

SUSTAINABILITY SUB-COMMITTEE ANNUAL REPORT 2025-26

Committee:	
Sustainability Study Subcommittee	

Inception Date:	Sunset Date:
May 2024	ongoing

Chair, Vice Chair		
Chair: Marion M, United Kingdom		Vice Chair: vacant
Members		
William G-B (Florida)	Pam M (California)	Mary Jo L(Illinois)
Marcus H(California)	Marion M(UK)	Laura L(California)
Josh W(DC)	Carmen B(California)	Amica(US)
Previous members:	Charlie H (DC)	Kaz (Washington)

Statement of Purpose:
To continue the in-depth, ongoing and inclusive study regarding possible changes to the ABC to make delegate meetings sustainable, as well as strategies for maintaining volunteer support, and models to optimize meeting value and delegate experience. The study will continue to consider all fellowship viewpoints, and all delegates and members of the fellowship will continue to be invited to participate. Regular updates, findings, recommendations, and motions where appropriate, will be presented to delegates and the fellowship. (August 2025)

Bullet list of committee activities since the last ABC
<ul style="list-style-type: none"> ● Clarified Sustainability’s role as a “research/study, and recommendation engine,” not an implementation body: <ul style="list-style-type: none"> ○ Identified and proposed numerous improvements to agenda-setting, delegate information, minority opinions, floor motions, and Point of Information/Order procedures, and passed this on to our parent committee. ○ Identified the need for and contributed to drafting of job descriptions for ABC Committee Chair, Conference Chair, Secretary, Special Worker, and other roles (July–Sept 2025) and initiated a recruitment drive via website, Traveler, and delegate channels. ○ Contributed to agenda planning, prioritization processes, timeline clarity, portal improvement, and delegate-facing materials for the September and January CBMs. ○ Contributed to the development of clearer timelines, checklists, and communication standards for committees submitting motions. ○ Worked with our parent committee to develop a prioritization process when the agenda exceeded available time. <p>Worked with the Charter and ABC Committees to formalize and finalize the restructuring to align with operational realities.</p>

Tasks Completed
<ul style="list-style-type: none"> ● Initiated and participated in the post-CBM evaluation for both the September and January CBMS (what worked well, what didn’t), and fed this back to our parent (ABC) committee. Generated a list of aspects for consideration and subsequent allocation of workload. ● Made a formal recommendation to the ABC Committee and the ABC Study that we restructure to align with operational realities; and worked with the ABC Committee and the ABC Study to bring a motion to the September CBM, which was ratified at the January CBM, resulting in Sustainability officially reporting directly to the ABC Committee. ● Revised our purpose statement accordingly.

- Developed a volunteer recruitment template, ultimately in collaboration with Member Services; eventually submitted by that committee (Nov 15, 2025).
- Prepared and delivered Sustainability’s section of the ABC Committee Report for the September 2025 CBM.
- Prepared and delivered Sustainability’s report and Q&A session regarding the need for a Conference Structure Comparative Study Task Force and the possible option of doing this as a Proto-Conference Committee

Goals for the year ahead

- 1. Conference Structure Comparative Study**
 - Begin structured analysis of other fellowships’ conference models.
 - Launch the Comparative Study Task Force.
 - Coordinate with Charter Committee where appropriate.
 - Propose to the Conference whether or not the Comparative Study should be a proto-Conference Committee
- 2. Formally report our findings and make a recommendation for implementation:**
 - Separate the Conference Chair (Facilitator) role from the ABC Committee Chair role and clearly define the responsibilities for each – we understand that this has already been done for the ABC Committee Chair, but it is not fully detailed in the OPPM to the best of our knowledge.
 - Clarify and correct OPPM service terms for ABC Committee Chairs.
 - Establish a process for training/mentoring for trainee Conference Chair candidates, ideally developing a pool of potential candidates.
- 3. Ballot Proposal Process – work in collaboration with the Ballot Prep Team to**
 - Explore caps on motions/proposals per meeting.
 - Explore limits on number of ballots per group.
 - Evaluate whether current prioritization processes are sufficient.
 - Collaborate with Ballot Prep on process improvements and structural safeguards.
- 4. CPPM Separation & Maintenance**
 - Formally propose the separation of the Conference policies & procedures from the OPPM into a standalone CPPM.
 - Suggest a formal maintenance process for the CPPM (roles, workflow, accountability).
- 5. Learnings from the Conference Feedback**
 - Address any additional items emerging from the CBM Delegate Survey, once the information needed has been obtained from the Data Analysis Committee.
- 6. Delegate Experience & Meeting Quality**
 - Continue working on optimizing delegate experience in alignment with our Purpose Statement.
 - Continue to investigate ways to improve clarity, predictability, accessibility and equitability of CBM processes.
- 7. Informed Group Conscience**
 - Identify ways to ensure delegates have adequate information and Q&A time.
 - Explore feasibility of regular informal discussion periods at CBMs.
 - Investigate knowledge-based decision-making (KBDM) and other fellowships’ practices.
 - Assess whether current Conference rules in the OPPM support informed group conscience.

WSO Website - Repository URL of meeting minutes / reports

<https://acawso.org/abc-sustainability-study-subcommittee/>

Committee Contact information:

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