historical questions or other questions or concerns <p>Oral History:</p> <ul style="list-style-type: none"> • Sue N. Transcript completed • Pam M. Transcript completed

- Omar G. recording transcribed (recording was donated to ACA WSO - copyright ownership not clear)
- Lee W interview provided to COMLine for use
- Mary Jo L interview recorded
- We reached out to Toni P. and he signed a release form

Goals for the year ahead

Archives Committee:

Goal 1: Continue to add historical ABC motions to the current spreadsheet.

Goal 2: Communication with the members of the Board and pertinent others to identify additional historical items to add to Archives and where to find them.

Goal 3: Creation of a cataloging system.

Goal 4: Continue uploading and cataloging materials into Preservica.

Goal 5: Continue to seek new members of Archives Committee

Goal 6: Make Board, Committee Chairs and other WSO personnel/volunteers aware of Preservica portal and how to use it

Goal 7: Cooperate with those planning for upcoming ACA anniversary

Oral History Subcommittee:

Goal 1: Identify additional persons to interview and conduct more interviews.

Goal 2: Get all interviews transcribed, approved, and uploaded into Preservica.

Goal 3: Continue training of volunteers.

Goal 4: Fill the committee roles of Vice-Chair and Secretary.

WSO Website - Repository URL of meeting minutes / reports

Archives Committee <https://acawso.org/archives/>

Oral History Subcommittee <https://acawso.org/oral-history/>

Committee Contact information

Joseph C. ohchair@acawso.org or archives@adultchildren.org