Adult Children of Alcoholics World Service Organization

2026 Book of Motions

January - August 2026

Dove H. - Secretary (April 2, 2026 - present)
Patricia Irelan - Assistant to Secretary (Feb. 2022 - present)

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Presented for the Record for January 2026

Motion 2026_01_01: OPPM Updates to Board Section A & B

Motion: For the Board to approve these proposed revisions to the OPPM for Section II. Board of Trustees/Subsections A&B: Proposed Revisions to OPPM-Section II-Subsections A&B. (Dove H.)

Seconded by: Al E.

Decision: Motion passed unanimously on January 7, 2026.

Motion 2026_01_02: OPPM -Add Advisory Groups, Teams, and Professional Services

Motion: That the ACA WSO Board of Trustees approve the proposed updates to the Operating Policies and Procedures Manual (OPPM) to:
(1) add a new subsection establishing Advisory Groups, Project Teams, and Implementation Teams;
(2) remove the outdated subsection on Professional Advisory Committees; and
(3) add a new subsection addressing the use of Professional Services;
as presented by the OPPM Updating Team. For specifics, see: Updating OPPM re Adv. Groups, Teams and Professional Services (Dove H.)

Seconded by: Alisa A.

Decision: Motion passed unanimously on January 14, 2026.

Motion 2026_01_03: Copyright Reprint Approval

Motion: To approve the copyright reprint request for author and licensed therapist, Michelle Lesher for the book, "From Temptation to Tranquility, Becoming a Woman of Honor and Dignity" for the second paragraph, starting with, "Our inner family members…." on page 11, from the Loving Parent Guidebook. (Sue V.)

Background: On December 19, 2025, the Publishing Committee unanimously approved a copyright reprint request from licensed therapist Michelle Lesher to reprint a single paragraph from page 11 of *The Loving Parent Guidebook* for inclusion in her forthcoming book, *From Temptation to Tranquility, Becoming a Woman of Honor and Dignity*. The request was reviewed and vetted in accordance with established Publishing Committee procedures and is consistent with similar reprint approvals previously granted by the Board. The reprint will include the standard ACA WSO copyright attribution to protect ACA's intellectual property while increasing ACA visibility.

Seconded by: Kaz S.

Decision: Motion passed unanimously on January 15, 2026.

Motion 2026_01_04: Proceed with Legal Steps re: Copyright Infringement Matter

Motion: That the General Manager move forward with appropriate legal next steps, on behalf of the Fellowship, to protect WSO intellectual property in response to a copyright infringement matter involving Region 2, with action to commence by February 2, 2026. (Sue V.)

Seconded by: Dove H.

Decision: Motion passed with six in favor, none opposed on January 29, 2026. Kaz S. was recused. Rich R. was absent.

Motion Passed at Conference Business Meeting (Jan. 31. 2026)

CBM_2026_01 Appeal Ruling of the Chair or Parliamentarian

Motion: On behalf of the ABC Committee, it is proposed that the OPPM's current language on appeals of Parliamentarian or Chair rulings of any kind, as well as any past precedent on handling such appeals, and any otherwise applicable language in Robert's Rules, be revised, changed and simplified to read as follows, and thereafter placed in one single location in the OPPM:
"A Delegate may appeal any ruling of the Chair or Parliamentarian. The appeal must be seconded by another Delegate. The Chair or Parliamentarian will then have up to 90 seconds to state their reasoning for the ruling made, and the Delegate who appeals will have up to another 90 seconds to state their reason for opposing that ruling.
The Chair will then ask for a raised-hands poll of the Delegates to determine whether the decision of the Chair or Parliamentarian shall be overruled.
If 60% or more of the Delegates present thus vote to overrule the decision, it is held overruled. " (William GB, ABC Committee)

Second: Josh, Region 5

Background: See Chair Ruling Appeals-1.pdf

Vote: 47 in favor; 9 opposed; 5 abstentions - Motion passed.

Presented for the Record for February 2026

Motion 2026_02_01: Funds for Legal Counsel Analysis

Motion: The Board authorizes the General Manager to retain outside legal counsel to conduct a limited legal analysis regarding trademark, copyright, and governance issues. This analysis is intended to protect the ACA World Service Fellowship and support resolution of the matter related to Region 2's publication activities. Legal fees shall not exceed $40,000, and shall be funded from the Prudent Reserve.

The results of this analysis shall be reported back to the Board, the Fellowship, and Conference Business Meetings for further direction prior to any litigation or enforcement action. (Sue V.)

Second: Dove H.

Decision: Motion passed with four trustees in favor and one opposed (Alisa A.) on February 5, 2026. Rich R., Al E. and Kaz S. were absent.

Motion 2026_02_02: Kaz S. Reclassified as At-Large Trustee

Motion: To accept the resignation of Kaz S. from the classification of Regional Representative Trustee and approve the transfer of his trustee classification to At-Large Trustee, effective February 5, 2026. (Tamara P.)

Background: The ACA WSO Operating Policies and Procedures Manual (OPPM) establishes two trustee classifications: Regional Trustees and At-Large Trustees. Regional Trustees serve both the ACA Fellowship as a whole and their geographic region, with specific responsibilities related to representing regional concerns to the Board.

In this instance, Kaz S. has requested to resign from the Regional Representative Trustee classification and therefore, will no longer hold the responsibilities associated with representing Region 2. Kaz has expressed a desire to continue serving on the Board in service to the ACA Fellowship.

Kaz has already been fully vetted by the Nominating Committee and was ratified by the Delegates as an ACA WSO Trustee at the 2025 Annual Business Conference (ABC). The ratification was as a Trustee, not as a Region-specific or At-Large Trustee.

The Nominating Committee has confirmed that trustee qualifications are the same regardless of classification and that no additional vetting or NomCom action is required for a change in trustee classification. As such, this matter constitutes a Board procedural decision as it does not represent the appointment of a new trustee.

This change in trustee category does not affect his trustee term limit which will continue to be based on his trustee start date in April 2025.

Second: Jim R.

Vote: Motion passed on February 5, 2026, with three in favor and two abstentions (Alisa A., Dove H.). Al E. and Rich R. were absent. Kaz S. was recused.

Motion 2026_02_03: Expenditure for Reprinting of LPG

Motion: To approve the expenditure of $33,330.00 in budgeted funds for the printing of 15,000 copies of the *Loving Parent Guidebook* by Thomson Press, to replenish and maintain inventory levels at the warehouse. (Jim R.)

Background: Although this expenditure is included in the approved 2026 budget, it is subject to the Operating Policies and Procedures Manual (OPPM) approval requirements for inventory purchases for resale. Under the OPPM, inventory expenditures between $25,000 and $100,000 require Executive Committee approval.

Second: Tamara P.

Decision: Motion passed unanimously by the Executive Committee on February 10, 2026. Al E. was absent.

Presented for the Record for March 2026

Motion 2026_03_01: General Manager Authorization for Pre-Travel Forms

Motion: To update the ACA WSO Pre-Travel Authorization Form in the OPPM to allow the General Manager to approve travel requests submitted by Special Workers when the total estimated cost is under $5,000, aligning the form with the General Manager's existing expenditure approval authority in the OPPM. (Tamara P.)

Background: The OPPM currently authorizes the General Manager to approve unbudgeted expenditures under $5,000. However, the Pre-Travel Authorization Form was not updated to reflect this authority and still indicates that all travel expense requests require Board approval. This motion updates the form to ensure consistency with the General Manager's established expenditure approval authority in the OPPM and streamlines the approval process for lower-cost travel requests.

Second: Al E.

Vote: 4 in favor; Alisa A. abstained. Motion passed on March 12, 2026. Kaz S., Jim R. and Sue V. were absent.

Motion 2026_03_02: Part-time Administrative Special Worker

Motion: That the WSO Board approve the creation of a part-time Special Administrative Worker position reporting to the General Manager. The position will provide administrative and coordination support to the General Manager and designated committees, including the ABC Committee, and will serve as cross-trained backup coverage for the Board Executive Assistant and front office operations, consistent with Concept XI.

The position will be limited to a maximum of 850 hours in 2026 and funded through the reallocation of existing discretionary budget allocations. The total annual cost shall not exceed $25,000. (Dove H.)

Second: Tamara P.

Vote: Five in favor; none opposed. Motion passed on March 12, 2026. Kaz S. and Jim R. were absent.

Motion 2026_03_03: ACA Meeting Listing Criteria Update

Motion: To add the following to the existing eligibility criteria for ACA meeting listings:
Meetings that are open-ended in duration, lack a defined meeting time and day, or do not have a designated meeting leader or trusted servant will be removed from ACA meeting listings. (Dove H.)

Background: This motion responds to fellowship feedback/complaints regarding unclear or unstructured meeting listings. The intent is to ensure that ACA directories provide reliable, consistent, and accessible meeting information for members and newcomers.

Second: Tamara P.

Vote: Motion passed unanimously on March 26, 2026. Kaz S. was absent.

Motion 2026_03_04: New Chair of Publishing Committee

Motion: To approve the Publishing Committee's recommendation to confirm Rivka E. as Publishing Chair, effective at the 2026 ABC. (Sue V.)

Background: Rivka has served as a Publishing Committee volunteer for the past year, working closely with Sue V., current chair, on publishing policies and procedures. She is a published author and is deeply committed to ACA recovery and service.

Second: Tamara P.

Vote: Motion passed unanimously on March 26, 2026. Kaz S. was absent.

Motion 2026_03_05: Publishing Committee Trustee Liaison

Motion: To approve Sue V. as the WSO Board Trustee Liaison for the Publishing Committee. (Tamara P.)
Background: Sue V. has served as Publishing Committee Chair since its inception in May 2021. This role will provide continuity and additional support to the incoming Chair and committee.

Second: Jim R.

Vote: Motion passed unanimously on March 26, 2026. Kaz S. was absent.

Motion 2026_03_06: Three Committees in Pause Status

Motion: To place the following committees in "pause" status:

- Member Services
- Global Members
- European Committee.

(Tamara P.)
Background: Recently, the chairs of these committees stepped down, and there are currently no volunteers to take on their duties. As a result, these committees will be placed on "pause" until sufficient volunteers, including chairs, are available to resume their activities.

Second: Jim R.

Vote: Motion passed unanimously on March 26, 2026. Kaz S. was absent.

Motion 2026_03_07: Incarcerated Outreach Flier

Motion: To approve the Public Service and H&I Committee's incarcerated outreach flyer for use in PS/H&I efforts. (Rich R.)

Background: Upon Board approval, the flyer will be posted on the PS/H&I webpage for fellowship download and local distribution. Two versions are provided:

- White background (more cost-effective for printing)
- Black background (more visually impactful)

(See: 8.5 x 11 - H&I Literature Request- White Background.png 8.5 x 11 - H&I Literature Request- Black Background.png)

Second: Jim R.

Vote: Motion passed unanimously on March 26, 2026. Kaz S. was absent.

Presented for the Record for April 2026

Motion 2026_04_01: Kaz S. Trustee Service Concluded

Motion: To approve that Kaz S.'s service as Trustee is concluded, effective April 1, 2026. (Dove H.)

Second: Jim R.

Vote: Motion passed unanimously on April 2, 2026.

Motion 2026_04_02: Acceptance of Draft Audit Reports for 2025

Motion: To accept the draft audit report for the 2025 fiscal year, dated March 6, 2026, as presented by the Audit Committee and contingent upon the Finance Committee's endorsement. See: ACA WSO - 2025 Audit Managment Letter and Audited Financial Statements.pdf (Dove H.)

Background: The draft 2025 audit report has been reviewed and endorsed by the Audit Committee.

Second: Tamara P.

Vote: Motion passed unanimously on April 2, 2026.

Motion 2026_04_03: Election of Secretary, Dove H.

Motion: To elect Dove H. to the officer role of Interim Secretary of the WSO Board of Trustees, effective immediately, to serve until the next annual election, or until a successor is duly elected. (Tamara P.)

Background: The office of Secretary is an officer position held by a Trustee and serves as a member of the Executive Committee. With the conclusion of Kaz S.'s term as Trustee on April 1, 2026, the position of Secretary became vacant.

Second: Jim R.

Vote: Motion passed unanimously on April 2, 2026; Al E. was absent and Dove H. was recused.

Motion 2026_04_04: POAs for Printing in Egypt

Motion: To approve for the General Manager to proceed with executing two limited Power of Attorney (POA) documents:

- Adult Children Middle East Company POA - Adult Children Middle East's PoA.docx
- ACA WSO POA - Adult Children of Alcoholics World Service Organization's PoA.docx

for the purpose of facilitating the printing of ACA literature in Egypt. (Jim R.)

Background: These Power of Attorney documents, prepared by legal counsel, authorize designated local representatives to:

- Interface with Dar Al Kutub
- Complete required registration, deposit, and printing processes
- Represent the organization before relevant governmental authorities

The authority granted is strictly limited to publishing and administrative functions for.

- Notarization and legalization of documents outside Egypt
- Final submission in Egypt by a designated local representative

This approach eliminates the need for WSO personnel to travel to Eygpt while enabling timely progress on printing and distribution efforts in Egypt.

Second: Dove H.

Vote: All in favor - motion passed unanimously. Al E. was absent

Motion 2026_04_05: Record of Acceptance of Resignation of Ken R. as Trustee

Motion: That the Board acknowledges and ratifies the resignation of Ken R., originally submitted on November 20, 2025, effective December 1, 2025, which was not formally recorded at the time. (Tamara P.)

Background: Ken R. submitted his resignation letter on November 20, 2025. The resignation letter was distributed to and discussed by the Board on the same day; however, no formal motion to accept the resignation was recorded at that time.

Second: Al E.

Vote: Motion passed unanimously on April 30, 2026. Alisa A. was absent.

Motion 2026_04_06: Acceptance of Resignation of Jim R. as Trustee

Motion: That the Board accepts the resignation of Jim R., Trustee, effective May 17, 2026. (Tamara P.)

Background: Jim R. submitted a written resignation indicating his intent to conclude his service as Trustee effective May 17, 2026, at the end of his two-year term. He will also conclude serving as the Vice Chair at this time.

Second: Rich R.

Vote: Motion passed unanimously on April 30, 2026. Alisa A. was absent.

Presented for the Record for May 2026

Motion 2026_05_01: New ABC Committee Chair - Charlie H.

Motion: To approve the appointment of Charlie H. as ABC Committee Chair, effective following the conclusion of the 2026 ABC on May 18, as recommended by the ABC Committee. (Tamara P.)

Second: Jim R.

Vote: Motion passed unanimously on May 7, 2026. Alisa A. was absent.

Motion 2026_05_02: General Manager Salary Adjustment

Motion: To approve a 1.5% cost-of-living adjustment to the General Manager's annual base salary, increasing it to $175,587, effective retroactively to January 1, 2026; and

Further, to approve a performance-based bonus in the amount of $1,000 for the General Manager, for calendar year 2025, in recognition of performance, to be paid in 2026. (Tamara P.)

Background: As part of its fiduciary and oversight responsibilities, the Board conducts an annual review of the General Manager's compensation to ensure alignment with WSO's compensation policy, including benchmarking for comparable positions and cost-of-living considerations. Following review and discussion, the Board determined that a modest 1.5% cost-of-living adjustment to the General Manager's annual base salary was appropriate, effective retroactively to January 1, 2026.

In addition, the Board recognized the General Manager's performance and contributions during calendar year 2025 by approving a one-time performance-based bonus of $1,000, payable in 2026.

Second: Rich R.

Vote: Six in favor; Alisa A. abstained. Motion passed on May 7, 2026.

Motion 2026_05_03: Clarification of Expenditure Approval for Inventory Purchases

Motion: To approve the proposed clarification to the *Fiscal Policies/Expenditure Approvals/Budgeted Expenditures section* of the OPPM regarding literature inventory purchases - see: Proposed Clarification to Expenditure Approval Section of OPPM. (Tamara P.)

Second: Sue V.

Vote: Motion passed unanimously on May 22, 2026.

Motions Passed at the 2026 Annual Business Conference (May 16-17)

ABC_2026_01: Approval of Business Meeting Minutes

- **Motion:** To approve the 2026 ABC Minutes -see Link
  Decision: Motion passed with 52 delegates in favor; one opposed; 16 abstained.

- **Motion:** To approve the September 27, 2025, Conference Business Meeting (CBM) Minutes Link
  Decision: Motion passed with 50 delegates in favor, none opposed; 12 abstained.

- **Motion:** To approve the December 7, 2024, Quarterly Delegate Meeting Minutes - see Link
  Decision: Motion passed with 56 delegates in favor; none opposed.

- **Motion:** To Approve the January 31, 2026, CBM Minutes Link
  Decision: Motion passed with 53 delegates in favor; none opposed; 15 abstained.

ABC_2026_02: Adjustment to Ballot Proposal Timeline (pending minority opinion)

Motion: We move to adjust the timeline for the ballot process: beginning with the 2027-2028 ballot season, the Call for Proposals will be issued at the Annual Business Conference (ABC); publication of voting results shall occur no later than the end of the year. The Ballot Prep Committee (BPC) shall be authorized to adjust the timeline between start and finish of the ballot process to meet the needs of the fellowship. (Karin O., BPC Chair)

Background (from proposal): The current timeline as outlined in the Operating Policies & Procedures Motion (OPPM) stipulates that the ballot process begins on August 1 with the Call for Proposals and ends on April 3 of the following year with publication of ballot voting results (OPPM, Section XV). It was developed when delegates met only once a year, at the ABC. This motion adapts the existing process to make use of and consider additional Delegate Meetings now being held.

Vote: 66 in favor; 5 opposed; 2 abstentions. Motion passed.

ABC_2026_03: Trustee Ratifications

The following Trustees were ratified at the 2026 ABC:

- Al E. - Motion passed with 61 in favor; 6 opposed; 6 abstentions
- Alisa A. - Motion passed with 62 in favor; 4 opposed; 7 abstentions
- Dove H. - Motion passed with 58 in favor; 12 opposed; 3 abstentions
- Rich R. - Motion passed with 63 in favor; 6 opposed; 4 abstentions
- Sue V. - Motion passed with 55 in favor; 13 opposed; 5 abstentions
- Tamara P. - Motion passed with 58 in favor; 10 opposed; 5 abstentions

ABC_2026_04: Limit Ballot Proposals from Registered Entities (pend. min. opn.)

Motion: We move that, beginning with the next ballot proposal cycle, the online ballot submission process limits the submissions to no more than two ballot proposals from any registered ACA entity (meeting, intergroup, or region) and no more than two ballot proposals submitted by any ACA member, regardless of how many groups they attend. These limits will be applied before the Ballot is sent to groups for voting. (Brad L., PA105 - floor motion)

Vote: 65 in favor; 10 opposed; 1 abstention. Motion passed.

ABC_2026_05: Accept Fellowship Group Results re Name Change (pend. min. opn.)

Motion: To immediately accept the Fellowship Group Vote (FGV) results regarding the proposed change to the functional name of the Fellowship to Adult Children of Alcoholics and Dysfunctional Families (ACAD), and; To approve the associated phased implementation plan over a 5–10 year period, taking into account financial and other resource considerations. (Mardi M., WEB0334 - floor motion)

Vote: 71 in favor; 3 opposed; 2 abstentions. Motion passed.

ABC_2026_06: Fellowship Group Votes Based on Votes Cast & Process (pend. min. opn.)

Motion: That the Fellowship Group Vote be recognized as reflecting the voice of participating meeting groups, intergroups, and regions across the global fellowship; That results be calculated based solely on votes cast by responding registered groups with 66⅔ % needed for a vote to pass; and That the Annual Business Conference (ABC) receive these results and determine appropriate next steps for implementation. (Mardi M., WEB0334 - floor motion)

Vote: 64 in favor; 10 opposed; 2 abstentions. Motion passed.

Presented for the Record for June 2026

Motion 2026_06_01: New Co-Chair of Safety Resources Committee

Motion: To approve Lisa M. as Co-Chair of the Safety Resources Committee (SRC), as recommended by the SRC. (Dove H.)

Background: Rich R. is rotating out of the SRC Co-Chair position. The SRC has approved and recommends Lisa M. to serve as the new Co-Chair alongside Marcin C.
Lisa joined ACA in October 2020 and has been an active participant in the SRC since approximately September 2023. She has completed the Twelve Steps and the *Loving Parent Guidebook* in small-group settings and is currently participating in a Traits study group.
Lisa brings substantial ACA service experience, including service as a room host, newcomer greeter, marketing coordinator, and member of an ad hoc safety group with ACA Morning WEB0120. Within the SRC, she has consistently demonstrated reliability, thoughtful participation, and strong facilitation skills, particularly while leading several Service Norms Document Review and Discussion Meetings.
Lisa is known for her collaborative, solution-focused approach, respectful communication, and demonstrated leadership. Her service experience, facilitation skills, and commitment to ACA principles make her well qualified to serve as SRC Co-Chair.

Second: Rich R.

Vote: Motion passed unanimously on June 15, 2026.

Motion 2026_06_02: Change to Safety Resources Committee Participation

Motion: For the Safety Resources Committee (SRC) to be designated as a closed committee, meaning that membership shall be limited to individuals who submit an application and are approved by the Safety Resources Committee. Committee meetings shall be closed to all individuals who are not approved members of the committee, except when the committee invites guests for a specific purpose. (Dove H.)

Background: This change is necessary because the Safety Resources Committee regularly receives and discusses safety-related inquiries, concerns, and requests for assistance that may contain personally identifiable information and other sensitive information involving ACA members, groups, and trusted servants. Limiting membership and meeting attendance will help protect confidentiality, ensure continuity of the committee's work, and provide a safe environment for discussing sensitive matters.

Second: Rich R.

Vote: Motion passed unanimously on June 15, 2026.

Motion 2026_06_03: Annual Election of Board Chair

Motion: To elect Tamara P. to the officer role of Chair on the WSO Board of Trustees for their second one-year term starting July 1st. (Dove H.)
Second: Al E.
Vote: Motion passed unanimously on June 18, 2026. Tamara P. recused herself from the vote.

Motion 2026_06_04: Annual Election of Treasurer

Motion: To elect Al E. to the officer role of Treasurer on the WSO Board of Trustees for their second one-year term starting on July 1st. (Rich R.)
Second: Sue V.
Vote: Motion passed unanimously on June 18, 2026. Al E. recused himself from the vote.

Motion 2026_06_05: Annual Election of Secretary

Motion: To elect Dove H. to the officer role of Secretary on the WSO Board of Trustees for their first one-year term starting on July 1st. (Tamara P.)
Second: Al E.
Vote: Motion passed unanimously on June 18, 2026. Dove H. recused herself from the vote.

Motion 2026_06_06: Approval of New Trustee - Channen S.

Motion: To approve Channen S. as a Trustee for service on the ACA WSO Board of Trustees, based on the recommendation of the Nominating Committee. (Tamara P.)
Second: Al E.
Vote: Motion passed unanimously on June 18, 2026.

Motion 2026_06_07: Literature and Products Pricing Adjustments

*Motion **amended** at July 2, Board Working Session - see **Motion 2026-07-02***

~~**Motion:** To approve the 2026 literature and product pricing adjustments recommended by the General Manager and the Finance Committee to address inflationary cost increases and support cost recovery, as follows:~~

~~**Product/Category**~~	~~**Price Adjustment**~~	~~**New Price**~~
~~Big Red Book~~	~~+$1.00~~	~~$24.00~~
~~Soft-Cover Texts~~	~~+$0.75~~	~~$17.75~~
~~Chips and Medallions~~	~~+$0.25~~	~~$1.75–$2.95~~

~~And to provide additional time for communication and Fellowship awareness, these pricing adjustments shall become effective on July 1, 2026. (Dove H.)~~

Motion 2026_06_08: Co-Chair of Charter Ad Hoc Committee

Motion: To approve Mary Jo L. and Josh W. as the Co-Chairs of the Charter Ad Hoc Committee. , as recommended by the committee (Tamara P.)

Second: Rich R.

Vote: Motion passed unanimously on June 18, 2026. Al E. was absent.

Motion 2026_06_09: Chair of Public Services and H&I Committee

Motion: To approve William G-B as the new Chair of the Public Services and Hospitals & Institutions (H&I) Committee, as recommended by the committee. (Rich R.)

Background: After five years of dedicated service as Chair of the Public Services and H&I Committee, Rich R. has stepped down from the position. The committee has recommended William G-B to serve as the new Chair and requests board confirmation. William brings extensive World Service Office (WSO) experience, having previously served as both a committee chair and a member of several committees.

Second: Tamara P.

Vote: Motion passed unanimously on June 18, 2026. Al E. was absent

Motion 2026_06_10: Dates for CBM's and 2027 ABC

Motion: To approve the following dates recommended by the ABC Committee for the Conference Business Meetings and Annual Business Conference for the 2026–2027 conference cycle:

- **Conference Business Meeting:** September 26, 2026
- **Conference Business Meeting:** January 30, 2027
- **Annual Business Conference:** May 15–16, 2027

(Dove H.)

Background: According to the ACA WSO Bylaws, "The ABC shall be convened on the fourth (4th) weekend of April…." However, the ABC Committee considers a variety of factors each year—such as holidays, scheduling timelines, and logistical constraints—to determine the most suitable dates for the conference. In recent years, this has resulted in the ABC being held in May. Therefore, the proposed 2027 ABC dates represent an exception to the bylaw's specified timeframe.

Second: Sue V.

Vote: Motion passed unanimously on June 18, 2026 Al E. was absent.

Presented for the Record for July 2026

Motion 2026_07_01: BRB 20th Anniversary Speaker Series Project Team

Motion: To establish a Project Team to plan and produce a recovery-focused speaker series in November 2026 commemorating the 20th anniversary of the BRB contingent upon Board approval of a project plan. William GB shall serve a Project Team Lead and Rich R. shall serve as the Board Liaison. (Tamara P.)

Background: William GB submitted a request to the board to develop this speaker series.

Second: Sue V.

Vote: Motion passed unanimously on July 2, 2026.

Motion 2026_07_02: Amended Motion - Literature and Products Pricing Adjustments

Motion: To amend the motion #2026_06_07: Literature and Products Pricing Adjustments adopted on June 18, by striking the motion in its entirety and substituting the following:

The Board approves the 2026 literature and product pricing adjustments recommended by the General Manager and Finance Committee to preserve ACA WSO's ability to sustainably provide literature and services in the face of inflationary cost increases. (Tamara P.)

Background: ACA WSO shall communicate the adjustment to the Fellowship, including the rationale for the adjustment, the inflation and cost factors considered, existing affordability programs, and the effective date.

The Finance Committee recommends these pricing adjustments due to an inflation increase of approximately 4.8%, as measured by the U.S. Bureau of Labor Statistics Consumer Price Index (CPI) since March 2025, when the last pricing adjustment occurred (reference: https://www.bls.gov/cpi/).

This motion is adopted in alignment with the Literature and Products Pricing Policy Statement approved by the 2025 Annual Business Conference (ABC_2025_09), as recorded in the 2025 Book-of-Motions.

Second: Rich R.

Vote: Motion passed unanimously on July 2, 2026. Dove H. was absent.

Motion 2026_07_03: Revised Audit & 990 Preparation Schedule

Motion: To update the OPPM to include the new Audit and 990 preparation schedule - see: OPPM Updates RE: Audit & 990 Schedule (Al E.)

Second: Tamara P.

Vote: Motion passed unanimously on July 2, 2026.

Motion 2026_07_04: 50th Anniversary Celebration Project Team

Motion: To establish a **50th Anniversary Celebration Project Team** to develop and implement ACA's 50th Anniversary celebration, subject to Board approval of the project plan. Adelina will serve as Project Team Lead. (Sue V.)

Background: At the 2025 Annual Business Conference, the Conference approved Motion ABC_2025_06, authorizing an exploration of the steps needed to organize an in-person, multi-day event in 2028, along with other celebratory ideas, to commemorate ACA's 50th Anniversary. An initial group led by Jim R. began exploring these possibilities.

To continue and formalize this effort, Adelina has agreed to chair a new 50th Anniversary Celebration Project Team and recruit volunteer coordinators to develop a proposed celebration plan for Board review and approval. This project team will operate separately from the ACA World Convention (AWC) Planning Team, which Adelina will continue to chair, allowing each team to maintain its own focus while coordinating as appropriate.

Second: Rich R.

Vote: Motion passed unanimously on July 21, 2026.

Motion 2026_07_05: Information Security Policy

Motion: To approve the **ACA WSO Information Security Policy (Employees and Contractors)** and the **ACA WSO Information Security Policy (Key Volunteers)**, as submitted by the General Manager and IT Manager, effective immediately. See: ACA WSO Info. Security Policy (employees & contractors) and ACA WSO Info. Security Policy (key volunteers)
(Dove H.)

Background: As part of ACA WSO's ongoing commitment to information security and cybersecurity, the General Manager and IT Manager have developed updated Information Security Policies. Two versions have been prepared: one for **employees and contractors** and one for **key volunteers**. The policies are substantially the same, with the volunteer version modified only where necessary to reflect the volunteer relationship rather than an employment relationship. These policies support ACA WSO's information security program and satisfy documentation requirements for security and audit initiatives.

Second: Sue V.

Vote: Motion passed unanimously on July 21, 2026.

Presented for the Record for August 2026

Motion 2026_08_01: ILF Funds for Translation Management System and Services

Motion: To approve the Publishing Committee's recommendation that the ACA WSO Board authorize the use of up to $20,200 from the International Literature Fund for the following purposes:

- Approximately $10,200 for the renewal of the Smartling Translation Management System (TMS) subscription; and
- Up to $10,000 for contracted Translation Management System (TMS) coordination services that directly support ACA's international literature translation program.

This authorization shall not reduce the balance of the International Literature Fund below $20,000 without a subsequent recommendation from the Publishing Committee and approval by the Board.

Background: The International Literature Fund (ILF) is a donor-restricted fund established to support the translation and international availability of ACA literature. As of May 31, 2026, the fund balance was $40,716.

ACA WSO continues to receive a growing number of international translation requests. To support this work, the Board approved funding from the ILF last year for the Smartling Translation Management System (TMS), which provides translation management, terminology control, quality assurance, and coordination with volunteer language teams. The subscription renews in August 2026 for approximately $10,200. This motion also requests up to $10,000 for contracted TMS coordination services that directly support the translation program.

Funding these expenses from the ILF is consistent with the fund's restricted purpose. ACA WSO previously obtained legal guidance confirming that ILF assets may be used for expenses directly related to translating and making ACA literature available internationally.

To preserve the long-term viability of the fund, the motion prohibits reducing the ILF balance below $20,000 without a future recommendation from the Publishing Committee and approval by the Board.

Second: Rich R.

Vote: Motion passed unanimously on August 6, 2026.

Motion 2026_08_02: Revised Communication Platform User Guidelines Agreement

Motion: To approve the revised **WSO Communications Platform User Guidelines Agreement** as recommended by the Health and Safety Advisory Group. See: 2026 WSO Communication Platform Agreement.docx.

The Health and Safety Advisory Group also recommends that all users of ACA WSO communication platforms acknowledge and sign this agreement annually. (Dove H.)

Background: The Health and Safety Advisory Group has revised the ACA WSO Communication Platforms User Guidelines Agreement to provide a more comprehensive framework for respectful communication on ACA WSO communication platforms. The revisions expand the agreement to apply to all WSO communication platforms, include guidance regarding confidentiality and the sharing of platform communications, clarify expectations for communications during WSO meetings and events, and establish a more structured approach to addressing violations.

Second: Channen S.

Vote: Motion passed unanimously on August 6, 2026.

Motion 2026_08_03: New Traditions and Commitment to Service Trifold

Motion: To approve The Traditions and Suggested Commitment to Service trifold, as presented, for publication and availability to the ACA Fellowship, as produced by the Publishing Committee. See: ACA Traditions and Commitment to Service Trifold. (Sue V.)

Background: This trifold contains the Twelve Traditions and their meditations, together with the Commitment to Service. The Commitment to Service emphasizes principles including group conscience, inclusion, principles before personalities, recovery in service, and remembering that those serving ACA are trusted servants who do not govern.
The Publishing Committee has developed a new standard design template for ACA trifolds to provide a more consistent and recognizable presentation of ACA literature as used for this trifold. It uses consistent color branding, using the ACA Recovery reddish-brown in a subtle manner. The color treatment provides visual identity and consistency while being intentionally designed so that the trifold also reproduces well in black and white. This is important for Fellowship use, where members, groups, Intergroups, and service bodies may print materials using either color or standard black-and-white printers.

Second: Tamara P.

Vote: Motion passed unanimously on August 20, 2026.

Motion 2026_08_04: Acceptance of Revised 2026 Budget

Motion: To approve the revised 2026 budget, with projected total revenue of $2,273,511, total expenses of $2,285,600 and projected net deficit of $20,478; direct management and the Finance Committee to monitor financial performance and report material variances to the Board monthly; and direct management to build a Board-approved Intergroup/Region literature discount policy in place by December 31, 2026. See: Revised-2026-ACA-WSO-Budget.pdf (Channen S.)

Second: Al E.

Vote: Five in favor; Two opposed - Sue V. , Tamara P. Motion passed.

Minority Opinion: I am in agreement with the motion and the development of a policy on discounts, however I believe this is a large policy that needs to go to the Conference for review as per Concepts. My other concern is the reduction of a contractor with extensive publishing expertise, which is critical to launching new books. I recognize this would increase the deficit from \$20,478 to \$29,278; however, I believe the benefits outweigh the cost. This contractor speaks four languages fluently and brings 30 years of publishing experience, along with valuable perspective and depth to the process of publishing ACA literature. We could reassess this for the 2027 budget when we may be better positioned. (Sue V. & Tamara P.)

Revote: No changed votes - Motion stands as passed on August 20, 2026.